

**Posting Date: February 23<sup>rd</sup>, 2026**

**Mason-Montgomery Rd at Socialville-Fosters Rd Intersection Improvement - Design**

**CIP Project: 20134**

**City of Mason**

**Response Due Date: March 13<sup>th</sup>, 2026**

The City of Mason intends to contract engineering services including the preparation of construction plans for the Mason-Montgomery Rd at Socialville-Fosters Rd Intersection Improvement Project in Warren County. The project will provide an additional left turn lane on the WB/EB approaches on Socialville-Fosters Rd and an additional right-turn lane on southbound Mason-Montgomery Rd. The analysis will also investigate possible improvements of the south leg of Mason-Montgomery, looking at tying-in a third southbound through lane to the intersection. The project will also include full traffic signal replacement at the intersection, fiber optic relocation design, storm sewer design, street tree design, reconstruction of shared-use asphalt path, reconstruction of sidewalks, and the design for relocation of city-owned street lighting infrastructure. The project will be funded with both local funds & federal OKI funds (PID 125476).

**Estimated Construction Cost:**      \$3,048,618

**Required Prequalification,** A consultant or subconsultant pre-qualified with ODOT for construction administration and management, environmental and geotechnical services, and traffic engineering is required. Please see the attached ODOT LPA scoping form for further information regarding required engineering services and necessary ODOT prequalifications.

**DESIGN SERVICES:**

Bicycle Facilities & Enhancement Design; Non-Complex Roadway Design; Limited Right of Way Plan Development; Complex Right of Way Plan Development; Geotechnical Engineering Services; Geotechnical Field Exploration Services; Basic Traffic Signal Design; Traffic Signal System Design; Limited Highway Lighting Design;

**ENVIRONMENTAL SERVICES:**

Environmental Document Preparation – CE, Recreation DRF, Ecological Surveys, Public Involvement Letters; Air Quality Analyses; Noise Analyses and Abatement Design; RMR Screening; Drinking Water Resources Analyses;

**RIGHT OF WAY ACQUISITION SERVICES:**

Project Management for Right of Way Acquisition Services; Title Research; Value Analysis; Appraisal; Negotiation; Closings;

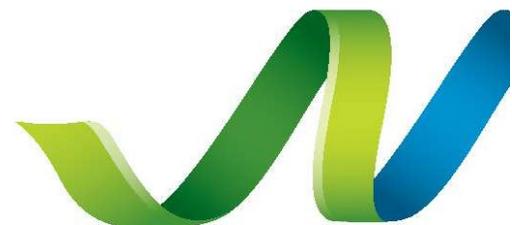
**CONSTRUCTION INSPECTION AND ADMINISTRATION:** Services Not Needed

**COST ACCOUNTING SYSTEM**

Unlimited (Prime Consultant Only)

There are no selection subfactors for this project.

It is anticipated that the selected Consultant will be authorized to proceed by May 2026.



Stage 1 Construction plans are to be completed by December 2026. Please see the preliminary Ellis schedule included in the LPA Scope Form.

### **Suspended or Debarred Firms**

Firms included on the current Federal list of firms suspended or debarred are not eligible for selection.

### **Selection Procedures**

The City of Mason will directly select a consultant based on the Letter of Interest (LOI). The requirements for the LOI and the Programmatic Consultant Selection Rating Form that will be used to select the consultant are shown below.

Firms interested in being considered for selection should respond by submitting an **electronic** PDF of the Letter of Interest to the following **by 4:30 PM on the response due date** listed above:

**Nick Okuley, P.E., S.I.**  
Assistant City Engineer  
[nokuley@masonoh.org](mailto:nokuley@masonoh.org)

**Steven J. Hartke, P.E., S.I.**  
City Engineer  
[shartke@masonoh.org](mailto:shartke@masonoh.org)

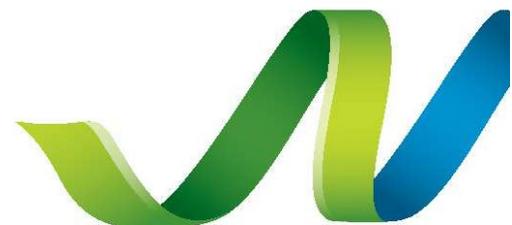
Responses received after 4:30 PM on the response due date will not be considered. No paper copies are necessary.

