

# MILAM COUNTY EMERGENCY SERVICES DISTRICT NO. 1

## MINUTES

A Regular Meeting of the Board of Emergency Services Commissioners of Milam County Emergency Services District No. 1 was held on Tuesday, January 6th, 2026, 6:00 P.M. at the Milano Civic Center, 120 W Ave E, Milano, TX 76556.

The following Commissioners were present

MIKEL REED

KAIN DODD

REBECCA GERREN

ANDREW HOOPER

The following agenda items were considered, reviewed, discussed, and action may be taken as appropriate:

- 1) A quorum will be established, and the meeting of Milam County ESD #1 will be called to order.  
*A quorum was established with four board members in attendance. President Kain Dodd called the meeting to order at 6:01 p.m. All three ESD Commissioners appointed for new terms beginning in 2026 completed statements and oaths prior to this meeting. All are on file with the County Clerk.*
- 2) Pledge allegiance to the American and Texas Flag.
- 3) Recognition of citizens and citizen comments.  
*Ziggy Oliver- Budget- 6:01 p.m.-6:03 p.m.*
- 4) Discuss and take any necessary action regarding the election of officers for calendar year 2026, including the offices of President, Vice President, Secretary, Treasurer, and Assistant Treasurer.  
*Commissioner Kain Dodd, serving as presiding officer, opened the floor for nominations.*

*The following nominations were made:*

*President: Commissioner Kain Dodd*

*Vice President: Commissioner Kimberly Knappek*

*Treasurer: Commissioner Mikel Reed*

*Assistant Treasurer: Commissioner Andrew Hooper*

*Secretary: Commissioner Rebecca Gerren*

The presiding officer called for additional nominations. There being none, nominations were closed.

As there was one nominee for each office and no objection was raised, the presiding officer declared the nominees elected by acclamation to their respective offices for the calendar year 2026.

- 5) Consider the minutes of previous Milam County ESD #1 board meetings. Act on any corrections, changes, or approval of said minutes.  
The minutes of the regular meeting held on December 2nd, 2025 were presented by Commissioner Kain Dodd. Commissioner Gerren made a motion to approve the previous meeting minutes, seconded by Commissioner Reed. Commissioner Hooper abstained, three were for, none were opposed, motion carried.
- 6) Report from a representative of Allegiance Mobile Health on Ground Emergency Medical Services in the District.  
Allegiance Operations Manager Tracie Schuh was present. Tracie reported that the raw call data for the month of December has been sent to the District. A report with the calls broken out for the City of Rockdale, Cameron and their prospective ETJ's will be submitted soon. Allegiance went level 1 in the county 8 times and level 0 in the county 3 times. This caused a response delay three times as ambulances were returning to the county. New reporting in real time will be available starting next month. This will show data for heat maps, response times, mutual aid, level 1/level 0 in real time. Whole blood training will be on 01/16/2026. They will carry one cooler for whole blood. Discussed having Allegiance dispatch auto-launch the helicopter vs the PSAP. Commissioner Reed inquired about community class offerings, and Tracie is going to look into offering quarterly community CPR classes and talk to the schools about offering EMT classes.
- 7) Update from Allegiance regarding requested information and items that have not been produced for calendar year 2025, including the following:
  - A. Reports showing how previous District funds have been utilized  
Tracie reported Amanda was working on the report.
  - B. Collections aging accounts receivable by run  
Tracie reported Amanda was working on the report.
  - C. Data report identifying payer mix  
Tracie reported Amanda was working on the report.
  - D. Copies of all mutual aid agreements  
Tracie reported they have an agreement with Robertson County, but still need the paperwork. Tracie reported Allegiance is also the provider for Falls County and needs the board's recommendation on how the mutual aid agreement should read.
  - E. Meeting with Police Chiefs and the Sheriff to discuss transport of individuals in police custody  
Tracie reported they haven't had any issues and a meeting isn't necessary.
  - F. Mobile radio installation  
In progress.

