ANNUAL MEETING OF CLUB DELEGATES
HOLIDAY INN RESORT ORLANDO BUENA VISTA
THE WONDER ROOM
SATURDAY, JUNE 9, 2018

I. CALL TO ORDER

President Tom Cleveland called the meeting to order at 8:14 a.m.

II. ROLL CALL

The secretary called each delegate by state. There were 26 delegates present, enough to be a quorum.

III. MINUTES - ANNUAL MEETING OF CLUB DELEGATES 2017

A motion was made by Sapp Funderburk to accept the minutes as presented. The motion was seconded by Jewell Hoffman. The motion carried.

IV. OFFICER REPORTS

A. President’s Report

The following report was presented by President Tom Cleveland:

I’d like to start by thanking you to allow me to serve as your president this year. It has been an interesting year and very trying. I have realized that there are many questions facing the IAL that need to be answered. Among them lack of volunteers to help in any way, financial matters that need our attention and need for change, in the way we have been operating for many years.

I want to begin my report by recognizing Candy Moltz for all she has done for the IAL. Candy did the Voice Institute for two years without pay and she did an awesome job. Without hesitation, when there was no editor for the newsletter, Candy stepped up and did that job as well, again with no pay. There is no way we could ever repay her for all of her dedicated
service to the IAL. She is truly an example of giving and dedication. We all need to give Candy a big “Thank You.

The Board decided with Candy leaving this year we had to find a VI Director. The IAL hired Caryn Melvin as our VI Director and she has put together a great VI for this year.

I traveled to a few clubs to talk with them, listen to what is needed, and how the clubs are doing. I worked with Bob Herbst and Candy Moltz on the Orlando Hotel.

In March, I called an Interim Meeting of the Board of Directors in Chicago. I felt we needed to meet face-to-face and discuss the problems the IAL is facing. I fully realize the meeting was an extra expense but was definitely needed. The proposed bylaw changes came out of that meeting and we were able to get everyone working together.

In April I attended the MD Anderson Head and Neck Cancer conference. It was very good and there were about 120 in attendance. A lot of Phil Doyle’s students were in attendance from Canada and made up most of the student body. The doctor who did the opening spoke on Head and Neck cancers, but the majority was focused on being laryngectomized and radiation results. The conference was one and a half days. Vendors were there, and I talked to them. All of them showed their excitement for the IAL Orlando. They did the same thing in voice restoration as the VI has done for years.

In May, I was invited to attend an event at Vanderbilt University in Nashville, TN. I was a judge and represented the IAL. The event was called Lary Hacks and got SLP students and engineers together to brainstorm ways to make everyday items, used by laryngectomees, better. There were four groups:
The first group was on “communication” and how to make a better speaking device.

The second group concerned “water safety” and that did not turn out very good.

The third group concerned “air safety” and they designed warning device similar to the ones worn by folk who are around radiation, and it would warn laryngectomees of air hazards.

The fourth group was concerning a “way to help us smell and taste better.” The solution was a small fan that you could keep in your pocket and use it to direct air to your nose.

All the students did a great job.

I have also visited some clubs and talked to them about hosting the VI/AM. We’ve had no club step up to host for the 2019 or any other year. This is one of the major matters that we will need to discuss at our delegate meeting.

According to our bylaws, we need a host club to do the leg work in finding a hotel and assist in the planning and organizing of events. Since we did not have a club to step up, Helen contacted the travel and convention people in Indianapolis, IN, and got a nice proposal from a hotel. We went to Indianapolis and had a good meeting with them. Helen and I will speak more on this.

The IAL is not in good shape when it comes to funds and club participation. There are still many laryngectomee operations going on and, it seems no one is reaching out to the local clubs as before.

There is much to discuss with you, the delegates, this year about where we go now. The Financial Report from Helen will answer a lot of questions as to where the money comes from and where it goes.
A motion was made by Sapp Funderburk to accept the President’s report as presented. It was seconded by Tom Whitworth. The motion carried.

B. Vice President/Finance Report

The following report was given by Helen Grathwohl:

It has been my pleasure to serve the IAL as VP/Treasurer for the past year. It has been a real learning experience and very eye-opening. At our delegate meeting last year, some of you had questions regarding the finances of the IAL and those questions went unanswered. I made it my goal to be able to answer questions this year to the best of my ability. For that reason I have included in the delegate package, breakdowns of all debits and credits for 2017 and the first five months of 2018.

