



# Hays County Development Services

2171 Yarrington Rd, Suite 100, Kyle Texas 78640

(P) 512-393-2150 (Web) [www.hayscountytexas.gov](http://www.hayscountytexas.gov)

## FOOD ESTABLISHMENT – CHANGE OF OWNERSHIP

### Food Establishment Information:

Permit Number: \_\_\_\_\_

Food Establishment Name: \_\_\_\_\_

Food Establishment Address: \_\_\_\_\_

Establishment Type: ☐ Fixed Food Est. ☐ Mobile Food Est. ☐ Other: \_\_\_\_\_

Establishment Website: \_\_\_\_\_

Projected Date of New Ownership (Takeover Date): \_\_\_\_\_

Will the floor plan change? ☐ Yes ☐ No

(If yes, please provide new floor plan)

Will the menu change? ☐ Yes ☐ No

(If yes, a new application is required)

Has the Certified Food Manager (CFM) changed? ☐ Yes ☐ No

(If yes, please provide the new CFM certificate)

### Previous Owner Information:

Type of Ownership: ☐ Individual ☐ Partnership ☐ Corporation ☐ Other: \_\_\_\_\_

Owner Name(s): \_\_\_\_\_

Owner Address: \_\_\_\_\_

Owner Primary Phone: \_\_\_\_\_ Owner Secondary Phone: \_\_\_\_\_

Owner Primary Email: \_\_\_\_\_

Owner Secondary Email: \_\_\_\_\_

### New Owner Information:

Type of Ownership: ☐ Individual ☐ Partnership ☐ Corporation ☐ Other: \_\_\_\_\_

Owner Name(s): \_\_\_\_\_

Owner Address: \_\_\_\_\_

Owner Primary Phone: \_\_\_\_\_ Owner Secondary Phone: \_\_\_\_\_

Owner Primary Email: \_\_\_\_\_

Owner Secondary Email: \_\_\_\_\_

### Additional New Designated Contact Information:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Primary Phone: \_\_\_\_\_ Secondary Phone: \_\_\_\_\_

Primary Email: \_\_\_\_\_

Secondary Email: \_\_\_\_\_

By signing below, I attest all the information presented above is true and correct to the best of my knowledge. I understand, if the scope of the food establishment has changed from its original permit, I may be required to apply for a new permit, including but not limited to a new application, fee(s), and supporting documents. A pre-opening inspection must be passed before the facility is permitted to operate. Facility must meet food code requirements to be permitted.

\_\_\_\_\_  
New Owner Signature

\_\_\_\_\_  
Date

Please submit the Change of Ownership form to [foodpermits@hayscountytexas.gov](mailto:foodpermits@hayscountytexas.gov) along with proof of payment.