CHURCHILL COUNTY COMMISSIONERS
CC COMMUNICATIONS MANAGEMENT
CHURCHILL COUNTY, NEVADA

899 South Maine Street
Mailing Address PO Box 1390
Fallon, Nevada 89407
(775) 423-7171 Ext. 1215
Fax: (775) 423-0317
Contact Person: Shelly Bunyard, Administrative Assistant
E-mail: shelly.bunyard@cccomm.co

******NOTICE OF PUBLIC MEETING******

AGENDA

PLEASE POST

PLACE OF MEETING: Churchill County Administrative Building, Commission Chambers, 155 North Taylor Street Suite 145, Fallon, Nevada
DATE & TIME: November 5, 2026 at 11:00 AM
TYPE OF MEETING: Regularly Scheduled CC Communications Management Meeting

If you wish to make public comment, you may provide them at the meeting or via email, no later than 4:30 PM the day before the meeting, to shelly.bunyard@cccomm.co.

Notes:

I. These meetings are subject to the provisions of Nevada Open Meeting Law (NRS Chapter 241). Except as otherwise provided for by law, these meetings are open and public.

II. Action will be taken on all Agenda items, unless otherwise noted.

III. The Agenda is a tentative schedule. The CC Communications Management Board may act upon Agenda items in a different order than is stated in this notice – so as to affect the people's business in the most efficient manner possible.

IV. In the interest of time, the CC Communications Management Board reserves the right to impose uniform time limits upon matters devoted to public comment.

V. Any statement made by a member of the CC Communications Management Board during the public meeting is absolutely privileged.

VI. All persons participating in the meetings are put on notice that an audio and video

recording is made of these meetings.

AGENDA:

1. **Call to Order**
2. **Public Comment**
3. **Verification of Posting of Agenda**
4. **Consideration and possible action re: Approval of Minutes of the meeting held on**
   - A October 1, 2026
5. **New Business**
   - A Consideration and possible action re: WTA Membership
   - B Consideration and possible action re: CC Communications 3rd Quarter Write Offs for FY 2024/2025 in the amount of $1,741.42.
   - C Consideration and possible action re: CC Communications 2nd Quarter Write Offs for FY 2025/2026 in the amount of $18,985.38.
   - D Consideration and possible action re: CC Communications 4th Quarter Write Offs for FY 2025/2026 in the amount of $8,564.93.
6. **Reports: General Manager Report**
7. **Affidavit of Posting**
8. **Public Comment**
9. **Adjournment**

STATE OF NEVADA)
: ss.
County of Churchill)

*I, **Shelly Bunyard, Administrative Assistant**, do hereby affirm that I posted, or caused to be posted, a copy of this notice of public meeting, on or before the* **29th day of October, 2026 between the hours of 1 pm and 5 pm.**, *at the following locations in Churchill County, Nevada:*

1. *Churchill County Administration Building, 155 N. Taylor St., Fallon, NV;*
2. *The CC Communications Website @ www.cccomm.info;*
3. *The State of Nevada Website @* https://notice.nv.gov/.

Shelly Bunyard

Shelly Bunyard, Administrative Assistant

Endnotes:

Disclosures:

**CC Communications is an equal opportunity provider and employer.*

Accommodations/Nondiscrimination:

**Notice to Persons with Disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the CC Communications Executive Office in writing at P.O. Box 1390, Fallon, NV 89407 (Attn: Shelly Bunyard), or by calling 775-423-7171 ext. 1215 at least two days in advance.*

**In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its agencies, offices, employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies or complaint filing deadlines vary by program or incident. Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible agency [(775)423-4092] or USDA's TARGET Center at (202)720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800)877-8339. Additionally, program information may be available in languages other than English. To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at: http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the Complaint Form, call (866)632-9992. Submit your completed form or letter to USDA by:*

1. *Mail: U.S. Department of Agriculture*
   Office of the Assistant Secretary for Civil Rights
   1400 Independence Avenue, SW
   Washington, D.C. 20250-9410;
2. *Fax: (202)690-7442; or*
3. *Email: program.intake@usda.gov.*

Procedures:

**The public meetings may be conducted according to rules of parliamentary procedure.*

**Persons providing public comment will be asked to state their name for the record.*

**The CC Communications Management Board reserves the right to restrict participation by persons in the public meeting where the conduct of such persons is willfully disruptive to the people's business.*

**All supporting materials for this Agenda, previous Agendas, or Minutes are available by requesting a copy from the CC Communications Office, 775-423-7171 ext. 1215. During the meeting, there will be one copy available for public inspection. Additional copies are available by making the request from the CC Communications Office. You are entitled to one copy of the supporting materials free of charge.*

MINUTES OF THE CC COMMUNICATIONS MANAGEMENT

155 N. Taylor St., Fallon, NV 89406
October 1, 2026

Call to Order:
The regular meeting of the CC Communications was called to order at 11:00 AM on October 1, 2026.

