

# MENTAL HEALTH & RECOVERY BOARD OF WAYNE AND HOLMES COUNTIES

## SPECIAL BOARD MEETING

*September 6, 2023*

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### Present

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M. Brumfield, S. Glick, R. Ling, M. Miller, R. Moore, M. Ogden, J. Pyers, B. Theil

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### Excused

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R. Murphy, G. Questel

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### Staff

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F. Askia, H. Dean, J. Edwards

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### Guests

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Jen Grim, NAMI Wayne/Holmes

Kimberly Howard

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### Call to Order

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The meeting was held at the Mental Health and Recovery Board of Wayne and Holmes Counties, located at 1985 Eagle Pass, Wooster, OH 44691. The Chairperson, J. Pyers, called the meeting to order at 5:30 p.m. Introductions were made and new Program Coordinator Kimberly Howard was introduced. K. Howard will begin her work at the WHMHRB on Monday, September 11, 2023.

Roll call to establish quorum was completed.

M. Brumfield – present

S. Glick – present

R. Ling – present

M. Miller – present

R. Moore – present

R. Murphy – delayed arrival

M. Ogden – present

J. Pyers – present

G. Questel – excused

B. Theil - present

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## Finance

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F. Askia discussed the Board action requested to amend the appropriations budget, certificates of resources, and the budget to reflect increased ATP funding in SFY24; carryover funding for ATP, Regional Withdrawal Management, Regional Crisis Stabilization; ARPA II funding approved by OhioMHAS; and a proposed performance audit to be completed by the Ohio Auditor of State.

J. Edwards reviewed that authorization for these changes for funding (ATP, Regional Withdrawal Management, Regional Crisis Stabilization, and ARPA II) were being requested as funds being received is greater than the amounts anticipated when agencies submitted their FY2024 applications and the Board authorized funding limits.

M. Ogden moved to amend the proposed resolution language as noted in the agenda to remove the funding for the audit by the Ohio Auditor of State; second from B. Theil. No discussion followed. The amended resolution passed unanimously.

### **Resolution #9-1-24**

That the Finance Director shall

- amend the appropriations budget to reflect an increase in SFY24 ATP funding in the amount of \$23,979.00, that an amended certificate of resources be increased by \$23,979.00, and that the budget be amended to reflect this \$23,979.00 increase in resources;
  - amend the appropriations budget to reflect ARPA II funding in the amount of \$489,917.00, that an amended certificate of resources be increased by \$489,917.00, and that the budget be amended to reflect this \$489,917.00 increase in resources;
  - amend the appropriations budget to reflect an increase in SFY24 Regional Crisis Stabilization funding in the amount of \$115,287.54, that an amended certificate of resources be increased by \$115,287.54, and that the budget be amended to reflect this \$115,287.54 increase in resources;
  - amend the appropriations budget to reflect an increase in SFY24 Regional Withdrawal Management funding in the amount of \$212,023.98, that an amended certificate of resources be increased by \$212,023.98, and that the budget be amended to reflect this \$212,023.98 increase in resources;
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Edwards reviewed the contracting authorizations resulting from the approved Resolution #9-1-24 as well as the request to authorize contracting with Catholic Charities for the full \$115,445.00 Early Childhood Mental Health consultation funding available to the WHMHRB.

M. Miller moved to approve the increased contracting amount for ATP funding; S. Glick voiced a second. No discussion. The resolution passed unanimously.

**Resolution #9-2-24**

That the Acting Executive Director is authorized to increase the total contracting amount with partner agency OneEighty to \$1,252,434.50 to incorporate the approved FY23 ATP (\$21,305.00) carryover and increased FY24 ATP (\$140,000.00) allocation.

B. Theil moved to approve the increased contracting amount for Early Childhood Mental Health consultation; R. Ling voiced a second. No discussion. The resolution passed unanimously.

**Resolution #9-3-24**

That the Acting Executive Director is authorized to increase the total contracting amount with partner agency Catholic Charities to \$414,419.24 to incorporate the full ECMH funding amount of \$115,445.00.