- G. List of equipment carried specific to pediatric ALS treatment  
Tracie did not give an answer other than they have a Pedi-Mate on every ambulance to secure pediatric patients.
  - H. Employee training records verifying compliance with contract requirements  
Tracie reported they switched to "Ninth Brain" and records are being transferred over at this time.
  - I. Year to date call volume report  
Tracie reported Amanda should have report to the board by end of day on 01/07/2026.
  - J. Updated asset list  
Tracie reported she was working on the updated list.
  - K. Current policies and procedures  
Tracie reported these have been updated and also are being imported into Ninth Brain.
  - L. Current inventory list for units  
Tracie reported she would send both MEL list and check sheet.
- 8) Discuss and take any necessary action regarding amending the wrap on the sixth ambulance provided by Allegiance Mobile Health.  
Commissioner Dodd made a recommendation to remove MICU from the current design and make the ESD No. 1 line bigger. Commissioner Reed made a motion to approve amending the wrap on the sixth ambulance provided by Allegiance Mobile Health, seconded by Commissioner Hooper, all were for, none were opposed, motion carried.
- 9) Report from a representative of PHI on Air Emergency Medical Services in the District.  
No one present, but Base Manager Dylan Newsom called Commissioner Dodd prior to the meeting to report they had 4 requests with 0 completed transports for the month of December.
- 10) Discuss and take any necessary action regarding amending Policy No. 01.24 regarding air medical auto launches within the District presented by PHI.  
Commissioner Gerren made a motion to table agenda item #10 until the next meeting to see if Allegiance would be willing to auto launch vs the PSAP, seconded by Commissioner Reed, all were for, none were opposed, motion carried.
- 11) Update regarding new Cameron and Milano EMS stations.  
Commissioner Dodd presented the updates for the Cameron Station. Geotech should be available later this week and EDC to amend the sale agreement to extend terms for building completion from 12 months to 18 months with option for extension. Commissioner Reed presented the updates for the Milano Station. On track for April completion. Oncor will be resetting the power pole. The mobile home should be ready by the end of January. Commissioner Reed presented a quote for station generators from a single provider. Commissioner Dodd requested additional quotes. Commissioner Gerren gave other companies to contact that do generator sales/installs for additional quotes. Commissioner Reed suggested also obtaining quotes for generators at the Rockdale and Thorndale stations. Commissioner Reed to have quotes at the next meeting. MSI is doing

base ground work for the pad and parking lot at Milano Station site. More base is needed which will exceed the initial quote. The board was not presented with a formal quote, but to ensure initiated work is not delayed for completion approval is needed to continue the project. Commissioner Dodd made a motion to approve continued ground work not to exceed \$50,000, seconded by Commissioner Gerren. Commissioner Hooper abstained, three were for, none were opposed, motion carried. Commissioner Reed reported it will cost \$3,800 to level and add asphalt millings to the station parking lot in Thorndale- this is to ensure the parking lot no longer floods and holds water. Commissioner Reed presented two quotes for the privacy fence bid for the Milano Station to include \$8,600 from J&H and \$7,400 from Vela Services. Board to go with the cheaper quote.

- 12) Financial and bookkeeping matters, including but not limited to payment of the bills, review of revenues/expenditures, and budget amendments for fiscal year end December 31, 2026, if appropriate.  
Commissioner Reed presented the financial report for the month of December. Commissioner Dodd requested Allegiance deduct 3rd quarter 2025 late calls in the amount of \$31,000 from the invoice due this quarter.
- 13) Discuss and take any necessary action regarding the adoption of Resolution No. 26.01 approving authorized signers for banking services with Texas State Bank of Bastrop.  
Commissioner Gerren made a motion to approve the adoption of Resolution No. 26.01 approving Commissioner Kain Dodd and Commissioner Mikel Reed as authorized signers for banking services with Texas State Bank of Bastrop, seconded by Commissioner Andrew Hooper, all were for, none were opposed, motion carried.
- 14) Discuss and take any necessary action regarding annual audit for fiscal year 2025.  
Audit due June 1st, 2026. Discussion, no action taken.
- 15) Discuss and take any necessary action regarding administrative office lease with the City of Milano.  
Commissioner Dodd presented the lease agreement with a term change. Commissioner Gerren made a motion to approve the administrative office lease with the City of Milano as presented, seconded by Commissioner Reed, all were for, none were opposed, motion carried.
- 16) Discuss and take any necessary action regarding publication of the District's administrative office street address in the legal notices section of a newspaper of general circulation, as required by Chapter 775 of the Texas Health and Safety Code.  
Commissioner Gerren made a motion to approve the publication of the District's administrative office street address in the legal notices section of a newspaper of general circulation, as required by Chapter 775 of the Texas Health and Safety Code, seconded by Commissioner Hooper, all were for, none were opposed, motion carried.
- 17) Discuss and take any necessary action regarding commissioner attendance at the 2026 SAFE-D Annual Conference for the purpose of obtaining mandatory continuing education required under Chapter 775 of the Texas Health and Safety Code.

Discussion, no action taken.

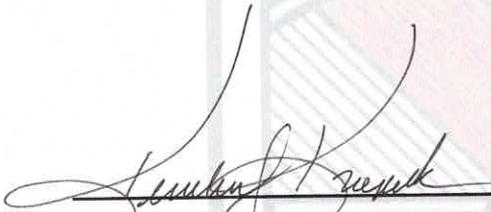
18) Schedule special meetings or workshops as necessary.  
None needed at this time.

19) Adjourn.  
Commissioner Gerren made a motion to adjourn the meeting, seconded by Commissioner Reed, all were for, none were opposed, meeting adjourned at 7:06 p.m.

The above and foregoing Minutes for Tuesday, January 6th, 2026 have been examined and approved in an Open Meeting of the Milam County Emergency Services District No. 1.

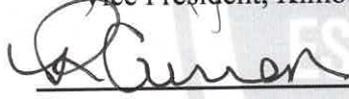
**Statement of Approval**

Date: 02/03/2026

  
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Vice President, Kimberly Knapek

  
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President, Kain Dodd

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Treasurer, Mikel Reed

  
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Secretary, Rebecca Gerren

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Assistant Treasurer, Andrew Hooper

Supporting documents may be obtained by Public Information Request.