PRESENT: Commissioner Matt Hyde
Commissioner Eric Blakey
Commissioner Myles Getto
General Manager Mark Feest
Chief Financial Officer Jamie Hyde
Administrative Assistant Shelly Bunyard

ABSENT:

Public Comment:
Chair Matt Hyde asked if there was any public comment, but there was none.

Verification of Posting of Agenda:
It was verified by Shelly Bunyard, Administrative Assistant, that the Agenda for this meeting was posted on the 25th day of September, 2026 between the hours of 1 pm and 5 pm at all of the locations listed on the Agenda, in accordance with NRS 241.

Consideration and possible action re: Approval of Minutes of the meeting held on:

A- August 19, 2026
Commissioner Myles Getto made a motion to approve the Minutes of the meeting held on August 19, 2026 as submitted. Commissioner Eric Blakey seconded the motion, which was carried by unanimous vote.

New Business:

A- Consideration and possible action re: motion to approve Personnel Policy 3.15.A Generative AI Platform Usage and Data Security.
Mark Feest, CC Communications. This is the first time we have adopted a formal Artificial Intelligence Policy. It's required both from our insurance provider for data breaches as well as the FCC has some requirements for your cyber security planning. The way the AI tools are out there, there is a chance for a breach in security. The AI Policy is currently pretty thin, and I think it's because we don't fully understand the impacts of AI but over time in the next few years, I'm sure we will amend the policy a few times. One because it may not align with what we see in practice and two just because more information will come to us.

The main highlights are the employees will be trained on the policy, but they will have to have explicit authorization from managers and IT managers in order to use AI. Many people on their company phone, personal phone, personal computer, company computer will just go to different AI programs, and they may put in company information. This ties to the FCC requirements for customer proprietary network information that we do training every year with employees. We will make sure they are aware of when they need to come and ask if they can or put this in an AI

program. In prompt selection, it notices that there are disclosure standards. We received a contract that specifically stated that you need written permission to put this other party's information into any AI. It's a service contract and it surprises me that they're concerned, but I think we will see this more and more with data centers. They won't want any of their information going into AI without written permission. I want to make sure we are not violating those agreements with outside parties.

If you have any questions, I'm happy to answer them or have Jamie answer them as she headed the committee that looked at what other companies did and created this AI policy.

Commissioner Matt Hyde. Asked if there were any questions or comments.

Commissioner Matt Hyde. I agree with Mark, this will be a moving target and be amended probably several times in the next two to three years.
Commissioner Eric Blakey made a motion to approve Personnel Policy - 3.15.A Generative AI Platform Usage and Data Security. Commissioner Myles Getto seconded the motion, which carried by unanimous vote.

Reports: General Manager Report:

1. Network Update
    a. Transport
        i. Phase II engineering consulting SoW (edge routers and core) project planning and resource allocation. - Ongoing
            1. Move routers to edge and Increase utilization of Neptune gear (resiliency)
            2. Implement NNI's and work on Colo agreements for partners in Nevada
            3. Increase redundancy
        ii. Reviewing dark fiber expansion options for statewide network - Ongoing
            1. Identified existing df and conduit, required construction segments, and partners.
                a. Completed
                b. Cost estimates are being refined
                c. Customers and partner discussions ongoing
            2. Fibers owed to CC Communications under Switch Agreements
                a. Partially resolved
            3. NDOT Conduit Swap opportunities
                a. Identified conduit and NDOT swap needs
                b. Pricing and access discussions ongoing
            4. UPRR addendum
                a. Draft in hand. Working through language.
                b. Pricing and access discussions ongoing
        iii. Overlay. Deployment schedule call set for afternoon May 7, 2026. We anticipate two phases. Phase 1 will overlay TRIC ring. Phase two will

create a segment back to Fallon. Expectation is that overlay phase one will be complete June/July timeframe.
    1. Completed
    2. Working on Phase 2/3
b. Access
    i. DHCP+ Server upgrades. This is a system by system cutover to a JSI product and support. This is intended to reduce address issues and reduce response time in the event we have an issue.
        1. Seeking clarification on schedule to complete
    ii. C15
        1. Training continues

