

# CHOCTAW COUNTY SCHOOLS



Choctaw County Board of Education  
Mrs. Jacquelyn James, Superintendent of Education  
107 Tom Orr Drive  
Butler, Alabama 36904-3504  
Phone: (205) 459-3031 Fax: (205) 459-3037

Position Announcement  
Posting Date: March 31, 2026

**POSITION:** 21<sup>st</sup> Century Paraprofessional

**LOCATION:** Choctaw County Elementary School

**QUALIFICATIONS:**

- Completion of an associate's degree, minimum of 48 semester hours of accredited coursework at an institution of higher learning, or acceptable minimum scores on the WorkKeys test
- Results of a tuberculin skin test
- Background check that meets requirements

**RESPONSIBILITIES:**

- Comprehend and carry out the instructions of the classroom teacher
- Work with individuals and groups of students as instructed
- Assist the teacher with clerical tasks such as filing and typing
- Assist in the preparation of classroom supplies and instructional materials as instructed
- Assist in providing a nurturing environment for students
- Assist in supervising students at all times
- Maintain confidentiality regarding educational information
- Assist with student transition between activities
- Assist with student snacks and breaks
- Perform other duties and responsibilities as assigned

**REPORT TO:** CCES Principal

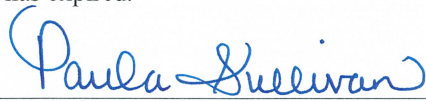
**RATE OF PAY:** \$20.00 per hour (4 hours per day)

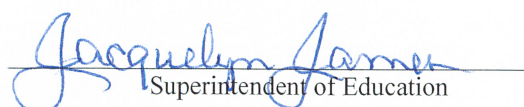
**TERM OF EMPLOYMENT:** Summer 2026 (when the program is in operation)

**DEADLINE FOR APPLICATIONS:** Applications will be accepted until April 7, 2026.

\*\*\*The Choctaw County Board of Education is an equal opportunity employer and does not discriminate on the basis of race, religion, national origin, age, sex, handicap, marital status, or status as a disabled veteran\*\*\*

Applicants must apply on the district website, under Departments, Human Resources, and Posted Positions, at [www.choctawal.org](http://www.choctawal.org) or at <https://careersalk12education.org/choctawco>. Interviews will be conducted after the application period has expired.

  
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Federal Programs Director

  
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Superintendent of Education