

# BOARD MEETING AGENDA



Location: 1985 Eagle Pass Dr. Wooster, OH 44691  
Date: July 23<sup>rd</sup>, 2025  
Time: 5:30pm  
Facilitator: Steve Glick - Chair

*The **vision** of the Mental Health and Recovery Board of Wayne and Holmes Counties is to promote wellness for all community members while ensuring access to a continuum of high quality, recovery-oriented mental health and addiction prevention, treatment, and support services.*

*The **mission** of the Mental Health and Recovery Board of Wayne and Holmes Counties is to provide leadership, support, and funding to community partners and agencies in the delivery of mental health and addiction prevention, treatment, and recovery services*

**Board Members:** M. Brumfield, R. Estill, D. Finley, A. Keating, R. Ling, M. Moore, R. Murphy, M. Ogden, D. Robinson, S. Rotolo, K. Sifferlin, R. Troyer

## AGENDA ITEMS

MHRB Vice-Chair D. Finley	<b><u>Welcome and Acceptance of Agenda</u></b>	PAGES #'S <b>1-4</b> (IF APPLICABLE)
MHRB Vice-Chair D. Finley	<b><u>Swearing-in</u></b> Newly re-appointed Wayne County members to be sworn in - S. Glick and <del>S. Rotolo</del> - Member R. Murphy is excused for tonight's meeting (S. Rotolo done 7/22 @ commissioners office)	
MHRB Chair S. Glick	<b><u>Swearing-in done at Finance Meeting 7-16-25</u></b> Newly re-appointed OHMAS members M. Brumfield and M. Ogden were sworn in at the finance meeting on 7-16-25	
	<b><u>Approval of Minutes</u></b> Action Required: Motion to adopt the Board meeting minutes from 6-25-25 as presented. Motion: Second: Vote:	Page(s): <b>5-11</b>
MHRB Chair S. Glick	Action Required: Motion to adopt the Finance meeting minutes from 7-16-25 as presented. Motion: Second: Vote:	Page(s): <b>6-16</b>
	<b><u>Agency Dashboards</u></b> Action Required: Motion to accept the agency dashboards for May as submitted. (Passed at Finance 7/16/25)  Vote for Approval:	Page(s): <b>27-31</b>

**Financial Statements**

Page(s): **32-38**

Action Required: Motion to accept the Board financial statements, expenditures and Benden Statement of Activities for June 2025 as submitted.

(Passed at Finance 7/16/25)

Vote for Approval:

**NEW BUSINESS**

Ex. Director

N. Williams / Staff

**RESOLUTIONS**

**Resolution FY26-01**

Page(s): **17-22**

Granting Executive Director permission to accept up to \$223,071.00 from the Wayne County Sheriff's Office (Opioid Grant).

WHMHRB will manage the grant and contract with:  
OneEighty: \$181,619.00 – for 2.5 FTE's in WC Jail  
Viola Startzman: \$16,452.00 - Psych Services in WC Jail.  
MHRB will retain: \$25, 000.00 to contract for MAT in the Jail.

(Passed at Finance 7/16/25)

Vote for Approval:

**Resolution FY26-02**

Granting Executive Director permission to accept up to \$4,000 from Summit Co Public Health to support transportation needs for clients working with VSC Health Navigator Program.

(Passed at Finance 7/16/25)

Vote for Approval:

**Resolution FY26-03**

Page(s): **23-25**

Amending the Certificate of Resources to reflect changes to resolution FY25-83 MHRB Administrative and Total System Budget and resolution FY25-84 County Budget to reflect changes in contract amounts. New Fund Balances are as follows:

852.6500.00.4401.000.000 - State Capital Fund  
\$500,000.00 (reflects total grant amount)

852.6500.00.4413.000.000 - State Funding Grants  
\$2,930,837.00 (reflects adj & decrease in funding)

852.6500.00.4800.000.000 - Misc Revenue \$120,000.00  
(reflects corrected amt in rev from state)

852.6500.00.5430.000.000 - Agency Contracts  
\$9,000,00.00 (reflects decrease in funding avail to agencies)

852.6500.05.5935.000.000 - State Capital Fund  
Expenditures \$500,000.00 (reflects total grant amount)

And

1. That the Preliminary County FY26 budget with overall revenue of \$9,850,910.31 and expenses of \$10,671,634.00 be accepted.
2. That it be recognized that this budget projects a deficit budget of \$820,723.69 which is to be covered by the Board's reserves, which at the beginning of FY26 are expected to be approximately \$3,242,968.31.
3. That this budget was prepared without full notification from Ohio MHAS regarding FY26 allocation amounts  
(Passed at Finance 7/16/25)

Vote for Approval:

**Resolution FY26-04**

Accepting the Audit as presented for FY24 from the State.  
(Passed at Finance 7/16/25)

Separate Handout

Vote for Approval:

**Resolution FY26-05**

Authorizing the Executive Director to accept \$50,000 in funding from OHIOMHAS to provide comprehensive Fetal Alcohol Spectrum Disorder (FASD) screening, data collection, and evaluation to residents of Wayne and Holmes Counties. WHMHRB will contract with Catholic Charities and Anazao Community Partners. Collectively, WHMHRB, Catholic Charities and Anazao will work to integrate these screenings into existing practices, leveraging both agencies' expertise and capacity to enhance service delivery. Additionally, DEC Community Education will encompass this information.  
(Passed at Finance 7/16/25)

Vote for Approval:

**FY26 REQUEST**

Request received from Holmes Center for the Arts for \$4,165 and update (see attached)  
(Passed at Finance 7/16/25)

Page(s):26 and follow  
up on 39

Vote for Approval:

**SIGNIFICANT DECREASES IN GRANT FUNDING – Just an FYI**  
**CRIMINAL JUSTICE**

We were originally given an amount of \$153,496 for the Criminal Justice Grant but it has been decreased by approx. 23.3% to \$117,726 which is a reduction in funding of \$35,785.

**ECMH**

Just received notification that our ECMH grant that was \$65,445 has been decreased down to \$46,466. A reduction of \$18,979.

**PERSONNEL COMMITTEE MEETING**

Schedule meeting

**BOARD TRAINING**

Schedule training

**LEVY UPDATE**

Separate Handout

**Bridge Day Update**

Pages 40-48

**OLD BUSINESS**

**CONTRACT UPDATES**

- ANAZAO - SIGNED
- CATHOLIC CHARITIES - SIGNED
- NAMI - SIGNED
- ONE EIGHTY - SIGNED
- THE COUNSELING CENTER – SIGNED

**ADJOURNMENT**

MOTION FOR ADJOURNMENT

MOTION:

SECOND:

VOTE:

TIME:

**Upcoming Meetings:**

Personnel Meeting – TBD

Board Training - TBD

Finance Meeting: August 20<sup>th</sup> – 5:30pm – 1985 Eagle Pass

Full Board Meeting: August 27<sup>th</sup> – 5:30pm - 1985 Eagle Pass



# MENTAL HEALTH AND RECOVERY BOARD OF WAYNE-HOLMES COUNTIES

## BOARD MEETING MINUTES

Wednesday, June 25<sup>th</sup>, 2025 – 5:30 p.m.

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### Present:

M. Brumfield (Chair)

R. Estill, D. Finley, Dr. A. Keating, R. Ling, M. Miller, M. Moore, R. Murphy, M. Ogden, D. Robinson, S. Rotolo, K. Sifferlin, R. Troyer

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### Excused:

S. Glick

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### Staff:

N. Williams-Exec. Director, D. Miller-Finance Director, David Moser – Board Attorney

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### Other/Guests:

Rebecca Mason - VP/Chief Compliance Officer – The Counseling Center

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### Call to Order and Approval of Agenda

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Chairperson Brumfield called the MHRB Board Meeting to order at 5:30pm

"Welcome from Chair Brumfield" was well received, he asked for a motion to accept the draft agenda as submitted.

**Motion:** S. Rotolo

**Second:** Matt M.

**Vote:** All For

*Adoption passed unanimously.*

### Motion for Executive Session:

#### Section 121.22 | Public meetings - exceptions.

(G) Except as provided in divisions (G)(8) and (J) of this section, the members of a public body may hold an executive session only after a majority of a quorum of the public body determines, by a roll call vote, to hold an executive session and only at a regular or special meeting for the sole purpose of the consideration of any of the following matters:

(3) Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action;

**Motion:** M. Moore

**Second:** D. Robinson

**Roll Call:**

M. Brumfield –	Y
R. Estill –	Y
D. Finley -	Y
S. Glick –	Excused
A. Keating –	Y

R. Ling –	Y
M. Miller -	Y
M. Moore –	Y
R. Murphy -	Y
M. Ogden –	Y
D. Robinson -	Y
S. Rotolo -	Y
K. Sifferlin –	Y
R. Troyer –	Y

The following were requested to stay in the Executive Session: D. Moser- Board Attorney, N. Williams-Executive Director, D. Miller-Finance Director

Time: 5:32pm

Motion to exit Executive Session at 6:16pm

**Motion: M. Moore**

**Second: R. Murphy**

#### **Approval of Minutes:**

N. Williams stated that Bobbi Douglas, Executive Director of OneEighty sent the following email about the minutes “I read through the minutes where Matt Ogden indicates that OneEighty is still receiving ERC. I just want to clarify that this is a receivable, not money we are receiving. It has been being reviewed by the IRS for 18-24 months. We have no idea whether or not we will receive it or not. The amount was reduced significantly after our last audit because it is unclear how much we will receive, if any.”

M. Ogden stated that it is correct, he was saying during the meeting that companies are still receiving those funds, that they are still being dispersed. He has had companies that have received those funds in the last couple of weeks; it comes in a lump sum. M. Ogden stated that Holmes Center of the Arts did just get those. R. Ling stated that on page four and five she is listed as second on making motions, but she was not at the June 18<sup>th</sup> meeting. D. Miller stated she would correct that, as she stated she still has her notes.

Chair Brumfield asked for the adoption of the 6-18-25 Finance Meeting Minutes with those corrections

**Motion: M. Miller**

**Second: R. Ling**

**Vote:** M. Moore abstained, while everyone else voted for the motion. (R. Murphy and D. Finley were not yet present)

Chair Brumfield asked for the adoption of the 5-28-25 Board Meeting Minutes as submitted.

**Motion: M. Moore**

**Second: A. Keating**

**Vote:** M. Ogden abstained while everyone else voted for the motion. (R. Murphy and D. Finley were not present yet)

#### **Committee Report: Personnel Committee - Slate of Officers**

Proposed slate of the FY26 Officers:

- Chair (up to a two-year term): S. Glick (provisional upon re-appointment to the board)
- Vice-Chair: D. Finley
- Treasurer: M. Ogden (provisional upon re-appointment to the board)
- Secretary: R. Estill

Chair Brumfield stated reviewed the proposed slate of officers and asked if anyone else would like to nominate either themselves or another member for one of the positions for FY26.

Member M. Moore moved to open the floor for nominations, to which S. Rotolo seconded. Having no new nominations, Chair Brumfield requested a motion to close nominations. Member M. Moore motioned, and R. Estill seconded to close the nominations.

Motion was made to accept the slate of officers as presented by the Personnel Committee:

**Motion:** S. Rotolo

**Second:** M. Miller

**Vote:** All For

M. Miller stated before we moved on, he would like to thank Chair Brumfield for the several years that he has been chair. M. Miller stated it has been incredible to watch him take over so that things that he has done. M. Miller stated it has been a rough three or four years to put it mildly. M. Miller said thank you very much for your leadership Chair Brumfield and for what you have done. You have been very transparent, and I think you have done an amazing job. Chair Brumfield stated he was going to reflect on this later, but it is probably a good time now. He has been chairing for almost two years; he came on in October of 2023. Chair Brumfield stated he looks back and it seems so long ago yet not really because we have been through a lot. Chair Brumfield thanked everyone for providing support and he hopes he has served the board well. Executive Director N. Williams expressed gratitude to Chair Brumfield for his dedicated service on board, especially during his tenure as Chair since October 2023.

Additionally, Ms. Williams extended thanks to M. Miller, who has resigned from his seat, making this his final meeting. She apologized for not arranging a special acknowledgment for him.

In a related development, Chair Brumfield informed the board that he has applied to OHMAS for reappointment to the board.

### **Agency Dashboards**

**Action Required: Motion to accept** the agency dashboards for **April** as submitted.

**Vote:** All For

### **Acceptance of the MHRB Reconciliation and Benden Statement of Activities**

**Action Required: Motion to accept** the Board financial statements and expenditures for **May** as submitted.

**Vote:** All For

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### **New Business**

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### **FY25-82**

That the Finance Director shall amend the certificate of resources funds and that an amended certificate of resources be decreased by \$-91,882.13 and that the budget be amended to reflect the new total of resources reflect a total of \$10,217,467.65 in resources; et al ...

*NOTE: Original resolution passed in Finance needs amended as Keely wanted amts as of 6-24-25, Needs voted on.*

It was moved to amend the motion to correct the total amount as a number was missing from the original on the resolution.

**Motion to approve amended resolution:** M. Moore

**Second:** D. Robinson

**Vote:** All For

### **FY25-83**

To approve the updated FY26 administrative and total systems budget.

1. That the Preliminary County FY26 budget (dated June) with overall revenue of \$9,676,988.00 and expenses of \$11,025,571.00 be accepted.

2. That it be recognized that this budget projects a deficit budget of \$1,348,583.00.

3. That it be recognized that this budget reflects an operating fund.

It was moved to amend the motion to correct the amounts as these have changed since the agenda was printed out.

**Motion to approve amended resolution:** M. Moore

**Second:** M. Miller

**Vote:** All For

### **FY25-84**

The County FY25 budget.

Overall revenue of \$966,988.00 and expenses of \$11,025,571.00 be accepted. That it be recognized that this budget projects a deficit budget of \$1,348,583.00.

It was moved to amend the motion to correct the amounts as these have changed since the agenda was printed out.

**Motion to approve amended resolution:** M. Moore

**Second:** D. Robinson

**Vote:** All For

### **FY25-85**

Granting Executive Director permission to accept \$1970.00 in 2025 Ohio OPN Resource Expansion Opportunity funding. Funding will be used by WHMHRB to strengthen overdose prevention efforts and increase community safety through the creation and implementation of a localized overdose alert system.

\*This is new funding that will begin the process of an overdose alert system.

(Approved at Finance 6/18/25)

**Vote:** All For

## **FY25-86**

Granting Executive Director permission to accept \$130,705.00 in funding from the Office of Criminal Justice. Funding will be divided between Wayne County Probate Court (to support the AOT monitor position), Viola Startzman (to support psychiatric services) and Anazao Community Partners (to support Case Management). \*This is new funding

(Approved at Finance 6/18/25)

Executive Director Williams stated this is AOT offset as we are continuing to look at ways to reduce levy spending.

Member M. Moore asked if this is through probate to which member S. Rotolo affirmed.

**Vote:** All For

### **Benden Property:**

- Remodeling has begun
  - Remodeling has officially commenced, with Executive Director N. Williams attending a recent status update meeting. Layout diagrams of the building sections and material samples were on display. Adena is initiating phase 1/4 of the Coleman portion of the remodel on Monday, July 17, 2025. The walls have been primed, and the projected completion date for the entire remodel is the end of September 2025.
  - A key change to the original plan involves reallocating funds: the original cost included ceiling and lights for the basement, but these have been replaced with the acquisition of energy-efficient windows for their section of the building.
  - Chair Brumfield inquired about funding for the remodel. Executive Director Williams confirmed that 90% of the funding (\$450,000) has been received, with the remaining 10% to be disbursed upon completion of the remodel.
  - Executive Director Williams also highlighted the Benden Statement of Accounts, noting that they will receive additional monthly payments of approximately \$583.00 for CAM (Community Area Maintenance) from Coleman. This covers common property maintenance as stipulated in the contract, with Finance Director Miller clarifying the amount is based on \$2 per square foot of rental space.
- Capital Project – Benden Lot
  - The state's revised stance on Capital projects, now prioritizing housing-based initiatives, has accelerated their capital improvement project for residential housing on the lot next to their Benden property. N. Williams presented drawings for both a 15-unit and a 20-unit complex, favoring the latter which would necessitate acquiring a variance. She believes this variance will not pose an issue.
  - The projected cost for this project will ideally be spread over a three-year period, allowing for staged construction. Connecting the car park to their property could potentially enable the use of funding for both the parking area and the new construction.
  - In a separate development, Commissioner McMillen approached N. Williams about repurposing the second floor of the Wayne Co. Care Center. Williams' idea is to utilize this space for the Bridges program, assisting young adults aging out of the foster care system with a potential transition into their housing. While still developing this concept, Member M. Moore expressed doubts about its feasibility as a residential facility but agreed to collaborate with Executive Director Williams to discuss it further.

- Finally, N. Williams is exploring the use of resiliency funding to conserve other funds for several initiatives: a community park in Shreve, a pavilion for programs behind the Anazao/NAMI buildings, and a tornado shelter, also in Shreve.

### **Listening Tour w/OhioMHAS June 18<sup>th</sup>**

- Director Cornyn and her team from OhioMHAS visited our office on Wednesday, June 18th, from 10:30am and it lasted until approximately 1pm. It was well attending and well received.
- Member S. Rotolo commended Program Director H. Dean for her well-prepared data driven presentation. He was told by OHMAS representatives that presentations with supporting data like that are a rarity.

### **Levy Committee:**

Executive Director Williams announced that replacement levies will not be an option. She plans to present a comprehensive action plan for the levy in July, aiming to develop a "10-year" strategy. This is in response to pending legislation that currently has a traction of 50% + 1 to 60%.

- Finance Director M. Miller commented that, according to the accountants he has consulted, this legislation will likely contain numerous loopholes and that "scare tactics," primarily aimed at schools, are being employed.
- Member M. Ogden added that the proposed legislation seeks to eliminate property taxes, which would lead to significant changes.
- Member M. Moore characterized this as "grassroots legislation," driven by public frustration with government spending, anticipating "stiff competition" as a result.
- Member A. Keating offered a counterpoint, stating that "everyone is a libertarian until their house catches fire, and they want services."
- Finally, Member R. Ling remarked that it is beneficial for people to be aware of what they are paying for.

