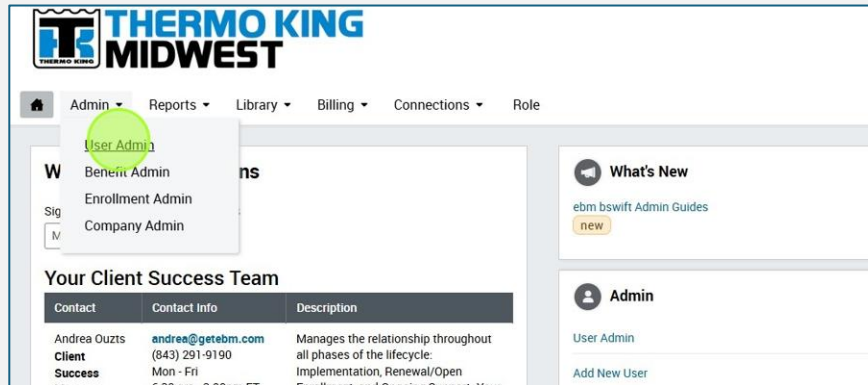
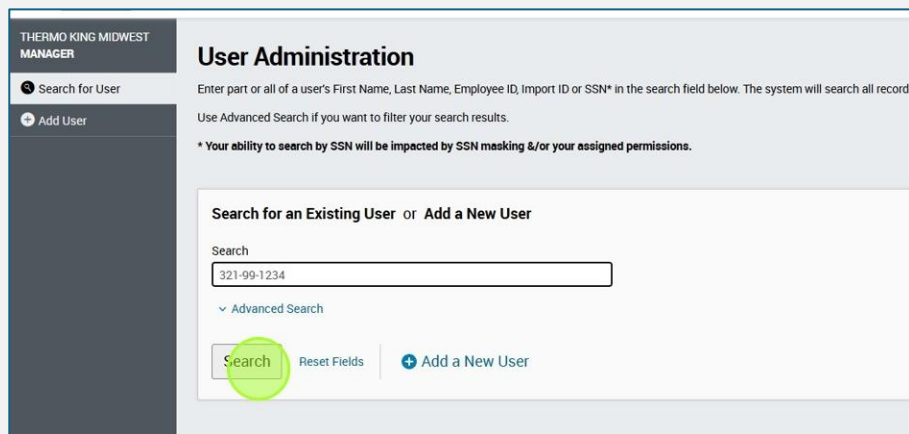


## Viewing Benefits and Confirmation in Bswift

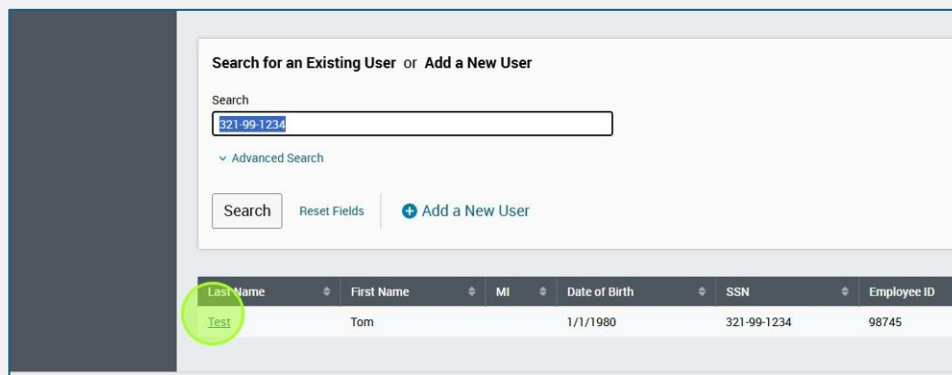
1. From the Bswift manager dashboard, select **User Admin** from the **Admin** dropdown.



2. Enter the employee's first name, last name, or social security number and click **Search** to access the employee's record.