### **Scope of Services**

The Scope of Services document is included below.

### **Requirements for Letters of Interest, Programmatic Selection Process**

- A. Instructions for Preparing and Submitting a Letter of Interest
1. Provide the information requested in the Letter of Interest Content (Item B below), in the same order listed, in a letter signed by an officer of the firm. Do not send additional forms, resumes, brochures, or other material.
  2. Letters of Interest shall be limited to ten (10) 8½" x 11" single sided pages plus two (2) pages for the Project Approach (Item B.5 below).

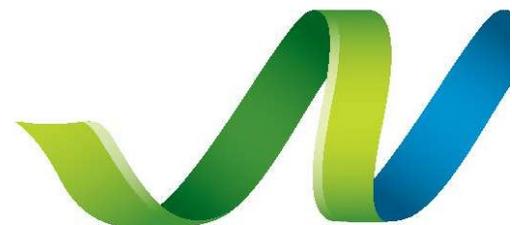


3. Please adhere to the following requirements in preparing and binding letters of interest:
  - a. Please use a minimum font size of 12-point and maintain margins of 1" on all four sides.
  - b. Page numbers must be centered at the bottom of each page.
  - c. Use 8½" x 11" paper only.
  - d. Do not provide features that may interfere with machine copying.
  - e. Submittal must be in electronic pdf form

**B. Letter of Interest Content**

1. List the types of services for which your firm is currently prequalified by the Ohio Department of Transportation.
2. List significant subconsultants, their current prequalification categories and the percentage of work to be performed by each subconsultant.
3. List the Project Manager and other key staff members, including key subconsultant staff. Include project engineers for important disciplines and staff members that will be responsible for the work, and the project responsibility of each. Address the experience of the key staff members on similar projects, and the staff qualifications relative to the selection subfactors noted.
4. Describe the capacity of your staff and their ability to perform the work in a timely manner, relative to present workload, and the availability of the assigned staff.
5. Provide a description of your Project Approach, not to exceed two pages. Confirm that the firm has visited the site and address your firm's: 1) Technical approach; 2) Understanding of the project; 3) Your firm's qualifications for the project; 4) Knowledge and experience concerning relevant ODOT and local standards, procedures, and guidance documents; 5) Innovative ideas; 6) Your firm's project specific plan for ensuring increased quality, reduced project delivery time and reduced project costs.

Items 1 thru 4 must be included within the 10-page body of the LOI, remaining space within the ten (10) pages may be utilized to provide personnel resumes or additional information concerning general qualifications.



Consultant Selection Rating Form

**Project:** Mason-Montgomery Rd at Socialville-Fosters Rd Intersection Improvement Design

Programmatic Selections

**CIP Project:** 20134

**Project Type:** Roadway

Firm Name:

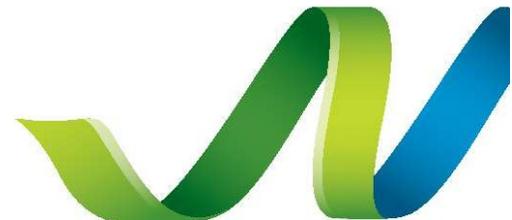
Selection Committee Members:

Category	Total Value	Scoring Criteria	Score
<b>Management &amp; Team</b>			
Project Manager	20	See Note 1, Exhibit 1	
Strength/Experience of Assigned Staff including Subconsultants	20	See Note 2, Exhibit 1	
Firm's Current Workload/ Availability of Personnel	10	See Note 4, Exhibit 1	
<b>Consultant's Past Performance</b>	25	See Note 3, Exhibit 1	
<b>Project Approach</b>	25		
<b>Total</b>	100		

**Exhibit 1 - Consultant Selection Rating Form Notes**

1. The proposed project manager for each consultant shall be ranked, with the highest ranked project manager receiving the greatest number of points, and lower ranked project managers receiving commensurately lower scores. The rankings and scores should be based on each project manager's experience on similar projects and past performance for the LPA and other agencies. The selection committee may contact ODOT and outside agencies if necessary. Any sub factors identified should be weighed heavily in the differential scoring.

