

Five Acre School

Board of Directors Meeting – Public Minutes

Date: Jul 22, 2026

Time: 06:00 PM to 08:00 PM PST

Location: Five Acre School and Google Meets

I. Attendance

Present Directors: All directors present

Staff, Invited Guests, & Public Observers:

- Autumn Walsh, Executive Director
 - 2 members of staff/public were in person and 8-9 members of the public were present in the gallery/virtual pool.
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II. Call to Order & Welcome

The meeting was called to order at 6:05 PM by Muir Peterson, Chair.

III. Approval of Previous Minutes

The minutes of the board meeting held on 07/01/26 were reviewed.

Resolution 26-03: The Board of Directors approved the public minutes of the previous board meeting as presented.

- *Moved by:* Muir Petersen

- *Seconded by:* Shahida Shahrir
 - *Outcome:* Motion carried unanimously
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IV. Financial Updates

A. Finance Committee Report

Kristin presented the financial overview.

- Preliminary budget was approved last meeting 07/01/26
 - Finalized budget will be put together for approval in September
 - Presented update on status of bank transition
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V. Executive Director's Report

Autumn presented the operational report, highlighting:

- Hiring: Autumn shared that we are now fully staffed for the 2026-27 school year. Introduced the new hires.
 - Website and staff bios
 - School Computer Platform
 - Jevne lease
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VI. Committee Updates

B. Committees Discussion

- Shahida Shahrir provided an update on work with Miriame Cherbib on the parent and employee handbooks, retaliation policy, disciplinary protocols and NDA.

An executive committee composed of board chair and vice chair will meet monthly with the ED to maintain clear communication and effective implementation of strategies.

- Irie Brown presented update on the recently implemented hiring process
- Sneha Couvillion presented plan to share public meeting minutes on website

- Emily Perkins presented an update on parent committees and volunteer recruitment plan- communication the week before school conferences.
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VII. Public Comment Period

The Board Chair opened the floor for the scheduled public comment period.

- **Kim Kummer (Community Member/Parent):** Expressed feedback regarding communication strategies and volunteered expertise.
 - **Joe Churchill (Community Member/Parent):** Proposed EOM Dental Center as Give Partner to Five Acre. Will work with the fundraising committee on MOU.
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VIII. New & Unfinished Business

Item A: Making board meeting minutes and agendas publicly available via website

Item B: MOU with EOM Dental Center for donations, media material

Item C: Board retreat/training scheduling

IX. Executive Session

At 07:30 PM, the Board entered into a closed Executive Session to discuss proprietary personnel matters and confidential legal counsel. Staff and public guests left the room.

Note: In alignment with organizational transparency policies and WA State law, discussions and records of Executive Sessions are strictly confidential and are not published in public records.

X. Adjournment & Next Meeting

There being no further business, the meeting was adjourned at 8:02 PM by Muir Peterson.

- **Next Scheduled Meeting:** Tentatively August 19, 2026 at 06:00 pm via Five Acre School and Google Meets.

Respectfully Submitted,

Sneha Couvillion, Board Secretary

Approval Date: 08/19/2026
