## Rush to the Shore Cup ONLINE CHECK-IN INSTRUCTIONS

Coaches/managers for each team MUST have player & staff passes on site for each game.

In preparation for the Rush to the Shore Cup, we want to ensure a smooth check-in process for all. This year, in addition to uploading the required documents, we ask that all teams enter their rosters directly into the Rush to the Shore Cup event roster on GotSport.

## How to Build an Event Roster

Once you have created your roster, tournament staff will review and approve against your uploaded player and staff cards. Once your EVENT ROSTER is approved your online check-in is complete

The following documents MUST also be uploaded to the Registration tab in GotSport:

- Official Roster from your sanctioning body (DYSA, USYS, US Club, etc.) with player jersey numbers included
- 2. Coach & Player Passes anyone listed on the GotSport Event Roster MUST be included in the player pass file (including any coaches or managers who will be on the bench)
  - a. Current player photos are REQUIRED
- 3. Guest Player Forms (if applicable) loan form(s) & player pass(es) for each Guest Player
  - a. NO MIXED ASSOCIATION GUEST PLAYERS WILL BE APPROVED
  - b. Not required for Club Pass Players (Guests from the same club)
- 4. Permission to Travel (if applicable)
  - a. Required for all non-DYSA USYS teams. Does not apply to US Club Soccer teams.
- 5. Medical Release Acknowledgement
  - All teams must confirm the completed Medical Release Forms for each player will be accessible at each game. (Physical or digital copies acceptable)

## You must have the following documentation on hand at the event:

- FOUR (4) copies of your approved GotSport Event roster (one for each game)
- State association/league approved player/staff cards with current player photos & jersey #'s
- Medical Waivers for ALL participating players

Please Note: GotSport only allows one document to be uploaded per task. If you have multiple documents for the same task, please combine the files. How to Combine PDF Files

## **Need Assistance? Helpful Links:**

- How to Upload Documents in GotSport
- How to Assign Guest Players to your Event Roster
- How to Add Club Pass Players to your Event Roster

Thank you for helping us make check-in as seamless as possible!