

A Business Continuity Plan (BCP) identifies any risks that can threaten the continued operation of a business.

A Disaster Recovery Plan (DRP) is a plan of recovery to get a business back to functionality as quickly as possible after a disaster.



Is Your Business Ready?

It is vital to have a recovery plan in place. Even just going through a basic checklist can help you be prepared when the worst happens.

A Business Continuity Plan (BCP) will help you work around more regular disruptions- a local power outage, lost files, etc. A Disaster Recover Plan (DRP) is meant to guide you through large scale disasters- floods, tornadoes, etc.

Each plan has their place in protecting your business, but here we hope to give you and your business the resources to plan ahead for when disaster hits.

Preparation

Fed-Ex and the Red Cross have a <u>Small</u>
<u>Business Preparedness Checklist</u> as part of their
<u>Readiness for Resiliency Program (R4R)</u>.
This program also provides grants to
qualified participants.

The Ready Campaign is a National public service campaign whose goal is to prepare you and your business against hazards of all kinds.

The American Red Cross Ready Rating is a free evaluation program designed to prepare businesses for disasters or help improve their current plans.

Preparation

The OFB-EZ (Open for Business-EZ) <u>Toolkit</u> is designed with Small Business in mind. Get started with their <u>Checklist</u>.

<u>En español</u>.

The <u>IRS</u> has tips on making sure your valuable documents are protected in case of a disaster/emergency.

How to Write an Emergency Preparedness Plan- an article on essentials from the US Chamber of Commerce, and a good place to start with your DRP.

!!Beware of scams!! Verify identifications (even from people claiming to be from the government), and be cautious of out of state information. Don't pay in cash, and only make the final payment after the work is done to satisfaction.

Remember, FEMA won't charge for application fees, or ask for bank account/credit card information.

Articles:

Federal Communications Commission: <u>After Storms, Watch Out for Scams</u>

Consumer Financial Protection Bureau: How do I Avoid Scams and Fraud After Disaster?

Financial Help:

<u>Small Business Association Disaster Loans</u>

LiftFund

IRS News

More Information:

Consumer Financial Protection Bureau: How do I Avoid Scams and Fraud After Disaster?

Farm Service Agency, USDA: Disaster Assistance Programs

Federal Trade Commission: <u>How to Avoid Disaster Recovery Scams</u>

More Information:

Federal Trade Commission: Infographic Guide

Insurance Information Institute:
Settling Insurance Claims After Disaster

Restore Your Economy.org:

<u>Restoring Your Economy After Disaster</u>

SCORE:

<u>Top Tips for Small Businesses to Survive a</u> <u>Disaster</u>

US Chamber Foundation:
Small Business Disaster Recovery

US Small Business Administration: Mitigation Assistance

More Information:

US Small Business Administration: Recovery Hub

US Small Business Administration:

<u>Small Businesses-Helping Your Community</u>

<u>After a Disaster</u>

OSHA: <u>Tornado Preparedness</u>



Local Business

Ready to Rebuild?

AC & Plumbing:

- Climate Control Services, LLC
- J.F. Denney
- Mr. Breeze Heating & Cooling
- On Demand Mechanical

Electric:

- Freestate Electric Coop
- Laven Electric

Cleaning/Recovery:

- AllBright Cleaning
- Budget Blinds of Leavenworth
- Complete Carpet Care
- ServPro of Leavenworth & NW Wyandotte
- SpiderMike Tree Trimming

Local Business

Ready to Rebuild?

Roofing, Construction, & Materials:

- Besel's Home Improvement
- Gerken Rent-All
- Gronis Hardware
- Invictus Roofing & Construction
- J.F. Denney
- Julius Kaaz Construction Co., Inc.
- KAW Valley Co.
- Lansing Lumber Farm & Feed
- Lexeco Construction Companies Inc.
- Linaweaver Construction
- Tracker Door Systems

Directory