

MINUTES OF MEETING OF THE  
BOARD OF COMMISSIONERS

November 17, 2025

THE STATE OF TEXAS §  
COUNTY OF FORT BEND §  
FORT BEND COUNTY EMERGENCY SERVICES DISTRICT NO. 6 §

The Board of Commissioners (the "Board" or "Commissioners") of Fort Bend County Emergency Services District No. 6 (the "District") met in regular session, open to the public, at the District's Station No. 1, 6400 Highway 36, Rosenberg, Texas 77471, a meeting place inside the boundaries of the District, on Monday, November 17, 2025, at 6:30 p.m.; whereupon, the roll was called of the members of the Board, to-wit:

Breanna John	President
Robert Herrera	Vice President
Judy Kveton	Treasurer
Marsha Goates	Secretary
Troy Splichal	Secretary/Treasurer

All members of the Board were present, thus constituting a quorum. Also, in attendance were: Regina D. Adams, Radcliffe Adams Barner PLLC ("RAB"), general counsel for the District; Chief Daryl Maretka, Rosenberg Fire Department ("RFD").

**PUBLIC COMMENT**

There was no public comment.

**NOVEMBER 4, 2025 ANNEXATION ELECTION (THE "ELECTION")**

A quorum of the Canvassing Authority of the Board was established. The Canvassing Authority then reviewed the certified returns from the Election within the District and within the Annexation Area. It was noted that the Election results were as follows:

Within the District:

Proposition A:	For	603
	Against	288
Proposition B:	For	530
	Against	353

Within the Annexation Area:

Proposition A:	For	2
	Against	0
Proposition B:	For	2
	Against	0

Upon motion by Officer Kveton, second by Officer Herrera, after full discussion, the Canvassing Authority voted unanimously to adopt the Order Canvassing Returns and Declaring Results of the Election thereby certifying that the property in the annexation area was included in the boundaries of the District.

A quorum of the Board was then reestablished to conduct the remainder of the meeting.

### **APPROVE CONSENT AGENDA**

The Board reviewed the items reflected on the Consent Agenda, copies of which are attached hereto. It was explained that this portion of the agenda dealt with routine matters of the Board, and that no separate discussion of such items would occur unless a Commissioner or a member of the public requested that an item be moved to the regular portion of the agenda. Upon motion by Commissioner Goates, seconded by Commissioner Kveton, after full discussion, the Board voted unanimously to approve the Consent Agenda items as follows:

1. Minutes of the October 27, 2025, regular meeting; and
2. Treasurer Report, including payment of bills.

### **RFD REPORT**

Chief Maretka reported 64 total calls in the District and noted that the majority were medical calls with a few small fires including one cooking/oven incident.

Chief Maretka then updated on the status on the ISO rating process, stating that the ISO representative asked for three more hydrants to be tested. Chief Maretka also noted that the USDD alerting system change over would occur as early as the following Wednesday.

### **REVIEW INVENTORY OF DISTRICT'S PERSONAL PROPERTY**

The Board reviewed the Inventory Report, and noted the scissor lift should be added to same. Ms. Adams suggested denoting the items that could/should be surplus or salvaged so they could formally be declared as such and disposed of or discarded as necessary.

### **DISCUSS HIRING A PART-TIME ADMINISTRATOR**

The Commissioners then discussed hiring a part-time administrator three (3) days per week for 24 hours per week to assist the Treasurer in paying bills, and preparing reports. Further discussion ensued if the administrator would serve as an employee of or independent contractor to the District. Ms. Adams recommended that the Board begin with preparing a job description of the role and establishing a pay rate range. The Commissioners determined that to establish a hiring committee consisting of Commissioners Kveton and Splichal.

Chief Maretka then offered to provide the administrator to the District under the RFD Service Agreement with the District (the "Agreement"). Extensive discussion then ensued, after which, the Board asked Chief Maretka to pursue such addition to the Agreement but indicated that the hiring committee would still have input regard the person filling such role. Chief Maretka also noted he would provide the RFD job description of such role.

**STATUS OF COMMUNICATIONS WITH SURE-TEC INSURANCE COMPANY (“SURETY”)  
REGARDING THE SUBSTANTIAL COMPLETION OF FIRE STATION NO. 1 PROJECT**

Ms. Adams noted that the requisite notice regarding calling the performance bond had been sent to Christensen Building Group’s Surety and she had a preliminary discussion regarding the matter with same.

**EXECUTIVE SESSION**

There was no Executive Session.

**NEXT MEETING**

The Board confirmed the regular meeting would be held on December 15, 2025, at 6:30 p.m.

**BOARD ANNOUNCEMENTS**

Commissioner Johns noted she had booked hotel rooms for the SAFE-D Conference in San Antonio. It was noted that Commissioners would receive continuing education hours for attending same.

Chief Maretka noted RFD would have neighboring departments backing into the stations during their holiday luncheons.

With no further business to come before the Board, the meeting was adjourned at 7:27 p.m.



Marsha Goates  
Secretary, Board of Commissioners