

## Building & Grounds Committee Meeting

1-15-2026

**Attendees: Gene Fonville, Hannah Reeves, Sammy Stubblefield, Rett Davis, Chris Wright, Stephanie Gable, Fred Glassford, Tom Burke, Jeff Wilkins.**

### Old Business:

1. Elevator replacement project. Complete. \$147,149.42.
2. Relocation of Memorial Garden/Columbarium to outside of Heritage Center. Complete \$225,000.
3. Roof over the John Wesley Room, Reading Area, Playschool Office, and Library did not have to be replaced as originally thought. \$2,500.
4. Stained glass windowpane replacement in Sanctuary, plus chalk between upper semi-circle and rectangle windows. Justin Forbes has completed the work.
5. Parsonage main primary bedroom floor has been updated to closely match all remaining flooring. Veneered hardwood. \$3,023.60.
6. Silver transit van has been sold. No longer needed. \$16,000.
7. Renting out of 17 parking lot spaces in overflow lot. In process. Go from \$900/yr to \$2,000/yr. Tom Steele is finalizing the paperwork and recording of the property gift. Deed update, taxes, recording fees, etc. \$3,000-\$5,000. Ran into a snag as we do not own the entrance/exit onto Davis Street. Currently Tom Steele is working up an agreement where Jim Smith (the current owner) has given the church the .012 acres of land that is the triangle in the entrance way, and we will pay for the quitclaim deed, surveyors fees, plus taxes, recording fees, etc. (Estimated to be \$3,000-\$5,000 range.) Approved to move forward.
8. Parsonage sewer line replacement. Completed.

### New Business:

1. New request from several members. Begin working with the city and state as to what is required to have a painted crosswalk, complete with signs, installed on Front Street from overflow parking lot to the sidewalk near Aldersgate. The state of NC department of transportation nor the city would approve the request. We currently have a crosswalk at each end of our block. Adding another crosswalk mid-block would also have to be approved by our fire department. It would add further liability to the city. This recommendation/request will not move forward.
2. Trombone Organ pipe repair. Ten of the 16" pipes in the Trombone section. Quoted at \$36,255.09 by Lincoln Pipe Organs. Time frame 10-12 months. The organ can still be played during the time that the pipes have been removed. Motion by Jeff Wilkins, seconded by Sammy Stubblefield. Motion approved by Building and Grounds. (This has already been approved by the Board of Trustees.)

3. Parsonage primary bathroom remodeling. Propose obtaining quotes (Two quotes each, from three contractors) for the remodeling. One quote will include replacing the one-piece shower/tub unit with a step-in style shower enclosure plus floor, toilet, sink, vanity, and bathroom storage cabinet. Second quote will include only replacing the floor, toilet, sink, vanity, and bathroom storage cabinet. Jeff Wilkins has volunteered his services with the bathroom remodeling renditions. Two contractors recommended for quotes were: Jeff Carter and Jamie Combs  
Motion by Rett Davis, seconded by Chris Wright. B&G Approved.  
(Has also been approved by the Board of Trustees)
  
4. Painting of Heritage Center. Frankie Dixon has quoted a price of \$5,300. This includes painting inside of cabinets and doors as well. This is a very good price. Would like to move forward while Frankie is available. Motion by Paula Reardon, seconded by Brian Conlon. Motion approved.  
\*\*\*Update: Trustees approved a motion to move forward with getting quotes from Heritage Center Committee (formerly HC Kitchen Committee) regarding the updating of furniture and carpet along with the complete repainting of the Heritage Center. \*\*\*  
Jeff Wilkins volunteered to help with this project along with Susan Harris who is a Senior Interior Designer (RID) with his firm.  
Motion by Fred Glassford, seconded by Rett Davis. B&G Approved