

BEE CAVES FAMILY PRACTICE  
MEDICAL RECORD RELEASE FORM

**Patient Information**

Patient Full Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
Patient Address: \_\_\_\_\_ Home Phone: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Work Phone: \_\_\_\_\_

**Release Information To:**

I hereby Authorize BCFP or Complete Medical Management to release my medical record information to:

(Choose 1 Location Only) \_\_\_\_\_ Mail Copies To: \_\_\_\_\_ Fax To: \_\_\_\_\_ Email: \_\_\_\_\_

To:

Name/Facility: \_\_\_\_\_ Attention: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Fax: \_\_\_\_\_  
Email: \_\_\_\_\_

**Payment information:**

**\$25 fee up to 500 pages per digital chart (\$50 for 500+ pages) plus postage or**

**\$25 for the first 20 pages and .50 per page thereafter for paper chart plus postage.**

Check /Visa/ Mastercard/American Express accepted Circle one: Visa or Mastercard or AMEX Credit Card  
# \_\_\_\_\_ Exp. Date \_\_\_\_\_ CVV: \_\_\_\_\_

Name on Card: \_\_\_\_\_

Cardholders Mailing Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**Contact Information**

Complete Medical Management (CMM)  
Phone: 512-288-2011 ext 203  
Fax Request to: 512-870-9502  
Email Request to: [request@completeemm.com](mailto:request@completeemm.com)

Mail Request to:  
CMM  
P.O. Box 150841  
Austin, Texas 78715

Patient Signature Print Name Date \_\_\_\_\_

Parent/Guardian Signature Print Name Date \_\_\_\_\_