Differential scoring should consider the relative importance of the project manager's role in the success of a given project. The project manager's role in a simple project may be less important than for a complex project, and differential scoring should reflect this, with higher differentials assigned to projects that require a larger role for the project manager.



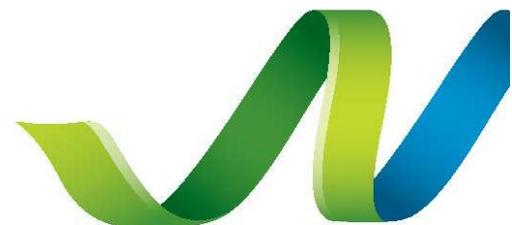
2. The experience and strength of the assigned staff, including subconsultant staff, should be ranked and scored as noted for Number 1 above, with higher differential scores assigned on more difficult projects. Any sub factors identified in the project notification should be weighed heavily in the differential scoring.

As above, other agencies may be contacted.

3. The consultants' past performance on similar projects shall be ranked and scored on a relative, differential scoring type basis, with the highest ranked consultant receiving a commensurately greater number of points. The selection team should consider ODOT CES performance ratings if available and consult other agencies as appropriate. The use of CES ratings shall place emphasis on the specific type of services requested.

The differential scoring should consider the complexity of the project and any sub factors identified in the project notification.

4. The consultant's workload and availability of qualified personnel, equipment and facilities shall be ranked and scored on a relative, differential scoring type basis. The scoring shall consider quantifiable concerns regarding the ability of a firm (or firms) rated higher in other categories to complete the work with staff members named in the letter of interest.



# L P A S C O P E O F S E R V I C E S F O R M

## A. Project Identification

County-Route-Section:

*(Project Name)*

WAR MM&SF Intersection Improv

Project Sponsor / Maintenance Responsibility: City of Mason

Local Let

ODOT Let

SAM Unique ID: \_\_\_\_\_

PID *(ODOT assigned)*: 125476

Scope Field Review: 2/11/2026

Scope Meeting: 2/11/2026

Proposed Award Date: Q1 FY 2029

State Fiscal Year: 2029

Highway Functional Classification: Minor Arterial (Mason-Montgomery) Local (Socialville-Fosters)

Federal Aid System: Yes MM, No SF

## B. Design Standard

ODOT Design Manuals: L&D Manuals, MDG

AASHTO Publications: \_\_\_\_\_

Local Design Standards:

*(list, if applicable)*

City of Mason Local Standards (traffic signals, fiber, stormwater, access management)

## C. Project Description

Description of Project:

*(detail transportation issues to be improved)*

Addition of a southbound right turn lane from Mason Montgomery

Road to Socialville Fosters Road. Widening of Socialville Fosters Road to add a second left turn lane

in each direction. Traffic signal updates to accommodate the additional lanes.

