

For the Home Office Portion:

Square footage of home

Square footage of your office space

Date you started the business

Homeowner's insurance amount

Association fees

Repairs/Maintenance to the home (painting, new carpeting, etc.) basically if you moved it would stay with the home

Utilities - Gas, Electric, Water, Garbage

Other home expenses - cleaning person, carpet cleaning, window cleaning, etc

For the business portion:

Income

Expenses:

Advertising - business cards, etc.

Car - year, make, model - Total # of miles driven in year and total # of miles to pick up supplies

Insurance – Business insurance, self-employed health insurance, car insurance

Legal and professional services - Tax preparation fees (I will add), any legal fees, investment fees, or LLC charges?

Office expenses - postage, subscriptions

Repairs & maintenance - Basically for equipment you are using

Supplies - Purchases you made

Travel and meal expenses

Utilities - Internet total amount and % business use, Cell phone total amount and % business use

What type of business is it?