



**AIR NATIONAL GUARD  
Noncommissioned Officer  
Academy Graduate Association**

20 November 2025

MEMORANDUM FOR ANG CHAPTER ONE BOARD OF DIRECTORS

FROM: CMSgt (Ret) Doug Schulz, PRESIDENT, ANG NCOAGA CHAPTER ONE BOARD OF DIRECTORS.

SUBJECT: Minutes of the ANG NCOAGA Chapter One Board of Directors Meeting, 10 November 2025.

1. BOD meeting opened at 7:03pm EST via zoom. President Schulz led the board of directors in the Pledge of Allegiance and a prayer.
2. Roll call and there **was a quorum**. Secretary - MSgt Oster.
  - a. Executive Advisor Board (EAB):
    - P President, CMSgt (Ret) Schulz
    - P Vice, CMSgt (Ret) Uthe
    - P Secretary, MSgt (Ret) Oster
    - P Treasurer, CMSgt (Ret) Richardson
    - P Membership Director, MSgt (Ret) Creasser
  - b. Directors-at-Large (DAL):
    - E Ways & Means, CMSgt (Ret) Turner
    - P Parliamentarian, SMSgt (Ret) Anderson
    - E TEC, CMSgt (Ret) Damrow
    - P Media, Maj (Ret) Koenig
  - c. Regional Directors (RD):
    - V Region West
    - V Region Central
    - E Region East, SSgt Carlos Bush
  - d. Advisors to the Board (non-voting Members):
    - E ANG EPME Commandant, CMSgt Paul Butts
    - E President X-Officio, MSgt Cawlfild
    - E Liaison to ANG Director (ANG/CCM)
    - N/A Guest:

**BUSINESS SESSION**

**OLD BUSINESS**

1. Board Meeting Minutes: MSgt Oster. (CLOSED)
  - a. Meeting minutes from Board Meeting, 26 September 2025.
  - b. MSgt Oster made a motion to accept the minutes/seconded by SMSgt Anderson. The vote was called; approved.

2. NCOAGA.COM Email account: MSgt Oster. No update. (OPEN)
  - a. Board members need to contact Johnathon for training to verify their account.
  - b. One primary overall email account: chapter1@ncoaga.com.
3. GMM 55: CMSgt Schulz. Saturday, 27 September 2025. (CLOSED)
  - a. Meeting went well and Maj Koenig did an outstanding job organizing GMM 55.
  - b. Hotel was great and very accommodating.
  - c. Evening dinner at Maple & Rye was fantastic, everyone enjoyed themselves.
4. Online Payment programs. CMSgt Schulz. No update. (OPEN)
5. GMM 55 Online Auction. CMSgt Schulz. (CLOSED)
  - a. Made \$325 towards the scholarship program.
  - b. Items will be mailed to the individuals who purchased them.
6. Old Business Closed at 7:15pm EST.

### **NEW BUSINESS**

1. Vice President Report: CMSgt Uthe. Sent in article to The Graduate. (CLOSED)
2. Treasurer Report: CMSgt Richardson. (CLOSED)
  - a. Financial report: 10 November 2025 (CLOSED)

<b>ACCOUNTS BALANCE</b>	
Business Checking	\$4,010.35
Betty Fern Scholarship	\$1,005.33
Life Savings	\$4,703.58
General Scholarships Account	\$5,903.84
<b>DEPOSITS – 22 SEPTEMBER – 10 NOVEMBER 2025</b>	
Membership	\$ 40.00
GMM55 Registration fees (minus \$200 for snacks)	\$ 295.00
General Scholarship Account (Quilt - \$1,206) (50/50 - \$120) (Coin check - \$14)	\$1,340.00
<b>EXPENSES - 22 SEPTEMBER – 10 NOVEMBER 2025</b>	
GMM55 meeting room rental	\$ 750.00
Media equipment	\$ 926.92
<b>CD</b>	
Edward Jones	\$45,015.98

- a. CMSgt Uthe made a motion to accept the report/seconded by SMSgt Anderson. The vote was called; approved.

3. Membership Director Report: MSgt Creasser. (CLOSED)
  - a. Sent out the membership listing.
  - b. SMSgt Anderson made a motion to accept the report/seconded by CMSgt Richardson. The vote was called; approved.
4. DAL Media Report: Maj Koenig. (CLOSED)
  - a. Upload AGH forms on the website.
  - b. Received reimbursement for GMM55 expenses.
  - c. CMSgt Uthe made a motion to accept the report/seconded by MSgt Oster. The vote was called; approved.
5. DAL Ways and Means: CMSgt Turner. Not present. (CLOSED)
  - a. No update.
  - b. President Schulz received a check toward quilt tickets; however, it was made out to CMSgt Turner. Can not deposit until CMSgt Turner endorses it when she returns from vacation.
6. DAL Parliamentary Report: SMSgt Anderson - no update. (CLOSED)
7. TEC Liaison Report: CMSgt Damrow. Not present - no update. (CLOSED)
8. Region East Director Reports: SSgt Bush. Not present – no update. (CLOSED)
9. President X-Officio Report: MSgt Cawlfild. Not present - no update. (CLOSED)
10. EMPE Commandant Report: CMSgt Butts. Not present – no update. (CLOSED)
11. Historian duties: CMSgt Damrow. (OPEN)
  - a. Not present.
  - b. Will discuss at the next board of directors meeting.
12. NCOAGA Vision & Mission Statement Review: CMSgt Schultz. (OPEN)
  - a. Open discussion on changing the mission and vision statement.
  - b. Recommendation was to form an ADHOC.
  - c. SMSgt Anderson will chair the ADHOC.
  - d. Maj Koenig and CMSgt Damrow will be members of the ADHOC.
13. BOD Meeting: CMSgt Schulz. The next meeting is scheduled via ZOOM, for Monday, 12 January 2026 at 7pmEST/6pmCST/5pmMST/4pmPST.
14. The Business session closed at 7:42pm MST.

#### **REMARKS FOR THE GOOD OF THE ASSOCIATION**

1. MSgt Oster – Happy Veterans Day!

#### **CLOSING REMARKS**

1. The meeting adjourned by CMSgt Schulz at 7:45pm EST.

*//submitted//*

PHYLLIS R. OSTER, MSgt (Ret)  
Secretary  
NCOAGA, Chapter 1

*//signed//*

DOUGLAS E. SCHULZ, CMSgt (Ret)  
President  
NCOAGA, Chapter 1