2. Storey County
    a. Approximately 50% complete
    b. VC Highlands construction in progress
        i. Phase 1 complete
        ii. Connectivity to middle mile in progress
        iii. Navigating NV energy Pole Replacement project
        iv. Phase 2 ready to go
    c. TRIC
        i. Planning for Carrier Neutral Meet Me Room "MMR"
        ii. Placement of 288f ring ETA 6 – 8 weeks to complete
        iii. Estimating costs for diverse entry to park
3. YPT
    a. ITCN is up to date on payment
    b. Construction should start Q4 or Q1
4. FPST
    a. On schedule
    b. Resolving an outstanding RoW issue that arose

5. Te Moak
    a. Extension received
6. WRPT
    a. Requires re-engineering and resubmittal to NTIA [resubmitted]
    b. Waiting on update from WRPT and NTIA
7. HR
    a. AI Policy working group
        i. Produced the Policy on the agenda
    b. Harassment and Professionalism training (all employees)
    c. Due to increase demand for transport services, as well as increased competition in residential and small business, we intend to implement organizational chart changes by end of Q4. This will not include total headcount changes.
8. Business Development
    a. MVNO

b. AI Auto-attendant
c. Business Internet redundancy
d. Marketing consultants are being vetted
e. Campaign updates
f. KPI's
    i. Lead – Order – Install
        1. Opportunities to improve and be easier to work with are being sought
    ii. Saves
        1. Empower CSR's to do what it takes (within reason)
g. Virtual Groundbreaking for last SCA Phase

Affidavit of Posting:

Public Comment:
Chair Matt Hyde asked if there was any public comment, but there was none.

Adjournment:
The meeting was adjourned at 11:21 a.m.

APPROVED: _____
Matt Hyde, Chairman

APPROVED: _____
Eric Blakey, Vice Chairman

APPROVED: _____
Myles Getto, Commissioner

Shelly Bunyard
Shelly Bunyard, Administrative Assistant

Mark Feest, General Manager/CEO

CC Communications
Agenda Report

Date Submitted: October 19, 2026

Agenda Item #: New Business - A
Meeting Date Requested: November 5, 2026

To: Board of Churchill County Commissioners
From: Mark Feest, General Manager
Subject Title: Consideration and possible action re: WTA Membership

Type of Action Requested: Accept

Does this action require a Business Impact Statement? No

Recommend Board Action: I move to authorize WTA Membership for calendar year 2027.

Discussion: CC Communications management recommends joining the trade association WTA. The primary benefits:

1. National advocacy
    a. WTA maintains a two staff members in DC representing ILECs
    b. One recent example is the congressional working group on USF reform drafted legislation, which is yet to be released. WTA, amongst other trade associations, was invited to a meeting at which the draft legislation was distributed. No notes, pictures, or copies were allowed (they were not allowed to leave with the handout). Attendees signed an agreement that they could only share information about what was presented (1) with their membership, and (2) only verbally.
    c. WTA DC staff coordinates fly-ins to meet with the FCC staff and the member's federal delegation. These events do not have a fee.
    d. WTA employs an attorney on staff and files comments on various FCC proceedings, as well as drafts industry letters to congress. Comments and letters are vetted by the Policy committee and approved by the WTA Board.
    e. Annual in-person Policy Committee meeting (no fee). This is usually held in a central location such as Dallas.
    f. Bi-weekly Policy Committee calls (about an hour)
2. Educational Forums
    a. Twice per year
    b. $1095 Fee
3. Various no fee webinars

WTA Overview

WTA began operating on January 1, 2004, as Western Telecommunications Alliance after a merger of two regional associations representing rural telecommunications providers in the western United States. Those two associations had collectively represented the rural industry west of the Mississippi for over 105 years.

The goal of Western Telecommunications Alliance was to be the Voice of the West. Western Telecommunications Alliance quickly became a leading voice and respected national association representing the interests of rural telecommunications companies on Capitol Hill and at the FCC and other federal agencies. In 2013, WTA's membership unanimously voted to expand its membership to companies east of the Mississippi. The WTA Board of Directors retained the iconic WTA swoosh logo but with the expansion to the east, rebranded the association as WTA – Advocates for Rural Broadband. Today, WTA proudly represents more than 360 rural telecommunications companies throughout the United States and over 85 industry vendors.

Mission Statement

WTA is a member-driven association strengthening the ability of its members to provide affordable, advanced broadband and communications services in rural America through advocacy and education.

Goals

Advocacy & Government Affairs:
Maintain a highly effective government relations program to protect and advance the interests of Members.

Member Service & Growth:
Provide expertise, forums, programs and services to support Members.

Communications & Industry Image:
Communicate consistent messages about the industry and its role in rural development.

Education & Conferences:
Be recognized for offering quality education, conferences, best practices and access to expertise.

WTA Leadership & Structure:
Govern, manage and maintain a highly effective and nationally respected association.