3. Select the employee you want to edit.



4. From the employee's record, click **Benefit Coverages** on the left side of the screen.

THERMO KING MIDWEST MANAGER

Search for User  
Add User  
Impersonate User  
View/Edit  
Life Events  
Notes  
Employee File  
Personalized Forms  
Family Information  
Assign Roles  
Clone User  
**Benefit Coverages**  
Billing History  
Connection Log

Demographics Employment Compensation Benefits HR

Pat Test (Employee ID: 315-25-7767-cl) (Import User ID: 315-25-7767-cl57580825)

Demographic Information Edit

First Name	Pat
Middle Initial	
Last Name	Test
Social Security Number	111-55-1234
Date of Birth	11/3/2002
Age	22
Gender	Male
Marital Status	
Tobacco User	
Import User ID	315-25-7767-cl57580825
Tester User	Yes
GDPR Applicable	No

5. From here, you can scroll to view the employee's benefits, including who is covered, who is not covered, and the cost for each benefit.

Medical

Employee cost per pay period **\$15.00**

**Medical Plan (Medical)**  
Coverage: Employee  
Coverage Effective Date: 7/1/2025 - 12/31/9999  
Cost Effective Date: 7/1/2025

**Cost Details Per Pay Period**

Employer Contribution	\$139.12
Employee Cost (pre-tax)	\$15.00
Employee Cost (post-tax)	\$0.00

**Who will be covered on this plan:**

Name	Relationship	Coverage	Effective Date
Pat Test	Employee	Covered	7/1/2025 - 12/31/9999
Baby Test	Child	Ineligible	7/1/2025 - 12/31/9999

Additional Information  
Questions

Dental

Employee cost per pay period **\$3.33**

**Dental Buy Up Plan**  
Coverage: Employee  
Coverage Effective Date: 7/1/2025 - 12/31/9999  
Cost Effective Date: 7/1/2025

**Cost Details Per Pay Period**

Employer Contribution	\$3.33
Employee Cost (pre-tax)	\$3.33
Employee Cost (post-tax)	\$0.00

**Who will be covered on this plan:**

Name	Relationship	Coverage	Effective Date
Pat Test	Employee	Covered	7/1/2025 - 12/31/9999
Baby Test	Child	Ineligible	7/1/2025 - 12/31/9999

Additional Information

Vision

Employee cost per pay period **\$0.57**

**Vision Plan (Vision)**  
Coverage: Employee  
Coverage Effective Date: 7/1/2025 - 12/31/9999

**Cost Details Per Pay Period**

Employer Contribution	\$0.57
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6. View the employee's prior benefits, or benefits effective in the future, by changing the date in the upper right hand corner.

View your benefits as of another date: 8/12/2025

**View Active/Pending**

☐ Active Only (Include Waives & Expired Enrollments)

☐ Active Only (No Waives)

☒ Pending, if exists, otherwise Active



Employee cost per pay period **\$0.00**

7. To access the benefits confirmation, click **Print**.

per ID: 315-25-7767-cl57580825)


View your benefits as of another date: 9/1/2025

**View Active/Pending**

☐ Active Only (Include Waives & Expired Enrollments)

☐ Active Only (No Waives)

☒ Pending, if exists, otherwise Active



8. You can print a hard copy of the confirmation or select **Save as PDF** to download a .pdf file.

**THERMO KING**  
**MIDWEST**

© Pat T&M Employees ID: 315-25-7767-cl57580825)

Your Benefits as of 9/1/2025

✓ **TXM Required Notices** Employee cost per pay period: **\$0.00**

Required Notices (Required Notices)

Coverage Effective Date: 9/1/2025 - 12/31/2025	Cost Details (Per Pay Period)
Cost Effective Date: 9/1/2025	Employee Contribution: \$0.00
	Employer Cost (grossed): \$0.00
	Employee Cost (grossed): \$0.00

**Medical** Employee cost per pay period: **\$15.00**


Medical Plan (Medical)

Coverage Effective Date: 9/1/2025 - 12/31/2025	Cost Details (Per Pay Period)
Cost Effective Date: 9/1/2025	Employee Contribution: \$15.00
	Employer Cost (grossed): \$15.00
	Employee Cost (grossed): \$0.00

Who will be covered on this plan:

Name	Relationship	Coverage	Effective Date
Pat T&M	Employee	Covered	9/1/2025 - 12/31/2025
Pat T&M	Spouse	Covered	9/1/2025 - 12/31/2025

**Print** 4 pages

Destination:  Save as PDF

Pages: All

Pages per sheet: 1

**Save** **Cancel**