# Community Council Meeting Minutes

Date: September 24, 2026
Location: Pleasant Creek School

## Members in Attendance

- Boedee Hopes – Chair
- Todd Pay – Vice Chair
- Jim Cheney – Parent Representative
- Josh Wilkey – Parent Representative
- Amanda Clark – DHHS Representative
- Kathy Ericksen – School Employee Representative
- Stephen Solen – Principal

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# 1. Budget and Financial Items

### Trust Lands Budget Amendment

The Community Council reviewed the current Trust Lands budget. The approved budget included:

- $10,000 for Edgenuity licensing
- $5,000 for Transfr VR headset training
- $9,000 for Class Proctoring license renewal

The Transfr license was not renewed due to ongoing technical difficulties. As a result, Principal Stephen Solen proposed amending the approved budget to reallocate the $5,000 originally designated for Transfr toward school supplies and educational needs.

Boedee Hopes seconded the motion.

Vote: The motion passed unanimously, 7–0.

Action Item: Stephen Solen will document the approved budget change and submit the required amendment request.

### YIC Budget

The YIC budget was presented to the Community Council for review and discussion.

Stephen Solen informed the council that the YIC department at the Utah State Board of Education has provided a supplemental budget request form for schools to identify additional needs. Council members were encouraged to consider and identify school needs that may be appropriate for submission through the supplemental budget process.

The deadline for submitting requests is October 30, 2026.

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## 2. School Operations and Housekeeping

### Bathroom Cleanliness and Toilet Paper

The council discussed ongoing concerns regarding bathrooms being left in poor condition after student use.

As a result, toilet paper will now be secured and distributed by the school custodian. Each residential home will be assigned a specific marker color on its toilet paper supply. This will allow the school to identify which home is associated with restroom issues when problems occur.

Residential homes should contact Natalie when additional toilet paper is needed.

### After-Hours Facility Use

The council reviewed expectations for residential homes using school facilities after school hours.

Homes are responsible for leaving facilities clean and ready for school use. When the gym is used, the tarps and one table must be put away at the conclusion of use so the breakfast server can efficiently enter and exit the building in the morning.

The table should be placed by the back of the last equipment locker to ensure that students have adequate space when gathering breakfast.

If facility-use expectations continue not to be followed, school key fob access may be deactivated after school hours.

### Printing

Staff were reminded that school printers are intended for educational and school-related purposes. Personal or non-educational printing should not be completed using school printers.

Therapists and coaches may continue to print required documentation and notes associated with JJYS, DHHS, or DCFS responsibilities.

Printing costs have increased significantly, approximately tripling over the previous month. Staff were therefore asked to limit printing to necessary educational and program-related materials.

If excessive non-educational printing continues, printing access may be removed from staff classroom computers.

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## 3. Student Technology and Online Learning

### Student Computer and Internet Issues

Staff and residential homes were reminded to report computer problems affecting YIC students to Stephen Solen as soon as they occur. This allows the district technology team to diagnose and address problems as quickly as possible.

Internet and Wi-Fi issues should also be reported immediately so that the district IT team can determine the source of the problem and make any necessary corrections.

### Single Sign-On (SSO)

The district recently changed its Single Sign-On (SSO) system. The district is continuing to work with the SSO provider to ensure that the system functions properly and meets the district's required needs.

This is being addressed at the district level.

### Online Course Assignments

Online course assignments have currently been made for students who are most in need of online coursework.

Ninth-grade students will receive science courses online, as their other core courses are currently being provided in person.

## 4. Student Scheduling and Course Requirements

The council discussed how course requirements are determined for YIC students.

Gracie Hess, school counselor, has final authority regarding the courses students are required to take.

Students may repeat a course that is offered in person if the course fulfills an elective requirement on their transcript, even if the student has previously completed that course.

Core courses that are not offered in person will be assigned online when necessary for students to meet graduation requirements.

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## 5. Safety

### Fire Drill

A school fire drill was successfully completed on September 17, 2026.

No safety concerns were identified during the drill.

Council members did raise questions regarding when district facilities would be upgraded or addressed as needed. No specific timeline or answer was available at the time of the meeting.

Facility improvements and major facility needs are handled at the district level and must be addressed through the district.

### Classroom Security

Staff were reminded that classroom doors are to remain locked during the school day. Staff have keys available to enter and exit classrooms as needed.

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# 6. Physical Education and Community Partnerships

## 180 Fitness Arena

Beginning November 4, 2026, through February 24, 2027, Pleasant Creek School will have access to the 180 Fitness Arena on Wednesdays for physical education activities.

The cost of the facility has been covered through YIC funding. School staff will transport students to and from the arena.

The additional facility will allow PCS to provide students with expanded physical education opportunities, including activities such as:

- Indoor soccer on turf
- Archery tag in a larger facility
- Additional sports and recreational activities

The council discussed the opportunity positively.

## Laser Tag Proposal

The new owners of the building connected to Pleasant Creek School have proposed allowing PCS students to use their laser tag arena as part of the school's physical education program.

The proposal would potentially begin in late winter or early spring. Details regarding cost, available days, scheduling, and other logistics are still being developed.

No objections were raised by Community Council members regarding the proposal.

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# 7. Upcoming School and District Initiatives

## New Learning Management System

The district is exploring the implementation of a new Learning Management System (LMS) for online courses beginning with the 2027–2028 school year.

An updated list of potential LMS providers will be provided to the Community Council at a future meeting as additional information becomes available.

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## 8. Important Dates

The following upcoming dates were reviewed:

| Date | Event |
|---|---|
| October 14, 2026 | End of 1st Quarter |
| October 15, 16 & 19, 2026 | Fall Break – No School |
| October 20, 2026 – 12:30 PM | Awards Assembly & Guest Speaker |
| October 29, 2026 | Invictus Fall Race |
| November 25–27, 2026 | Thanksgiving Break – No School |
| October 30, 2026 | YIC Supplemental Budget Request Deadline |

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## 9. Open Discussion

The council was given an opportunity to bring forward additional questions, concerns, or discussion topics.

No additional items were brought forward during open discussion.

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## 10. Adjournment

There being no further business, the Community Council meeting was adjourned.

Submitted by:
Stephen Solen, Principal
Pleasant Creek School