WTA Membership Fees are based upon broadband connections and CC Communications' dues would be $10,500 for calendar year 2027.

Alternatives: Do not join

The submission of this agenda report by county officials is not intended, necessarily, to reflect agreement as to a particular course of action to be taken by the board; rather, the submission hereof is intended, merely, to signify completion of all appropriate review processes in readiness of the matter for consideration and action by the board.

Fiscal Impact: $10,500

Explanation of Impact: One year Membership Dues

Funding Source: FY 2026-2027 Budget

Prepared By: Shelly Bunyard, Administrative Assistant

Reviewed By:

Mark Feest, General Manager — Date: October 22, 2026

Jamie Hyde, Chief Financial Officer — Date: October 28, 2026

Board Action Taken:

Motion: _____ **1)** None **Aye:**

2) None **Nay:**

(Vote Recorded By)

The submission of this agenda report by county officials is not intended, necessarily, to reflect agreement as to a particular course of action to be taken by the board; rather, the submission hereof is intended, merely, to signify completion of all appropriate review processes in readiness of the matter for consideration and action by the board.

2027 CATEGORY I & II MEMBERSHIP DUES APPLICATION

WTA 2027 CATEGORY I & II MEMBERSHIP DUES

2027 GROUP	FIXED BROADBAND SUBSCRIPTIONS as of 12/31/25*	2027 DUES RATE
A	0-999	$6,000
B	1,000-1,999	$7,500
C	2,000-2,999	$8,500
D	3,000-4,999	$9,500
E	5,000-7,999	$10,500
F	8,000-9,999	$13,000
G	10,000-14,999	$15,000
H	15,000-24,999	$17,000
I	25,000-49,999	$20,000
J	50,000-99,999	$22,000
K	over 100,000	$28,000

***Total number of fixed broadband subscriptions as of 12/31/25 as reported on the March 1, 2026, FCC Broadband Data Collection filing for all operating companies.**
(1) If the FCC replaces or discontinues the requirement that all providers file FCC Broadband Data Collection Filing, WTA will use whatever replaced broadband count reporting tool the FCC determines to calculate dues.
(2) Mobile wireless is not considered a "fixed broadband subscription."

Advocates for Rural Broadband

2027 WTA CATEGORY I & II DUES:

Group: E = Dues Rate: $10,500.00

WTA Vote Authorization Form

CC Communications

(Company name) A corporation and active member of WTA, by and through its duly authorized officials, pursuant to Article III, Section 3.01(a) and (b) of the By-Laws of WTA, hereby designate.

_____

(Voting representative's name) to cast any vote for and on its behalf of any WTA voting matter until further written notice to WTA.

_____

(GM or President Signature)

_____

(Date)

Please include all companies. Attach additional sheets if necessary.

Company Name: CC Communications

Headquarters Address: P.O. Box 1390 / 899 S. Maine Street City: Fallon

State: NV Zip: 89407 Telephone: (775) 423-7171 x1215

Website Address: www.cccomm.net

Company Name: _____

Headquarters Address: _____ City: _____

State: _____ Zip: _____ Telephone: ( ) _____

Website Address: _____

Primary Contact Name: _____ Title: _____

Address: _____ City: _____ State: _____ Zip: _____

Telephone: ( ) _____ Email: _____

Additional Contact Name: _____ Title: _____

Address: _____ City: _____ State: _____ Zip: _____

Telephone: ( ) _____ Email: _____

Additional Contact Name: _____ Title: _____

Address: _____ City: _____ State: _____ Zip: _____

Telephone: ( ) _____ Email: _____

*Please mail **DUES** with check payable to WTA, PO Box 7207, Helena, MT 59604.*
Questions? Contact Kelly Worthington at 406.443.6377 or kelly@w-t-a.org | WTA Federal Tax ID Number: 75-3120988
Dues Allocation: 65% Advocacy | 35% Tax Deductible

CC Communications
Agenda Report

Date Submitted: October 19, 2026

Agenda Item #: New Business - B
Meeting Date Requested: November 5, 2026

To: Board of Churchill County Commissioners
From: Jamie Hyde, Chief Financial Officer
Subject Title: Consideration and possible action re: CC Communications 3rd Quarter Write Offs for FY 2024/2025 in the amount of $1,741.42.

Type of Action Requested: Accept

Does this action require a Business Impact Statement? No

Recommend Board Action: motion to approve the CC Communications 3rd Quarter Write Offs for FY 2024/2025.