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### **Old Business**

Revised attachment A's for the following with summaries of comparison due to change in State and Federal funding:

- ANAZAO
- CATHOLIC CHARITIES
- NAMI
- ONE EIGHTY
- TCC – received request of going forward with their proposed contract shortly before the meeting.

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### **Other Business**

#### **TCC Update:**

- Reallocation Request received on 6/12/25
- Response from Board on 6/13/25
- New updates, see separate packet

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### **Adjournment**

*There being no further business to come before the board, M. Moore made a motion to adjourn, seconded by R. Ling.*

*Motion passed unanimously.*

The meeting adjourned at 7:30pm.

Respectfully submitted,

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MHRB Chair

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MHRB Secretary

# FINANCE MEETING MINUTES



**Location:** 1985 Eagle Pass Dr. Wooster, OH 44691  
**Date:** July 16<sup>th</sup>, 2025  
**Time:** 5:30pm  
**Facilitator:** Matt Ogden - Chair

**Present:** M. Brumfield, R. Estill, R. Ling (arrived after the swearing-in), M. Moore, R. Troyer

**Excused:** M. Moore

**Staff:** Denise Casto – Acct Advisor via teams, N. Williams- Executive Director, D. Miller-Finance Director, MHRB Vice-Chair D. Finley, Assistant Finance Director – R. Love Notary for swearing-in of members.

**Guests:** None

**Meeting called to order, Welcome and Acceptance of Agenda** MHRB Vice-Chair D. Finley

MOTION: R. Ling

SECOND: R. Estill

VOTE: All For

## **NEW BUSINESS**

**Swearing in** - MHRB Vice-Chair D. Finley

Newly OHMAS re-appointed members M. Brumfield and M. Ogden.

Assistant Finance Director R. Love administering the oath of office to two new appointees. They repeated the oath after her and were officially sworn into their new roles.

**Agency Dashboards** - Virtual Acct. Advisor D. Casto

Action Required: Motion to accept the agency dashboards for May as submitted.

D. Casto reviewed the agency dashboards, starting with Anazao, moving to Catholic Charities, then into Nami. No questions yet. OneEighty was the next reviewed and finally D. Casto finalized with The Counseling Center (TCC). D. Casto explained what happened with TCC's explained what happened with TCC's financial statements and why the finance committee has two TCC dashboards in front of them. D. Casto stated that Jill has been updating both the statement of financial position and the statement of activity to a new format. D. Casto stated that the old format for their statement of financial position within TCCs assets, had broken board designated funds, their donor restricted funds, and their endowment funds. The new format does not have them as those categories. TCC moved them into the financial position categories. D. Casto stated so originally the dashboard that went to the board had collapsed the designated funds, the restricted funds, and the endowment funds. D. Casto stated they were all accumulated into cash and short-term investments, and all ended up in the pack of the dashboard. D. Casto reached out to Jill to get clarification to make sure that is what happened, and she did confirm but also came back and said the endowment funds should not have been rolled into the cash and short term investments, and she broke them back down into its own category of endowment funds, and endowment funds on the new the new version cam down into other assets. D. Casto stated to the board so that when they are looking at prior year to current year, both have been restated. D. Casto stated the new version shows TCCs cash as \$140,000.



D. Casto did want to bring to the boards attention to the amounts within the board restricted and the donor restricted on TCC financial statement. D. Casto said looking at that, then looking at the liability section and the net assets, those ones are still broken out. So based off of that information, TCC is reporting \$88,000 Board designated funds, \$224,000 donor restricted funds, so about 310,000 of those two funds accumulated. D. Casto stated if you come back up to TCCs cash balance, TCC only has \$140,000 reported of cash. That cash balance used to just be unrestricted cash balance. Now, D. Casto states, the cash balance is unrestricted or designated, and donor restricted. D. Casto said you can tell by this their cash balance is less than the board designated and the donor restricted, so it appears as though even through TCC has \$140,000 for cash, they used some of those restricted plots of money for regular operations. D. Casto stated that it is just her interpretation based on the report provided by TCC, however she doesn't really know another way to interpret it because the balance are there at the bottom. D. Casto stated that it is concerning her because TCC does not have the cash to cover the restricted funds. D. Casto stated that while the dashboard shows TCC has cash, it is restricted.

M. Ogden requested that D. Casto send a follow-up email to TCC to clarify the cash question and to also ask about the significant change observed in their Accounts Receivable (AR) balances. M. Ogden stated that it appears everything is current now?

D. Casto said she was very happy because for one of the first times TCC submitted a report that their aging categories and total net receivables did tie back. M. Ogden did acknowledge that. Both were very happy with that.

MOTION: M. Brumfield

SECOND: R. Ling

VOTE: All For

#### **Financial Statements** - Virtual Acct. Advisor D. Casto

Action Required: Motion to accept the Board financial statements, expenditures and Benden Statement of Activities for June 2025 as submitted.

MOTION: R. Troyer

SECOND: R. Ling

VOTE: All For

#### **RESOLUTIONS** – Executive Director N. Williams/Staff

##### **Resolution FY26-01**

Granting Executive Director permission to accept up to \$223,071.00 from the Wayne County Sheriff's Office (Opioid Grant).

WHMHRB will manage the grant and contract with:

OneEighty: \$181,619.00 – for 2.5 FTE's in WC Jail

Viola Startzman: \$16,452.00 - Psych Services in WC Jail.

MHRB will retain: \$25, 000.00 to contract for MAT in the Jail.

This is a grant that Heather wrote for the Sheriff's Department who applied for it. WHMHRB will work with the Sheriff's Office on reporting for the grant. Exec. Director Williams stated they did try to offer to help Holmes Co. Sheriff's office, but they did not accept. This will support jail workers FT from TCC and PT from Anazao as well as work with United Way. Member R. Estill stated on their sites, there are 12 inmates in Holmes and 20 in Wooster.

MOTION: M. Brumfield

SECOND: R. Estill

VOTE: All For

**Resolution FY26-02**

Granting Executive Director permission to accept up to \$4,000 from Summit Co Public Health to support transportation needs for clients working with VSC Health Navigator Program.

It was stated that Community Action has lost some transportation.

MOTION: R. Ling

SECOND: R. Troyer

VOTE: All For

**Resolution FY26-03** (see inserts at end)

Amending the Certificate of Resources to reflect changes to resolution FY25-83 MHRB Administrative and Total System Budget and resolution FY25-84 County Budget to reflect changes in contract amounts.

New Fund Balances are as follows: 852.6500.00.4401.000.000 - State Capital Fund \$500,000.00

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852.6500.00.4800.000.000 - Misc Revenue \$120,000.00 (reflects corrected amt in revenue from the state)

852.6500.00.5430.000.000 - Agency Contracts \$9,000,00.00 (reflects decrease in funding avail to agencies)

852.6500.05.5935.000.000 - State Capital Fund Expenditures \$500,000.00 (reflects total grant amount)

And

1. That the Preliminary County FY26 budget with overall revenue of \$9,850,910.31 and expenses of \$10,671,634.00 be accepted.

2. That it be recognized that this budget projects a deficit budget of \$820,723,69 which is to be covered by the Board's reserves, which at the beginning of FY26 are expected to be approximately \$3,242,968.31.

3. That this budget was prepared without full notification from Ohio MHAS regarding FY26 allocation amounts

Finance Director D. Miller informed the committee that due to revisions to Attachment A's and a directive from the county regarding the accounting for the State Funding Capital Grant for the Benden building (which should be entirely separated from other state funding), some incorrect amounts were previously reported. To rectify these discrepancies, an amended certificate of resources and an amended Administrative and Total Systems budget are required. This resolution serves to implement those necessary updates.

MOTION: M. Brumfield

SECOND: R. Estill

VOTE: All For

**Resolution FY26-04** - Virtual Acct. Advisor D. Casto (see separate file)

Accepting the FY24 Audit as presented from the State.

D. Casto explained that there are two attachments for the audit. One is the copy with the seal of Ohio on it and that is the actual audit. Because we work on a cash-basis, we will always have 2 opinions. One is un-modified, and the other is adverse. You will see on page 5 that in FY24 we were operating in a deficit of \$1,860,000.00. We were audited on our federal awards and our internal controls. There were no findings in our audit. The other document is a management letter sent out to accompany the audit.

Chair M. Ogden commended the new employees, stating they've done a "great job" given the circumstances of their arrival. The other committee members agreed with this assessment.

MOTION: R. Estill

SECOND: M. Brumfield

VOTE: All For

### **Resolution FY26-05**

Authorizing the Executive Director to accept \$50,000 in funding from OHIOMHAS to provide comprehensive Fetal Alcohol Spectrum Disorder (FASD) screening, data collection, and evaluation to residents of Wayne and Holmes Counties. WHMHRB will contract with Catholic Charities and Anazao Community Partners. Collectively, WHMHRB, Catholic Charities and Anazao will work to integrate these screenings into existing practices, leveraging both agencies' expertise and capacity to enhance service delivery. Additionally, DEC Community Education will encompass this information.

Executive Director Williams stated she just received a call from the State at about 3:30 about this grant. We were second in line but apparently those that were first in line passed on receiving the dollars. She conferred with Program Director Dean who said she was glad to work on getting these grant dollars used although it would have been more helpful had it been in the school year. They will have a call with the State tomorrow at 2pm concerning the grant. She went on to Ms. Dean is hoping to implement this along ECMH and the school access through Anazao and this must be spent by the end of September 2025. It goes hand in hand with the new DEC (Drug Endangered Child) programming.

MOTION: R. Troyer

SECOND: R. Ling

VOTE: All For

### **FY26 REQUEST**

Request received from Holmes Center for the Arts for \$4,165 (See letter Included at end)

Executive Director N. Williams said we did something similar to this last year in the amount of \$5,000 to assist children accessing this Center. She would like to see us support them again to show continued support in Holmes County. There is a new executive director for the center, and she is looking forward to working with her.

Member R. Ling stated she believes this is a good way to be in contact with the Amish population down there.

Member M. Brumfield asked if there were any measures of who used the service and what kind of outcome supporting this had. Executive Director Williams stated she could have Program Director Dean write that into the agreement so we could obtain some data for the spending of the dollars. It was also asked if we can get any information based on last year also.

MOTION: R. Troyer

SECOND: M. Brumfield

VOTE: All For

### **CRIMINAL JUSTICE GRANT SIGNIFICANT DECREASE IN FUNDING**

We were originally given an amount of \$153,496 for the Criminal Justice Grant but it has been decreased by approx. 23.3% to \$117,726 which is a reduction in funding of \$35,785.

## **OLD BUSINESS**

### **CONTRACT UPDATES**

- ANAZAO - SIGNED
- CATHOLIC CHARITIES - SIGNED
- NAMI - SIGNED
- ONE EIGHTY – SIGNED
- THE COUNSELING CENTER – Signed just prior to the meeting.

## ADJOURNMENT

### MOTION FOR ADJOURNMENT

MOTION: R. Ling

SECOND: M. Brumfield

VOTE: All For

TIME: 6:42pm

### Upcoming Meetings:

Full Board Meeting: July 23<sup>rd</sup> – 5:30pm - 1985 Eagle Pass

Finance Meeting: August 20<sup>th</sup> – 5:30pm – 1985 Eagle Pass

Full Board Meeting: August 27<sup>th</sup> – 5:30pm - 1985 Eagle Pass

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MHRB Chair

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MHRB Secretary

## **ATTACHMENTS :**

We wrote the grant, which the Jail submitted, and it was awarded. The jail has contracted with us to manage the grant. The budget is reflected below. This is very important given that with the new jail build the population will double. This funding is for 3 years and will support expansion of mental health and addiction services in the jail. It is very important to note:

### **Jail Psych Services (Crisis-Specific)-Viola Startzman**

#### **Background & Need:**

The severely and persistently mentally ill (SPMI) population in the Wayne County Jail has surged from 2% to 20% over the past two years, reflecting a dramatic increase in both prevalence and acuity of need. Alongside the rising number of individuals with complex psychiatric conditions, aggression and behavioral instability have escalated, placing significant strain on jail staff and facility resources.

A major challenge is the extended wait time for inpatient psychiatric placement at Heartland Behavioral Health, which can range from 4 to 6 weeks. During this period, inmates experiencing acute psychiatric crises must be monitored within the jail, often without access to immediate stabilization services. This prolonged exposure to an unsuitable environment exacerbates psychosis, suicidality, and aggression, leading to further decompensation and heightened safety concerns for both inmates and staff.

#### **Program Implementation & Impact:**

Recognizing the urgent need for targeted psychiatric intervention, WHMHRB leveraged Behavioral Health Criminal Justice funds to establish on-site psychiatry services specifically for inmates in crisis or at risk of decompensation. This initiative ensures that high-risk individuals receive timely psychiatric care, reducing the likelihood of extended suffering, behavioral escalation, and unnecessary hospitalization delays.

Since implementation in January 2024, the program has resulted in a **93% decrease** in crisis calls/pink slips, significantly reducing emergency interventions and improving stability within the jail environment.

**Grant Budget/Award:**

Item description/unit	# of items	X	Unit cost	Total
Addiction Services Coordinator	1FTE		99836	99,836.00
Justice Peer Supporter	1FTE		46303	46303
Jail Psych, Dual Dx	.20FTE		82260	16452
Justice Services Counselor	.5FTE		70960	35480
				0
				0
Drug Screens (500 total)	20 units		213.78	4275.6
Medication/MAT	1		25000.00	25000
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
				0
			Total	227346.6

**Resolution to accept \$223,071.00 from the Wayne County Sheriff's Office (Opioid Grant).**

**WHMHRB will manage the grant and contract with:**

OneEighty: \$181,619.00- 2.5 FTEs in Wayne County Jail

Viola Startzman: \$16,452.00-Psych Services in Wayne County Jail.

The Board will retain: \$25, 000.00 to contract for MAT in the Jail.

## BEHAVIORAL HEALTH SERVICES

# WAYNE COUNTY JAIL

ANAZAO

ONEEIGHTY

TCC

VSC

2 FTEs

5.5 FTEs

.5 FTE

1-.5 FTE & 1-.25  
FTE

WHMHRB contracts with community providers to deliver mental health and substance use disorder services to inmates in the Wayne County Jail. The intended benefits of delivering such services include reducing recidivism, increasing public safety, and decreasing the percentage of the SPMI incarcerated population. Services, including timely assessments and intensive case management services focused on the social determinants of health and ensuring basic needs and stabilization post-release through warm handoffs, will be provided.

### Objectives:

#### Reduction in Recidivism:

- 85% reduction in the recidivism rate among program participants within one year.

#### Increased Public Safety:

- Measurable decrease in community-related incidents involving inmates post-release

#### Decrease in SPMI Incarcerated Population:

- 15% reduction in the percentage of SPMI inmates within one year

#### Connection to Community Resources:

- 80% of clients are connected to Medicaid, housing, and follow-up care post-release 75% of clients attend three follow up appointments post-release •

#### Client Satisfaction:

- 85% satisfaction rate reflected in client satisfaction surveys given prior to release.

Programming shall be delivered consistent with the eight key components reflected in the Annual Wayne County Jail Services Report (In-reach, Eligibility Determination, CTP Benefit Management, Medicaid Enrollment, Risk & Needs Assessment, Service Coordination, Ongoing Case Management & Outreach).



## **ANAZAO COMMUNITY PARTNERS**

### **Felony Community Reintegration Coordinator: Matt Hankins (1 FTE)**

Matt will dedicate his time to developing individualized reentry plans for felony-level offenders and coordinating post-release care. His responsibilities will include administering SMART Recovery groups in the jail, ensuring smoother transitions into community services and Reentry Court. Matt will focus on ensuring comprehensive behavioral health and recovery services to reduce recidivism and promote long-term stability.

Specifically ensuring:

- Post-release follow up appointments are scheduled and communicated in writing:
- Inmates whose assessments yielded the need for MH/SUD Tx must be scheduled with their respective providers within 10 days of release, when possible.
- Inmates should be scheduled to be seen for follow up Medical/Dental appointments within 14 days of release, when possible.
- Transportation for post-release appointments should be scheduled and documented
- Efforts to ensure shelter/housing post-release must be prioritized
- Reasonable efforts to connect all clients served in jail to Medicaid should be extended
- Inmates in need of IDs, Birth Certificate, or Social Security Cards should be assisted in obtaining
- Reasonable efforts to ensure that inmates whose SSI/SSDI lapsed while incarcerated is reactivated must be extended.
- Upon release, inmates to be provided with WHMHRB Service Card/offered Narcan.
  - Fentanyl Education and Narcan Distribution Education on Fentanyl Risks: Recognizing the local trend of fentanyl contamination in most drugs, the team will educate inmates that no drug is safe from fentanyl. This focused effort aims to engrain the message that all individuals with SUD leave the jail with a clear understanding of the dangers of fentanyl. Narcan Provision: All inmates will receive Narcan upon release to prevent overdose deaths. Ensuring that inmates are equipped with Narcan and educated on its use is a critical harm reduction strategy.

Additionally, Matt will lead the Community Transition Program, working to reduce recidivism and support the successful recovery and positive long-term outcomes for individuals managing a substance use disorder and/or diagnosed with a serious mental illness as they transition from prison to the community.

### **Assessment/Jail Services Coordinator: Victoria Furin (1 FTE)**

Victoria will complete assessments on all inmates at the time of booking. Victoria will be responsible for referring all inmates to the appropriate services within the jail. This includes for drug screens and further SUD/Psych assessment/medications, identification and scheduling for AOT Psych & Continued Commitment Assessments and will maintain a caseload of misdemeanor inmates who are established with Anazao for the purpose of care coordination and community reintegration planning. Victoria will strongly collaborate with Jail Coordinator, Piper Davidson, which includes weekly updates (emailed).