M. Brumfield moved to approve the Regional Crisis Stabilization contracting amount with The Village Network; M. Miller voiced a second. No discussion. The resolution passed unanimously.

**Resolution #9-4-24**

That the Acting Executive Director is authorized to contract with The Village Network for \$115,287.54 Regional Crisis Stabilization funding for admissions to the Therapeutic Stabilization Center for treatment of youth from Wayne or Holmes Counties.

B. Theil moved to approve the Regional Withdrawal Management contracting amount with Wooster Community Hospital; R. Ling voiced a second. No discussion. The resolution passed unanimously.

**Resolution #9-5-24**

That the Acting Executive Director is authorized to contract with Wooster Community Hospital for \$212,023.98 Regional Withdrawal Management funding for admissions to the RAMP Program for medical withdrawal management for adults from Wayne or Holmes Counties.

Discussion was held regarding the proposed performance audit to be completed by the Ohio Auditor of State. Ogden discussed that the timeline of the activities outlined in the proposed performance audit may be rearranged to meet the needs/circumstances of this Board.

M. Ogden moved to approve the performance audit with a cost not to exceed \$90,000.00. R. Ling voiced a second. No further discussion. The resolution passed unanimously.

**Resolution #9-6-24**

That the Board Finance Chair and the Board Program Chair are authorized to negotiate with the Auditor of State the engagement letter for a Performance audit of the Wayne Holmes

Mental Health and Recovery Board. The cost of the performance audit shall not exceed \$90,000.

M. Ogden moved to appropriate \$90,000.00 for the completion of the performance audit. R. Ling voiced a second. No discussion; the resolution passed unanimously.

### **Resolution #9-7-24**

That the Finance Director shall appropriate \$90,000.00 for the completion of a performance audit by the Ohio Auditor of State.

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### Executive Session

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At 5:53pm B. Theil moved to enter into Executive Session in accordance with 121.22(G)(1) to consider the appointment, employment, discipline, demotion, or compensation of a public employee or official. S. Glick voiced a second.

Roll call

Michael Brumfield - Yes

Steve Glick - Yes

Rhonda Ling - Yes

Matthew Miller - Yes

Roger Moore - Yes

Ryan Murphy – En route

Matthew Ogden - Yes

Gloria Questel - Excused

Beverly Theil - Yes

James Pyers – Yes

The Board entered Executive Session at 5:54pm with all WHMHRB staff and visitors exiting the conference room. R. Murphy arrived to the meeting at 6pm.

The Board exited Executive Session at 7:34pm.

J. Edwards was then invited to return to the meeting. J. Edwards noted that the draft meeting agenda had misnumbered the resolutions starting with 8. S. Glick moved to correct the numbering of all resolutions from this meeting to begin with 9. R. Murphy voiced a second. No discussion; resolution passed unanimously.

B. Theil moved to initiate an executive search with the Yunker Group or other similar as the Board may decide to hire an new Executive Director of the WHMHRB.

S. Glick proposed an amendment to this with a 60-day period to conduct the search. R. Ling voiced a second.

Discussion regarding how many executive search firms should be engaged.

S. Glick proposed an amendment that at least three different group that specialize in executive searches should be engaged. M. Ogden voiced a second.

Roll call

Michael Brumfield - No

Steve Glick - Yes

Rhonda Ling - Yes

Matthew Miller - Yes

Roger Moore - Yes

Ryan Murphy – En route

Matthew Ogden - Yes

Gloria Questel - Excused

Beverly Theil - Yes

James Pyers – Yes

Resolution passed.

**Resolution #9-8-24**

That the Board of Directors shall initiate engage at least three different groups specializing in executive hiring to identify a new Executive Director of the WHMHRB and that this search shall be completed within sixty (60) days.

There being no further business to discuss, M. Brumfield moved to adjourn. M. Ogden voiced a second.

Meeting adjourned at 7:43pm.