



Benjamin's Application for Employment

Position(s) Applied for: _____ Date: _____

Why are you seeking a new job at this time: _____

APPLICANT INFORMATION

First Name: _____ Middle name: _____ Last Name: _____

Street Address: _____ Phone: _____

Are you legally eligible for employment in the U.S.? _____ (Proof of U.S. citizenship or immigration status is required if hired)

Have you been convicted of a crime? _____ Full background check required if hired. The existence of a criminal record does not constitute an automatic bar to employment.

EMPLOYMENT INFORMATION

Are you seeking full time, part time, or temporary employment? _____

What hours/shifts would you prefer to work? _____

List times you are not available to work: _____

Willing to work overtime? _____ Weekends? _____ Holidays? _____ Worked here before? _____

Are you currently employed? _____ If hired, when are you available to start? _____

List any friends/relatives employed by this company: _____

Have you ever been discharged or asked to resign from any position? _____ If yes, please describe: _____

EDUCATION (circle highest level achieved)

Elementary: 1 2 3 4 5 6 7 8 Secondary: 9 10 11 12 GED College: 1 2 3 4 5 6 7 8

Name of school: _____ Name of school: _____ Name of school: _____

Location: _____ Location: _____ Location: _____

If in high school, are you enrolled in co-op program? _____ Degree & Major: _____

If yes, identify program & school: _____ Minor: _____

WORK HISTORY

1. Company _____ Phone (_____) _____

Address: _____ City/state/zip: _____

Dates of employment: From: _____ to: _____ Salary: Beginning: _____ Ending: _____

Job Title: _____ Supervisor's name & Title: _____

Describe duties: _____

Reason for leaving: _____

2. Company _____ Phone (_____) _____

Address: _____ City/state/zip: _____

Dates of employment: From: _____ to: _____ Salary: Beginning: _____ Ending: _____

Job Title: _____ Supervisor's name & Title: _____

Describe duties: _____

Reason for leaving: _____

3. Company _____ Phone (_____) _____

Address: _____ City/state/zip: _____

Dates of employment: From: _____ to: _____ Salary: Beginning: _____ Ending: _____

Job Title: _____ Supervisor's name & Title: _____

Describe duties: _____

Reason for leaving: _____

