

# Career Opportunity

## Director of Development Pathway To Freedom, Inc. Little Rock/Wrightsville, Arkansas Area

### About PTF

*Founder/Executive Director*  
Scott McLean

### Mission & Vision

Pathway to Freedom (PTF) is a Christ-centered holistic service program that provides educational, values-based services to male prisoners on a voluntary and noncompulsory basis, while preparing them for re-integration into society and becoming productive citizens through the use of new and improved pro-social and life skills that will enhance family and social relationships, moral and spiritual development, and employment opportunities.

PTF seeks to address the transformation of prisoners' lives through an 18-month in-prison pre-release program and continued through a 12-month reentry program that consists of mentoring and support upon the inmate's release from prison. Inmates desiring to participate in the program do so voluntarily and must meet certain criteria.

PTF is an intensive program that stresses excellence, discipline, accountability, and personal responsibility to ensure proper growth and transformation of each individual.

PTF-ADC Wrightsville  
Hawkins Unit for Males  
P.O. Box 1010  
Wrightsville, AR 72183  
Email: [info@ptfprison.org](mailto:info@ptfprison.org)

501-897-0764

### Principal Duties and Responsibilities:

- ♦ Create and execute annual development plans to secure funding needed to meet PTF's budgetary needs to carry out its mission and vision.
- ♦ Monitor, report, and share progress toward goals, facilitating regularly scheduled development meetings with the Executive Director.
- ♦ Provide leadership in execution and management of PTF development efforts in the state, including individual giving, church, corporate, and foundation relationships, donor appreciation and fundraising events.
- ♦ Coordinating with the Executive Director, identify, promote, and establish high potential relationships and opportunities.
- ♦ Steward and develop PTF's donor base, designing and implementing appropriate cultivation, solicitation, and stewardship activities.
- ♦ Coordinate with internal staff in marketing, research, and grant-writing for appropriate advertising and greater visibility of PTF.
- ♦ Maintain documentation and accurate records on donors and prospects, and keep records confidential.

### You will need:

- ♦ College degree in Business Administration, Nonprofit Management, Public Administration, or related field (or equivalent experience).
- ♦ 2-4 years' experience in fundraising, nonprofit development, or related field (or equivalent experience).
- ♦ Intermediate skills in Windows and MS Office applications, and ability to learn Fundraising database and Customer Relationship Mgmt system.
- ♦ Experience using database/software to meet customer and organizational needs.
- ♦ Excellent attention to detail and organizational skills.
- ♦ Excellent written and oral communication skills.
- ♦ Demonstrated ability to work cross-racially, cross-culturally, and cross-denominationally.
- ♦ Acceptable driving record
- ♦ Ability to appropriately handle confidential information.
- ♦ Ability to meet requirements imposed by the State, DOC, or other entity, which may include but is not limited to, a background check and pre-employment drug testing.

PTF is a Christ-centered, faith-based program supporting prison inmates through their spiritual and moral transformation. Visit [www.ptfprison.org](http://www.ptfprison.org) for additional information.

To Apply: Submit cover letter and resume by Wednesday, April 16, 2025 to [info@ptfprison.org](mailto:info@ptfprison.org).