#### **Funding:**

- TCAP: \$36, 831.48
- WHMHRB: \$120,468.52



## **ONEEIGHTY**

### **Addiction Services Coordinator, Piper Davidson 1 FTE (\$99,836.00)-Opioid Remediation Grant**

This new role will lead efforts in coordinating behavioral health providers in the jail, ensuring a triage process and linkage to the most appropriate providers, including psychiatry. Additional support will come from the Justice Center Counselor, who will provide substance abuse and mental health treatment, and the Justice Peer Supporter, who will connect inmates with treatment as well as work with peers to identify recovery goals, create wellness plans, and exemplify recovery principles.

### **Justice Services Manager, OPEN 1 FTE (unknown)-Commissioner/Jail Funded**

*Piper's Former Role*

### **Justice Peer Supporter, OPEN 1 FTE (\$46,303.00)-Opioid Remediation Grant**

The Criminal Justice Peer Supporter will focus on reaching out to family, friends, and other supports to build the relational aspect so critical to recovery. Studies have shown that individuals with strong support systems have higher recovery success rates. This relational building will begin with jail visitation, emphasizing that while addiction often starts socially, it frequently turns into a disease fought alone. Justice Peer Supporter, who will connect inmates with treatment as well as work with peers to identify recovery goals, create wellness plans, and exemplify recovery principles. By fostering these connections early, we aim to create a strong foundation for post-release support. Oasis Recovery Club: Post-release, the Peer Supporter will connect individuals to the Oasis Recovery Club and meetings, providing transportation assistance to ensure consistent attendance. This helps create a supportive community and reduces the risk of relapse. Fentanyl Education and Narcan Distribution Education on Fentanyl Risks: Recognizing the local trend of fentanyl contamination in most drugs, the team will educate inmates that no drug is safe from fentanyl. This focused effort aims to engrain the message that all individuals with SUD leave the jail with a clear understanding of the dangers of fentanyl. Narcan Provision: All inmates will receive Narcan upon release to prevent overdose deaths. Ensuring that inmates are equipped with Narcan and educated on its use is a critical harm reduction strategy.

### **Justice Services Counselor, OPEN .5 FTE (\$35,480.00)-Opioid Remediation Grant**

Justice Center Counselor, who will provide substance abuse and mental health treatment

### **Justice Center Chemical Dependency Counselor, Kimberly Ramey 1 FTE (unknown)-Commissioner/Jail Funded**

Addiction Services/CADET Intensive Outpatient Program

### **Justice Center Counselor, Tessa Harvey 1 FTE (\$72,407.00)-WHMHRB Funded**

Mental Health Individual Screens /Cognitive Behavioral Therapy Group

Purpose: These funds are allocated to support the Behavioral Health and Criminal Justice Linkage programming. The goal is to foster collaborative relationships between behavioral health and criminal justice systems to assist individuals with mental illness and/or alcohol and other drug addiction in receiving the care they need. This collaborative effort helps reduce recidivism, increase public safety, and minimize harm to those who encounter law enforcement.

## **THE COUNSELING CENTER**

**Case Manager, Shawn Shell: (.5FTE)**-in jail 18 hours per week

Intensive Case Management services focused on the social determinants of health and ensuring basic needs and stabilization post-release through warm handoffs, will be provided to inmates.

Specifically ensuring:

- Post-release follow up appointments are scheduled and communicated in writing:
- Inmates whose assessments yielded the need for MH/SUD Tx must be scheduled with their respective providers within 10 days of release, when possible.
- Inmates should be scheduled to be seen for follow up Medical/Dental appointments within 14 days of release, when possible.
- Transportation for post-release appointments should be scheduled and documented
- Efforts to ensure shelter/housing post-release must be prioritized
- Reasonable efforts to connect all clients served in jail to Medicaid should be extended
- Inmates in need of IDs, Birth Certificate, or Social Security Cards should be assisted in obtaining
- Reasonable efforts to ensure that inmates whose SSI/SSDI lapsed while incarcerated is reactivated must be extended.
- Upon release, inmates to be provided with WHMHRB Service Card/offered Narcan.

Fentanyl Education and Narcan Distribution Education on Fentanyl Risks: Recognizing the local trend of fentanyl contamination in most drugs, the team will educate inmates that no drug is safe from fentanyl. This focused effort aims to engrain the message that all individuals with SUD leave the jail with a clear understanding of the dangers of fentanyl. Narcan Provision: All inmates will receive Narcan upon release to prevent overdose deaths. Ensuring that inmates are equipped with Narcan and educated on its use is a critical harm reduction strategy.

WHMHRB: \$43,222.00

## **VIOLA STARTZMAN CLINIC**

**Psych NP (Crisis/Decompensation Focused) (.25 FTE)** - this role will be split between Kirsten Conrad & Jessica Franklin and was designed to mitigate crisis within the jail through early and intensive connection to psych services/medication.

**Carol Labuza: Community Health Worker (.5 FTE)** - Carol will provide additional supports focused on the social determinants of health to all clients seen by the VSC Psych NP as well as to any additional clients referred by the Jail Services Coordinator.

Funding:

- WHMHRB: \$55,537.08, Opioid Grant \$16, 452.00

**MENTAL HEALTH AND RECOVERY BOARD OF WAYNE AND HOLMES COUNTIES**

**FY26 COUNTY BUDGET SUBMISSION**

**[July 1, 2025 - June 30, 2026]**

**[Prepared 6/12/25) - Updated 6/23/25 - Revised 7/15/25]**

			<b>JULY-JUNE FY26 BUDGET Cash Basis</b>
<b>Main Operating Fund: 852</b>		<b>Projected Cash Begining Balance</b>	<b>\$ 4,063,692.00</b>
<b>Account Number</b>	<b>County Description</b>	<b>MHRB DESCRIPTION</b>	<b>FY26 Budget Revision sent to county 7.24.25</b>
852.6500.00.4001.000.000	DISTRICT LEVY MH&R	DISTRICT LEVY MH&R	\$ 4,177,800.00
852.6500.00.4005.000.000	LEVY ROLLBACK REVENUE	LEVY ROLLBACK REVENUE MH&R	\$ 55,000.00
852.6500.00.4401.000.000	STATE GRANT - CAPITAL	STATE CAPITAL GRANT FUND	\$ 500,000.00
852.6500.00.4403.000.000	FEDERAL FUNDS-OTHER	FEDERAL FUNDS-OTHER (MH&R)	\$ 2,121,211.00
852.6500.00.4413.000.000	ODMH REVENUE (STATE)	ODMH REVENUE (STATE) MH&R	\$ 2,930,837.00
852.6500.00.4800.000.000	OTHER REVENUE	OTHER REVENUE MH&R	\$ 120,000.00
<b>Total Revenues</b>			<b>\$ 9,904,848.00</b>
<b>EXPENDITURES</b>			
852.6500.05.5001.000.000	SALARIES-EMPLOYEES	SALARIES-EMPLOYEES (MH&R)	\$ 412,000.00
852.6500.05.5010.000.000	MEDICARE	MEDICARE (MH&R)	\$ 5,974.00
852.6500.05.5011.000.000	OPERS	OPERS (MH&R)	\$ 74,160.00
852.6500.05.5012.000.000	HEALTH & LIFE INSURANCE	HEALTH & LIFE INSURANCE (MH&R)	\$ 100,000.00
852.6500.05.5013.000.000	WORKERS COMP	WORKERS COMP (MH&R)	\$ 2,500.00
852.6500.05.5014.000.000	UNEMPLOYMENT COMP	UNEMPLOYMENT COMP (MH&R)	\$ -
852.6500.05.5300.000.000	EQUIPMENT	EQUIPMENT (MH&R)	\$ 20,000.00
852.6500.05.5420.000.000	CONSULTANTS	CONSULTANTS (MH&R)	\$ 292,000.00
852.6500.05.5430.000.000	CONTRACT SERVICES	CONTRACT SERVICES (MH&R)	\$ 8,633,576.00
852.6500.05.5900.000.000	MISC. MH&R	MISC. MH&R	\$ 265,000.00
852.6500.05.5935.000.000	STATE CAPITAL	STATE CAPITAL EXPENSE	\$ 500,000.00
<b>Total Expenditures</b>			<b>\$ 10,305,210.00</b>
<b>Surplus/(Deficit) of Revenues over Expenditures</b>			<b>\$ (400,362.00)</b>
<b>Projected Cash Ending Balance</b>			<b>\$ 3,663,330.00</b>

MH&R Board Wayne & Holmes Counties  
FY2026 Administration & Total Systems Budget (QuickBooks)

	FY26
<b>Income</b>	
852.4001 DISTRICT LEVY	\$4,247,800.00
852.4005 LEVY ROLLBACK REVENUE	\$ 55,000.00
852.4401 STATE CAPITAL GRANT	\$ 500,000.00
852.4403 FEDERAL FUNDS MH & AOD	\$2,121,211.00
852.4413 MH & AOD REVENUE-STATE	\$2,930,837.00
852.4800 OTHER REVENUE	\$ 120,000.00
852.4901 CARRYOVER FROM PRIOR FY	\$ 26,155.00
Total Income	\$10,001,003.00
Gross Profit	
 <b>Expenses</b>	
852.5430 PROVIDER, SERVICE AGREEMENTS, & GRANTS	\$8,633,576.00
852.5900.5001 SALARIES	\$ 412,000.00
852.5900.5010 MEDICARE	\$ 5,974.00
852.5900.5011 OPERS	\$ 74,160.00
852.5900.5012 FRINGE BENEFITS	\$ 100,000.00
852.5900.5013 WORKERS COMP	\$ 2,500.00
852.5900.5014 UNEMPLOYMENT	\$ 0.00
852.5900.5300 EQUIPMENT	\$ 20,000.00
852.5900.5420 PROFESSIONAL SERVICES	\$ 292,000.00
852.5900.5500 COMM RELATIONS	\$ 10,000.00
852.5900.5600 OPERATING EXPS	\$ 16,000.00
852.5900.5700 OPER SUPPLIES	\$ 15,000.00
852.5900.5800 TRAVEL	\$ 9,000.00
852.5900.5901 BLDG EXPS	\$ 90,000.00
852.5900.5935 STATE CAPITAL EXPENSES 852.5900.6100	\$ 500,000.00
MISCELLANEOUS	\$ 195,000.00
Purchases	
Total	\$10,375,210.00
Net Operating Income	\$ (374,207.00)



**PROPOSED RESOLUTION FY26-03**

**FY26 MHRB ADMINISTRATIVE AND TOTAL SYSTEM BUDGET**

The attached FY26 Administrative (dated 07/15/25) and total System budgets (07/15/25) be approved, with this to include recognition of the following:

1. That this budget reflects total projected revenue of \$9,850,910.31 and expenses of approximately \$10,671,634.00 considering all possible minimum contracts.
2. That the budget reflects a deficit of \$820,723.69 which is to be covered by the Board's reserves, which at the beginning of FY26 are expected to be approximately \$3,242,968.31
3. That this budget was prepared without full notification from Ohio MHAS regarding FY26 allocation amounts.

***This is to include the Provider/Service Contracts for FY26 as set out below:***

1. That the Executive Director be authorized to enter into service contracts with the following organizations for FY26 up to the amounts noted below, with the specifications for these contracts to be based upon the FY26 service plan and budget guidelines:

Anazao Community Partners	\$	925,866.00
Catholic Charities of Wayne Co.	\$	304,232.00
NAMI of Wayne-Holmes Counties	\$	132,629.00
One Eighty	\$	645,230.00
The Counseling Center	\$	2,984,288.00
<b>TOTAL</b>	<b>Subtotal:</b>	<b>\$ 4,992,245.00</b>

2. That the Executive Director be authorized to enter into agreements and make expenditures for the purposes and up to amounts indicated below:

General Board Operations - Salary/Fringe Benefits, Utilities etc.	\$	949,634.00
Capital - State Grant	\$	500,000.00
Professional Services/Misc.	\$	292,000.00
<b>TOTAL</b>	<b>Subtotal:</b>	<b>\$ 1,741,634.00</b>

3. That the Executive Director be authorized to enter into community agreements and assign to existing agency providers and make expenditures for the purposes and amounts for special grants/miscellaneous funding, up to/or more as indicated below if funding is provided:

FCFC-Wayne/WCJC/Coleman/WCCSB	\$	560,000.00
Holmes Co. Pooled funds	\$	210,000.00
	<b>Subtotal:</b>	<b>\$ 770,000.00</b>

Holmes Co. Sheriff - Psychotropic Meds/MAT	(Pass-through)	\$	12,500.00
Wayne Co. Sheriff - Psychotropic Meds/MAT	(Pass-through)	\$	12,500.00
Wayne Co. Juv. Court/Muni - Specialty Docket	(Pass-through)	\$	35,000.00
Wayne Co. Probate/Family - Specialty Docket	(Pass-through)	\$	35,000.00
	<b>Subtotal:</b>	<b>\$</b>	<b>95,000.00</b>

ATP	\$	64,000.00
Community Support - ATW (Multi System Adult MSA)/Landlord Incentive/Crisis Stabilization	\$	337,350.00
Court Costs Associated with Probate	\$	14,000.00
ECMH	\$	65,450.00
Gambling Addiction Prevention	\$	51,815.00
Indigent Hospital	\$	132,118.00
Metro Housing	\$	10,000.00
Probate Court AOT	\$	11,000.00
RAMP/Withdrawal Mgmt.	\$	50,000.00
SOR/SOS	\$	1,200,000.00
TITLE XX	\$	98,480.00
Viola Startzman	\$	50,000.00
Misc/Unknown	\$	694,118.00
	<b>Subtotal:</b>	<b>\$ 2,776,331.00</b>

**TOTAL: \$ 10,375,210.00**

Dear Nicole,

It was great to meet you the other day and learn more about your vital role with the Mental Health and Recovery Board. I truly appreciated our conversation.

I'm writing to you today about our afterschool program and its vital role in supporting the mental health of our community members. As you know, we've always been committed to providing these valuable opportunities, and we've been very grateful for your past support in making that possible.

Thanks to your generous previous donation, we still currently have funding to cover one driver through the end of December 2025. However, the resources that previously covered the additional costs of our program have been greatly diminished. To continue offering this much-needed support and to expand its reach, we're reaching out for additional funding.

Specifically, we are seeking a total of \$4,165 to cover:

- \$1,275 for a second driver for the 15-week period that runs through December 2025.
- \$2,890 for two drivers for the 17-week period that will run from January to May of 2026.

These drivers are essential to ensure safe and consistent transportation for participants, allowing them to access the program and its mental health benefits.

We deeply appreciate your past support and look forward to the possibility of continuing our collaborative efforts to positively impact the mental well-being of our community. Thank you for your time and consideration.

Sincerely, Shannon Olsen

Executive Director

Holmes Center for the Arts

## Anazao Community Partners - May 2025

Summarized Balance Sheet	Current Month	Year to Date	Previous Year to Date	Previous Year (6/30/24) Unaudited
Cash		\$ 1,743,202	\$ 1,809,884	\$ 1,897,669
Accounts Receivable		\$ 248,163	\$ 232,616	\$ 242,999
Current Assets		\$ 1,072,016	\$ 941,654	\$ 1,088,273
Other Assets		\$ 558,803	\$ 509,848	\$ 508,663
<b>Total Assets</b>		<b>\$ 3,622,185</b>	<b>\$ 3,494,002</b>	<b>\$ 3,737,605</b>
Current Liabilities		\$ 109,967	\$ 68,041	\$ 69,387
Long Term Liabilities		\$ -	\$ -	\$ -
Net Assets		\$ 3,512,219	\$ 3,425,961	\$ 3,668,218
<b>Total Equity &amp; Liabilities</b>		<b>\$ 3,622,185</b>	<b>\$ 3,494,002</b>	<b>\$ 3,737,605</b>

### Summarized Profit and Loss

Total Revenues	\$ 380,829	\$ 3,443,576	\$ 3,365,260	\$ 3,934,169
Salaries and related Benefits	\$ 269,583	\$ 3,040,836	\$ 2,668,744	\$ 2,921,454
Non Payroll Expenses	\$ 48,694	\$ 530,226	\$ 627,736	\$ 701,678
Total Expenses	\$ 318,277	\$ 3,571,062	\$ 3,296,480	\$ 3,623,132
<b>Net Income/Loss</b>	<b>\$ 62,552</b>	<b>\$ (127,486)</b>	<b>\$ 68,780</b>	<b>\$ 311,038</b>

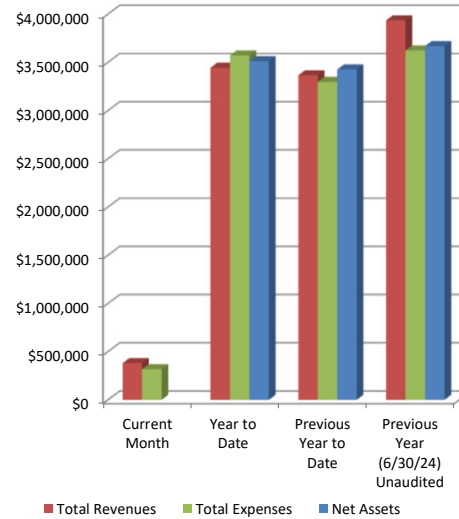

### Provider Financial Statement Comments:

Budget vs Actual	FY2025 YTD Budget	YTD Actual	%	Remaining Budget
Revenues	\$ 3,185,139	\$ 3,443,576	108.1%	\$ (258,437)
Expenses	\$ 3,408,366	\$ 3,571,062	104.8%	\$ (162,696)
Net Ordinary Income/(Loss)	\$ (223,227)	\$ (127,486)		\$ (95,741)
<b>Salaries and related Benefits</b>	<b>\$ 2,763,836</b>	<b>\$ 3,040,836</b>	<b>110.0%</b>	<b>\$ (277,000)</b>