Discussion: We are asking for approval of the 3rd Quarter Write Offs for FY 2024/2025 as submitted

Alternatives:

Fiscal Impact:

Explanation of Impact:

Funding Source:

Prepared By: Shelly Bunyard, Administrative Assistant

Reviewed By:

Mark Feest, General Manager — Date: October 26, 2026

Jamie Hyde, Chief Financial Officer — Date: October 28, 2026

Board Action Taken:
Motion: _____ **1)** None **Aye:**

2) None **Nay:**

Shelly Bunyard

(Vote Recorded By)

The submission of this agenda report by county officials is not intended, necessarily, to reflect agreement as to a particular course of action to be taken by the board; rather, the submission hereof is intended, merely, to signify completion of all appropriate review processes in readiness of the matter for consideration and action by the board.

CC COMMUNICATIONS
SUMMARY OF WRITE OFFS
Third (Fiscal) QUARTER 2024/2025

January-25	6	Accounts	$	1,561.48
February-25	1	Accounts	$	179.94
March-25	0	Accounts	$	-
Total	**7**	Accounts	**$**	**1,741.42**

Total for Third Quarter 2024/2025:

January-25	Accounts	6	$	1,561.48
February-25	Accounts	1	$	179.94
March-25	Accounts	0	$	-
			$	**1,741.42**
Totals:	Accounts	7	**$**	**1,741.42**

Approved For Write Offs: $ 1,741.42

Date

Audrey McKnight
Customer Service Supervisor

Jaime Hyde
CC Communications-CFO/COO

10/16/24

Mark Feest
General Manager

Approved By : **COUNTY COMMISSIONERS**

Myles Getto — Date

Matt Hyde — Date

Eric Blakey — Date

CC COMMUNICATIONS - WRITE OFF AVERAGE REPORT

Month	2023 # Of Accounts	2023 Total Amount	2024 # Of Accounts	2024 Total Amount	2025 # Of Accounts	2025 Total Amount	
January	5	$ 720.18	8	$ 3,194.46	6	$ 1,561.48	3rd Fiscal Qtr
February	4	$ 1,367.63	0	$ -	1	$ 179.94	
March	5	$ 2,485.70	9	$ 2,952.02	0	$ -	
April	4	$ 1,855.90	5	$ 2,575.51	0	$ -	4th Fiscal Qtr
May	4	$ 2,513.60	7	$ 1,985.72	0	$ -	
June	6	$ 1,497.30	9	$ 2,799.62	0	$ -	
July	5	$ 1,332.52	0	$ -	0	$ -	1st Fiscal Qtr
August	7	$ 4,033.72	11	$ 4,405.84	0	$ -	
September	0	$ -	7	$ 2,348.49	0	$ -	
October	16	$ 5,462.22	0	$ -	0	$ -	2nd Fiscal Qtr
November	0	$ -	12	$ 3,874.95	0	$ -	
December	13	$ 3,657.16	12	$ 4,536.86	0	$ -	
TOTALS	**69**	**$ 24,925.93**	**80**	**$ 28,673.47**	**7**	**$ 1,741.42**	
Avg/Month	**6**	**$ 2,077.16**	**7**	**$ 2,389.46**	**2**	**$ 580.47**	
Avg/Account		**$ 361.25**		**$ 358.42**		**$ 248.77**	
Jan-Mar	14	$ 4,573.51	17	$ 6,146.48	7	$ 1,741.42	
Apr-June	14	$ 5,866.80	21	$ 7,360.85	0	$ -	
July-Sept	12	$ 5,366.24	18	$ 6,754.33	0	$ -	
Oct-Dec	29	$ 9,119.38	24	$ 8,411.81	0	$ -	
Avg/Qtr	**17**	**$6,231.48**	**20**	**$7,168.37**	**7**	**$1,741.42**	

CC Communications Collection Efforts by Number of Accounts

Month	IH LTR Mailed	Paid in Full	Held as IH Acct	2small 2proceed	Legal	Error +/-	IH LTR Success Rate	PRC notices mailed	Paid in Full	Held as IH Acct	Legal	Collection Efforts Success Rate
Jan-25	16	10	0	1	0		63%	6	0	0	0	56%
Feb-25	11	9	0	0	0	-9.02	82%	1	0	0	0	82%
Mar-25	0	0	0	0	0		#DIV/0!	0	0	0	0	#DIV/0!

