

FINANCE/BOARD MEETING MINUTES

SEPT. 17th, 2025



Present: M. Brumfield, S. Glick, A. Keating, M. Moore, M. Ogden, D. Robinson, K. Sifferlin, R. Troyer – New Members
J. Gentry and K. Vance

Excused: R. Estill, D. Finley, R. Ling, R. Murphy

Staff: N. Williams- Executive Director, D. Miller-Finance Director

Guests: D. Drushal Attorney

Meeting called to order, Welcome and Acceptance of Agenda

Motion: M. Brumfield

Second: S. Rotolo

Vote: All For

NEW BUSINESS

Swearing in of Swearing in of J. Gentry and K. Vance by R. Love who is a notary.

Executive Session

Section 121.22 | Public meetings - exceptions.

(G) Except as provided in divisions (G)(8) and (J) of this section, the members of a public body may hold an executive session only after a majority of a quorum of the public body determines, by a roll call vote, to hold an executive session and only at a regular or special meeting for the sole purpose of the consideration of any of the following matters:

(3) Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action;

Motion: M. Brumfield

Second: M. Moore

ROLL CALL:

M. Brumfield	Yes
R. Estill	Excused
D. Finley	Excused
J. Gentry	Yes
S. Glick	Yes
A. Keating	Yes
R. Ling	Excused
M. Moore	Yes
R. Murphy	Excused
S. Rotolo	Yes
K. Sifferlin	Yes
R. Troyer	Yes

K. Vance Yes

Time: 5:40 pm

Those asked to remain: Attorney Drushal, Staff

Motion to come out of executive Session:

Motion: M. Brumfield

Second: M. Moore

Vote: All For

Time: 6:27 pm

Action taken (if any):

RESOLUTION FY26-21

RESOLUTION THAT THE BOARD APPROVE THE ACTION OF THE EXECUTIVE DIRECTOR AND THE BOARD CHAIR IN IMPLEMENTING THE SETTLEMENT REFLECTED IN CASE No. 2:25-cv-1025

WHEREAS, a settlement agreement has been reached; WHEREAS, the Executive Director and Board Chair have executed the settlement agreement on behalf of the MHRB; NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors hereby approves and ratifies all actions taken by the Executive Director and the Board Chair to implement the settlement reflected in the agreement.

Motion: A. Keating

Second: M. Moore

Vote: All For

Approval of Minutes

Motion to adopt the Board minutes from 8-27-25 as presented.

Motion: M. Brumfield

Second: R. Troyer

Vote: All For

Agency Dashboards

Motion to accept the agency dashboards for July as submitted.

Motion: M. Moore

Second: M. Brumfield

Vote: All For

Financial Statements

Motion to accept the Board financial statements, expenditures and Benden Statement of Activities for August 2025 as submitted.

Executive Director Williams discussed the renovations of the Benden building and went over the statement of activities for that property. Member M. Brumfield asked what the Mt. Caramel Hospital was. Assoc. Director Dean explained that it is hospital access for clients in Columbus. Executive Director Williams stated that Ms. Dean is working on contracting the rates.

Motion: M. Brumfield

Second: S. Rotolo

Vote: All For

RESOLUTIONS

RESOLUTION FY26-17

RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO ACCEPT FUNDING FROM OHIOMHAS FOR GAMBLING

WHEREAS, the Ohio Department of Mental Health and Addiction Services (OHIOMHAS) has made available grant funding for services related to gambling abuse and addiction; and **WHEREAS**, the Executive Director has the authority to seek out and accept funding to support the organization's mission; and

WHEREAS, the acceptance of these funds will allow for the expansion of critical treatment, prevention, and research services for gambling addiction and substance abuse within the community;

NOW, THEREFORE, BE IT RESOLVED,

The Executive Director is hereby authorized to accept up to \$51,815.00 in grant funding from the Ohio Department of Mental Health and Addiction Services (OHIOMHAS) and that the Executive Director is authorized to enter into a contract with Anazao up to that amount and; the funds shall be used to support and expand gambling addiction services, alcohol and drug addiction services, and other related services and research and; all treatment and prevention services supported by this funding shall be certified by the Ohio Department of Mental Health and Addiction Services to ensure they meet the highest standards of care.