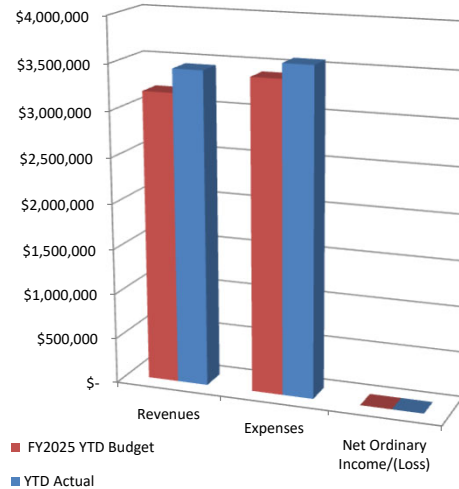
### Providers Items to Review

	0-30	31-60	61-90	90 ->
Accounts Receivable	\$ 189,092.89	\$ 4,000.32	\$ -	\$ 55,069.80
Accounts Payable	\$ 64,350.82	\$ -	\$ -	\$ (0.03)

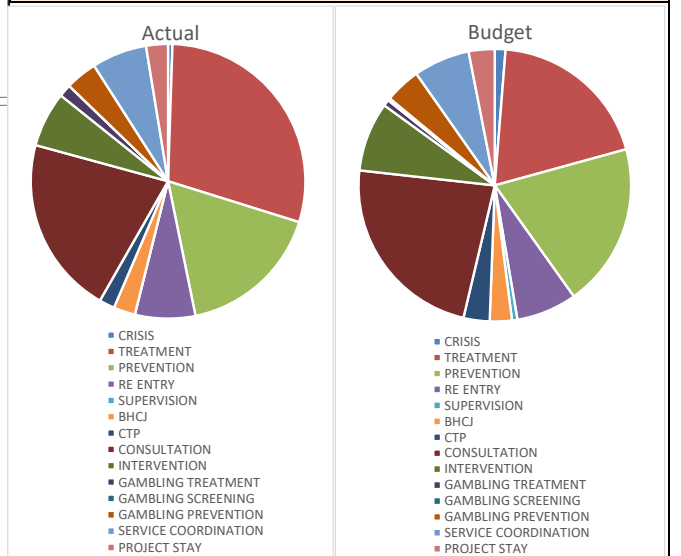
### Statement of Activity



### YTD Revenues - Budget to Actual



Board Funding Through June 2025	Actual	Budget	Variance
CRISIS	\$ 4,930.00	\$ 12,400.00	39.8%
TREATMENT	\$ 270,050.17	\$ 189,994.00	142.1%
PREVENTION	\$ 156,477.15	\$ 189,072.00	82.8%
RE ENTRY	\$ 65,577.73	\$ 70,000.00	93.7%
SUPERVISION	\$ -	\$ 6,500.00	0.0%
BHCJ	\$ 23,533.84	\$ 25,464.00	92.4%
CTP	\$ 16,938.72	\$ 30,000.00	56.5%
CONSULTATION	\$ 193,280.27	\$ 224,836.44	86.0%
INTERVENTION	\$ 60,000.00	\$ 80,000.00	75.0%
GAMBLING TREATMENT	\$ 13,631.89	\$ 7,414.00	183.9%
GAMBLING SCREENING	\$ -	\$ 2,949.00	0.0%
GAMBLING PREVENTION	\$ 34,237.23	\$ 41,452.00	82.6%
SERVICE COORDINATION	\$ 59,936.37	\$ 65,000.00	92.2%
PROJECT STAY	\$ 23,716.80	\$ 30,000.00	79.1%
<b>Total</b>	<b>\$ 922,310.17</b>	<b>\$ 975,081.44</b>	<b>94.6%</b>
<b>Previous Year to Date</b>	<b>\$ 964,555.44</b>	<b>\$ 995,081.44</b>	<b>96.9%</b>
Board Funding Comments:			



### Items to Note


# Catholic Charities - May 2025

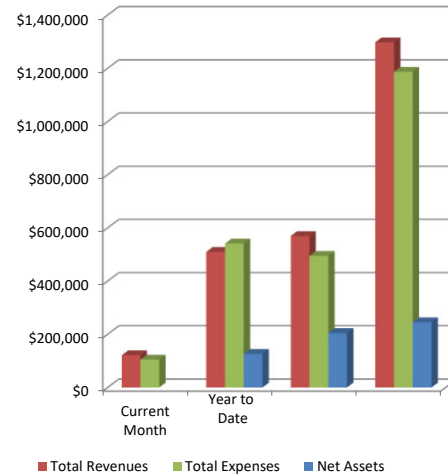
Summarized Balance Sheet	Current Month	Year to Date	Previous Year to Date	Previous Year (12/31/24) Unaudited
Cash	\$ -	\$ -	\$ -	\$ -
Accounts Receivable	\$ 251,868	\$ 300,144	\$ 388,802	\$ 388,802
Government Receivable				
Other Assets	\$ (125,215)	\$ (95,809)	\$ (137,618)	\$ (137,618)
<b>Total Assets</b>	<b>\$ 126,653</b>	<b>\$ 204,335</b>	<b>\$ 251,184</b>	<b>\$ 251,184</b>
Current Liabilities	\$ 386	\$ -	\$ 6,126	\$ 6,126
Long Term Liabilities	\$ -	\$ -	\$ -	\$ -
Net Assets	\$ 126,267	\$ 204,335	\$ 245,058	\$ 245,058
<b>Total Equity &amp; Liabilities</b>	<b>\$ 126,653</b>	<b>\$ 204,335</b>	<b>\$ 251,184</b>	<b>\$ 251,184</b>
<b>Summarized Profit and Loss</b>				
Total Revenues	\$ 120,959	\$ 509,501	\$ 569,287	\$ 1,297,606
Salaries and related Benefits	\$ 95,053	\$ 493,453	\$ 447,913	\$ 1,075,641
Non Payroll Expenses	\$ 9,898	\$ 47,635	\$ 46,697	\$ 110,838
Total Expenses	\$ 104,951	\$ 541,088	\$ 494,610	\$ 1,186,479
<b>Net Income/Loss</b>	<b>\$ 16,007</b>	<b>\$ (31,588)</b>	<b>\$ 74,677</b>	<b>\$ 111,127</b>
<b>Ratios</b>				
Current Ratio (Goal 1-2)				
Revenue to Expense Ratio (>1)	<b>1.15</b>	<b>0.94</b>	<b>1.15</b>	<b>1.09</b>
Liabilities to Assets (<1)		<b>0.00</b>	<b>0.00</b>	<b>0.02</b>
% of Expenses to Salaries+Fringe	<b>91%</b>	<b>91%</b>	<b>91%</b>	<b>91%</b>

Provider Financial Statement Comments:

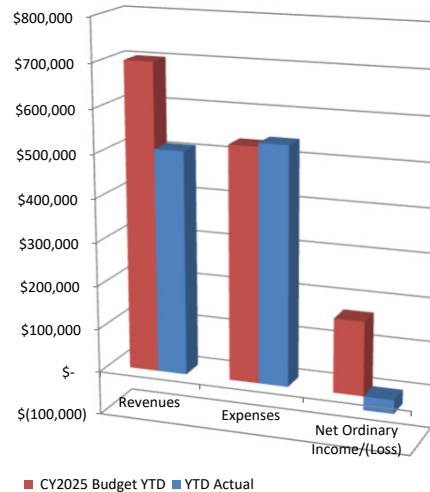
Budget vs Actual	CY2025 Budget YTD	YTD Actual	%	Variance
Revenues	\$ 701,207	\$ 509,501	72.7%	\$ 191,706
Expenses	\$ 532,376	\$ 541,088	101.6%	\$ (8,712)
Net Ordinary Income/(Loss)	\$ 168,831	\$ (31,587)		\$ 200,418
<b>Salaries and related Benefits</b>	<b>\$ 481,005</b>	<b>\$ 493,453</b>	<b>102.6%</b>	<b>\$ (12,448)</b>

Providers Items to Review				
Provider Medicaid Income				
	0-30	31-60	61-90	90 ->
Accounts Receivable				
Accounts Payable				

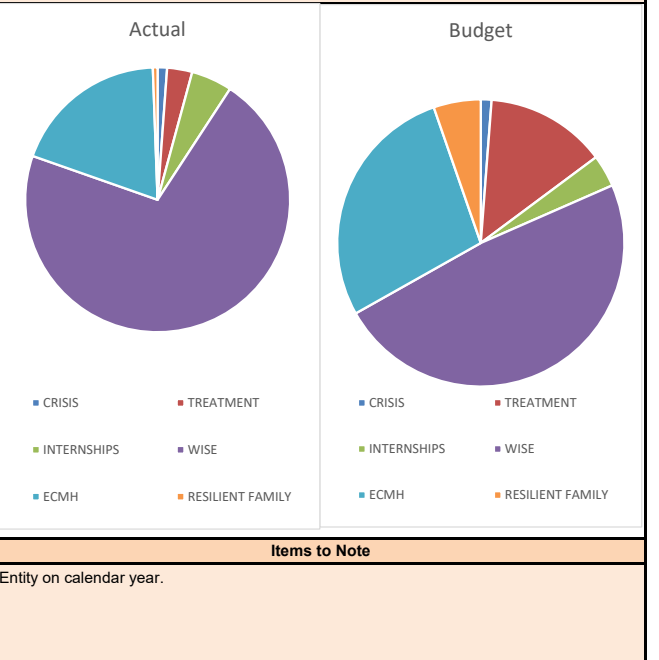
## Statement of Activity



## YTD Revenues - Budget to Actual



Board Funding Through June 2025	Actual	Budget	Variance
<b>CRISIS</b>	\$ 3,274.99	\$ 5,000.00	65.5%
<b>TREATMENT</b>	\$ 8,698.36	\$ 56,397.00	15.4%
<b>INTERNSHIPS</b>	\$ 14,262.31	\$ 15,000.00	95.1%
<b>WISE</b>	\$ 202,621.40	\$ 200,577.24	101.0%
<b>ECMH</b>	\$ 54,260.01	\$ 115,445.00	47.0%
<b>RESILIENT FAMILY</b>	\$ 1,678.06	\$ 22,000.00	7.6%
<b>Total</b>	\$ 284,795.13	\$ 414,419.24	68.7%
<b>Previous Year to Date</b>	\$ 266,261.22	\$ 414,419.24	64.2%
Board Funding Comments:			

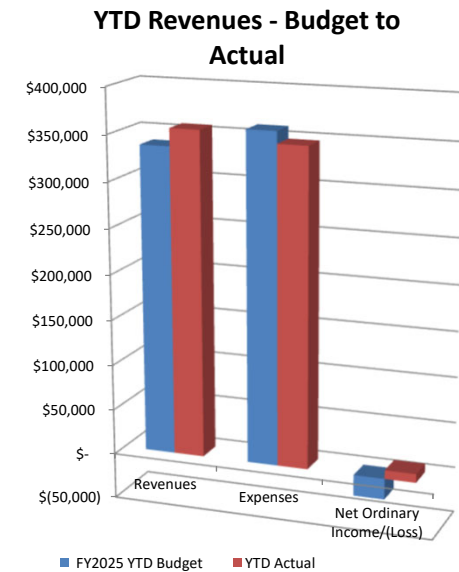
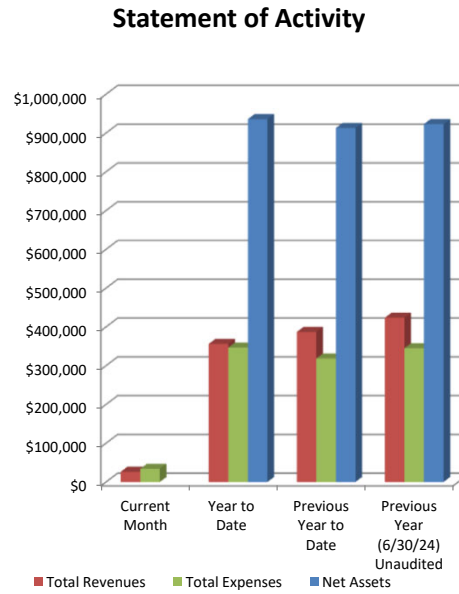


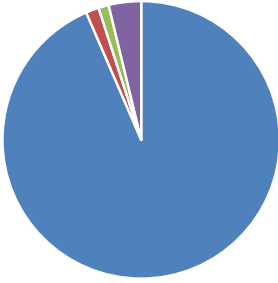
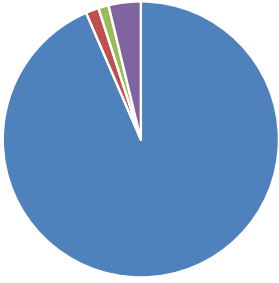
### Items to Note

Entity on calendar year.



## NAMI - May 2025

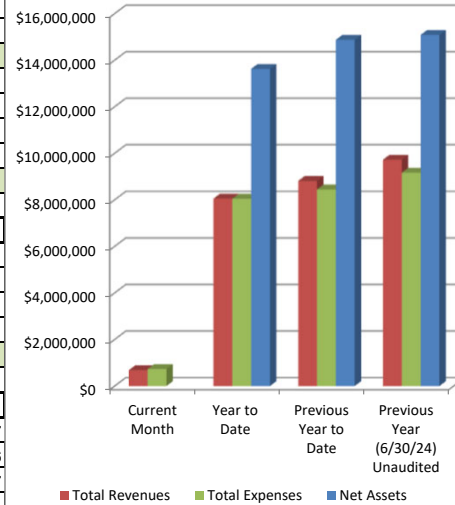
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Board Funding Through June 2025	Actual	Budget	Variance
PEER RUN ORGANIZATIONS	\$ 124,028	\$ 124,028	100.0%
LOSS/PALS	\$ 2,000	\$ 2,000	100.0%
CIT TRAINING	\$ 1,600	\$ 1,600	100.0%
SUICIDE PREVENTION	\$ 5,000	\$ 5,000	100.0%
<b>Total</b>	\$ 132,628	\$ 132,628	100.0%
<b>Previous Year to Date</b>	\$ 132,628	\$ 132,628	100.0%
Board Funding Comments:			
<div> <div> <div>Actual</div>  <div> <div>■ PEER RUN ORGANIZATIONS</div> <div>■ LOSS/PALS</div> <div>■ CIT TRAINING</div> <div>■ SUICIDE PREVENTION</div> </div> </div> <div> <div>Budget</div>  <div> <div>■ PEER RUN ORGANIZATIONS</div> <div>■ LOSS/PALS</div> <div>■ CIT TRAINING</div> <div>■ SUICIDE PREVENTION</div> </div> </div> </div>			
Items to Note			

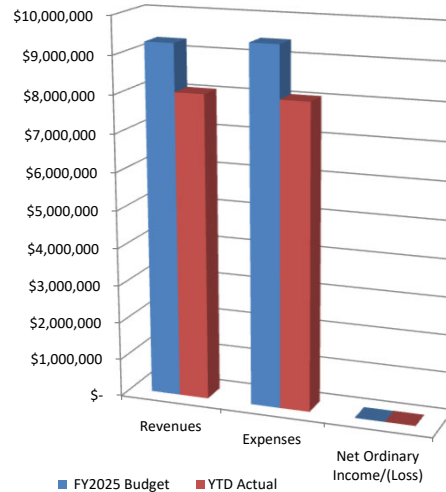
# OneEighty - May 2025

Summarized Balance Sheet	Current Month	Year to Date	Previous Year to Date	Previous Year (6/30/24) Unaudited
Cash		\$ 3,520,554	\$ 3,310,832	\$ 3,263,970
Accounts Receivable		\$ 1,433,446	\$ 2,960,053	\$ 3,315,030
Current Assets		\$ -	\$ -	\$ -
Other Assets		\$ 9,600,340	\$ 9,582,898	\$ 9,560,773
<b>Total Assets</b>	<b>\$ -</b>	<b>\$ 14,554,340</b>	<b>\$ 15,853,784</b>	<b>\$ 16,139,772</b>
Current Liabilities		\$ 796,355	\$ 838,360	\$ 917,244
Long Term Liabilities		\$ 130,548	\$ 139,980	\$ 137,599
Net Assets		\$ 13,627,437	\$ 14,875,444	\$ 15,084,929
<b>Total Equity &amp; Liabilities</b>	<b>\$ -</b>	<b>\$ 14,554,340</b>	<b>\$ 15,853,784</b>	<b>\$ 16,139,772</b>
<b>Summarized Profit and Loss</b>				
Total Revenues	\$ 681,237	\$ 8,053,726	\$ 8,812,607	\$ 9,724,112
Salaries and related Benefits	\$ 546,592	\$ 6,190,093	\$ 6,170,554	\$ 6,644,482
Non Payroll Expenses	\$ 182,403	\$ 1,859,601	\$ 2,275,631	\$ 2,522,181
Total Expenses	\$ 728,995	\$ 8,049,694	\$ 8,446,185	\$ 9,166,663
<b>Net Income/Loss</b>	<b>\$ (47,757)</b>	<b>\$ 4,032</b>	<b>\$ 366,422</b>	<b>\$ 557,448</b>
<b>Ratios</b>				
Current Ratio (Goal 1-2)		<b>6.22</b>	<b>7.48</b>	<b>7.17</b>
Revenue to Expense Ratio (>1)	<b>0.93</b>	<b>1.00</b>	<b>1.04</b>	<b>1.06</b>
Liabilities to Assets (<1)		<b>0.06</b>	<b>0.06</b>	<b>0.07</b>
% of Expenses to Salaries+Fringe	<b>75%</b>	<b>77%</b>	<b>73%</b>	<b>72%</b>
Provider Financial Statement Comments:				
<b>Budget vs Actual</b>	<b>FY2025 Budget</b>	<b>YTD Actual</b>	<b>%</b>	<b>Remaining Budget</b>
Revenues	\$ 9,291,211	\$ 8,053,726	86.7%	\$ 1,237,485
Expenses	\$ 9,418,222	\$ 8,049,694	85.5%	\$ 1,368,528
Net Ordinary Income/(Loss)	\$ (127,011)	\$ 4,033		
<b>Salaries and related Benefits</b>	<b>\$ 7,151,323</b>	<b>\$ 6,190,093</b>	<b>86.6%</b>	<b>\$ 961,230</b>
		<i>Target</i>	<i>91.67%</i>	
<b>Providers Items to Review</b>				
A/R CARES Earned Retention Credit		\$ 715,998	\$ 2,295,972	
EIDL Loan Short Term		\$ 4,006	\$ 3,897	
EIDL Loan		\$ 124,817	\$ 128,822	
	0-30	31-60	61-90	90 ->
Accounts Receivable	\$ 288,659.70	\$ 43,766.42	\$ 4,837.19	\$ 52,970.24
Accounts Payable	\$ 89,357.70	\$ 7,609.39	\$ 1,599.00	\$ 5,090.20
<b>Receivables/Payables Comments:</b>				
AR balance sheet total includes \$715,998 of CARES Earned Retention Credit not included on the aged AR report. Remaining variance explained in email as AR posted through journal entries and not generated in accounting system.				