Month	Bankrupt	2small 2list / Legals	IH Accts not paying as agreed +	Total # C/O accts	Un-collectable	Assigned to CSN
Jan-25	0	1	0	6	0	5
Feb-25	0	0	0	1	0	1
Mar-25	0	0	0	0	0	0

CC Communications Collection Efforts by Dollars

Month	IH LTR $	PRE PRC Success % 60-90% Meets Exp	PRC $	Collection Efforts Success Rate	C/O $ before adds	C/O $ after Payments /Adds	C/O % b4 Payments/ Adds 6-20% Meets Exp	C/O % after Payments/ Adds 6-20% Meets Exp
Jan-25	$3,640.39	57.11%	$1,561.48	57.11%	$1,561.48	$1,561.48	42.89%	42.89%
Feb-25	$2,380.76	92.44%	$179.94	92.44%	$179.94	$179.94	7.56%	7.56%
Mar-25	$0.00	0.00%	$0.00	#DIV/0!	$0.00	$0.00	#DIV/0!	#DIV/0!

Quarterly Summary - Collection Challenges

Deceased	Bankrupt	Abandoned / UTL (RTN Mail)	Equipment	
0	0	4	1	#
$0.00	$0.00	$1,544.31	$875.00	Total $
0%	0%	88.69%	50.25%	%

Legend: IH=In-House
PRC=PreCollection (Final Demand LTR mailed by CC Comm)
CSN=Collection Servcies of Nevada
C/O=Charged Off

CC Communications
Agenda Report

Date Submitted: October 19, 2026

Agenda Item #: New Business - C
Meeting Date Requested: November 5, 2026

To: Board of Churchill County Commissioners
From: Jamie Hyde, Chief Financial Officer
Subject Title: Consideration and possible action re: CC Communications 2nd Quarter Write Offs for FY 2025/2026 in the amount of $18,985.38.

Type of Action Requested: Accept

Does this action require a Business Impact Statement? No

Recommend Board Action: motion to approve the CC Communications 2nd Quarter Write Offs for FY 2025/2026.

Discussion: We are asking for approval of the 2nd Quarter Write offs for FY 2025/2026 as submitted.

Alternatives:

Fiscal Impact:

Explanation of Impact:

Funding Source:

Prepared By: Shelly Bunyard, Administrative Assistant

Reviewed By:

Mark Feest, General Manager — Date: October 26, 2026

Jamie Hyde, Chief Financial Officer — Date: October 28, 2026

Board Action Taken:
Motion: _____ **1)** None **Aye:** _____

2) None **Nay:**

Shelly Bunyard

(Vote Recorded By)

The submission of this agenda report by county officials is not intended, necessarily, to reflect agreement as to a particular course of action to be taken by the board; rather, the submission hereof is intended, merely, to signify completion of all appropriate review processes in readiness of the matter for consideration and action by the board.

CC COMMUNICATIONS
SUMMARY OF WRITE OFFS
Second (Fiscal) QUARTER 2025/2026

October-25	0	Accounts	$	-
November-25	50	Accounts	$	18,985.38
December-25	0	Accounts	$	-
Total	**50**	Accounts	**$**	**18,985.38**

Total for Second Quarter 2025/2026:

October-25	Accounts	0	$	-
November-25	Accounts	50	$	**18,985.38**
December-25	Accounts	0	$	-
			$	**18,985.38**
	Totals: Accounts	50	**$**	**18,985.38**

Approved For Write Offs: $ 18,985.38

10/15/2026
Date

Audrey McKnight
Customer Service Supervisor

Jaime L Hyde 10/16/24
Jaime Hyde
CC Communications-CFO/COO

Mark Feest
General Manager

Approved By : **COUNTY COMMISSIONERS**

Myles Getto — Date

Matt Hyde — Date

Eric Blakey — Date

CC COMMUNICATIONS - WRITE OFF AVERAGE REPORT

Month	2023 # Of Accounts	2023 Total Amount	2024 # Of Accounts	2024 Total Amount	2025 # Of Accounts	2025 Total Amount	
January	5	$ 720.18	8	$ 3,194.46	6	$ 1,561.48	3rd Fiscal Qtr
February	4	$ 1,367.63	0	$ -	1	$ 179.94	
March	5	$ 2,485.70	9	$ 2,952.02	0	$ -	
April	4	$ 1,855.90	5	$ 2,575.51	0	$ -	4th Fiscal Qtr
May	4	$ 2,513.60	7	$ 1,985.72	0	$ -	
June	6	$ 1,497.30	9	$ 2,799.62	0	$ -	
July	5	$ 1,332.52	0	$ -	0	$ -	1st Fiscal Qtr
August	7	$ 4,033.72	11	$ 4,405.84	0	$ -	
September	0	$ -	7	$ 2,348.49	0	$ -	
October	16	$ 5,462.22	0	$ -	0	$ -	2nd Fiscal Qtr
November	0	$ -	12	$ 3,874.95	50	$ 18,985.38	
December	13	$ 3,657.16	12	$ 4,536.86	0	$ -	
TOTALS	**69**	**$ 24,925.93**	**80**	**$ 28,673.47**	**57**	**$ 20,726.80**	
Avg/Month	**6**	**$ 2,077.16**	**7**	**$ 2,389.46**	**19**	**$ 6,908.93**	
Avg/Account		**$ 361.25**		**$ 358.42**		**$ 363.63**	
Jan-Mar	14	$ 4,573.51	17	$ 6,146.48	7	$ 1,741.42	
Apr-June	14	$ 5,866.80	21	$ 7,360.85	0	$ -	
July-Sept	12	$ 5,366.24	18	$ 6,754.33	0	$ -	
Oct-Dec	29	$ 9,119.38	24	$ 8,411.81	50	$ 18,985.38	
Avg/Qtr	**17**	**$6,231.48**	**20**	**$7,168.37**	**57**	**$20,726.80**	

