



**AIR NATIONAL GUARD
Noncommissioned Officer
Academy Graduate Association**

14 April 2025

MEMORANDUM FOR ANG CHAPTER ONE BOARD OF DIRECTORS

FROM: CMSgt (Ret) Doug Schulz, PRESIDENT, ANG NCOAGA CHAPTER ONE BOARD OF DIRECTORS.

SUBJECT: Minutes of the ANG NCOAGA Chapter One Board of Directors Meeting, 7 April 2025.

1. BOD meeting opened at 1908EDT via zoom. President Schulz led the board of directors in the Pledge of Allegiance and a prayer.
2. Roll call and there **was a quorum**. Secretary - MSgt Oster.
 - a. Executive Advisor Board (EAB):
 - P President, CMSgt (Ret) Schulz
 - P Vice, CMSgt (Ret) Uthe
 - P Secretary, MSgt (Ret) Oster
 - P Treasurer, CMSgt (Ret) Richardson
 - P Membership Director, MSgt (Ret) Creasser
 - b. Directors-at-Large (DAL):
 - E Ways & Means, CMSgt (Ret) Turner
 - P Parliamentarian, SMSgt (Ret) Anderson
 - E TEC, CMSgt (Ret) Damrow
 - P Media, Maj (Ret) Koenig
 - c. Regional Directors (RD):
 - V Region West
 - V Region Central
 - E Region East
 - d. Advisors to the Board (non-voting Members):
 - E ANG EPME Commandant, CMSgt Paul Butts
 - E President X-Officio, MSgt Cawlfild
 - E Liaison to ANG Director (ANG/CCM)
 - N/A Guest:

BUSINESS SESSION

OLD BUSINESS

1. Board Meeting Minutes: MSgt Oster. Meeting minutes from Board Meeting, 3 March 2025. MSgt Oster made a motion to accept the minutes/seconded by SMSgt Anderson. The vote was called; approved. (CLOSED)
2. NCOAGA.COM Email account: MSgt Oster. No update. (OPEN)
 - a. Some board members need to contact Johnathon for training to verify their account.

- b. One primary overall email account: chapter1@ncoaga.com.
- 3. Website Update: Maj Koenig. Status update. (CLOSED)
 - a. The new website is OPERATIONAL!
 - b. CMSgt Richardson provided a photo of the Minutewoman award for display on the website.
- 4. AGH Update: MSgt Oster. Status update. (CLOSED)
 - 1. The new date of the AGH is 1 March 2025 and is available on our website.
 - 2. The new proposed changes that the board of directors approved on 3 March 2025 will be voted on at GMM 55.
- 5. GMM 55: Maj Koenig. Status update. (OPEN)
 - a. The hotel is the Hampton Inn – 14783 W. Grand Ave, Surprise, AZ 85374.
 - b. The date is Saturday, 27 September 2025.
 - c. The hotel room rate will be honored from 23 – 30 September for early arrivals and late departures.
 - d. Renting the equipment needed for zoom capabilities.
- 6. Online Payment: CMSgt Schulz. No update. (OPEN)
- 7. Nonprofit Verification for IRS. CMSgt Schulz. Status update. (CLOSED)
 - a. The nonprofit status document has been completed and submitted.
 - b. Our attorney has been paid for document processing services.
- 8. GMM 55 Online Auction. CMSgt Schulz. (OPEN)
 - a. The board of directors has agreed to conduct an auction this year.
 - b. Auction begins on 15 June 2025 and closes on 5 October 2025.
 - c. Advertise on social media.
- 9. Closed Old Business at 1918EDT.

NEW BUSINESS

- 1. Vice President Report: Working on an article for the next Graduate. (CLOSED)
- 2. Treasurer Report: CMSgt Richardson. (CLOSED)
 - a. Financial report: 7 April 2025 (AMENDED)

ACCOUNTS BALANCE	
Business Checking	\$5,428.47
Betty Fern Scholarship	\$1,005.27
Life Savings	\$4,703.30
General Scholarships Account	\$4,038.92
DEPOSITS (1 MARCH – 7 APRIL 2025)	
Membership	\$ 68.90
EXPENSES (1 MARCH – 7 APRIL 2025)	

Keating O’Gara (law firm)	\$ 250.00
Postage for Jr. Scholarship Payment	\$ 28.00
CD	
Edward Jones	\$39,913.40

- b. SMSgt Anderson made a motion to accept the amended 7 April 2025 finance report/seconded by CMSgt Uthe. The vote was called; approved.
- 10. Membership Director Report: MSgt Creasser. Sent out membership report to the board of directors. No further updates. (CLOSED)
- 11. DAL Media Report: Maj Koenig. (CLOSED)
 - a. Articles for the next Graduate are due by 15 May 2025.
 - b. Scholarship announcements are on the web. Submissions are due 30 June 2025.
- 12. DAL Ways and Means Report: CMSgt Turner - not present. MSgt Oster gave the report. (CLOSED)
 - a. Be Square Society has no updates.
 - b. Working on the GMM55 quilt and will submit a picture for the next issue of the Graduate.
- 13. DAL Parliamentary Report: SMSgt Anderson. Soliciting for nominations for the 2025-2026 Board of Directors. (CLOSED)
- 14. TEC Liaison Report: CMSgt Damrow - not present. No update. (CLOSED)
- 15. Region East Director Reports: SSgt Bush - not present. No update. (CLOSED)
- 16. President X-Officio Report: MSgt Cawfield - not present. No update. (CLOSED)
- 17. EMPE Commandant Report: CMSgt Butts - not present. (CLOSED)
- 18. BOD Meeting: CMSgt Schulz. The next meeting is scheduled for **Thursday, 22 May 2025** via zoom. (7pmEDT/6pmCDT/5pmMDT/4pmPDT).
- 19. The Business session closed at 1943EDT.

REMARKS FOR THE GOOD OF THE ASSOCIATION

NONE

CLOSING REMARKS

- 1. The meeting adjourned by CMSgt Schulz at 1949EDT.

//submitted//

PHYLLIS R. OSTER, MSgt (Ret)
Secretary
NCOAGA, Chapter 1

//signed//

DOUGLAS E. SCHULZ, CMSgt (Ret)
President
NCOAGA, Chapter 1