Marie moved to amend the name of the resolution to change it to **RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO ACCEPT FUNDING FROM OHIOMHAS FOR GAMBLING PREVENTION**

Motion: M. Moore

Second: M. Brumfield

Vote: All For

Executive Director Williams informed the board that this is given to Anazao. There is specific certification that Anazao was not certified for, and they have now gotten certified. So, when someone calls the 800 Ohio call number they are now being listed for Wayne and Holmes counties. This is a major plus that it shows them now. We gave a small nudge to let them know this needed to be done, so while it seems we only give nudges to certain providers, we gave a nudge to them, and they followed through, so we didn't end up having to look for another provider to provide these services.

Motion: R. Troyer

Second: M. Ogden

Vote: All For

RESOLUTION FY26-18

RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO ACCEPT FUNDING FROM THE OHIO DEPARTMENT OF MENTAL HEALTH AND ADDICTION SERVICES (OHIOMHAS) FOR HOUSING SUPPORT SERVICES

WHEREAS, the Ohio Department of Mental Health and Addiction Services (OhioMHAS) has made funding available to address the housing needs of vulnerable populations; and **WHEREAS**, a significant portion of the organization's mission involves providing outreach and support to rural populations who face unique challenges, including a lack of stable housing; and

WHEREAS, the Executive Director has identified a critical need for financial assistance to support the housing stability of this specific population; and

WHEREAS, the funds must be fully expended by September 30, 2025; **NOW,**

THEREFORE, BE IT RESOLVED, The Executive Director is hereby authorized to accept a grant of up to \$50,000.00 from the Ohio Department of Mental Health and Addiction Services (OhioMHAS) and, these funds

shall be exclusively utilized to support the housing needs of the rural outreach population served by this organization.

The State contacted us and had extra money for this current year. Assoc. Director Dean said that we could use it for repairs/additions, one-time evictions, utilities, etc. Chair Glick asked if we only have until September 30th to spend this down. Ms. Dean replied yes and that she is working with St. Mary's who was able to retroactively bill some items to spend this down and we are doing well at getting it spent down. From October forward. We are moving quickly. Exec. Director applauded Associate Director on her work. Member J. Gentry asked what does the board do to sell itself? Like this is an extra service that was provided, how do we let people know. Assoc. Director Dean said she should have a report ready by program committee. Member M. Brumfield said we have made great strides in this in the past two years to where the board is more visible. Facebook, LinkedIn, and our website let people know. The board is knowledgeable of more. Exec. Director Williams said we have much more information that is available through a QR code which goes right to our website as well. The state level we are aware of is our availability. Member Brumfield said Ms. Dean sends out a weekly knowledge-based email called "Did you know?" and that goes out to the board and our partner agencies. He went on to speak about the upcoming levy. Finance Director Miller stated that both Ms. Dean and Ms. Williams go above and beyond to find funding for the agencies.

Motion: M. Brumfield

Second: A. Keating

Vote: All For

RESOLUTION FY26-19

RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO ENTER INTO A CONTRACT FOR UP TO \$53,665.00 WITH CATHOLIC CHARITIES, THROUGH STARK COUNTY, FOR THE PROVISION OF EARLY CHILDHOOD MENTAL HEALTH (ECMH) SERVICES.

WHEREAS, WHMHRB is committed to promoting the health, well-being, and development of children and families within our community; and

WHEREAS, the mental health and emotional well-being of young children are critical for their long-term success and healthy development; and **WHEREAS**, Stark County, in partnership with Catholic Charities, has made grant funding available to support the provision of Early Childhood Mental Health (ECMH) services; and

WHEREAS, Catholic Charities is a qualified organization with the capacity to deliver high-quality ECMH services; and

WHEREAS, the proposed grant will provide funding to Catholic Charities for the purpose of delivering ECMH services to children and families in our community, up to the amount of \$53,665.00; and

WHEREAS, it is in the best interest of WHMHRB and the community to enter into a grant agreement with Catholic Charities to secure these valuable services.

NOW, THEREFORE, BE IT RESOLVED,

That the Executive Director is hereby authorized to execute a contract agreement up to \$53,665.00 with Catholic Charities, through Stark County, for the purpose of providing Early Childhood Mental Health (ECMH) services.

Exec. Director Williams said this is a yearly grant we expected, and we received a decreased amount. Executive Director of Catholic Charities spoke about this. They are moving forward with the funding they have been granted.