CC Communications Collection Efforts by Number of Accounts

Month	IH LTR Mailed	Paid in Full	Held as IH Acct	2small 2proceed	Legal	Error +/-	IH LTR Success Rate	PRC notices mailed	Paid in Full	Held as IH Acct	Legal	Collection Efforts Success Rate
Oct-25	0	0	0	0	0		#DIV/0!	0	0	0	0	#DIV/0!
Nov-25	75	19	1	0	0	0	27%	50	0	0	0	27%
Dec-25	0	0	0	0	0		#DIV/0!	0	0	0	0	#DIV/0!

Month	Bankrupt	2small 2list / Legals	IH Accts not paying as agreed +	Total # C/O accts	Un-collectable	Assigned to CSN
Oct-25	0	0	0	0	0	0
Nov-25	0	0	2	50	5	45
Dec-25	0	0	0	0	0	0

CC Communications Collection Efforts by Dollars

Month	IH LTR $	PRE PRC Success % 60-90% Meets Exp	PRC $	Collection Efforts Success Rate	C/O $ before adds	C/O $ after Payments /Adds	C/O % b4 Payments/ Adds 6-20% Meets Exp	C/O % after Payments/ Adds 6-20% Meets Exp
Oct-25	$0.00	#DIV/0!	$0.00	#DIV/0!	$0.00	$0.00	#DIV/0!	#DIV/0!
Nov-25	$26,834.50	31.59%	$18,358.14	31.59%	$18,358.14	$18,985.38	68.41%	70.75%
Dec-25	$0.00	0.00%	$0.00	#DIV/0!	$0.00	$0.00	#DIV/0!	#DIV/0!

Quarterly Summary - Collection Challenges

Deceased	Bankrupt	Abandoned / UTL (RTN Mail)	Equipment	
5	0	10	20	#
$2,853.93	$0.00	$5,156.82	$7,565.00	Total $
15.03%	0.00%	27.61%	39.85%	%

Legend: IH=In-House
PRC=PreCollection (Final Demand LTR mailed by CC Comm)
CSN=Collection Servcies of Nevada
C/O=Charged Off

CC Communications
Agenda Report

Date Submitted: October 19, 2026

Agenda Item #: New Business - D
Meeting Date Requested: November 5, 2026

To: Board of Churchill County Commissioners
From: Jamie Hyde, Chief Financial Officer
Subject Title: Consideration and possible action re: CC Communications 4th Quarter Write Offs for FY 2025/2026 in the amount of $8,564.93.

Type of Action Requested: Accept

Does this action require a Business Impact Statement? No

Recommend Board Action: motion to approve the CC Communications 4th Quarter Write Offs for FY 2025/2026.

Discussion: We are asking for approval of the 4th Quarter Write Offs for FY 2025/2026 as submitted.

Alternatives:

Fiscal Impact:

Explanation of Impact:

Funding Source:

Prepared By: Shelly Bunyard, Administrative Assistant

Reviewed By:

Mark Feest, General Manager — Date: October 26, 2026

Jamie Hyde, Chief Financial Officer — Date: October 28, 2026

Board Action Taken:
Motion: _____ **1)** None **Aye:** _____

2) None **Nay:**

Shelly Bunyard

(Vote Recorded By)

The submission of this agenda report by county officials is not intended, necessarily, to reflect agreement as to a particular course of action to be taken by the board; rather, the submission hereof is intended, merely, to signify completion of all appropriate review processes in readiness of the matter for consideration and action by the board.

