

# CHOCTAW COUNTY SCHOOLS



Choctaw County Board of Education  
Mrs. Jacquelyn James, Superintendent of Education  
107 Tom Orr Drive  
Butler, Alabama 36904-3504  
Phone: (205) 459-3031 Fax: (205) 459-3037

## Position Announcement Posting Date: March 31, 2026

**POSITION:** 21<sup>st</sup> Century Site Coordinator  
21<sup>st</sup> Century Substitute Site Coordinator

**LOCATION:** Choctaw County Elementary School

**QUALIFICATIONS:**

- Must hold a valid Alabama Teaching Certificate
- Must have experience in program implementation
- Must have three references
- Must be currently employed with the Choctaw County School System

**RESPONSIBILITIES:**

- Plan and design the program to help all assigned students meet the subgrant objectives
- Collaborate with all site instructors to ensure continuity of instruction to close gaps
- Compile and submit program reports
- Analyze student and program data for sharing with stakeholders
- Conduct data meetings with program staff, conduct program and family training sessions
- Distribute required material and information to program staff, students, and parents
- Attend all required training and professional development
- Develop and monitor lesson plans that coordinate with the program's goals & objectives
- Monitor and report student attendance
- Utilize pre- and post- assessment data to inform instruction
- Performs other duties as assigned by the program director

**REPORT TO:** CCES Principal

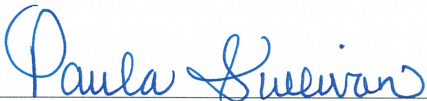
**RATE OF PAY:** \$38.00 per hour (5 hours per day)

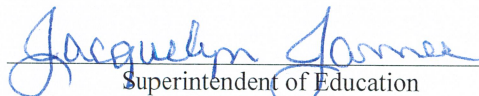
**TERM OF EMPLOYMENT:** Summer 2026 (when the program is in operation)

**DEADLINE FOR APPLICATIONS:** Applications will be accepted until April 7, 2026.

\*\*\*The Choctaw County Board of Education is an equal opportunity employer and does not discriminate on the basis of race, religion, national origin, age, sex, handicap, marital status, or status as a disabled veteran\*\*\*

Applicants must apply on the district website, under Departments, Human Resources, and Posted Positions, at [www.choctawal.org](http://www.choctawal.org) or at <https://careersalk12education.org/choctawco>. Interviews will be conducted after the application period has expired.

  
Federal Programs Director

  
Superintendent of Education