Prior studies / plans: 2010 Mason Comprehensive Plan, Southwest Warren County Transportation

Study, Mason-Montgomery and Socialville-Fosters Intersection Study

Project Limits:

*(identify start and end locations)*

~500 ft each direction of intersection

Estimate Project Length:

*(begin pavement to end pavement including bridge)*

1700 ft

Work Length:

*(including project length & approach work)*

2500 ft

Alignment:  Existing  
 Relocated (explain) \_\_\_\_\_  
 Profile:  Existing  
 New (explain) \_\_\_\_\_

Logical Termini: (w/ explanation) At the intersection of Mason-Montgomery Rd and Socialville-Fosters Rd – length of work on each approach TBD as part of initial design to account for proper turn lane lengths and roadway geometrics. 500ft on MM and 750ft of SF

**D. Typical Sections**

<b>Existing</b>	Pavement Width: <i>Varies</i> 48-72'	<input type="checkbox"/> curb to curb	Graded Shoulder: 2'
		<input type="checkbox"/> edge to edge	Treated Shoulder: 2'
	R/W Width: <i>Varies</i>		
	Bridge Width: <i>N/A</i>	<input type="checkbox"/> f/f of rails, <input type="checkbox"/> t/t of curbs, or <input type="checkbox"/> t/t of parapets	

<b>Existing</b>	Yes	No	Comment / Type
Median	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Curbs	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Curb ramps	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Sidewalks	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Width: ~5'
Guardrail	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

Additional Things To Note About **Existing** Typical Section: \_\_\_\_\_

<b>Proposed</b>	Pavement Width: <i>Varies</i> 48-84'	<input type="checkbox"/> curb to curb	Graded Shoulder: 2'
		<input type="checkbox"/> edge to edge	Treated Shoulder: 2'
	R/W Width: TBD		
	Bridge Width: <i>N/A</i>	<input type="checkbox"/> f/f of rails, <input type="checkbox"/> t/t of curbs, or <input type="checkbox"/> t/t of parapets	

<b>Proposed</b>	<u>Yes</u>	<u>No</u>	<u>Comment / Type</u>
Median	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Curbs	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>ODOT Type 2 and Type 6</i>
Curb ramps (*)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>ADA Compliant</i>
Sidewalks	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Width: <i>5', match existing</i>
Guardrail	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

*(\*) – Curb ramps must be updated to current ADA standards.*

*Note: Ensure proposed improvements are within the Right of Way.*

Additional Things To Note About **Proposed** Typical Section: *ODOT suggests goal of bringing path to standard widths depending on constraints*

**Supplemental Information:**

ADT	<u>27,000vpd (Mas-Mont)</u> <u>10,300vpd (Soc-Fost)</u>	Design ADT	<u>31,350vpd (Mas-Mont)</u> <u>11,960vpd (Soc-Fost)</u>
DHV	<u>2,880vph (Mas-Mont)</u> <u>1,770vph (Soc-Fost)</u>	Certified Traffic	_____
T24	<u>2%</u> <u>45mph (Mas-Mont &amp; Soc-Fost west leg)</u>	Legal Speed	<u>45mph (Mas-Mont &amp; Soc-Fost west leg)</u> <u>35mph (Soc-Fost east leg)</u>
Design Speed	<u>35mph (Soc-Fost east leg)</u>		
Comments:	_____		

**E. Right-of-Way**

	<u>Yes</u>	<u>No</u>	<u>Remarks</u>
Survey (establish R/W limits):	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Right-of-Way Plan:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____
Approximate Number of Parcels:			<u>6, RW needed in City and County</u>
Known Relocations:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Railroad Involvement:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Railroad Name:			_____
Encroachments:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Airway Highway Clearance:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Airport Name:			_____
Comments:			<u>No active airports/heliports within 20,000ft of project</u>

*Note: Provide a footprint of proposed and existing right of way limits as soon as available to the District Environmental Coordinator and District Real Estate Administrator.*

**Caution: Environmental needs to be clear prior to the beginning of right of way acquisition.** A Local Public Agency, utilizing their own monies, assumes many risks by proceeding with acquisition prior to environmental being cleared. These risks include purchasing r/w that may never be used for the project and purchasing a site that contains the need for a hazardous waste cleanup.

**F. Environmental**

**Note: All required environmental studies must be performed by prequalified consultants and the document must be completed using ODOT's EnviroNet System.**

These are actions and/or items the District Environmental Staff deems necessary to address as part of the LPA project environmental documentation. This form is not all inclusive, and more items may be required upon initiation of agency coordination and field studies.