CC COMMUNICATIONS
SUMMARY OF WRITE OFFS
Fourth (Fiscal) QUARTER 2025/2026

April-26	23	Accounts	$	8,564.93
May-26	0	Accounts	$	-
June-26	0	Accounts	$	-
Total	**23**	Accounts	**$**	**8,564.93**

Total for Fourth Quarter 2025/2026:

April-26	Accounts	23	$	8,564.93
May-26	Accounts	0	$	-
June-26	Accounts	0	$	-
			$	**8,564.93**
Totals:	Accounts	23	**$**	**8,564.93**

Approved For Write Offs: $ 8,564.93

Date

Audrey McKnight
Customer Service Supervisor

Jaime Hyde
CC Communications-CFO/COO

16/16/24

Mark Feest
General Manager

Approved By : **COUNTY COMMISSIONERS**

Myles Getto — Date

Matt Hyde — Date

Eric Blakey — Date

CC Communications Collection Efforts by Number of Accounts

Month	IH LTR Mailed	Paid in Full	Held as IH Acct	2small 2proceed	Legal	Error +/-	IH LTR Success Rate	PRC notices mailed	Paid in Full	Held as IH Acct	Legal	Collection Efforts Success Rate
Apr-26	41	16	1	0	1		44%	24	1	0	0	41%
May-26	0	0	0	0	0	0	#DIV/0!	0	0	0	0	#DIV/0!
Jun-26	0	0	0	0	0		#DIV/0!	0	0	0	0	#DIV/0!

Month	Bankrupt	2small 2list / Legals	IH Accts not paying as agreed +	Total # C/O accts	Un-collectable	Assigned to CSN
Apr-26	0	0	0	23	2	21
May-26	0	0	0	0	0	0
Jun-26	0	0	0	0	0	0

CC Communications Collection Efforts by Dollars

Month	IH LTR $	PRE PRC Success % 60-90% Meets Exp	PRC $	Collection Efforts Success Rate	C/O $ before adds	C/O $ after Payments /Adds	C/O % b4 Payments/ Adds 6-20% Meets Exp	C/O % after Payments/ Adds 6-20% Meets Exp
Apr-26	$18,052.73	52.56%	$8,564.93	52.56%	$8,564.93	$8,564.93	47.44%	47.44%
May-26	$0.00	0.00%	$0.00	#DIV/0!	$0.00	$0.00	#DIV/0!	#DIV/0!
Jun-26	$0.00	0.00%	$0.00	#DIV/0!	$0.00	$0.00	#DIV/0!	#DIV/0!

Quarterly Summary - Collection Challenges

Deceased	Bankrupt	Abandoned / UTL (RTN Mail)	Equipment	
2	0	7	9	#
$1,009.03	$0.00	$1,844.21	$3,550.00	Total $
11.78%	0.00%	21.53%	41.45%	%

Legend: IH=In-House
PRC=PreCollection (Final Demand LTR mailed by CC Comm)
CSN=Collection Servcies of Nevada
C/O=Charged Off

CC COMMUNICATIONS - WRITE OFF AVERAGE REPORT

Month	2024 # Of Accounts	2024 Total Amount	2025 # Of Accounts	2025 Total Amount	2026 # Of Accounts	2026 Total Amount	
January	8	$ 3,194.46	6	$ 1,561.48	0	$ -	3rd Fiscal Qtr
February	0	$ -	1	$ 179.94	0	$ -	
March	9	$ 2,952.02	0	$ -	0	$ -	
April	5	$ 2,575.51	0	$ -	23	$ 8,564.93	4th Fiscal Qtr
May	7	$ 1,985.72	0	$ -	0	$ -	
June	9	$ 2,799.62	0	$ -	0	$ -	
July	0	$ -	0	$ -	0	$ -	1st Fiscal Qtr
August	11	$ 4,405.84	0	$ -	0	$ -	
September	7	$ 2,348.49	0	$ -	0	$ -	
October	0	$ -	0	$ -	0	$ -	2nd Fiscal Qtr
November	12	$ 3,874.95	50	$ 18,985.38	0	$ -	
December	12	$ 4,536.86	0	$ -	0	$ -	
TOTALS	**80**	**$ 28,673.47**	**57**	**$ 20,726.80**	**23**	**$ 8,564.93**	
Avg/Month	**7**	**$ 2,389.46**	**5**	**$ 1,727.23**	**8**	**$ 2,854.98**	
Avg/Account		**$ 358.42**		**$ 363.63**		**$ 372.39**	
Jan-Mar	17	$ 6,146.48	7	$ 1,741.42	0	$ -	
Apr-June	21	$ 7,360.85	0	$ -	23	$ 8,564.93	
July-Sept	18	$ 6,754.33	0	$ -	0	$ -	
Oct-Dec	24	$ 8,411.81	50	$ 18,985.38	0	$ -	
Avg/Qtr	**20**	**$7,168.37**	**14**	**$5,181.70**	**23**	**$8,564.93**	