## Statement of Activity

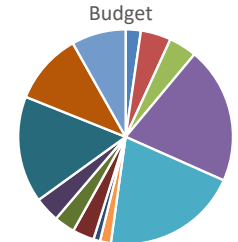
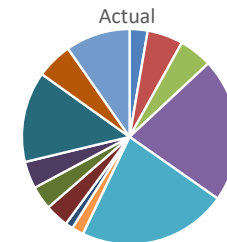


## YTD Revenues - Budget to Actual



Board Funding Through June 2025	Actual	Budget	Variance
CRISIS	\$ 35,000.00	\$ 35,000.00	100.0%
TREATMENT	\$ 69,136.86	\$ 69,823.00	99.0%
PREVENTION	\$ 64,050.10	\$ 64,538.00	99.2%
HOUSING -MENS	\$ 279,081.88	\$ 315,000.00	88.6%
HOUSING -WOMENS	\$ 288,750.00	\$ 315,000.00	91.7%
HOUSING - EWH SHELTER	\$ 22,916.63	\$ 25,000.00	91.7%
SUD RESIDENTIAL TRMT	\$ 14,793.72	\$ 15,000.00	98.6%
RECOVERY HOUSING	\$ 45,833.37	\$ 50,000.00	91.7%
OASIS & PEER RECOVERY COO	\$ 45,667.13	\$ 48,000.00	95.1%
BHCJ	\$ 52,501.65	\$ 57,869.00	90.7%
ATP	\$ 175,626.32	\$ 245,881.00	71.4%
RH RENTAL ASSISTANCE	\$ 69,822.63	\$ 165,000.00	42.3%
ONE TIME FUNDING	\$ 125,000.00	\$ 125,000.00	100.0%
<b>Total</b>	<b>\$ 1,288,180.29</b>	<b>\$ 1,531,111.00</b>	<b>84.1%</b>
<b>Previous Year to Date</b>	<b>\$ 1,288,716.00</b>	<b>\$ 1,288,716.00</b>	<b>100.0%</b>

Board Funding Comments:



## Items to Note

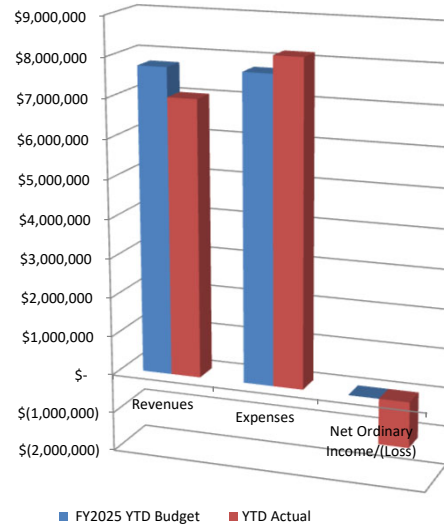
# The Counseling Center - May 2025

Summarized Balance Sheet	Current Month	Year to Date	Previous Year to Date	Previous Year 6/30/24 Unaudited
Cash		\$ 140,343	\$ 1,126,638	\$ 297,884
Accounts Receivable		\$ 897,750	\$ 1,901,765	\$ 2,138,562
Current Assets		\$ 136,223	\$ 55,898	\$ 61,556
Other Assets		\$ 2,994,015	\$ 3,984,215	\$ 4,268,522
<b>Total Assets</b>		<b>\$ 4,168,330</b>	<b>\$ 7,068,516</b>	<b>\$ 6,766,524</b>
Current Liabilities		\$ 1,053,581	\$ 1,343,123	\$ 1,116,022
Long Term Liabilities		\$ 560,819	\$ 604,374	\$ 862,042
Net Assets		\$ 2,553,930	\$ 5,121,019	\$ 4,788,462
<b>Total Equity &amp; Liabilities</b>		<b>\$ 4,168,330</b>	<b>\$ 7,068,516</b>	<b>\$ 6,766,524</b>
<b>Summarized Profit and Loss</b>				
Total Revenues	\$ 659,006	\$ 7,012,530	\$ 6,332,708	\$ 7,542,777
Salaries and related Benefits	\$ 576,924	\$ 6,452,869	\$ 5,872,509	\$ 6,188,572
Non Payroll Expenses	\$ 180,045	\$ 1,724,370	\$ 1,411,433	\$ 2,177,031
Total Expenses	\$ 756,969	\$ 8,177,239	\$ 7,283,942	\$ 8,365,603
<b>Net Income/Loss</b>	<b>\$ (97,964)</b>	<b>\$ (1,164,709)</b>	<b>\$ (951,234)</b>	<b>\$ (822,826)</b>
<b>Ratios</b>				
Current Ratio (Goal 1-2)		1.11	2.30	2.24
Revenue to Expense Ratio (>1)	0.87	0.86	0.87	0.90
Liabilities to Assets (<1)		0.39	0.28	0.29
% of Expenses to Salaries+Fringe	76%	79%	81%	74%
Provider Financial Statement Comments:				
<b>Budget vs Actual</b>	<b>FY2025 YTD Budget</b>	<b>YTD Actual</b>	<b>%</b>	<b>Variance Budget</b>
Revenues	\$ 7,742,125	\$ 7,012,530	90.6%	\$ 729,595
Expenses	\$ 7,742,125	\$ 8,177,239	105.6%	\$ (435,114)
Net Ordinary Income/(Loss)	\$ -	\$ (1,164,709)		\$ 1,164,709
<b>Salaries and related Benefits</b>	<b>\$ 5,625,939</b>	<b>\$ 6,452,869</b>	<b>114.7%</b>	<b>\$ (826,930)</b>
<b>Providers Items to Review</b>				
	0-30	31-60	61-90	90 ->
MHRB Manual Bills	\$ 317,156	\$ -	\$ -	\$ 2,288
Partner Solutions Outstanding	\$ 100,061	\$ -	\$ -	\$ -
Medicaid less allowance	\$ 85,154	\$ 7,597	\$ 3,094	\$ 22,143
Medical Billing plus Misc manual bills less allowance	\$ 225,470	\$ 62,727	\$ 7,883	\$ 33,968
<b>Total Net Receivables</b>	<b>\$ 727,841</b>	<b>\$ 70,324</b>	<b>\$ 10,977</b>	<b>\$ 58,398</b>
Accounts Payable	\$ 133,411	\$ 60,511	\$ -	\$ -
Comments:				

## Statement of Activity

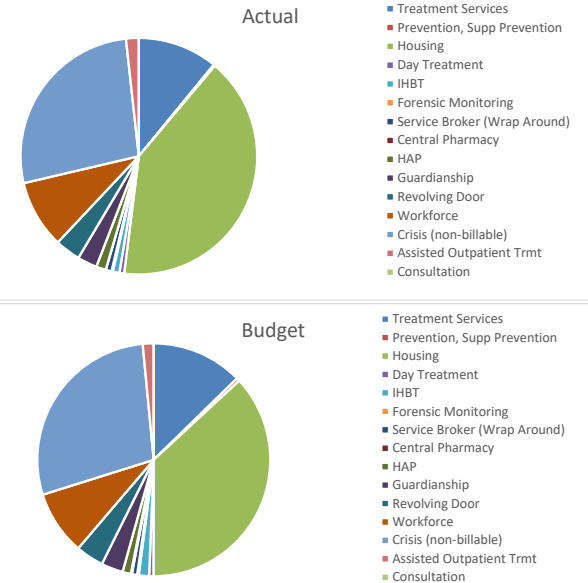


## YTD Revenues - Budget to Actual



Board Funding Through June 2025	Actual	Budget	Variance
Treatment Services	\$ 330,677.68	\$ 438,320.00	75.4%
Prevention, Supp Prevention	\$ 6,403.95	\$ 15,000.00	42.7%
Housing	\$ 1,236,280.00	\$ 1,275,922.00	96.9%
Day Treatment	\$ 20,023.53	\$ 20,000.00	100.1%
IHBT	\$ 26,897.30	\$ 50,000.00	53.8%
Forensic Monitoring	\$ 5,372.25	\$ 7,163.00	75.0%
Service Broker (Wrap Around)	\$ 24,580.50	\$ 25,500.00	96.4%
Central Pharmacy	\$ -	\$ 5,000.00	0.0%
HAP	\$ 40,016.00	\$ 40,016.00	100.0%
Guardianship	\$ 81,564.60	\$ 104,792.00	77.8%
Revolving Door	\$ 105,469.42	\$ 134,018.00	78.7%
Workforce	\$ 282,191.25	\$ 307,845.00	91.7%
Crisis (non-billable)	\$ 814,323.97	\$ 978,482.00	83.2%
Assisted Outpatient Trmt	\$ 52,669.00	\$ 52,669.00	100.0%
Consultation	\$ 178.80	\$ -	#DIV/0!
<b>Total</b>	<b>\$ 3,026,648.25</b>	<b>\$ 3,454,727.00</b>	<b>87.6%</b>
<b>Previous Year to Date</b>	<b>\$ 3,287,885.88</b>	<b>\$ 3,470,566.00</b>	<b>94.7%</b>

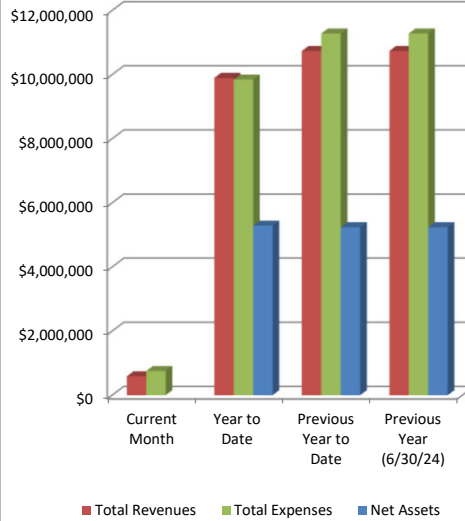
Board Funding Comments:



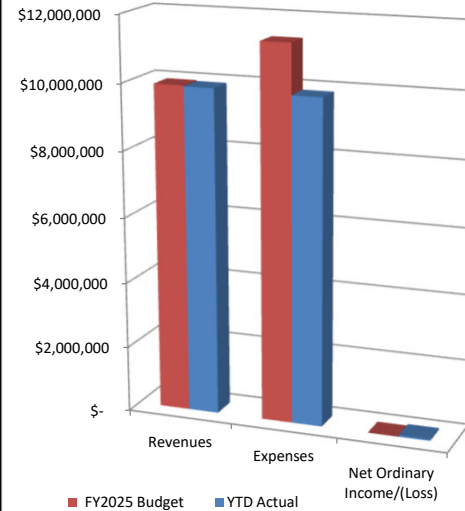
# Wayne Holmes - June 2025

Summarized Balance Sheet	Current Month	Year to Date	Previous Year to Date	Previous Year (6/30/24)
Cash		\$ 5,459,371	\$ 6,247,088	\$ 6,247,088
Accounts Receivable		\$ -	\$ 540,571	\$ 540,571
Current Assets		\$ -	\$ -	\$ -
Other Assets		\$ -	\$ -	\$ -
Total Assets		\$ 5,459,371	\$ 6,787,659	\$ 6,787,659
Current Liabilities		\$ 172,451	\$ 1,550,121	\$ 1,550,121
Long Term Liabilities		\$ -	\$ -	\$ -
Net Assets		\$ 5,286,920	\$ 5,237,538	\$ 5,237,538
Total Equity & Liabilities		\$ 5,459,371	\$ 6,787,659	\$ 6,787,659
Summarized Profit and Loss				
Total Revenues	\$ 585,896	\$ 9,894,753	\$ 10,735,281	\$ 10,735,281
Salaries and related Benefits	\$ 36,350	\$ 646,321	\$ 542,300	\$ 542,300
Non Payroll Expenses	\$ 717,292	\$ 9,199,049	\$ 10,738,878	\$ 10,738,878
Total Expenses	\$ 753,642	\$ 9,845,370	\$ 11,281,179	\$ 11,281,179
Net Income/Loss	\$ (167,746)	\$ 49,383	\$ (545,898)	\$ (545,898)
Ratios				
Current Ratio (Goal 1-2)		31.66	4.38	4.38
Revenue to Expense Ratio (>1)	0.78	1.01	0.95	0.95
Liabilities to Assets (<1)		0.03	0.23	0.23
% of Expenses to Salaries+Fringe	5%	7%	5%	5%
Comments:				
Budget vs Actual	FY2025 Budget	YTD Actual	%	Remaining
Revenues	\$ 9,918,294	\$ 9,894,753	99.8%	\$ 23,541
Expenses	\$ 11,337,600	\$ 9,845,370	86.8%	\$ 1,492,230
Net Ordinary Income/(Loss)	\$ (1,419,306)	\$ 49,383		\$ (1,468,689)
Salaries and related Benefits	\$ 761,035	\$ 646,321	84.9%	\$ 114,714
Target 100.0%				
Accounts Payable	0-30	31-60	61-90	90->
Anazao	\$ 9,015	\$ -	\$ -	\$ -
Catholic Charities	\$ -	\$ -	\$ -	\$ -
Nami	\$ -	\$ -	\$ -	\$ -
One Eighty	\$ 37,703	\$ -	\$ -	\$ -
The Counseling Center	\$ 22,587	\$ -	\$ -	\$ -
	Budget	Actual		
Months Cash Available	5.78	6.65		

## Statement of Activity

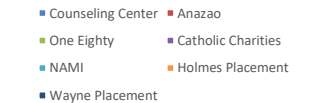
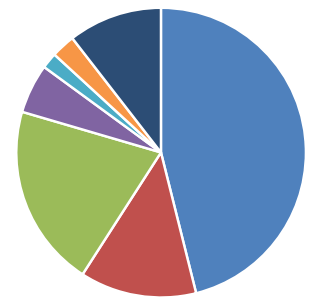
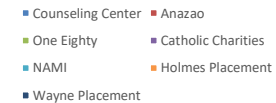
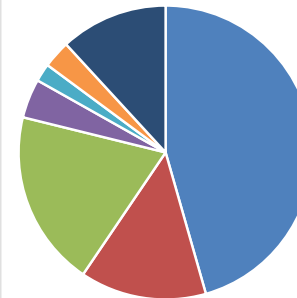
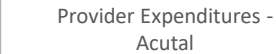


**YTD Revenues - Budget to Actual**



<b>Board Funding Through June 2025</b>	<b>Actual</b>	<b>Budget</b>	<b>Variance</b>
Counseling Center	\$ 3,026,648	\$ 3,454,727	87.6%
Anazao	\$ 922,310	\$ 975,081	94.6%
One Eighty	\$ 1,288,180	\$ 1,531,111	84.1%
Catholic Charities	\$ 284,795	\$ 414,419	68.7%
NAMI	\$ 132,628	\$ 132,628	100.0%
Holmes Placement	\$ 200,000	\$ 200,000	100.0%
Wayne Placement	\$ 786,000	\$ 786,000	100.0%
Total	\$ 6,640,562	\$ 7,493,967	88.6%
Target Percent			100.0%
Previous Year to Date	\$ 6,670,191	\$ 7,140,130	93.4%

Board Funding Comments:



### Items to Note

# MH&R Board Wayne & Holmes Counties

## Balance Sheet

As of June 30, 2025

	TOTAL		
	AS OF JUN 30, 2025	AS OF MAY 31, 2025 (PP)	AS OF JUN 30, 2024 (PY)
<b>ASSETS</b>			
Current Assets			
Bank Accounts			
852.11010 CHECKING	5,459,370.83	5,563,692.02	6,247,088.42
<b>Total Bank Accounts</b>	<b>\$5,459,370.83</b>	<b>\$5,563,692.02</b>	<b>\$6,247,088.42</b>
Accounts Receivable	\$0.00	\$0.00	\$540,570.73
<b>Total Current Assets</b>	<b>\$5,459,370.83</b>	<b>\$5,563,692.02</b>	<b>\$6,787,659.15</b>
<b>TOTAL ASSETS</b>	<b>\$5,459,370.83</b>	<b>\$5,563,692.02</b>	<b>\$6,787,659.15</b>
<b>LIABILITIES AND EQUITY</b>			
Liabilities			
Current Liabilities			
Accounts Payable	\$96,129.32	\$221,050.37	\$1,260,478.05
Other Current Liabilities	\$76,321.18	\$76,321.18	\$289,643.43
<b>Total Current Liabilities</b>	<b>\$172,450.50</b>	<b>\$297,371.55</b>	<b>\$1,550,121.48</b>
<b>Total Liabilities</b>	<b>\$172,450.50</b>	<b>\$297,371.55</b>	<b>\$1,550,121.48</b>
Equity			
852.4800.E EQUITY RESERVES	375,460.17	375,460.17	375,460.17
UNRESTRICTED FUND BALANCE	4,862,077.50	4,862,077.50	5,407,975.61
Net Income	49,382.66	28,782.80	-545,898.11
<b>Total Equity</b>	<b>\$5,286,920.33</b>	<b>\$5,266,320.47</b>	<b>\$5,237,537.67</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$5,459,370.83</b>	<b>\$5,563,692.02</b>	<b>\$6,787,659.15</b>

