

DEBT COLLECTION (Undefended)

Work covered	Our fees	Other expenses
<p>Undefended Debt Collection for sums under £10,000 (Small Claims) – includes taking instructions; sending Pre-Action protocol Letter; preparing Particulars of Claim; issuing claim online; entering judgment.</p>	<p>£520 plus VAT</p> <p>NOTE: the Court may award fixed legal costs on a judgment. Any such award will be deducted from the fees quoted in this column.</p>	<p>Court issue fees: Please follow this link for the current fees: https://www.gov.uk/make-court-claim-for-money/court-fees NOTE ON VAT: There is no VAT on the Court fee.</p>
<p>Defended Debt Action for sums under £10,000 (Small Claims) – includes the above steps, studying the defence and advising you; completing allocation questionnaire; (if requested) attending the telephone mediation with you; preparing statements and papers for Small Claims hearing; attending the hearing.</p>	<p>Charged on a time basis at the current hourly rate of £288 plus VAT. All time expended is carefully recorded. Invoices will be sent at regular intervals (usually every month) which will contain full details of all time spent on the case during the billing period.</p>	<p>Court issue fees as above. Court hearing fees: Please follow this link: https://www.gov.uk/government/publications/fees-in-the-civil-and-family-courts-main-fees-ex50 Open the pdf file and go to Page 7. NOTE ON VAT: There is no VAT on the Court fees</p>
<p>Defended or undefended civil or debt claims between £10,001 and £25,000 (Fast track) – including all the above and the additional steps required in the Fast track such as attending directions appointment; formal disclosure and inspection of documents; preparation and exchange of formal witness statements; obtaining expert evidence; preparing for and attending trial (including for claimants the preparation of court bundles).</p>	<p>Charged on a time basis at the current hourly rate of £288 plus VAT. All time expended is carefully recorded. Invoices will be sent at regular intervals (usually every month) which will contain full details of all time spent on the case during the billing period.</p>	<p>Court fees as above. Expert witness fees. Witness' expenses. Barrister's fees (if briefed)</p> <p>NOTE ON VAT: There is no VAT on the Court fees The other expenses mentioned above would usually be chargeable to VAT. This will be clarified in each case.</p>
<p>Defended or undefended civil or debt claims between over £25,000 (Multi-track) – THIS FIRM NO LONGER UNDERTAKES THIS LEVEL OF DEBT COLLECTION.</p>		