

The Hollies Childcare Facility Individual Needs Policy

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Revision History

Issue/Draft	Date	Comments/Reason for Change
Draft A	15 th March 2018	Initial release for comment
Issue 1	1 st April 2018	Comments received from Management Committee
Issue 2	1 st April 2019	Annual document review
Issue 3	23 rd May 2020	Annual Document Review
Issue 4	27 th April 2021	Annual Document Review
Issue 5	19 th October 2021	Amendment to include change of name of setting and include Registered Charity Number
Issue 6	26 th September 2022	Annual Document Review
Issue 7	15 th September 2023	Annual Document Review
Issue 8	10 th September 2024	Annual Document Review
Issue 9	11 th September 2025	Annual Document Review

Acronyms & Abbreviations

Acronym/Abbreviation	Definition

Glossary

Term	Definition
The Hollies	Refers to The Hollies Childcare Facility

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1.0 Overview

Children who need extra support in school may not need extra support within a childcare setting. Some children however may require specific treatment, facilities or care while at The Hollies Childcare Facility that is above and beyond the usual provision for most children.

2.0 Aim

The Hollies aims to provide a welcoming and supportive environment for all children, staff and parents. They will all be treated with dignity and respect. The Hollies supports integration and the treatment of all children and adults as individuals, wherever this is possible. Please refer to our Equality and Diversity Policy.

The Hollies staff will:

- Consult with children and parents/carers as appropriate with regard to children's individual needs and preferences.
- Ensure that the individual needs and views of children are considered when planning activities and buying toys and other equipment.
- Aim to provide adaptations to the facilities and environment in order to cater for individual additional needs where this is practicable and reasonable.
- Where appropriate, monitor and record children's progress in consultation with parents and carers. Strategies will be discussed with the child and parent/carers and implemented.
- Receive appropriate training as required.
- Ensure full co-operation is given to outside agencies in order to meet the specific needs of a child.
- Make every effort to work with the parents/carers and relevant organisations to access additional funding and extra staff members to provide one to one support for each child who requires it at the setting.
- Discuss the level of individual care with parents/carers. The staff at The Hollies ensure that the privacy and dignity of a child is respected and maintained when providing any intimate care.
- Ensure that The Hollies promotes anti-discriminatory practices and encourages a positive atmosphere for all. Please see our Equality and Diversity Policy. The main language is English. Bilingual signs will be used where appropriate.

The Welsh Government wants to ensure that all children and young people in Wales have the best opportunities to do well in life. Some children and young people find learning more difficult than most others their age, due to additional learning needs. To support the opportunities of all children and young people, Welsh Government introduced the Additional Learning Needs and Education Tribunal (Wales) Act (2018) which establishes the statutory framework for supporting children and young people with additional learning needs (ALN), replacing legislation around special educational needs (SEN). The Act introduced, among other things, a new statutory plan called an 'individual development plan'.

The Additional Learning Needs Code clarifies how the Act must/should be enacted, outlining responsibilities of schools, colleges, Local Authorities and health services in relation to support children and young people with additional learning needs.

The Hollies Childcare Facility and the ALN Code

- The Hollies Childcare Facility is not publicly funded to provide education and consequently has no legal responsibility in terms of the ALN Act/ALN Code

- It is the School/College/Local Authority's responsibility to ensure that the ALN Act and Code requirements are met and that individual development plans (IDPs) are put in place where required
- While our setting is not legally responsible, we understand that we could be part of the person centred planning that could help to create a picture of the child's needs (eg, a playworker may have a good insight into a child's needs/what works in terms of support, which could influence the content of the IDP or how it is implemented)
- The IDP may also influence how our setting identifies support needs for engagement in the play opportunities provided for a specific child, or for elements of the childcare offered such as during the walk from the school site. Consequently, a dialogue between the School and The Hollies will be maintained, where relevant, to support the child.