

emeraldbeeinteriors.com/portfolio

OBJECTIVE

Creative and detail-oriented Interior Designer with a background in architecture, engineering, and residential design, passionate about creating functional, beautiful spaces that reflect each client's vision. Skilled in concept development, space planning, material selection, and project coordination, with a strong eye for color, composition, and detail. Brings a blend of technical precision and artistic sensitivity to every phase of the design process.

EXPERIENCE

Owner and Lead Designer

Jan. 2023 to Present

Emerald Bee Interiors, LLC, Wylie, Texas

- Founded and managed Residential Interior Design LLC, overseeing all aspects of business operations including marketing, client acquisition, billing, vendor relations, and administration.
- Developed client design concepts through style identification, mood boards, floor plans, interior elevations, cabinetry drawings, and finish selections to communicate design intent and guide contractor collaboration.
- · Coordinated subcontractors, managed budgets/timelines, and provided on-site support for new construction.
- Maintained vendor relationships and trade accounts to streamline procurement and secure cost-effective resources.
- · Designed custom casework, millwork, and moulding designs to enhance architectural detail.
- Delivered niche services including custom paint treatments, decorative finishes, and textile sewing to offer highly personalized design solutions.

Environmental Analyst & Accounts Receivable Assistant

Aug. 2018 to Dec. 2023

Bio-Aquatic Testing, Inc., Carrollton, Texas

- Collected and analyzed water samples; synthesized results for client and time-sensitive regulatory reporting.
- · Supported Accounts Receivable department by processing client payments, reconciling invoices, and maintaining accurate financial records.

Full-Time Parent & Household Manager

Dec. 2015 to Aug. 2018

- · Oversaw household operations and managed educational/developmental needs for dependents.
- · Continued professional growth through residential design projects and self-directed learning.

Environmental Consultant

Feb. 2011 to Dec. 2015

Trinity Consultants, Oakbrook Terrace, Illinois

 \cdot Assisted industrial clients with air quality compliance, permitting, and regulatory reporting.

EDUCATION

Bachelor of Science in Architecture, *Cum Laude*Bachelor of Science in Civil Engineering, *Cum Laude*Minor in Mathematics

Awarded December 2009 Awarded December 2009

Texas Tech University, Lubbock, Texas

Cumulative Undergraduate GPA of 3.556 on a 4.0 scale

8-12 Mathematics Post-Bac Education Certification

Certified May 13, 2010

Texas Tech University, Lubbock, Texas
GPA in Education of 4.000 on a 4.0 scale

SKILLS &

- · Strong background in space planning, elevations, procurement, and client relations
- CREDENTIALS · Proficient: AutoCAD, Adobe Photoshop, Microsoft Office Suite
 - · Working Knowledge: SketchUp, Autodesk Revit, Visual Basic
 - Engineer-In-Training (EIT), Texas Board of Professional Engineers, since October 2009

AWARDS & ACTIVITIES

- · President's List Fall 2006, Dean's List 6 Semesters
- · Merit Scholarship recipient August 2004 to 2008
- Texas Tech University Edward E. Whitacre, Jr. College of Engineering Honors Convocation Scholastic Achievement Certificate Recipient, 2008
- · Texas Tech University College of Education Outstanding Student Teacher, Spring 2010