

2025-2026 Dependent Student Verification Worksheet – V5

Your 2025–2026 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we may ask you to confirm the information you and/or your parent reported on your FAFSA. To verify that you provided correct information the financial aid administrator will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You and/or your parent must complete and sign this worksheet, attach any required documents, and submit the form and required documents to the Office of Financial Aid. We may ask for additional information. If you have questions about verification, contact the Office of Financial Aid as soon as possible so that your financial aid will not be delayed.

I. Student's Information

Student's Last Name

Student's First Name

Student's ID Number

Student's Date of Birth

Student's Phone Number

II. Student's Family Information

List below the people in the student's household. Include: (1) yourself (the student), (2) the student's parent(s), other persons, step-parent, or siblings if the following are true: they reside with the student; they receive more than half of their support from the parent(s) and/or step-parents; and they will continue to receive more than half their support from the parent and/or step-parent during the award year from July 1, 2025, through June 30, 2026. (3) DO NOT INCLUDE unborn children. **Family size must align with whom the student could claim as a dependent on a U.S. tax return if the student were to file a U.S tax return at the time of completing the 2025-2026 FAFSA.**

If more space is needed, attach a separate page with the student's name and MTSA Student ID at the top.

FULL NAME (LAST NAME, FIRST NAME)	AGE	RELATIONSHIP TO STUDENT
		Self
		Parent

Student Name: _____ Student ID: _____

III. Student's Income Information to Be Verified

Student and Parent Income Information

TAX RETURN NON-FILERS

Complete this section if you (and/or your parent) will not file & were not required to file a 2023 tax return.

You (and/or your parent): ***Check all that apply.***

- ☐ Would have filed a foreign or U.S. Territory or Commonwealth tax return but it was not required. Each contributor who did not file a tax return under option A must provide a verification of non-filing letter from the foreign country or U.S. Territory or Commonwealth where they would have filed if required.
- ☐ Were employed in 2023 but did not file and was/were not required to file a tax return.
- ☐ Were not employed and had no income from work in 2023.

If employed in 2023, list below the names of all employers and the amount earned from each employer in 2023 for the student and/or parent who did not file. ***You MUST also attach a copy of all 2023 IRS W2 forms (or the equivalent foreign income documents) OR a Wage and Income Transcript ordered from the IRS.***

Wage and Income Transcripts can be ordered from the IRS by going to <https://www.irs.gov/individuals/get-transcript> and clicking on "Get Transcript Online" or by mailing IRS Form 4506-T to the IRS. If they cannot provide one of these, they must give a valid reason why a W2 is not available. List every employer even if they did not issue an IRS W2 form. If more space is needed, attach a separate page with your name and student ID at the top.

EMPLOYER NAME (STUDENT AND/OR PARENT)	ANNUAL AMOUNT EARNED IN 2023	IRS W-2 OR WAGE AND INCOME STATEMENT
Complete this section only if you and/or your parent DID NOT file a 2023 Tax Return		
EX. Sam's Auto Detail Shop	\$4,500	Yes
Total Amount of Income Earned from Work in 2023	\$	

TAX RETURN FILERS

Complete this section if you (and/or your spouse) filed or will file a 2023 income tax return.

You (and/or your parent if married): ***Check all that apply.***

- ☐ Were able to transfer 2023 IRS income tax return information into your FAFSA.
- ☐ Were unable to transfer 2023 IRS income tax return information into your FAFSA.

Attach a 2023 U.S. or foreign tax return transcript for each contributor who was unable to transfer tax information to the FAFSA.

To obtain an IRS Tax Return Transcript either (1) go to <https://www.irs.gov/individuals/get-transcript> and click on "Get Transcript by Mail" or "Get Transcript Online", or (2) call 1-800-908-9946. You will need your Social Security Number, date of birth, and most recent address on file with the IRS. Request the "IRS Tax Return Transcript" and not the Tax Account Transcript.

Student Name: _____ Student ID: _____

IV. Identity Statement for the Purpose of Education (To Be Signed at the Institution)

The student must appear in person at _____ to
(Name of Postsecondary Educational Institution)

verify his or her identity by presenting an unexpired valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. The institution will maintain a copy of the student's photo ID that is annotated by the institution with the date it was received and reviewed, and the name of the official at the institution authorized to receive and review the student's ID.

In addition, the student must sign, in the presence of the institutional official, the Statement of Educational Purpose provided below.

Student's Signature

Date

Student Name

Student's ID Number

Financial Aid Administrator Signature

Date

Identification Type

Expiration Date

V. Identity Statement (To Be Signed by the Student)

If the student is unable to appear in person at _____
(Name of Postsecondary Educational Institution)

to verify his or her identity, the student must provide to the institution:

- a. A copy of the unexpired valid government-issued photo identification (ID) that is acknowledged in the notary statement below, or that is presented to a notary, such as, but not limited to, a driver's license, other state-issued ID, or passport.

VI. Identification

☐ Driver License

Expiration Date _____

☐ Identification Card

Expiration Date _____

☐ Passport

Expiration Date _____

☐ Virtual Meeting

Type of Identification _____

Expiration Date _____

Student's Signature

Student's ID Number

Date

Financial Aid Administrator Signature

Date

VII. Certification and Signatures

Each person signing this worksheet certifies that all of the information reported on it is complete and correct. The student whose information was reported on the FAFSA must sign and date. **WARNING: If you purposely give false or misleading information, you may be fined, sent to prison, or both.**

Print Student's Name

Student's ID Number

Student's Signature (Required)

Date

Parent's Signature (Required)

Date