# MH&R Board Wayne & Holmes Counties

## Budget vs. Actuals: FY25 Budget - Modified Cash

July 2024 - June 2025

	TOTAL			
	ACTUAL	BUDGET	REMAINING	% OF BUDGET
<b>Income</b>				
852.4001 DISTRICT LEVY	4,166,733.62	4,008,000.00	-158,733.62	103.96 %
852.4005 LEVY ROLLBACK REVENUE	50,829.55	60,500.00	9,670.45	84.02 %
852.4403 FEDERAL FUNDS	1,830,370.57	2,330,481.57	500,111.00	78.54 %
852.4413 STATE FUNDS	3,548,112.04	3,288,299.00	-259,813.04	107.90 %
852.4800 OTHER REVENUE	85,384.82	17,691.00	-67,693.82	482.65 %
852.4901 CARRYOVER FROM PRIOR FY	213,322.25	213,322.25	0.00	100.00 %
<b>Total Income</b>	<b>\$9,894,752.85</b>	<b>\$9,918,293.82</b>	<b>\$23,540.97</b>	<b>99.76 %</b>
<b>GROSS PROFIT</b>	<b>\$9,894,752.85</b>	<b>\$9,918,293.82</b>	<b>\$23,540.97</b>	<b>99.76 %</b>
<b>Expenses</b>				
852.5430 PROVIDER, SERVICE AGREEMENTS, & GRANTS	8,711,879.17	9,916,354.82	1,204,475.65	87.85 %
852.5900.5001 SALARIES	515,806.56	587,000.00	71,193.44	87.87 %
852.5900.5010 MEDICARE	7,290.03	8,511.50	1,221.47	85.65 %
852.5900.5011 OPERS	56,009.60	73,483.00	17,473.40	76.22 %
852.5900.5012 FRINGE BENEFITS	67,214.54	92,040.00	24,825.46	73.03 %
852.5900.5013 WORKERS COMP	500.64	2,400.00	1,899.36	20.86 %
852.5900.5014 UNEMPLOYMENT	8,087.13	8,100.00	12.87	99.84 %
852.5900.5300 EQUIPMENT		25,000.00	25,000.00	
852.5900.5420 PROFESSIONAL SERVICES	232,884.40	311,410.50	78,526.10	74.78 %
852.5900.5500 COMM RELATIONS	2,020.00	20,000.00	17,980.00	10.10 %
852.5900.5600 OPERATING EXPS	17,169.15	15,500.00	-1,669.15	110.77 %
852.5900.5700 OPER SUPPLIES	40,050.41	31,650.00	-8,400.41	126.54 %
852.5900.5800 TRAVEL	5,264.21	8,000.00	2,735.79	65.80 %
852.5900.5901 BLDG EXPS	113,622.23	58,250.00	-55,372.23	195.06 %
852.5900.6100 MISCELLANEOUS	67,572.12	179,900.00	112,327.88	37.56 %
<b>Total Expenses</b>	<b>\$9,845,370.19</b>	<b>\$11,337,599.82</b>	<b>\$1,492,229.63</b>	<b>86.84 %</b>
<b>NET OPERATING INCOME</b>	<b>\$49,382.66</b>	<b>\$ -1,419,306.00</b>	<b>\$ -1,468,688.66</b>	<b>-3.48 %</b>
<b>NET INCOME</b>	<b>\$49,382.66</b>	<b>\$ -1,419,306.00</b>	<b>\$ -1,468,688.66</b>	<b>-3.48 %</b>

MH&R Board Wayne & Holmes Counties

852.11010 CHECKING, Period Ending 06/30/2025

RECONCILIATION REPORT

Reconciled on: 07/01/2025

Reconciled by: Rose Love

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance.....	5,563,692.02
Checks and payments cleared (81).....	-684,217.19
Deposits and other credits cleared (13).....	579,896.00
Statement ending balance.....	<u>5,459,370.83</u>

Register balance as of 06/30/2025.....5,459,370.83

Details

Checks and payments cleared (81)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
06/05/2025	Bill Payment	945203	TREASURER STATE OF OHI...	-2,086.90
06/05/2025	Bill Payment	945134	CLARK SCHAEFER HACKET...	-4,900.00
06/05/2025	Bill Payment	39718	COUNSELING CENTER~04960	-25,653.75
06/05/2025	Bill Payment	945142	CRYSTAL CLEAR WATER C...	-52.00
06/05/2025	Bill Payment	945051	BRIGHTSPEED~19718-4	-63.66
06/10/2025	Bill Payment	JE#9472	WAYNE COUNTY COMMON ...	-1,000.00
06/12/2025	Bill Payment	945382	KAYLA SWEENEYO-09178	-520.00
06/12/2025	Bill Payment	945444	VIOLA STARTZMAN CLINIC -...	-10,250.00
06/12/2025	Bill Payment	945305	WASTE MANAGEMENT~106...	-33.22
06/12/2025	Bill Payment	945307	WOOSTER CITY SERVICES...	-297.97
06/12/2025	Bill Payment	945452	WOOSTER EXPRESS-05997	-485.00
06/12/2025	Bill Payment	945406	OHIO STATE UNIVERSITY W...	-482.00
06/12/2025	Bill Payment	39734	ANAZAO~09808	-2,145.98
06/12/2025	Bill Payment	39734	ANAZAO~09808	-5,069.25
06/12/2025	Bill Payment	39734	ANAZAO~09808	-4,383.50
06/12/2025	Bill Payment	39734	ANAZAO~09808	-5,352.42
06/12/2025	Bill Payment	39734	ANAZAO~09808	-4,065.44
06/12/2025	Bill Payment	39734	ANAZAO~09808	-1,714.65
06/12/2025	Bill Payment	945329	BELLMANS LAWN AND LAN...	-500.00
06/12/2025	Bill Payment	9452531	BOND LAW LTD~08788	-400.00
06/12/2025	Bill Payment	39735	CATHOLIC CHARITIES OF W...	-5,135.34
06/12/2025	Bill Payment	945340	COMMUNITY ACTION-04188	-633.08
06/12/2025	Bill Payment	39737	COUNSELING CENTER~04960	-9,276.17
06/12/2025	Bill Payment	39737	COUNSELING CENTER~04960	-24,302.83
06/12/2025	Bill Payment	39737	COUNSELING CENTER~04960	-30,843.32
06/12/2025	Bill Payment	39737	COUNSELING CENTER~04960	-27,646.96
06/12/2025	Bill Payment	39737	COUNSELING CENTER~04960	-9,600.00
06/12/2025	Bill Payment	945247	MILLER, DORRIE~00001-779	-179.00
06/12/2025	Bill Payment	945357	ENBRIDGE - DOMINION EA...	-206.36
06/12/2025	Bill Payment	945357	ES CONSULTING~09009	-217.64
06/12/2025	Bill Payment	945357	ES CONSULTING~09009	-1,770.19
06/12/2025	Bill Payment	39738	HEATHER DEAN~00001-1607	-724.10
06/12/2025	Bill Payment	945373	HOPE RECOVERY COMMU...	-2,123.52
06/12/2025	Bill Payment	945378	J MICHAEL EVANS~07658	-225.00
06/13/2025	Check	JE9467-PR	WAYNE CO AUDITOR-PAYR...	-15,357.82
06/19/2025	Bill Payment	39846	CATHOLIC CHARITIES OF W...	-1,494.99
06/19/2025	Bill Payment	945747	VRC RECORD STORAGE~0...	-175.95
06/19/2025	Bill Payment	945744	VERISCREEN-08926	-57.00
06/19/2025	Bill Payment	945632	WILLIAMS, NICOLE~00001-3...	-671.38
06/19/2025	Bill Payment	945704	MISSION THRIFT-09285	-121.95
06/19/2025	Bill Payment	945687	HILLTOP~09281	-4,000.00
06/19/2025	Bill Payment	39850	HEATHER DEAN~00001-1607	-2,394.58



DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
06/19/2025	Bill Payment	945682	FISHEL DOWNEY ALBRECH...	-1,890.00
06/19/2025	Bill Payment	945675	DAYS INN WOOSTER-01227	-528.90
06/19/2025	Bill Payment	39848	COUNSELING CENTER~04960	-27,333.16
06/19/2025	Bill Payment	945596	AEP / AMERICAN ELECTRIC...	-491.15
06/19/2025	Bill Payment	39845	ANAZAO~09808	-2,531.15
06/19/2025	Bill Payment	39846	CATHOLIC CHARITIES OF W...	-21,899.12
06/19/2025	Bill Payment	945670	COMMERCIAL & SAVINGS B...	-2,548.20
06/26/2025	Bill Payment	39896	COUNSELING CENTER~04960	-24,605.24
06/26/2025	Bill Payment	945895	WILLIAMS, NICOLE~00001-3...	-118.86
06/26/2025	Bill Payment	945979	O'HUDDLE-06363	-2,000.00
06/26/2025	Bill Payment	39899	ONE EIGHTY~06940-1	-3,474.47
06/26/2025	Bill Payment	39899	ONE EIGHTY~06940-1	-9,830.00
06/26/2025	Bill Payment	39899	ONE EIGHTY~06940-1	-47,210.99
06/26/2025	Bill Payment	39899	ONE EIGHTY~06940-1	-1,169.02
06/26/2025	Bill Payment	39899	ONE EIGHTY~06940-1	-4,166.67
06/26/2025	Bill Payment	39899	ONE EIGHTY~06940-1	-2,333.33
06/26/2025	Bill Payment	39899	ONE EIGHTY~06940-1	-2,083.33
06/26/2025	Bill Payment	39899	ONE EIGHTY~06940-1	-26,250.00
06/26/2025	Bill Payment	39899	ONE EIGHTY~06940-1	-4,975.80
06/26/2025	Bill Payment	945992	STARK CO ESC HEALTH BE...	-5,883.07
06/26/2025	Bill Payment	945916	WAYNE COUNTY HOUSING ...	-25.00
06/26/2025	Bill Payment	945999	WOOSTER AREA CHAMBER...	-1,650.00
06/26/2025	Bill Payment	39892	ANAZAO~09808	-5,601.19
06/26/2025	Bill Payment	39892	ANAZAO~09808	-9,800.00
06/26/2025	Bill Payment	39892	ANAZAO~09808	-3,121.00
06/26/2025	Bill Payment	945864	ANTHEM LIFE INSURANCE ...	-82.71
06/26/2025	Bill Payment	945933	BOGNER CONSTRUCTION ...	-4,511.93
06/26/2025	Bill Payment	39893	BOWMAN LTD 131-09190	-2,499.17
06/26/2025	Bill Payment	945866	BRIGHTSPEED~19718-4	-63.66
06/26/2025	Bill Payment	945867	BRIGHTSPEED~19718-4	-34.95
06/26/2025	Bill Payment	945935	BSHM ARCHITECTS INC-09...	-30,092.76
06/26/2025	Bill Payment	39894	CATHOLIC CHARITIES OF W...	-2,502.39
06/26/2025	Bill Payment	39896	COUNSELING CENTER~04960	-2,655.00
06/26/2025	Bill Payment	39896	COUNSELING CENTER~04960	-163,080.34
06/26/2025	Bill Payment	945894	WILLIAMS, NICOLE~00001-3...	-5,743.31
06/26/2025	Bill Payment	39896	COUNSELING CENTER~04960	-25,653.75
06/26/2025	Bill Payment	39896	COUNSELING CENTER~04960	-9,752.58
06/26/2025	Bill Payment	39896	COUNSELING CENTER~04960	-4,385.91
06/27/2025	Check	JE9491-PR	WAYNE CO AUDITOR-PAYR...	-15,026.16

Total -684,217.19

Deposits and other credits cleared (13)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
06/04/2025	Deposit		STARK CO MH&R BOARD	4,846.14
06/05/2025	Deposit		COLEMAN PROFESSIONAL ...	4,383.33
06/06/2025	Deposit		TREASURER STATE OF OHIO	10,880.50
06/10/2025	Deposit		TREASURER STATE OF OHIO	41,663.21
06/11/2025	Deposit		TREASURER STATE OF OHIO	452,333.32
06/12/2025	Deposit		TREASURER STATE OF OHIO	29,082.00
06/13/2025	Deposit		WAYNE COUNTY AUDITOR	622.03
06/13/2025	Deposit		STARK CO AUDITOR	4,548.33
06/16/2025	Deposit		TREASURER STATE OF OHIO	6,667.41
06/18/2025	Deposit		TREASURER STATE OF OHIO	13,780.69
06/23/2025	Deposit		OHIO STATE EAGLES	10,000.00
06/24/2025	Deposit		US BANK EQUIPMENT FINA...	467.01
06/27/2025	Deposit		WAYNE COUNTY AUDITOR	622.03

Total 579,896.00



**WAYNE COUNTY, OHIO**  
**Balance Statement by Fund**  
**30-Jun-25**

FUND 852: MENTAL HEALTH & RECOVERY BOARD

Account Number	Account Name	Beginning Balance	CPTD Debit	CPTD Credit	CYTD Debit	CYTD Credit	Ending Balance
<b>ASSETS</b>							
852.0000.00.1014.000.000	DUE FROM OTHER FUNDS	\$ 148,532,440.86	\$ 578,651.94	\$ 0	\$ 10,204,888.73	\$ 0	\$ 158,737,329.59
Total Assets		\$ 148,532,440.86	\$ 578,651.94	\$ 0	\$ 10,204,888.73	\$ 0	\$ 158,737,329.59
<b>LIABILITIES</b>							
852.0000.00.2001.000.000	ACCOUNTS PAYABLE	\$ 0	\$ 652,833.21	\$ 652,833.21	\$ 9,499,377.25	\$ 9,499,377.25	\$ 0
852.0000.00.2010.000.000	DUE TO OTHER FUNDS	142,285,352.44	0	682,973.13	9,055.50	11,001,661.82	153,277,958.76
852.0000.00.2901.000.000	ENCUMBRANCES	-1,671,528.46	125,132.12	945,752.12	12,749,462.90	13,071,055.78	-1,349,935.58
Total Liabilities		\$ 140,613,823.98	\$ 777,965.33	\$ 2,281,558.46	\$ 22,257,895.65	\$ 33,572,094.85	\$ 151,928,023.18
<b>FUND EQUITY</b>							
852.0000.00.3000.000.000	FUND BALANCES	\$ 6,247,088.42	\$ 684,217.19	\$ 579,896.00	\$ 11,049,707.75	\$ 10,261,990.16	\$ 5,459,370.83
852.0000.00.3001.000.000	RESERVED FOR ENCUMBRANCES	1,671,528.46	945,752.12	125,132.12	13,071,055.78	12,749,462.90	1,349,935.58
Total Fund Equity		\$ 7,918,616.88	\$ 1,629,969.31	\$ 705,028.12	\$ 24,120,763.53	\$ 23,011,453.06	\$ 6,809,306.41
Total Liabilities and Fund Equity		\$ 148,532,440.86	\$ 2,407,934.64	\$ 2,986,586.58	\$ 46,378,659.18	\$ 56,583,547.91	\$ 158,737,329.59

**Mental Health & Recovery Board of Wayne & Holmes Counties**  
**Benden Drive Statement of Activities**  
**as of June 30th, 2025**  
**(ESTIMATED)**

	Current Month	YTD Actual Current YR	Budget to 12/25 (Estimated)	Variance
<b>OPERATING REVENUES AND SUPPORT:</b>				
<b>Revenue by Lease:</b>				
<b>State Grant</b>	\$ 450,000.00	\$ 450,000.00	\$ 500,000.00	\$ 50,000.00
Coleman	\$ 3,800.00	\$ 22,800.00	\$ 41,800.00	\$ 19,000.00
Coleman CAM Payments	\$ 2,333.32	\$ 2,333.32	\$ -	\$ (2,333.32)
United Steel Workers of America	\$ -	\$ 9,600.00	\$ 9,600.00	\$ -
<b>Total Revenue:</b>	<b>\$ 456,133.32</b>	<b>\$ 484,733.32</b>	<b>\$ 551,400.00</b>	<b>\$ 66,666.68</b>
<b>EXPENSES:</b>				
<b>Mortgage Payment:</b>				
<b>Commercial &amp; Savings Bank</b>	\$ 2,548.20	\$ 15,042.60	\$ 30,003.00	\$ 14,960.40
<b>Property Taxes</b>				
<b>Wayne Co Treasurer (Yearly cost) (To be paid in July)</b>	\$ -	\$ -	\$ 19,954.66	\$ 19,954.66
<b>Insurance:</b>				
<b>Hummel</b>	\$ 3,000.00	\$ 9,409.60	\$ 9,409.60	\$ -
<b>Utilities:</b>				
<b>AEP - Electric</b>				
Suite 1 A - (switching back to us from Coleman)	\$ -	\$ 72.98	\$ 72.98	\$ -
Suite 2 B (Suite 4 on their invoice)	\$ 49.90	\$ 289.26	\$ 867.78	\$ 578.52
Suite 3 C (Suite 5 on their invoice)	\$ 102.85	\$ 456.11	\$ 1,368.33	\$ 912.22
Suite 4 D (Suite 5.1 on their invoice) (switching to Coleman)	\$ 58.95	\$ 263.11	\$ 789.33	\$ 526.22
Suite 5 E (Suite 6 on their invoice) (switching to Coleman)	\$ 6.23	\$ 293.16	\$ 879.48	\$ 586.32
Suite 8 F ( on their invoice) (Switching to Coleman)	\$ 6.63	\$ 503.29	\$ 1,509.87	\$ 1,006.58
<b>ENBRIDGE - Gas</b>				
Suite 1 A (switching back to us from Coleman)	\$ -	\$ 328.79	\$ 986.37	\$ 657.58
Suite 2 B	\$ 64.55	\$ 466.12	\$ 1,398.36	\$ 932.24
Suite 3 C	\$ 64.55	\$ 463.93	\$ 1,391.79	\$ 927.86
Suite 4 D (switching to Coleman)	\$ -	\$ 667.33	\$ 2,001.99	\$ 1,334.66
Suite 5 E (Switching to Coleman)	\$ -	\$ 535.14	\$ 1,605.42	\$ 1,070.28
<b>RUMPKE - Trash</b>				
Suite 1 A	\$ -	\$ -	\$ 150.00	\$ 150.00
Suite 2 B	\$ -	\$ -	\$ -	\$ -
Suite 3 C	\$ -	\$ -	\$ -	\$ -
Suite 4 D	\$ -	\$ -	\$ -	\$ -
Suite 5 E	\$ -	\$ -	\$ 150.00	\$ 150.00
<b>WOOSTER CITY - Water / Sewer</b>				
Suite 1 A	\$ 125.51	\$ 740.52	\$ 2,221.56	\$ 1,481.04
Suite 2 B	\$ 36.72	\$ 237.18	\$ 711.54	\$ 474.36
Suite 3 & 4 Combined C & D	\$ 42.30	\$ 290.83	\$ 872.49	\$ 581.66
Suite 5 E	\$ 42.30	\$ 237.29	\$ 711.87	\$ 474.58
<b>BELLMAN'S - Mowing</b>	\$ 400.00	\$ 700.00	\$ 3,200.00	\$ 2,500.00
<b>Total Monthly Expenses:</b>	<b>\$ 6,548.69</b>	<b>\$ 30,997.24</b>	<b>\$ 80,256.42</b>	<b>\$ 49,259.18</b>
<b>Misc.:</b>				
BECKLER'S - Snow Removal	\$ -	\$ 1,890.00	\$ 2,520.00	\$ 630.00
Bogner Construction - Accoustic Ceiling/Lights	\$ -	\$ 5,434.93	\$ -	\$ (5,434.93)
BRCC - Deep Clean	\$ -	\$ 2,465.50	\$ -	\$ (2,465.50)
Locksmith Shop - Keys, Repairs	\$ -	\$ 512.90	\$ -	\$ (512.90)
MW Robinson - Heating, BackFlow, Plumbing, etc.	\$ -	\$ 5,987.50	\$ -	\$ (5,987.50)
BSHM - Feasibility Study for Single Family Res Dev on lot	\$ -	\$ -	\$ -	\$ -
BSHM - Phase 1 Remodel	\$ 30,092.76	\$ 30,092.76	\$ 544,000.00	\$ 513,907.24
<b>Total Misc Expenses:</b>	<b>\$ 30,092.76</b>	<b>\$ 16,290.83</b>	<b>\$ 2,520.00</b>	<b>\$ (13,770.83)</b>
<b>NET OPERATING INCOME</b>	<b>\$ 456,133.32</b>	<b>\$ 484,733.32</b>	<b>\$ 551,400.00</b>	<b>\$ 66,666.68</b>
<b>NET OPERATING EXPENSES</b>	<b>\$ 36,641.45</b>	<b>\$ 47,288.07</b>	<b>\$ 82,776.42</b>	<b>\$ 35,488.35</b>
<b>Net Investment Income/(Loss)</b>	<b>\$ 419,491.87</b>	<b>\$ 437,445.25</b>	<b>\$ 468,623.58</b>	<b>\$ 31,178.33</b>