<b>Categorical Exclusion (CE) Environmental Document</b> <i>(select document type)</i>						
<input type="checkbox"/> C1	<input checked="" type="checkbox"/> C2	<input type="checkbox"/> D1	<input type="checkbox"/> D2	<input type="checkbox"/> D3	<input type="checkbox"/> EA	<input type="checkbox"/> EIS

- To be completed by local

Required				Responsibility/Notes
Yes	If Auth	No		
<b><u>Cultural Resources</u></b>				
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>Section 106 – Scoping Request Form</b>	To be done by ODOT
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>Addition Cultural Resources Studies (Requires consultant prequalified in Archaeological Investigations and History/Architectural Investigations)</b>	Scope of these studies will be known after Section 106 determination
<b><u>Section 4(f) / Section 6(f)</u></b>				
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>Determination Request Form</b>	Estimated determination level:
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>Recreational Boating</b>	
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>Section 6(f) Conversion (Mitigation)</b>	
<b><u>Ecological Resources</u></b>				
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>Ecological Exempt Form</b>	City
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>Level 1 Ecological Survey Report</b>	
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>Level 2 Ecological Survey Report</b>	
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>Mussel Survey/Relocation</b>	
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>Scenic River Coordination</b>	
<b><u>Sole Source Aquifer / Drinking Water Resources Mapping</u></b>				
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>Sole Source Aquifer Documentation</b>	Part of CE scope and fee
<b><u>Farmland Policy Protection Act (FPPA)</u></b>				
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>Farmland MOU Documentation</b>	Part of CE scope and fee
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>Farmland Conversion Impact Rating-Form</b>	
<b><u>Waterway Permits</u></b>				
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>Permit Determination Request Package</b>	
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>USACE Section 404 Pre-Construction Notification (PCN) Application</b>	
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>OEPA Section 401 Application</b>	
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>Individual 404 and/or Individual 401</b>	
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>Section 408 Permit</b>	
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>Floodplain Documentation</b>	
<b><u>Regulated Materials</u></b>				
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>Regulated Materials Screening (RMR)</b>	City
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<b>RMR Assessment</b>	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<b>RMR Investigation</b>	
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>Asbestos Survey</b>	

Required				Responsibility/Notes
Yes	If Auth	No		
<b><u>Air/Noise</u></b>				
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>Air/Noise Flowchart Documentation</b>	Part of CE scope and fee
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>Air Analysis (Qualitative <input type="checkbox"/> or Quantitative <input type="checkbox"/>)</b>	
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>Noise Analysis</b>	
<b><u>Community Impacts</u></b>				
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>Community Impact Report (Previously EJAR)</b>	
<b><u>Public Involvement Activities</u></b>				
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>Public Notification Letters</b>	Letters to adjacent property owners
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>Public Meeting (In Person <input type="checkbox"/> or Virtual <input type="checkbox"/>)</b>	Not required, if done share so it can be documented
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>Public Engagement Plan</b>	
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>Purpose and Need</b>	

**Any Known Environmental Concerns** (ex. Historic properties on National Register, wetlands, underground storage tanks, stream relocation):

Bat trees, bus stop (coordinate with Metro)

**G. Utilities**

		Yes	No	<u>Name of Company</u>			
<b>Aerial</b>	Phone	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>TBD</i>			
	Cablevision	<input checked="" type="checkbox"/>	<input type="checkbox"/>				
	Power	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>Duke Energy</i>			
<b>Underground</b>	Phone	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>TBD</i>			
	Cablevision	<input checked="" type="checkbox"/>	<input type="checkbox"/>				
	Power	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>Duke Energy</i>			
	Gas	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>Duke Energy</i>			
	Pipelines:	<input type="checkbox"/>	<input checked="" type="checkbox"/>				
					<u>Private</u>	<u>Public</u>	<u>Name of Company</u>
	Water	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<i>GCWW/Warren County</i>	
Sanitary	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<i>GCWW/Warren County</i>		
Storm	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<i>GCWW/Warren County</i>		
Other:		<u>City of Mason owned fiber optic (traffic network)</u>					