When I got the books in June of last year I really did not know a lot about the way the IAL operated so I did the best I could do in trying to figure out how to break everything down, and I also learned that some of our funds were collected on Pay-Pal which I had trouble figuring out just what those funds were for. Those funds were listed on the 2017 breakdown sheet as Pay-Pal but on the 2018 breakdown those funds are credited where they should be.

One of the questions that was asked concerned the IAL Newsletter and if we are making or losing money on it. Here is the answer:

In 2017 the Newsletter cost $10,170.49 to print and mail, and advertising was $31,200.00 for a net profit of $21,029.51.

For the two publications of the Newsletter in 2018 the cost to print and mail was $6,074.99 while total advertising was $13,200.00 for a net profit of $7,125.01. As of the last publication, we only had three vendors placing ads. In the past we had four or five vendors placing ads.
I am sorry that I do not have an accurate cost of the VI/AM for last year. With just taking over at that meeting I was not up to date on all of the costs and donations. I promise to do much better for this VI/AM and will provide a breakdown and report for all expenses and donations for the August newsletter.

The dues paid as I had them listed for 2017 was $1,340.00 and for 2018 the dues are $2,050.00. I do not know if this 2018 amount is correct.

The Federal Income Tax for 2017 has been filed. I did go to the IRS for assistance and they recommended I go to a CPA. I did just that and had everything filed in ample time at a cost of $500.00.

We do have some major expenses and need to come up with ways to cut down on them. We also need to come up with a way to raise funds if we are to continue. There has been discussions about applying for grants, and I have made attempts to try to come up with some of these. Without the generosity of our vendors we would not be able to exist.

A motion was made by Sapp Funderburk to accept the report as presented. It was seconded by Tom Whitworth. The motion carried.

There was considerable discussion. Susan explained how the office runs. In an effort to cut expenses she will lower the cost of the office to $1,000.00 a month. Vendors putting ads in the Newsletter were discussed and putting the IAL News online only. Many laryngectomees still want to receive a paper copy. It is the trend currently to put most information online.
It was suggested we use different paper perhaps making it less costly to send the newsletter out. The latest issue isn’t showing up. That will be taken care of. (not sure what this means)

Helen suggested asking those on the mailing list whether they wanted to be taken off the list. If people are happy reading it online they will be taken off the mailing list. The motion was voted on and carried.

A motion was made by Sapp Funderburk to accept Helen’s suggestion. It was seconded by Herb Simon. The motion carried.

V. Standing Committee Reports

A. Nominating

A motion was made by Sapp Funderburk to accept the Nomination’s Report. It was seconded by Jeff VandenHogen. There was discussion. Tom Cleveland’s term of office should be ending this year. That makes Helen Grathwohl president. Tom appointed Kyd Dieterich as vice President before stepping down as President. The vote was taken and the motion carried.

B. Annual Meeting

Helen Grathwohl presented the following report:

Tom Cleveland and I made a site visit to the Wyndham Indianapolis West Hotel on May 8, 2018. We went to Indy because it was a location that had been discussed and the Board agreed it would be a good location. Some things had transpired that left the Indy club with some hard feelings and decided not to host the conference. I contacted the city’s Convention and
Travel Center and asked for proposals from their hotels. I did receive two proposals but the second had a room rate that was considered just way too high at $139.00 a night.

When we arrived at the hotel, the National Boxer Dog Show was taking place and in full swing. It was amazing to be there with all of the dogs present and never hearing them bark. They in no way interfered with our visit and helped us to see the available space and the use of the spaces. The hotel has more than ample space to accommodate our VI/AM.

It is an older hotel, built in the 70’s but very neat and clean. The staff were very friendly and accommodating. We did talk with some of the other hotel guests and we did not have one negative response about the hotel. We found that the Boxer Club has been doing their annual show there for the past five years.

They offer a room rate of $109.00 per night, have an onsite restaurant and bar, with a snack bar open 24 hours a day. The hotel offers free wi-fi, an office area with free computer use, free parking and a free shuttle to and from the airport.

On the downside, there are no other restaurants or shops nearby, only other hotels. We do not have a local sponsor club or any offer of help in setting things up. Even though they have a lovely airport, there are few straight through flights into Indianapolis. If flying, you would most likely have to change planes somewhere.

