

ENGLISH BAPTISM
ST. CHARLES BORROMEO
11342 Spruce Ave., Bloomington CA. 92316
*** 909-877-0792 *Fax 909-877-4304-NEW**

Thank you for choosing to have your child(ren) baptized here at St. Charles Borromeo. This the first step of your child's faith journey. We want you to know that the community of St. Charles Borromeo is here to assist you in every way possible. Please read the following information carefully and return the completed forms, as well as any other necessary copies of certificates to the office, or bring the originals and copies will be taken for our records.

PARENTS:

- † Must meet all the requirements for baptisms of the Parish of San Carlos Borromeo
- † Parents who are not registered at St. Charles Borromeo Parish must agree to follow the guidelines of St. Charles Borromeo Parish for baptism.
- † **All Baptism forms must be completed.** Godparents, grandparents, other family or non-family members are not allowed to complete the forms on behalf of the parent(s). Once the completed forms are received at the Parish office and a Pre-baptismal retreat has been taken by parents and godparents, a date may be chosen for the baptism.
- † **Must** provide the following documents with the initial paperwork:
 - ***Child's birth certificate from the county of birth & Parent's page of this packet.**
- † **There is a \$50 non-refundable donation due at the time you present paperwork .** You will pay for the pre baptismal class separately, \$25.00 per person.
- † **Parents and Godparents to be must attend a Baptism Preparation Retreat.** If a retreat was attended within one calendar year, the Certificate of Completion will be accepted with the initial paperwork. A list of dates and time of the classes and the sacrament will be provided for your convenience; however, **it is the responsibility of the parent(s) to ensure they meet the deadline listed.**

GODPARENTS:

- † **There need be only one Godparent;** if there are two, then one must be male, the other female (Canon 873).
- † Canon 874 requires a sponsor must: be chosen by the parent, be 16 years old or greater, be a **Baptized** Catholic, have received **Eucharist**, have been **confirmed**, lead a "life in keeping with the function to be taken on" (Canon 874, §1,)
- † A non-Catholic Christian, or catholic not fully initiated, may act as "Witness" along with a Catholic sponsor (Canon 874 § 2).
- † The best effort to submit proof of his/her Sacraments of Initiation in addition to their parish verification form (attached): **Baptism, 1st Holy Communion & Confirmation and, if married, Matrimony in the Roman Catholic Church.**
- † Must attend a baptismal preparation class: if attended within one calendar year, Certificate of Completion will be accepted. There is a paperwork non-refundable fee of \$25 per adult person.

The Baptism Packet is considered complete and you may choose a baptism date when all of the 3 following requirements have been met and submitted: 1) the parent and godparent's forms and sacramental certificates have been completed and submitted, 2) parents and godparents have completed Baptismal preparation, 3) the donation has been given to St. Charles Borromeo.

Information for Baptism	Answer	Explanation
1. Is there a fee to baptize my child?	Yes	The donation of \$ 50 (non-refundable) is payable at the time of delivering the package. The pre-baptismal class is not included in the 50. If you wish to take it at our parish, the fee is 25 per person.
3. What forms do I need to fill out?	St. Charles Borromeo Baptismal Packet	Baptismal packets are available at the Religious Education office or Parish Office during the week or at the Parish Office on Saturdays.
4. What are the requirements for parents of the child?		1. Parents are required to fill out the “Parents Page” of the Baptismal application packets. 2. Parents must also provide a copy of the child’s birth certificate from the county. 3. Parents are required to attend a Baptismal preparation class prior to the ceremony or show proof of Baptismal preparation within the past calendar year.
5. What are the requirements for Godparents of the child?		1. Godparents are recommended, if possible, to provide proof of Sacraments: Baptism, First Holy Communion, Confirmation & if married, proof of marriage in the Catholic Church. 2. Godparents must be at least 16 years of age. 3. Godparents must attend a Baptismal Preparation Retreat prior to the ceremony or show proof of Baptismal preparation within the past calendar year. 4. Godparents must be practicing Catholics in good standing. (see P.4 of the packet).
6. How does the Godparent show proof of Sacraments?		If the Godparent(s) do not have certificates of their Sacraments, he/she should contact the original church of baptism to obtain a copy of the Baptismal record. All subsequent Sacraments should be recorded on the back of the original certificate. Or contact the parish where the sacrament was given.
7. What happens after I submit my Baptismal application?		Your Baptismal packet will be reviewed to ensure that all necessary documents are filled out completely, all Sacramental records have been included and that the Pre-Baptismal class has been taken. The date and time of the baptism may be chosen.

