## Oakwood Resort Events

#### WELCOME TO OAKWOOD!

Located on the edge of Lake Wawasee, Indiana's largest natural lake, Oakwood Resort is the ideal destination for corporate events and business gatherings. Whether you're hosting a team meeting, conference, or company retreat, Oakwood Resort offers a range of flexible meeting rooms designed to foster creativity and collaboration. Our professional and experienced culinary team will provide your group with a variety of dining options, from delicious buffets to formal plated meals, all tailored to meet your needs. With a variety of lodging options, including seventy-nine spacious rooms, luxury suites, and five vacation homes, your team can stay in comfort and convenience. Make the most of your next corporate event and reserve a unique venue at Oakwood Resort today!

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# Venue Pricing

Price Per Day	Venue	Max Amount of Guests
\$600.00	The Morrison Conference Room	60
\$600.00	The Conklin Conference Room	32
\$1,200.00	The Morrison - Conklin Conference Roon	1 100
\$300.00	The Wawasee Boardroom	30
\$150.00	The Brembeck Boardroom	8
\$2,500.00	Event Center	550
\$1,500.00	Event Center A	250
\$2,000.00	Event Center B and C	150
\$750.00	Event Center B or C	75
\$3,000.00	Hilltop	200
\$1,250.00	Lakeside Patio	80

### How to Book

#### Build your Package

Choose your venue(s)

Build your room block

Pick your coordination service

#### Complete your Contract

Provide contact information

Provide background information

Sign the contract

#### Pay your Deposit

Venue Deposit:

Full Amount

Room Block Deposit:

10% of Estimated Room Revenue

## Included with your Venue Rental

Standard Table linens Standard Chairs Standard Layout On-site Staff for Building Management Full Catering and Bar Selections Premium Glassware

Linen Napkins

**Premium Silverware** 

## Room Blocks

We would love to reserve hotel rooms for your event! Here are a few amenities we offer when you book a room with us:

> Complimentary Continental breakfast Mini refrigerator in every hotel room On-Site Coffee Shop

> > Fitness Room

Pet-Friendly

**Business Center** 

Free Wi-Fi

Floating Tiki Bar\*

Boat Slips\*

Beach Access\*

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\*Seasonal Offerings

#### Requirements:

10-room minimum 10% deposit 80% utilization rate

## Venue Descriptions

### **Conference Rooms**

#### A great indoor venue for upwards of 100 guests!

Conveniently located inside of our hotel, our conference rooms can accommodate 10-100 guests! Flexible airwalls can break down this large space into four separate rooms. These rooms work great for corporate meetings, family reunions, baby showers, rehearsal dinners, or anniversary parties.



### Wawasee Boardroom

#### An ideal place for your simple and classy event!

Located inside of our Event Center, our Wawasee Boardroom offers a private, spacious meeting place for up to 20 guests. Our flexible work desks offer the ability to turn into several different layouts such as classroom style, boardroom style and hollow square style!



## Hotel Boardroom

#### A perfect spot for a private meeting!

Conveniently located inside of our hotel, our Hotel Boardroom offers comfortable meeting space for up to **8 guests**. Equipped with amounted 50" flat-screen TV, this space is great for zoom meetings and presentations. Your guests will enjoy our pleasant meeting area and a short walk to our coffee shop.



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### **Event Center**

#### Enjoy a roomy space for your large group!

At the center of the park, the Event Center has a spacious auditorium and large, adjoining banquet rooms. Seating up to **500 guests**, this venue is perfect for holiday parties, charity galas, wedding receptions, or corporate events.



## Lakeside Patio

#### Savor a lovely view of Lake Wawasee on our tented patio!

Our Lakeside Patio provides stunning views of Lake Wawasee along with cool shade for up to **80 guests** to comfortably enjoy your corporate event or family gathering. This space works great for team building, BBQ's and social hours.



## Hilltop

#### An entire building reserved just for you!

Overlooking beautiful Lake Wawasee, our two-story Hilltop Banquet Center can accommodate up to **200 guests** on each floor. Airwalls give the top floor the ability to turn into four separate conference areas and the lower level to turn into two separate conference areas. Airwalls can be up to create privacy or remain away to have the space be fully open. The brick patio, located outside the lower level, is ideal for lunch breaks, team building, or cocktail hours.





We invite you to contact the Oakwood Resort Events Office when you and your staff are planning your next meeting, celebration or retreat. It would be a pleasure to provide all you require to make your event a special occasion and we're ready to set the stage for your success!

## Oakwood Events

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