On the 9th, we went downtown to the Convention and Travel Center and met with one of their people. She gave us all kinds of materials with information on things to see and do in Indy. She pledged to help in any way she can and will provide bags for all attendees.
We just need to look at all of our options and decide if we want to go ahead for 2019 or look elsewhere.

This was tabled until later in the meeting.

C. Speech Standards

D. Medical Affairs

E. Public Affairs

Our website was created by David Cleveland. Allison Rebar posts any changes or new information on the website.

Candy Moltz is stepping down as Board member and newsletter editor. Jewell Hoffman will be our new editor for a two-year term. Candy will put together the August News and the November issue will be her last.

Susan Reeves will be sending out a postcard in hopes of generating more clubs. On the reverse side of the postcard will be three boxes to check. The choices are:

• refer me to a laryngectomee visitor and laryngectomee support club
• refer me to suppliers for: TEP, HME, artificial larynx, amplification, stoma supplies, swallowing needs, “circle needs.”
• refer me to online support for laryngectomees
On the bottom of the card is a place for personal information, including email.

A motion was made by Sapp Funderburk to accept the postcard for mailing. It was seconded by Herb Simon. The motion carried

F: Bylaws

Tom Cleveland suggested that the delegates remove the third proposed bylaw change which has to do with the removal of dues.

A motion was made by Sapp Funderburk to remove the first proposed bylaw change. It was seconded by Tom Whitworth. The motion carried.

The first proposed bylaw change:

Article VI Officers

Section 1 - Elected Officers

The current bylaw reads: The officers of the Association shall be President, Vice President, Secretary and Treasurer. The elected officers shall be laryngectomized members of the Board of Directors.

The proposed change reads as follows: The President and Vice President shall be laryngectomized members of the Board. The Secretary and Treasurer do not have to be laryngectomized to fill these seats.

A motion was made by Karen White to accept this bylaw change. It was seconded by Jewell Hoffman. The motion carried.
The second proposed change had to do with the compilation of the Board. There was much discussion about the number of laryngectomees and non-laryngectomees that would be allowed on the Board. A motion was made by Sapp Funderburk to accept this proposed bylaw change. It was seconded by Bob Herbst. The motion did not pass. It was finally agreed that the Board of Directors would take another look at this amendment and bring it before the delegates in 2019.

Other voted on changes are as follows: **Article IV Members**

Section 1 - Classification.

C. Student Members

Add this sentence to the end of student members. **Student members cannot serve on the Board.**

A motion was made to accept this change by Sapp Funderburk. It was seconded by Karen White. The motion carried.

D. - Professional Members

1. Professional members shall not be eligible to serve as delegates at the Annual Meeting.
2. Professional members shall not be eligible for elected office.

(Number 1 was taken out of the bylaws.)

A motion was made by Sapp Thunderburk to accept this change in the bylaws. It was seconded by Karen White. The motion carried.

A. Nominating **Should this be under old business?**

We returned to the actual nomination of the Board, now that Helen Grathwohl was nominated for president and Kyd Dietrich for vice president. Sapp Funderburk proposed to accept the slate
by acclimation. This was seconded by Jeff Vander Ho-
gan. The motion carried.

Candy Moltz praised the new Board members. Jewell Hoffman will
be taking over as Editor. David Kinkead told us a little about
himself. Then the two newly elected Speech Pathologists were intro-
duced by Candy Moltz.

The following are the newly elected Board members:

President/Treasurer - Helen Grathwohl - Virginia
Vice President - Kyd Dietrich - Maryland
Secretary - Barb Nitschneider - Illinois

Directors for a two-year term:

CindyLee Gordish - Virginia
David Kinkead - Arizona
Lori Simpson - Texas
Jewell Hoffman - Louisiana

VI. New Business

Previously Helen Grathwohl had read the site visit report to
Indianapolis in 2019. An email from John Ready, expressing
his willingness to host our 2019 VI/AM in California. John Ready. There
was another suggestion from Kay White, to hold the 2019 meeting in
St. Louis. Helen asked for a show of hands for Indi-
anapolis and the same for California. There was no doubt that
the majority chose California.

Kay White was asked to bring a proposal for St. Louis to our 2019
meeting. It will then be considered for 2020.

It was also decided that we would try to hold the VI/AM in May next
year. This would allow more Speech pathologists the best tim-
ing to be able to attend.
VII. Adjournment

A motion was made to adjourn the meeting. The meeting adjourned at 11:30 a.m.

Respectfully submitted,
Barbara Nitschneider,
IAL Secretary