PLEASE PRINT CLEARLY

**ST. CHARLES BORROMEIO CATHOLIC CHURCH BAPTISM INFORMATION
PARENT PAGE**

Name of Child: _____ **Male** **Female** **Birthdate** _____

Father's Name: _____ **Religion:** _____

Mother's Name: _____ **Religion:** _____

Mother's Maiden Name: _____

Family Address: _____

Number & Street

City

Zip Code

Contact Phone: _____

Primary

Secondary

Do you consider yourself to be a practicing Catholic? Yes No Somewhat

Do you attend Mass? __Yes __No **How often?** __Daily __Weekly __Monthly __Rarely

Are you married civilly? __Yes __No

Are you married in the Catholic Church? __Yes __No

Do you receive Communion? __Yes __No

****If you have attended the Father, Mother, Godmother and/or Godfather have attended a Baptismal Preparation class in the last year from today's date; proof must be submitted with your packet.**

Godfather's Name: _____ **Is he a practicing Catholic?** __Yes __No

Godmother's Name: _____ **Is she a practicing Catholic?** __Yes __No

For parents to read and sign: We understand and agree that we must demonstrate an active commitment in the practice of our faith, as a condition for Baptism at St. Charles Borromeo Catholic Church.

Father's Signature

Mother's Signature

For Office Use Only:

Application Submitted on:	Date of Baptism Confirmed:	Date of Baptism class: Father _____ Godfather _____ Mother _____ Godmother _____	Paid: Receipt #	English Spanish
Accepted by:				

**St. Charles Borromeo Catholic Church, 11342 Spruce Ave., Bloomington CA. 92316
*Phone 909-877-0792 *Fax 909-877-4304**

PLEASE HAVE EACH GODPARENT FILLOUT THIS FORM COMPLETELY, TAKE IT TO THEIR HOME PARISH TO BE SIGNED & SEALED BY THE PASTOR/DELEGATE.

Godparent, before signing this form, please read the following church requirements for Godparents. In accordance with the laws of the Roman Catholic Church, **Canon Law: 875, 874, 892, 893, you must be a person suitable for this role, selected by the candidate's family, and have the intentions of filling this role. You must be:**

- ✝ At least 16 years of age.
- ✝ Have received the Sacraments of Initiation: ***Baptism, Eucharist & Confirmation.***
- ✝ Be neither the father nor the mother of the child to be baptized.
- ✝ If married, be in a Sacramental Marriage.

PLEASE PRINT: Name of Child to be baptized _____

Sponsor Name: _____

Address: _____ City/State/Zip: _____

Telephone/Cell Phone #: _____

Please provide this information:

Name of Current Parish: _____

Your Baptism date: ____/____/____

Your Confirmation date: ____/____/____

Parish: _____

Parish: _____

City, State: _____

City, State: _____

Your First Communion date: ____/____/____

Catholic Marriage date: ____/____/____

Parish: _____

Parish: _____

City, State: _____

City, State: _____

I declare that I am a member of the Parish noted below, and I received baptism, communion and confirmation meeting with the requirements of Canon Law of the Roman Catholic church to be a Godparent.

Signature _____ **Date:** _____

TO BE FILLED OUT BY THE GODPARENT'S PARISH

I certify that _____ belongs to this parish, as a practicing Catholic.

Pastor's Signature: _____ Date: ____/____/____

Parish: _____

Parish Seal Here, please

City/State: _____

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I certify that _____ belongs to this parish, as a practicing Catholic.

Pastor's Signature: _____ Date: ____/____/____

Parish: _____

Parish Seal Here, please

City/State: _____

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