

April 6, 2025

INTERLOCAL AGREEMENT BETWEEN
GRAYS HARBOR TRANSIT AGENCY AND PACIFIC TRANSIT SYSTEM FOR DRIVER TRAINING

This Interlocal Agreement ("Agreement") is made and entered into as of October 14, 2025, by and between and Grays Harbor Transit Agency, a public transit agency with its principal office located at 343 W. Wishkah St., Aberdeen, WA 98520 (Grays Harbor Transit), and Pacific Transit System, a public transit agency with its principal office located at 216 2nd Street, Raymond, WA (Pacific Transit). Each entity may be referred to individually as a "Party" or collectively as the "Parties."

RECITALS

WHEREAS Grays Harbor Transit and Pacific Transit are all public transit agencies providing transportation services to the public in their respective jurisdictions; and

WHEREAS the Parties desire to collaborate to improve transit services, enhance operational efficiencies, and better serve the public; and

WHEREAS the Parties are authorized to enter this Agreement pursuant to Chapter 39.34 RCW, the Interlocal Cooperation Act.

NOW, THEREFORE, in consideration of the mutual promises contained herein, the Parties agree as follows:

1. PURPOSE

This agreement establishes a framework for cooperation between Grays Harbor Transit and Pacific Transit to train, improve and test the drivers employed by each of the transit services or considered for employment ("Drivers"), to enhance the safety, efficiency and effectiveness of public transportation in their respective service areas.

2. SCOPE OF COLLABORATION

2.1 Grays Harbor Transit and Lewis County Transit will collaborate in the training of Drivers to obtain, enhance and improve the Drivers' driving skills, safety alertness, and passenger safety, through a training program offered by Grays Harbor Transit at a facility located in Grays Harbor County at the Maintenance and Operations Building and Weyerhaeuser Company's Bay City Sorting Yard.

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2.2 Grays Harbor Transit and Pacific Transit shall collaborate for the purposes of Driver Training and Driver Testing utilizing transit buses owned by the Grays Harbor Transportation Authority at the above Bay City Sorting Yard.

2.3 An employee of Grays Harbor Transit shall be the primary instructor and shall provide the following training and services:

- 2.3.1 Necessary training materials including curriculum;
- 2.3.2 Department of Licensing and Commercial Driver's License skills;
- 2.3.3 Skills testing;
- 2.3.3 Pre-trip examination;
- 2.3.4 Road Time;
- 2.3.5 Road trip examination;
- 2.3.6 Such other and further instruction and experience as may be agreed between the Parties.

3. COMPENSATION TO GRAYS HARBOR TRANSIT

3.1 Pacific Transit shall pay Grays Harbor Transit for the training provided by the Grays Harbor Transit employee described in Section 2.3 above at the following per Driver rates:

3.1.1 Driver training to add Class A license passengers at the rate of \$250.00 per day, approximately five (5) days of training.

3.1.2 If the Driver does not possess an up to date and valid Washington Commercial Driver's License then the rate shall be \$250.00 per day, approximately fifteen (15) days of training.

3.2 Payment shall be made to Grays Harbor Transportation Authority within ____ days of receipt at the address of 343 W. Wishkah St., Aberdeen, WA 98520.

4. INSURANCE COVERAGE OF DRIVER AND BUS.

4.1 The transit agency that either employs or is intending to employ the Driver after training shall maintain insurance on the Driver throughout training in the following amounts:

4.1.1 Washington State Transit Insurance Pool

4.2 The transit agency that owns the bus used during training shall maintain insurance on the bus throughout training in the following amounts:

4.2.1 Washington State Transit Insurance Pool

5. TERM AND TERMINATION

5.1 Term

This Agreement shall commence on the date first written above and shall remain in effect for 1 year unless terminated earlier per its provisions.

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5.2 Termination

Either Party may terminate this Agreement for any reason upon thirty days' written notice to the other. In the event of termination, the Parties shall cooperate to ensure an orderly transition of services and responsibilities.

6. DISPUTE RESOLUTION

In the event of a dispute arising out of or relating to this Agreement, the Parties agree to first attempt to resolve the dispute through good faith negotiations. If the dispute cannot be resolved through negotiations, the Parties may pursue mediation or other mutually agreed-upon dispute resolution methods.

7. AMENDMENTS

This Agreement may be amended or modified only by a written agreement signed by both Parties.

8. MISCELLANEOUS

8.1 Governing Law

This Agreement shall be governed by and construed by the laws of the State of Washington.

8.2 Entire Agreement

This Agreement constitutes the entire agreement between the Parties concerning the subject matter hereof and supersedes all prior agreements and understandings, whether written or oral, relating to such subject matter.

8.3 Severability

If any provision of this Agreement is invalid or unenforceable, the remaining provisions shall continue in full force and effect.

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IN WITNESS WHEREOF, the Parties hereto have executed this Agreement as of the date first written above.

Grays Harbor Transit Agency

Shawn Brewer
Shawn Brewer (Oct 14, 2025 09:20:43 PDT)

By: Shawn Brewer, Safety &
Training

14/10/2025

Date

Pacific Transit System

Joe Clark
Joe Clark (Sep 23, 2025 14:17:44 PDT)

By: Joe Clark, Operations

23/09/2025

Date

Interlocal Agreement for trng between GHT and PTS

Final Audit Report

2025-10-14

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