

## **Building & Grounds Committee Meeting**

October 7, 2025

**Attendees: Gene Fonville, Hannah Reeves, Tom Burke, Sam Stubblefield, Brian Conlon, Jim Brannock, Stephanie Gable**

### **Old Business:**

1. Elevator project complete at a cost of approximately \$125,000
2. Touching up outside and inside painting (from leaks, scratches, weather, etc.) continues.
3. Roof over the John Wesley Room, Reading Area, Playschool Office and Library did not have to be replaced as originally thought. Patching around the leaks was all that was needed for now. Multiple roofers agreed that most of the roof was in good condition, although some wood trim did have to be replaced. \$2,500
4. Repair work has been completed on four of our AC units. The unit over the Chapel is also being repaired.
5. Finalizing an agreement with Duncan for the use of 17 parking spaces in our overflow lot. We ran into an issue, as the entrance and exit onto Davis Street are currently owned by the adjacent property, which belongs to Jim Smith. Tom Steele is working on a joint agreement to resolve this.

### **New Business:**

1. Memorial Garden/Columbarium relocated to outside of Heritage Center is 99.5% complete. Tree/bushes/planters plaques were ordered total. Plugging grassy areas, new mulch and replacement of dead landscaping remain. Total estimated in \$225,000-\$235,000 range.
2. Replacement of broken stained glass windowpane in Sanctuary plus chalk between upper semi-circle and lower rectangle window frames as needed. Justin Forbes to perform the work within the next two weeks.
3. Last remaining primary bedroom and walk-in closet in the parsonage is scheduled to have engineered hardwood (Veneer). Estimates are \$3,000. Money will come from Parsonage Maintenance Fund. Motion by Brian Conlon; seconded by Sammy Stubblefield.
4. Though it was originally planned that we would sell the minibus, the current thinking is to keep the minibus due to the ease of those over the age of 55 entering and exiting the vehicle. (Much easier than either 15 passenger van.) Additionally, Melissa can “see” her passengers on the minibus instead of them being hidden by seat backs in the vans. We are currently repairing some leaks in minibus before making the final decision. Current plan is to sell the 2015 silver van and keep the 2020 white van. Motion by Jeff Wilkins; seconded by Tom Burke.

5. A new request from several members to have a painted crosswalk, complete with signs, installed on Front Street from overflow parking lot to the sidewalk near Aldersgate. Begin working with the city and state as to what is required.
6. Painting of Heritage Center: Frankie Dixon has quoted a price of \$5,300. This includes painting inside of cabinets and doors as well. This is a very good price. We would like to proceed while Frankie is available. Motioned by Paula Reardon Seconded Brian Conlon (Project is currently tabled due to finances.)