Hi Nicole and Shannon,

Most of the students we worked with for the teen after-school evenings were referred to us by our partner agencies as being, in some way, at-risk. Students were referred by counselors at both East and West Holmes districts, the counselors at JFS, and by the Holmes County juvenile court. We had about an equal number of attendees from both sides of the county. We don't have access to student files or their financial information, and anyone who wanted to come was welcome. Students ranged in age from about 14-18, with one special-needs student of 19. Over the course of the school year, and counting both Tuesday and Thursday instruction, we served 15 students. Several students attended both evenings, some could only come to one or the other. The young man who served as a driver on both evenings stayed to assist with the group and has built up a great repore with the young people.

This program is dear to our hearts, and is making a big difference in the lives of these young people. It is a safe place for them, a place where they have formed friendships and receive attention from caring adults. Thank you for helping us to continue it.

Cathie Lynch

Outreach Director

Holmes Center for the Arts

## A Heartfelt Thank You from the Bridge Day Team

To everyone who gave their time, energy, and heart to Bridge Day-**THANK YOU!** Your willingness to step forward, show compassion, and connect with our neighbors made this initiative more than just an event, it became a reflection of what makes our community extraordinary.

I'm genuinely proud to live in a place like this, surrounded by people who truly *get it*-who see the value in showing up, lending a hand, and building something better, together. Working alongside such dedicated and empathetic humans is an honor.

Here's to continuing this momentum and staying rooted in the work that matters most.

### RECAP

Bridge Day proved to be a deeply impactful, community-led initiative, driven by the strong collaboration of enforcement agencies, behavioral health providers, and local partners. Supported by the Ohio Department of Public Safety and coordinated by Medway DEA, Rittman Police Department, and Wayne County Common Pleas Adult Probation, this weeklong effort served as a catalyst for outreach, healing, and real change.

Highlights include:

- Over 256 individuals reached, including 93 children, 73 of which were from the Rittman Boys and Girls Club, who each received event t-shirts.
- 274 doses of Narcan were distributed between July 14–19th, including at a local food bank.
- 15 individuals were connected with treatment/services, and 47 individuals provided with service information.
- Outreach teams assisted with housing, medical needs, mobility challenges, and immediate interventions, including on-scene assessments and connections to clinical support.

Bridge Day demonstrated the power of showing up-both literally and figuratively, for those who need it most. Compassionate stories rose to the surface, each one underscoring how vital connection truly is.

A grieving mother who had lost both of her children to overdose was gently assessed on-site and connected with clinical services, offering her a path toward healing and hope. A disabled elderly woman, previously unseen by local systems, was linked with Community Health for in-home nursing support. Outreach teams stood alongside a frail young woman,

struggling with a 15-year heroin addiction. She shared that she'd once dreamed of becoming a nurse. She vacillated between moments of courage and fear when considering treatment. Her struggle was real, raw, and heartbreaking, and though she wasn't ready, her team met her with unwavering compassion, advocacy, and hope, reminding her that she mattered deeply, that her life held value, and that recovery, though daunting, was possible.

Bridge Days didn't just reach those suffering silently, it also yielded intervention when risk was present. Drug Endangered Child protocols were activated several times during the week, highlighting the local law enforcement's steadfast commitment to public safety and child welfare. A suspected drug transaction led to a traffic stop in which a mother was found with methamphetamine, her two-year-old daughter in the vehicle. Instead of punitive measures alone, the mother was compassionately assessed right then and there and referred to treatment immediately, reinforcing the priority of family stabilization and trauma-informed care.

From inflatables and ice cream to gut-wrenching interventions and life-changing connections, Bridge Days most certainly bridged gaps in care and community with remarkable courage, collaboration, and compassion.



## BRIDGE DAY 2025

OHIO DEPARTMENT OF PUBLIC SAFETY

**FRIDAY JULY 18TH 3:30-5:30PM**

**AT RITTMAN SCHOOLS**

**JOIN US FOR FREE ICE CREAM, GAMES & FUN**



**Wayne County Common Pleas Adult Probation**

**FAMILY FUN PROVIDED BY:**

- THE MENTAL HEALTH & RECOVERY BOARD
- ANAZAO
- CATHOLIC CHARITIES
- CHRYSAIS FAMILY SOLUTIONS
- COMMUNITY ACTION
- COMMUNITY LEGAL AID
- HOMeward BOUND
- NAMI
- ONEEIGHTY
- THE COUNSELING CENTER
- THE VILLAGE NETWORK
- VIOLA STARTZMAN CLINIC
- CHILDREN'S ADVOCACY CENTER
- WAYNE COUNTY HEALTH DEPARTMENT
- OHIO NATIONAL GUARD COUNTERDRUG PROGRAM
- WAYNE COUNTY SHERIFF
- OHIO STATE PATROL
- ORRVILLE POLICE DEPARTMENT
- WAYNE COUNTY CHILDREN SERVICES




**Rittman Police Department**

## Operation BRIDGE 2025

**Ohio Department of Public Safety**


*collaborating for a safe and healthy Wayne County*

**The Mental Health & Recovery Board of Wayne and Holmes Counties**

Medway Drug Enforcement Agency  
 Rittman Police Department  
 Wayne County Common Pleas Court Adult Probation  
 Wayne County Drug Endangered Child Alliance  
 Anazao Community Partners  
 Catholic Charities  
 Chrysalis Family Solutions  
 Community Action  
 Community Legal Aid  
 Homeward Bound  
 NAMI  
 OneEighty  
 The Counseling Center  
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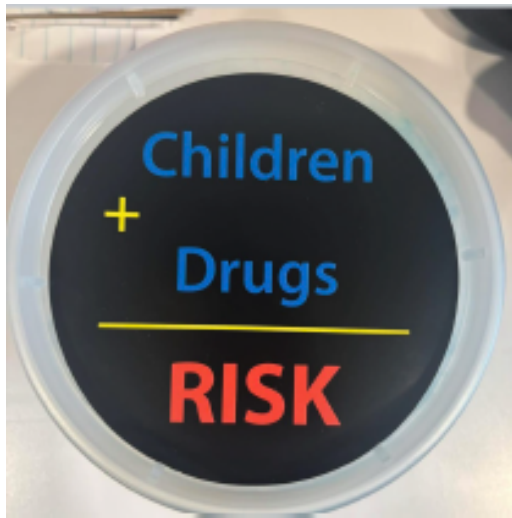












Respectfully,  
Heather Dean, MA  
Program Director

# Board Update: Guardianship Services Transition

**Date:** July 23, 2025

This document provides an update on the transition of guardianship services from **The Counseling Center (TCC)** to **Coleman Health Services**, effective for Fiscal Year 2026. While our initial goal was a collaborative, planned handoff, we've since learned that Ohio law and the authority of the Wayne County Probate Court make our original transition plan legally impossible. Management has adapted to this new reality and has taken proactive steps to ensure our partners and stakeholders are informed.

---

## Background: A Strategic Shift

In December 2024, the Board notified TCC of a shift from position-based to service-based funding for guardianship, opening a competitive application process. Following a review of proposals from both TCC and Coleman, the Board awarded the FY26 contract to Coleman Health Services.

To facilitate a smooth transition, the Board awarded TCC three months of additional funding (July 1 - September 30, 2025). The explicit goal of this funding was to support a collaborative handoff, allowing time for case planning, client introductions, and a seamless transfer of responsibilities to Coleman by October 1, 2025.

---

## The Challenge: An Unforeseen Legal Reality

Recent communications have clarified that the transition process is governed strictly by the Probate Court, not by inter-agency agreements. On July 21, we received formal correspondence from TCC's legal counsel, Renee Jackwood, outlining several key points:

- **Probate Court Has Sole Authority:** The Probate Court and Judge Latecia Wiles are the superior guardians and have the sole authority to appoint successor guardians.
- **No Direct Handoff:** A direct, planned transfer of cases from TCC to Coleman is not legally permissible.
- **Information Sharing is Prohibited:** TCC is legally bound by HIPAA and guardianship statutes (ORC 2111) and cannot share confidential client information (such as the "face sheets" we requested) with the Board or Coleman until the Court appoints Coleman as guardian on a case-by-case basis.

- **TCC's Actions:** TCC has already begun filing motions with the court to have successor guardians appointed for its 32 wards. They state they are unable to name Coleman as a successor and that any interested party must apply directly to the court.

This legal reality means that Coleman will likely begin its contract on October 1 with a "clean slate" and will need to build its caseload by applying to the court, rather than inheriting TCC's cases through a coordinated transition.

---

## Our Proactive Response & Next Steps

Upon learning this, we immediately took the following steps:

1. **Informed the Probate Court:** I sent a letter to Judge Wiles on July 22, explaining the Board's original (but incorrect) understanding of the process. I apologized for any complexity our initial plan may have caused the Court and affirmed our commitment to working within the correct legal framework. [Page 20-21](#)
2. **Updated Coleman Health Services:** We shared the correspondence from TCC's counsel with Coleman to ensure they were fully aware of the situation. [Page 14-19](#)
3. **Confirmed Partnership with Coleman:** Coleman's leadership acknowledged the legal reality. They have already reached out to Judge Wiles to discuss the process. In an email to us, Coleman's leadership noted that TCC's unwillingness to share information is "unfortunate as the people negatively affected by this will absolutely be the wards." [Page 12-13](#)

Moving forward, the Board will continue to support Coleman as they prepare to begin services in October, with full understanding that new guardianship appointments will be made at the sole discretion of the Probate Court. While this is not the transition we envisioned, we have acted quickly to manage the situation professionally and maintain strong partnerships with both the Court and our new provider.

In the spirit of full transparency, I have attached the complete email chains referenced in this summary. It is important to me that the Board has the opportunity to review the detailed context of this evolving situation.

These documents will show our original intent for a collaborative transition, our compassionate communications with the outgoing guardian at TCC, our proactive attempts to coordinate with all parties, and how we professionally navigated the unforeseen legal obstacles once they were presented by TCC's counsel. They paint a clear picture of our good-faith efforts to manage this transition responsibly and ensure continuity of care for the vulnerable individuals we serve.

**From:** [Nicole Williams](#)  
**To:** [Heather Dean](#); [Janesa Furbee](#)  
**Subject:** RE: Guardianship  
**Date:** Tuesday, July 8, 2025 9:48:00 AM  
**Attachments:** [image001.png](#)  
[image002.png](#)

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Janesa,

Thank you so much for your heartfelt message. Your deep care and dedication to those you've served through the guardianship program are clear, and the work you've done has made a tremendous difference in the lives of some of our community's most vulnerable individuals. From helping clients secure housing and medical care to advocating for and obtaining back pay and benefits those outcomes are a testament to your commitment and compassion. You should be incredibly proud of all you've accomplished.

I also want to take a moment to explain the context surrounding the Board's decision, as I know transitions like this can be difficult especially when they affect programs and people you've poured your heart into. In December 2024, Board issued a 120-day notice outlining proposed substantial changes to the FY2026 service contract with TCC. One of those changes was related to how we fund guardianship services moving forward.

As part of that process, the Board decided to shift from position-based to service-based funding and opened an application process for all interested providers. Both TCC and Coleman submitted proposals, and after a careful review, the Board made the decision to award guardianship services for FY26 to Coleman. This was a business decision, not a reflection of your performance, which we continue to value deeply.

To support a smooth transition, TCC has been awarded three months of additional guardianship funding (we are just waiting on a signed contract). This means TCC will continue to receive funding and provide guardianship services through September 30, 2025. We understand that a successful handoff of this program takes time, and your involvement and expertise over the next three months will be critical to ensuring continuity of care for your clients.

I want to emphasize that this transition was not about you or your work.

As we work through this transition period, I hope we can count on your partnership. Your insights, relationships, and knowledge of the system are incredibly important, and they will help make this change as smooth as possible for the clients who rely on these services.

Thank you again for everything you've done. Please don't hesitate to reach out if you have any questions or need anything from us during this time.



**Nicole Williams, MBA**

Executive Director

The Mental Health & Recovery Board  
of Wayne and Holmes Counties

[1985 Eagle Pass, Wooster, OH 44691](#)

330.264.2527

Cell: 419-606-9856



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**From:** Heather Dean <hdean@whmhrb.org>

**Sent:** Tuesday, July 8, 2025 9:36 AM

**To:** Janesa Furbee <jfurbee@ccwhc.org>; Nicole Williams <nwilliams@whmhrb.org>

**Subject:** Re: Guardianship

Janesa,

THANK YOU, you have been a fierce advocate for so many. Your work is deeply appreciated. It has been such a privilege to work alongside you Janesa.

God's timing is always the right timing, even when it does not make sense.

Take care Janesa and thank you!

Respectfully,

*Heather Dean, MA*

Program Director

The Mental Health & Recovery Board of Wayne and Holmes Counties

1985 Eagle Pass, Wooster, OH 44691

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---

**From:** Janesa Furbee <[jfurbee@ccwhc.org](mailto:jfurbee@ccwhc.org)>

**Sent:** Tuesday, July 8, 2025 9:30 AM

**To:** Nicole Williams <[nwilliams@whmhrb.org](mailto:nwilliams@whmhrb.org)>; Heather Dean <[hdean@whmhrb.org](mailto:hdean@whmhrb.org)>

**Subject:** Guardianship

Good morning,

I wanted to take a moment and thank you for the opportunity to serve and support the most vulnerable clients in this community. I personally have successfully located housing, private support providers, had major health issues resolved, and ensured my wards had SSI. One client received 16,000 in back pay. The successes could go on.

I have worked diligently for my wards and have been fortunate enough to know I made a difference.

I wish the best for the next service provider, and I hope they meet the standards you search for. I am in the process of updating my clients. Most entities seem to be aware of the change. As difficult as it is to walk away from those you personally helped get in better state. I know God had a plan.

Have a wonderful rest of the summer.

Thank you again.

Respectfully,

Janesa Furbee

*Janesa Furbee, BA, LPN, CDP, NCG  
Guardianship Services Manager*

Jfurbee@ccwhc.org

Cell: 330-201-4832

Office: 330-264-9029

Ohio Guardianship Association Member

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**From:** [Tiffanie Kestner](#)  
**To:** [Heather Dean](#)  
**Cc:** [Nicole Williams](#); [Janesa Furbee](#)  
**Subject:** RE: [EXTERNAL] Re: [EXTERNAL] Guardianship Services Transition  
**Date:** Tuesday, July 22, 2025 1:23:38 PM  
**Attachments:** [image002.png](#)

---

Dear Heather,

Yes, of course, all wards receiving clinical and case management services through TCC will maintain in these services. They are separate services. In fact, by statute, guardians can NOT be case managers or direct care providers. I anticipate that our case management team will end up working closely with the guardian from Coleman.

Sincerely,  
Tiffanie Kestner

*Tiffanie Kestner, LPCC-S, ICDCC-CS, NCC*  
President/ CEO

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**From:** Heather Dean <hdean@whmhrb.org>  
**Sent:** Tuesday, July 22, 2025 11:34 AM  
**To:** Tiffanie Kestner <tkestner@ccwhc.org>  
**Cc:** Nicole Williams <nwilliams@whmhrb.org>; Janesa Furbree <jfurbree@ccwhc.org>  
**Subject:** [EXTERNAL] Re: [EXTERNAL] Guardianship Services Transition

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Tiffanie,

Hoping to confirm that all wards receiving clinical and case management services through TCC will maintain these services, correct? I believe you indicated that Guardianship and the provision of services are completely separate from one another but wanted to be sure that I was understanding correctly. Thanks so much for providing this clarification.