Comments: *More details to come as survey gets underway*

- Is Subsurface Utility Locating Service (SULS) needed?
- No.
  - Yes. Utility Quality Level A
  - Yes. Utility Quality Level B
  - Yes. Utility Quality Level C
  - Yes. Utility Quality Level D

Comments: \_\_\_\_\_

*Note: if SULS is necessary, follow the Subsurface Utility Location Services Specifications.*

**H. Drainage/Hydraulics**

	<u>Yes</u>	<u>No</u>	<u>Remarks</u>
Post Construction BMP (EDA ≥ 1 acre):	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>Only if &gt;1 acre</i>
Pavement Spread Calculations (**):	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Storm Sewer Calculations (**):	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Ditch Calculations (**):	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Culvert Calculations (**):	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
H&H Report for Bridge Hydraulics:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Scour Calculations:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Temporary Access Fill Calculations (**):	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Floodplain Coordination/Floodplain Permit:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

*Note (\*\*)* – *If Locally Sponsored Local Let, ODOT District 8 no longer is completing a detailed review of H&H and Drainage reports for non-ODOT owned assets. Calculations need submitted but only a cursory review will be completed to ensure federal requirements, such as floodplain coordination, scour, and BMP, are met.*

**I. Geotechnical**

	<u>Yes</u>	<u>No</u>	<u>Remarks</u>
Are Pavement Cores needed?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Is Geotechnical Design (***) necessary? <i>(Identify: full depth pavement replacement/widening, bridge work, retaining walls, culverts, slide repairs, etc.?)</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>Subgrade borings per SGE</i>

*Note (\*\*\*)* – *If Geotechnical Design is necessary, fully utilize historic geotechnical information; perform subsurface exploration in accordance with the Specifications for Geotechnical Explorations; and perform geotechnical design in accordance with the Geotechnical Design Manual.*

**J. Structure Requirements- N/A**

**K. Design Exception(s) Required**

Yes Explain: \_\_\_\_\_  
 No

**L. Traffic Control**

	<u>Yes</u>	<u>No</u>	<u>Remarks</u>
Signing:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____
Striping:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____
Lighting:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____
Signals (****):	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>Will follow ODOT proprietary product requirements (alternate bid items)</u>
RPMs:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____

**Note (\*\*\*\*) – complete the Traffic Signal Scope Form for major signal work.  
 Submit signal warrant analysis with stage 1**

**M. Maintenance of Traffic**

Type of MOT:  Detour,  Part Width,  Daily Flagging  
*Traffic will be maintained during construction. Lane shifts and lane closures will be implemented. If a lane closure is needed, this work will be performed with hours restrictions to avoid rush hour.*

Remarks/Describe: \_\_\_\_\_

Will Pedestrian Traffic need to be maintained? Yes (crossings)

Remarks/Describe: \_\_\_\_\_

**N. Driveways**

Yes, Driveways are present Type: Asphalt & concrete, commercial and farm drive  
 Description of Work: \_\_\_\_\_  
 No Work  
 No Driveways are present

**O. Project Funding**

Project Cost Estimate: \_\_\_\_\_  
*(Sponsors are responsible for TIP/STIP coordination)* \$3,048,618  
 Quantity splits needed in plans to differentiate funding participation:  Yes Comments: \_\_\_\_\_  
 No \_\_\_\_\_

