



OTLEY TOWN AFC

SAFEGUARDING CHILDREN & ADULTS AT RISK

WELFARE FIRST. EVERY PERSON. EVERY TIME.

A summary of our Club policy and The FA safeguarding approach

OUR CLUB SAFEGUARDING STANDARD

Safe | Inclusive | Respectful | Enjoyable

1 WELFARE FIRST

Safety and wellbeing come before football, results, convenience or reputation.

2 EVERYONE'S RESPONSIBILITY

Notice concerns, speak up and support safe practice. Doing nothing is not an option.

3 UNDER 18 MEANS A CHILD

This includes 16- and 17-year-olds in open-age football, coaching or volunteering.

4 LISTEN AND INCLUDE

Take the person's voice seriously and respond to their age, needs and understanding.

IF SOMETHING DOESN'T FEEL RIGHT

Do not investigate or confront

1 RECOGNISE

Abuse, bullying, online harm, unsafe boundaries, neglect or poor practice.

2 RESPOND

Stay calm. Listen. Take the person seriously and reassure them.

3 RECORD

Write the facts, exact words, date, time, people and action taken.

4 REPORT

Tell the Club Welfare Officer promptly. Never promise secrecy.

OUR CLUB & NATIONAL SAFEGUARDING ROUTE

1 CLUB WELFARE OFFICER



2 WEST RIDING COUNTY FA



3 THE FA SAFEGUARDING TEAM

STATUTORY SERVICES WHEN REQUIRED

Police | Children's Social Care | Adult Safeguarding

IMMEDIATE DANGER: 999

SAFE FOOTBALL AT OTLEY TOWN

Prevention | Protection | Partnership

- Safer recruitment, FA learning and DBS checks where required
- Professional boundaries and appropriately supervised activity
- Approved digital communication and consent-led photography

- No bullying, discrimination, sexual harassment or abuse
- Low-level concerns and poor practice are recorded and reviewed
- Information is shared only when needed to protect someone

CLUB WELFARE OFFICER: _____

Use the Club's published welfare route on the official website or Club app.

CONTACT: _____

If the normal route is implicated, contact County FA directly.

DOING NOTHING IS NOT AN OPTION

Otley Town AFC Safeguarding Children & Adults at Risk Policy
The FA safeguarding framework | thefa.com/football-rules-governance/safeguarding