Motion: R. Troyer

Second: A. Keating

Vote: All For

RESOLUTION FY26-20

RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO ACCEPT UP TO \$5,000 FOR 988 SUICIDE & CRISIS LIFELINE PROMOTION FUNDING

WHEREAS, the Wayne and Holmes Mental Health and Recovery Board (WHMHRB) recognizes the critical importance of promoting the Ohio 988 Suicide & Crisis Lifeline to residents of Holmes and Wayne Counties, particularly among youth and families; and **WHEREAS**, the Ohio Association of County Behavioral Health Authorities (OACBHA) has offered a grant in the amount of \$5,000 to support a multichannel awareness campaign; and

WHEREAS, this campaign will focus on reaching youth and families through school-based engagement, partnering with local school districts and School Resource Officers (SROs); and **WHEREAS**, the campaign will promote 988 at sporting events, extracurricular activities, and other high-traffic school functions through branded materials, including cards for free ice cream, which will feature the Ohio 988 logo and WHMHRB's logo/QR code; and

WHEREAS, the acceptance of these funds is necessary to execute this critical community outreach initiative;

NOW, THEREFORE, BE IT RESOLVED, that the Wayne and Holmes Mental Health and Recovery Board hereby authorizes the Executive Director to accept the \$5,000 grant from the Ohio Association of County Behavioral Health Authorities; and that these funds shall be used for the purposes of implementing the multi-channel 988 awareness campaign as described herein.

Executive Director originally received \$5,000 which she uses for civic organization in the means of bar napkins. They pushed out another \$5,000 and she had the Assoc. Director Dean write for this one for 988. Many local agencies are not embracing 988 as they are still attached to the local number. Ms. Dean wrote this grant for high school opportunities, and outreach. People will not remember local lines but they might better remember 988.

Motion: M. Moore

Second: R. Troyer

Vote: All For

OLD BUSINESS

Update on Signage for Benden Drive - Finance Director

Chose lowest estimate for the sign quote from Wolf Creek Graphics (\$5,763.58) which is cutting the cost almost in half from the original estimate. He is also donating the cost of the county permits as well as the address numbers for the sign. Miller Custom Exteriors is donating fixing and extension of the bricks that are in disrepair. McClintock Electric is donating an upgrade to the electricity to accommodate the lighted sign and a digital sign that we are hoping to obtain in the future. He is running it all the way into the building.

She is still working on quotes and obtaining funding for the digital sign. Applied for a grant from the Wayne Co. Foundation and Noble Foundation and is waiting to hear from them.

Member M. Moore asked if the extension was to change the size of the sign. She was informed it was to move up the sign to accommodate both signs. The sign(s) will still go in between the two pillars. Member Moore also asked if we are doing both signs and if it was voted on. It was not voted on to pay for the digital sign as we are still looking for donations. Executive Director Williams stated the only sign that is being done at this time is the regular sign. Nothing has been moved on for the digital sign at this time. This is important for getting information out to the community.

Finance Director Miller went on to say that we received the donation check for the electricity from the Romich Foundation for the 3 years with the total amount of \$6,000. (\$2,000/yr).

Executive Director Williams stated that we are still waiting on the flooring. Once we get the flooring in it shouldn't be much longer than that. A question was asked out our landlord here and she told them that she finally brought in some realtors today to view the building. She thinks she finally understands that we will be moving. The landlord also hadn't been paying the landscaping people at this building for June, July and August including a bounced check. We said we would pay in order to keep the building looking good and take it off of our rent. We ended up paying for June-September as he wouldn't mow unless we paid in advance for September. She then contacted the commissioners, who called us. Executive Director then followed up with an email and documentation of the issues to them. She said nothing when she came in.

Personnel Committee surveys sent out for the Executive Directors review. She has surveys to send out to agencies we fund and individuals. Member M. Brumfield did this review at six months.

Annual Dinner next Wednesday. Dress code was asked. Business casual. Finance Director Miller has some name tags for the board members.

MOTION FOR ADJOURNMENT

Motion: A. Keating

Second: S. Rotolo

Vote: All For

Time: 7:52pm

Respectfully submitted,
Dorrie Miller, Finance Director

MHRB Chair

MHRB Secretary