Coordination with Concurrent Projects Required:  Yes  No Comments: \_\_\_\_\_

**Cost Estimates:**

	<u>Total Federal or State Funds</u>	<u>Percent Split</u>	<u>Total Local Funds</u>	<u>Percent Split</u>
Preliminary Engineering (PE)	\$ _____	0 %	\$ _____	100 %
Right-of-Way (RW)	\$ _____	0 %	\$ _____	100 %
Utilities	\$ _____	0 %	\$ _____	100 %
Construction (CO)	\$ <u>1,829,171</u>	<u>60 %</u>	\$ <u>1,219,447</u>	<u>40 %</u>
Construction Engineering (CE)	\$ _____	0 %	\$ _____	100 %
<b>Total</b>	<b>\$ <u>1,829,171</u></b>	<b>%</b>	<b>\$ <u>1,219,447</u></b>	<b>%</b>

Additional remarks about funding: \_\_\_\_\_

*Project Cap: \$1,829,171, 40% local match*

**P. Roles/Responsibilities**

*Note: Consultants used for development of Construction plans, R/W plans, R/W acquisition/appraisals, and Construction inspection must be pre-qualified by ODOT.*

Construction Plan Development: ODOT Prequalified Consultant

Proposal/Specification Development: City of Mason

LPA Agreement: ODOT / City of Mason

Form and Preliminary Legislation: City of Mason

Advertising and Award of Contract: City of Mason

Construction Inspection: City of Mason

R/W Plan Development: ODOT Prequalified Consultants

R/W Acquisition / Appraisals: ODOT Prequalified Consultants

Utility Coordination / Relocation: City of Mason

Other: \_\_\_\_\_

**Q. Field Review**

REPRESENTATIVES PRESENT:

Hartke, Steve  
Okuley, Nick  
Jones, Summer  
Brehm, Tami  
Carriere, Casey  
Henderson, Andrea  
Mazza, Thomas  
Otis, John  
Pankala, Anthony  
Scanlon, Teri  
Zelinski, Lucy  
Zeller, James

**R. Additional Comments**

**Geometrics:** Turning templates to be submitted for review. L&D recommends design vehicles (401.6.2). Design memo for substandard features with stage 1. Recommend curb ramp detail sheets, waiver process

## S. Schedule

Milestone	Date	Complete	SFY (Qtr)
Field Review	02/11/2026	✓	2026 (Q3)
Initial Project Scope Complete	02/11/2026	✓	2026 (Q3)
Authorized Design Consultant	06/08/2026		2026 (Q4)
Stage 1 Plans - Submitted	12/01/2026		2027 (Q2)
Preliminary R/W Review Submission - Submitted	12/01/2026		2027 (Q2)
NEPA Start Date	12/18/2026		2027 (Q2)
Preliminary R/W Review Submission - Approved	01/15/2027		2027 (Q3)
Stage 1 Plans - Complete	01/22/2027		2027 (Q3)
Stage 2 Plans - Submitted	06/14/2027		2027 (Q4)
Compliance R/W Review Submission- Submitted	07/06/2027		2028 (Q1)
Stage 2 Plans - Complete	07/30/2027		2028 (Q1)
Compliance R/W Review Submission - Approved	08/13/2027		2028 (Q1)
Environmental Document Approved	09/06/2027		2028 (Q1)
Final R/W Plan Submission - Approved	10/04/2027		2028 (Q2)
R/W Authorized	10/04/2027		2028 (Q2)
Stage 3 Plans - Submitted	12/10/2027		2028 (Q2)
Stage 3 Plans - Complete	02/11/2028		2028 (Q3)
Final Tracings - Submitted	07/21/2028		2029 (Q1)
Final Tracings - Complete	08/25/2028		2029 (Q1)
R/W Acquisition Complete	10/02/2028		2029 (Q2)
Local R/W Certification	10/06/2028		2029 (Q2)
Local Let PS&E Package to District	11/06/2028		2029 (Q2)
District R/W Certification	11/17/2028		2029 (Q2)
Plan Package Submitted to C.O.	12/13/2028		2029 (Q2)
Plan Package Received in C.O.	12/13/2028		2029 (Q2)
Sale	02/14/2029		2029 (Q3)
Award	04/11/2029		2029 (Q4)
Begin Construction	05/02/2029		2029 (Q4)
End Construction	10/31/2029		2030 (Q2)