

# MILAM COUNTY EMERGENCY SERVICES DISTRICT NO. 1

## MINUTES

A Regular Meeting of the Board of Emergency Services Commissioners of Milam County Emergency Services District No. 1 was held on Tuesday, March 3rd, 2026, 6:00 P.M. at the Milano Civic Center, 120 W Ave E, Milano, TX 76556.

The following Commissioners were present

KAIN DODD

MIKEL REED

KIMBERLY KNAPEK

ANDREW HOOPER

The following agenda items were considered, reviewed, discussed, and action may be taken as appropriate:

- 1) A quorum will be established, and the meeting of Milam County ESD No. 1 will be called to order.  
*A quorum was established with four board members in attendance. President Kain Dodd called the meeting to order at 6:00p.m. ESD attorney Travis Garney was also in attendance.*
- 2) Pledge allegiance to the American and Texas Flag.
- 3) Recognition of citizens and citizen comments.  
*No citizens present wished to speak.*
- 4) Consider the minutes of previous Milam County ESD No. 1 board meetings. Act on any corrections, changes, or approval of said minutes.  
*The minutes of the regular meeting held on February 3rd, 2026 were presented by Commissioner Kain Dodd. Commissioner Reed made a motion to approve the previous meeting minutes, seconded by Commissioner Knapek, all were for, none were opposed, the motion carried.*
- 5) Financial and bookkeeping matters, including but not limited to payment of the bills, review of revenues/expenditures, and budget amendments for fiscal year end December 31, 2026, if appropriate.  
*The Treasurer's report for the month of February was presented by Treasurer Mikel Reed.*

- 6) Report from a representative of Allegiance Mobile Health on Ground Emergency Medical Services in the District.  
Tracie Schuh and Amanda Baum were in attendance. Tracie presented the compliance report for the month of February. Amanda discussed the current plan to bring all employees up to the level of training required under the contract.
- The District reviewed and discussed mutual aid services provided during the month of February. Mobile radio antennas have been installed, and Kain Dodd will work to program the radios in the upcoming week.
- Tracie reported concerns regarding the supplies stocked by Cameron Police Department for blood draws. Allegiance will work with Cameron Police Department to ensure all necessary supplies are being properly stocked.
- 7) Update from Allegiance regarding requested information and items that have not been produced for calendar year 2025, including the following:
- A. Copies of all mutual aid agreements
  - B. Meeting with Police Chiefs and the Sheriff to discuss transport of individuals in police custody
  - C. Mobile radio installation
  - D. Employee training records verifying compliance with contract requirements
  - E. Year to date call volume report
  - F. Current inventory list for units
- All items have been completed with exception of item A.
- 8) Report from a representative of PHI on Air Emergency Medical Services in the District.  
PHI Med 15 Base Manager Dylan Newsom was present. He reported 2 transports for the month of February. Base Manager Newsom reported Allegiance's participation in the autolaunch program has helped with receiving requests in a timely manner.
- 9) Discuss and take any necessary action regarding approval of Design Development documents as presented by Diverse Studios and CMAR budget for the Lafferty Ave Station prepared by EBCO.  
The District reviewed the Design Development documents presented by Diverse Studios and the CMAR budget for the Lafferty Avenue Station prepared by EBCO. Representatives from Diverse Studios and EBCO were in attendance.
- After thorough review and discussion of the documents and budget, a motion was made by Mikel Reed and seconded by Kimberly Knappek to approve the Design Development documents as presented by Diverse Studios. A vote was called by President Dodd. All were in favor, none opposed. The motion carried.

- 10) Discuss and take any necessary action regarding development and status of the Milano EMS Station.

President Dodd and Mikel Reed updated the District on the progress of the Milano Station. The District is still awaiting power from Oncor. The trailer has been set in place, water services have been connected, and the meter has been installed. Kain and Mikel will continue working to set up trash disposal, security cameras, and other necessary items for the station.