Respectfully,

*Heather Dean, MA*

Program Director

The Mental Health & Recovery Board of Wayne and Holmes Counties

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**From:** Tiffanie Kestner <[tkestner@ccwhc.org](mailto:tkestner@ccwhc.org)>  
**Sent:** Monday, July 21, 2025 1:09 PM  
**To:** Heather Dean <[hdean@whmhrb.org](mailto:hdean@whmhrb.org)>  
**Cc:** Nicole Williams <[nwilliams@whmhrb.org](mailto:nwilliams@whmhrb.org)>; Janesa Furbree <[jfurbree@ccwhc.org](mailto:jfurbree@ccwhc.org)>  
**Subject:** RE: [EXTERNAL] Guardianship Services Transition

Dear Heather,

I know this has been a tough month for guardianship services, with many tears shed from our wards due to losing their longstanding relationship with Janesa.

We are here to help support a smooth transition. After the cases go through probate court, as specific cases are reassigned to Coleman, Coleman can provide a release of information to us to allow us to comply with guardianship law and HIPAA. I believe Renee is the expert in this matter and she was going to email her legal guidance as well, as guardianship is different from being a healthcare provider.

Sincerely,  
Tiffanie

*Tiffanie Kestner. LPCC-S. LICDC-CS. NCC*  
President/ CEO

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**From:** Heather Dean <[hdean@whmhrb.org](mailto:hdean@whmhrb.org)>

**Sent:** Sunday, July 20, 2025 8:11 AM

**To:** Tiffanie Kestner <[tkestner@ccwhc.org](mailto:tkestner@ccwhc.org)>; Janesa Furbee <[jfurbee@ccwhc.org](mailto:jfurbee@ccwhc.org)>

**Cc:** Nicole Williams <[nwilliams@whmhrb.org](mailto:nwilliams@whmhrb.org)>

**Subject:** [EXTERNAL] Guardianship Services Transition

**Importance:** High

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Good Morning,

I hope you're doing well. I'm reaching out to request a meeting to discuss the transition of guardianship services from TCC to Coleman. We want to ensure the three month transition process is seamless and supports continuity of care for the individuals we serve.

To help Coleman prepare appropriately, we'd appreciate guidance on the following items:

- Status of filings with the court for formal appointment of the new guardian
- Transfer timeline and key transition milestones
- Expectations for documentation and case history transfer
- Strategy for client and stakeholder communication

Additionally, Coleman has requested a Guardianship Face Sheet (attached) for each ward to assist with the transition process. Tiffanie, when might we anticipate having that information available?

Coleman is also hoping to collaborate with TCC in arranging in-person meetings with as many wards as possible before the official transition. Could you kindly let me know who at TCC we should connect with to coordinate these visits?

Lastly, we've been informed that Janesa's last day with TCC is August 9th. Janesa has consistently demonstrated dedication, compassion, and strong advocacy for those she served. Her work has made a meaningful impact, and she will be truly missed. Janesa, we wish you the very best in your future endeavors.

Thank you, and I look forward to connecting soon.

Respectfully,

*Heather Dean, MA*

Program Director

The Mental Health & Recovery Board of Wayne and Holmes Counties

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**From:** [Susan Stroup](#)  
**To:** [Nicole Williams](#); [Heather Dean](#)  
**Cc:** [Dawn Y. Carter](#); [Melanie Nigro](#)  
**Subject:** RE: The Counseling Center Guardianship Program  
**Date:** Tuesday, July 22, 2025 10:52:44 AM  
**Attachments:** [image001.png](#)  
[image004.png](#)  
[image669286.png](#)

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Thank you for the update. It is accurate that it will be up to the Probate Judge as the superior guardian who will get these cases and that we must make an application to be successor. If family is willing to step up for some of the cases that is great news. Much of the Guardianship information is located online in the case file and it is completely up to the Counseling Center as the current guardian how they want to handle this transition and how much information they would like to share. That they are unwilling to is unfortunate as the people negatively affected by this will absolutely be the wards.

I have a call into Judge Wiles to discuss any of her concerns about the transition. We should have the budget ready to send to you this afternoon.



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**From:** Nicole Williams <nwilliams@whmhrb.org>  
**Sent:** Tuesday, July 22, 2025 9:56 AM  
**To:** Susan Stroup <susan.stroup@colemanservices.org>; Heather Dean <hdean@whmhrb.org>  
**Cc:** Dawn Y. Carter <Dawn.Carter@colemanservices.org>; Melanie Nigro <melanie.nigro@colemanservices.org>  
**Subject:** FW: The Counseling Center Guardianship Program

Good Morning,

I wanted to provide you with an update based on recent communication with TCC's legal counsel regarding the transition of guardianship cases.

Attached is the email correspondence between myself and Attorney Renee Jackwood, who represents TCC and has been handling their guardianship matters with the court. As you'll see, TCC's position is that the transition of guardianship cases is entirely under the authority of the Probate Court, and that neither TCC nor the Board has the ability to coordinate or facilitate those transitions directly.

When we originally discussed the three-month extension of TCC's contract, the Board's understanding, based on conversations at the time, was that TCC would work collaboratively with us and with you to help ensure a smooth transition of wards to Coleman. However, it has become clear that TCC is handling this strictly through legal filings with the court and that no information is being shared outside of the court process. I am sorry as this outcome is different from what we had all anticipated.

It now appears that when Coleman's contract begins you will be starting with a clean slate, rather than receiving any of TCC's current wards through a coordinated handoff. Moving forward, Coleman will need to pursue guardianship appointments directly through the court process as cases become available, rather than expecting a formal transition of existing cases.

I also want to mention that I understand Coleman is still finalizing the budget, and Heather is actively working on the contract for you. I look forward to receiving the final budget when it is ready, and we will keep moving forward with preparations for your October start.

Please let me know if you'd like to discuss this further or need any additional clarification. I appreciate your flexibility and understanding as we work through this.

Thank you again for your continued partnership.

**Nicole Williams, MBA**  
Executive Director  
The Mental Health & Recovery Board  
of Wayne and Holmes Counties  
[1985 Eagle Pass, Wooster, OH 44691](#)  
330.264.2527  
Cell: 419-606-9856



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**From:** Nicole Williams <[nwilliams@whmhrb.org](mailto:nwilliams@whmhrb.org)>

**Sent:** Monday, July 21, 2025 9:04 PM

**To:** [renee@jackwoodlaw.com](mailto:renee@jackwoodlaw.com); Heather Dean <[hdean@whmhrb.org](mailto:hdean@whmhrb.org)>

**Subject:** Re: The Counseling Center Guardianship Program

Dear Ms Jackwood,

Thank you for taking the time to explain the legal process and the limitations around this transition. I appreciate your clarity and expertise in helping me better understand how this works.

It's clear now that because of the court's authority and the confidential nature of these cases, it is unlikely that Coleman will take over any of TCC's current wards, especially given the timing and the court's involvement. I understand that the Board has no role in these decisions and that it is entirely up to the Probate Court to determine successor guardians.

Please know that my intent throughout this process was simply to help ensure a smooth transition for the individuals being served. I now fully understand why this is not something the Board can or should coordinate directly.

Thank you again for your time and for the work you and TCC continue to do during this transition. I wish you the best as you work with the court to ensure continuity of care for those you serve.

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**From:** [renee@jackwoodlaw.com](mailto:renee@jackwoodlaw.com) <[renee@jackwoodlaw.com](mailto:renee@jackwoodlaw.com)>

**Sent:** Monday, July 21, 2025 8:08:53 PM

**To:** Nicole Williams <[nwilliams@whmhrb.org](mailto:nwilliams@whmhrb.org)>; Heather Dean <[hdean@whmhrb.org](mailto:hdean@whmhrb.org)>

**Subject:** RE: The Counseling Center Guardianship Program

Ms. Williams –

Guardianship case filing are not open to the public. They are only available to named parties to the case, the ward, and next of kin for the ward. At this time neither MHRB nor Coleman are parties to any of our wards' cases. Coleman has not been named in any of our cases and they have not filed applications to be named at this time either. We do not pick nor name replacement guardians. Anyone that wants to be considered for appointment must file an application, undergo a background check, complete the training, and appear to take the oath of the guardian before the court. (Please refer to the ORC 2111 website that I previously provided.) As I mentioned before. There are a few cases in which the family has expressed their intention to file application to be named guardian for their loved one. The time line we now follow is strictly up to Judge Wiles. I am not in control of her court docket, but I assume that hearings will be scheduled in all cases in which TCC has filed motions. To date, I have not received any notice of hearings being set in any of our cases. Our staffing issues will not allow us to completely cover wards until October 1<sup>st</sup>. We are now short staffed and working to the best of the abilities of our remaining staff member.

I am confused as to why MHRB is stepping in and attempting to coordinate things on behalf of Coleman. Coleman has been in the business of guardianships for many years and I am sure that they, with their in-house legal counsel, can navigate these cases without assistance of MHRB. I will not be sharing information about our wards and our court matters with you or your staff. MHRB will not be receiving timely updates on court filings or decisions unless and until MHRB becomes a party to the case files. Guardianship cases are deeply personal matters for our wards. Both the court and TCC will be working through this loss of funding for this program while keeping the legalities of these court cases private to ensure the continued privacy of our wards. The 90 days of extension funding to handle the multitude of this case load is minimal given the timing available to all of us through the court's docket. Given my 30+ years of experience in Wayne County Probate Court, I highly doubt that this will all be handled by October 1<sup>st</sup>.

So in response to your questions to me, I ask you - why MHRB is trying to “plan appropriately” for work that will be undertaken by Coleman? As the recipient of grant funding from MHRB, I would assume that they already have a plan in place to provide the services for which they applied for and received funding for from your agency. I hope that this clarifies the position that TCC finds itself in at this time and that we will continue to follow the statutes for guardianships and the instructions of the Probate Court.

Renee Jackwood

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**From:** Nicole Williams <[nwilliams@whmhrb.org](mailto:nwilliams@whmhrb.org)>  
**Sent:** Monday, July 21, 2025 4:04 PM  
**To:** Heather Dean <[hdean@whmhrb.org](mailto:hdean@whmhrb.org)>; [renee@jackwoodlaw.com](mailto:renee@jackwoodlaw.com)  
**Subject:** RE: The Counseling Center Guardianship Program

Dear Ms. Jackwood,

Thank you for your thorough response and for helping us understand TCC’s legal obligations during this transition period. We fully respect the authority of the Probate Court and recognize that TCC remains the legal guardian until the Court orders otherwise.

However, I do want to share some additional context about the intended purpose of the current three months of funding provided to TCC by the board, which extends through the end of September 2025. This funding was not simply to continue services as usual but was specifically provided to support a deliberate and collaborative transition of guardianship responsibilities to Coleman.

The goal was for TCC, Coleman, and the board to work together over these three months to ensure Coleman is prepared, the wards experience a warm and thoughtful handoff, and continuity of care is maintained without disruption. This includes supporting Coleman’s onboarding process, clarifying timelines, assisting with introductions where appropriate, and ensuring that necessary records and information are transferred promptly once legally authorized.

At this time, it feels like the spirit of that agreement, a proactive and cooperative transition, may not be fully aligning with the current communications and actions. We certainly want to avoid a situation where Coleman is appointed unexpectedly in August or September without being fully staffed and prepared, which could place vulnerable individuals at risk.

With this in mind, I would like to respectfully ask:

1. Status of Court Filings: Could you confirm whether TCC has already filed petitions for these cases, and whether Coleman has been named in those filings as the proposed successor guardian?

2. Timeline and Collaboration: Can we work together to establish a more concrete timeline that ensures court filings, hearings, and appointments align with Coleman's staffing readiness, ideally aiming for a transition in October 2025, when Coleman will be positioned to fully meet these obligations?
3. Transparency of Process: Are there any steps we should be taking to ensure we receive timely updates on court filings or decisions so we can plan appropriately?

We are fully committed to compliance with guardianship laws and HIPAA. We also want to ensure that the funding provided to TCC for this transitional period is supporting the intended goal: a smooth, collaborative, and planned handoff that avoids any lapse in care or confusion for the wards, their families, or stakeholders.

Thank you again for your time, your expertise, and your cooperation in supporting this important process.

**Nicole Williams, MBA**

Executive Director

The Mental Health & Recovery Board  
of Wayne and Holmes Counties

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**From:** Heather Dean <[hdean@whmhrb.org](mailto:hdean@whmhrb.org)>

**Sent:** Monday, July 21, 2025 11:52 AM

**To:** Nicole Williams <[nwilliams@whmhrb.org](mailto:nwilliams@whmhrb.org)>

**Subject:** Fw: The Counseling Center Guardianship Program

**Importance:** High



Respectfully,  
*Heather Dean, MA*  
Program Director  
The Mental Health & Recovery Board of Wayne and Holmes Counties  
1985 Eagle Pass, Wooster, OH 44691  
330.264.2527

*"The true measure of any society can be found in how it treats its most vulnerable members." - Mahatma Gandhi*



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**From:** [renee@jackwoodlaw.com](mailto:renee@jackwoodlaw.com) <[renee@jackwoodlaw.com](mailto:renee@jackwoodlaw.com)>

**Sent:** Monday, July 21, 2025 11:20 AM

**To:** Heather Dean <[hdean@whmhrb.org](mailto:hdean@whmhrb.org)>

**Subject:** The Counseling Center Guardianship Program

Ms. Dean –

As the attorney that has been assisting the Counseling Center of Wayne & Holmes Counties Guardianship Program, I have been asked to respond to you in regards to your email that you sent out on the morning of Sunday, July 20, 2025. As the legal guardian of our wards, we take our position very seriously and we rigorously protect our wards' integrity, privacy, wellbeing, and private health information. We answer to the Wayne County Probate Court Judge, Latecia Wiles, as she remains the Superior Guardian over all wards in her court. The laws in the State of Ohio regarding guardianships are fully outlined in ORC 2111. Here is a link to those statutes if you need to refer to them. [Chapter 2111 - Ohio Revised Code | Ohio Laws](#)

Since the guardianship program at The Counseling Center (TCC) has been unfunded by your agency, we are immediately taking all the necessary steps outlined by the law for requesting that Judge Wiles appoint replacement guardians for all those wards affected by your decision with all due haste. It is her and only her that can decide and appoint the next guardian for these wards. She can appoint a replacement guardian from any person that properly applies to the court, completes their guardianship training outlined by the Ohio Supreme Court, passes a background check, then appears and takes the oath of the guardian before her in court. We have filed motions and served next of kin for the thirty-two wards formerly served by TCC under the MHRB grant. Some of these wards have family members interested in being

appointed; many of them do not. Until a new guardian is appointed, we will continue to provide what we can for these wards, including the privacy of continuing to protect their personal and medical information details. We are declining to provide MHRB with your requested "face sheet" of information as MHRB is neither a guardian, a service provider, or an authorized entity to receive this type of HIPAA protected information. I have received nothing that indicates that the MHRB is providing direct guardianship services for these wards. There is nothing in Ohio law that allows for transitioning wards to new guardians without court oversight and protections for the wards. If and when Coleman applies through the Wayne County Probate Court to take over these cases, we will adhere strictly to whatever Judge Wiles instructs us to do at that time.

As an aside, Ms. Janesa Furbee has stepped down from her full position and is currently only available to TCC on an "as needed" basis to serve the emergent needs of some of the wards at TCC. She is no longer available to take your calls or answer your emails. If you have any further inquiries, please forward them to me and I will be glad to respond. It is certainly our joint goal to see to it that all these wards are served without a lapse in coverage and that they quickly form a trusting bond with their new guardians.

*Renee J. Jackwood. Atty at Law*

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**From:** [Nicole Williams](#)  
**To:** [LATECIA WILES](#)  
**Cc:** [Heather Dean](#)  
**Subject:** Guardianship Services Transition  
**Date:** Tuesday, July 22, 2025 10:19:00 AM  
**Attachments:** [image001.png](#)

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Dear Judge Wiles,

I wanted to take a moment to provide you with an update regarding the transition of guardianship services from The Counseling Center (TCC) to Coleman Health Services. I recognize this situation may be adding additional demands to the Court's docket, and I want to assure you that the Board's intent throughout this process has been to support a smooth and thoughtful transition for the individuals under guardianship. While it now appears that the process may not unfold as we had envisioned, I recognize this may have fallen short of what we had hoped to achieve for both the Court and those served.

As background, in December 2024, the Board issued a 120-day notice to TCC outlining proposed substantial changes to the FY2026 service contract, including a shift in how guardianship services would be funded. The Board moved from position-based to service-based funding and opened an application process to all interested providers. Both TCC and Coleman submitted proposals, and after careful review, the Board awarded the FY2026 guardianship services contract to Coleman.

The Board's original plan, discussed at the time with TCC leadership, was to provide TCC with three additional months of funding through September 30, 2025, specifically to support what we envisioned as a collaborative transition period. Our hope was that this would allow for case planning, introductions where possible, and a smooth handoff of responsibilities to Coleman beginning October 1, 2025.

At the time, the Board did not understand that this type of transition is not legally permissible under Ohio guardianship law. It now appears TCC may not have fully understood this either, though I cannot speak definitively on their behalf. However, after speaking directly with Attorney Renee Jackwood this week, I now fully understand that guardianship transitions cannot be planned between agencies in the way we had originally envisioned. It now appears that when Coleman's contract begins in October, they will be starting with a clean slate and will not be taking over TCC's current wards through a coordinated handoff. Coleman will need to pursue guardianship appointments directly through the Court on a case-by-case basis moving forward.

While this is not the outcome we had hoped for, I wanted to share this update with you directly. Our intent was simply to create a transition process that prioritized continuity of care for the individuals served. I sincerely regret if this has created additional complexity for your Court. That was never our intent.

We will continue to support Coleman as they prepare to begin their services in October, understanding now that the process will unfold entirely at the Court's discretion.

Thank you for your time, your leadership, and your commitment to these individuals. The Board remains committed to supporting the Court's efforts and working within the appropriate legal framework to ensure the best possible outcomes for those under guardianship. If there is any additional information the Court would find helpful or if you would prefer to discuss this in more detail, please don't hesitate to let me know. I am more than happy to coordinate whatever is most helpful to support the Court's process.

**Nicole Williams, MBA**

Executive Director

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