Mikel informed the Board that the porches have not been completed at this time and that the current provider selected by the Board may request a revision to their bid. Mikel Reed presented the option for the Board to consider selecting a different contractor and rescinding the previous award.

A motion was made by Andrew Hooper and seconded by Kimberly Knappek to select Vela Services to complete the porch construction. Vela Services has previously completed work for the District, including installation of the privacy fence, and their work was determined to be satisfactory. A vote was called by President Dodd. Three were in favor, none opposed, and Mikel Reed abstained. The motion carried.

Mikel then discussed the need for hydroseeding between the paved area and the privacy fence at the Milano Station to establish grass and prevent erosion into the culvert beneath the driveway. A quote was presented from Texas True Cedars, LLC, of Thorndale, Texas.

A motion was made by Andrew Hooper and seconded by Kimberly Knappek to approve the bid for hydro mulching. A vote was called by President Dodd. All were in favor, none opposed. The motion carried.

The District then reviewed metal building proposals from five providers for the Milano Station. President Dodd expressed concerns and issues currently being experienced at the Thorndale Station that he would like to prevent at the Milano Station. These include birds nesting in the structure and leaving debris on the ambulances, exposure of windshields to ice during freezing conditions, accumulation of water and mud beneath the carport, and difficulty maintaining proper temperatures for medical supplies during prolonged weather events.

Based on these concerns, President Dodd recommended that the District construct a metal building on the Milano property. After review of the proposals, a motion was made by Kain Dodd and seconded by Andrew Hooper to award the project to K Denio Construction of Cameron, Texas. A vote was called by President Dodd. All were in favor, none opposed. The motion carried.

This concluded discussion regarding the Milano Station.

- 11) Discuss and take any necessary action regarding review of recommended amendments to the ground EMS contract as presented by President Dodd.

President Dodd presented recommended amendments to the Ground EMS Contract and provided an amended contract to the Board and Allegiance for review. The proposed

amendments include the addition of a sixth ambulance, revisions to reporting requirements, updates to the contract enforcement structure, a new response zone map, and revised response time requirements for each zone.

The Board reviewed and discussed the proposed amendments with Amanda.

President Dodd and Rebecca Gerren will meet with Allegiance to further review the contract and bring a final version back to the Board for consideration and approval at the next meeting.

- 12) Discuss and take any necessary action regarding approval of quotes from HDL Companies.

The District received two quotes from HDL Companies: one for a Comprehensive Report and one for a Property Tax Dashboard system. The Comprehensive Report provides detailed demographic, economic, and revenue analysis for the District, while the Property Tax Dashboard is a database system designed to track and analyze property tax data.

After review and discussion, a motion was made by Mikel Reed to approve the Comprehensive Report and to table consideration of the Property Tax Dashboard. The motion was seconded by Kimberly Knappek. A vote was called by President Dodd. All were in favor, none opposed. The motion carried.

- 13) Discuss and take any necessary action regarding authorization of registration fees for President Dodd's attendance at the 2026 ESO Wave Conference in Austin, Texas. Registration only. No travel, lodging, per diem, or other related expenses.

President Dodd requested approval to attend the 2026 ESOA Conference in Austin, Texas. President Dodd stated that ESO is the primary reporting software used by Allegiance and is widely recognized as the standard for ePCR reporting nationwide. Attendance at the conference would enhance his knowledge of current EMS trends and reporting practices, helping ensure the District receives accurate and effective system data.

Approval is requested for registration only, with no travel, lodging, per diem, or other related expenses to be paid by the District. President Dodd noted that a scheduling conflict exists and must be resolved in order for him to attend; however, if the conflict is resolved, he would like to participate in the conference.

A motion was made by Kimberly Knappek and seconded by Mikel Reed to approve President Dodd's attendance at the 2026 ESOA Conference, with registration only and no additional expenses covered by the District.

A vote was called by President Dodd. All were in favor, none opposed. The motion carried.

