

Board of Trustees Minutes
Front Street United Methodist Church
October 27, 2025

Members Present: Gary Harris (chair), Kelly Glick (secretary), Jan Davis, Mark Crissman, Tom Steele, Dexter Peach, Lizzie Hill, Rev. Ray Warren, Gene Fonville

Members absent: Gayle Canaday, Isaiah Facemire

Gary Harris opened the meeting with prayer.

There was a motion to approve July's minutes by Gene Fonville and was seconded by Lizzie Hill. The minutes were unanimously approved.

1. Board of Trustees Annual Report

The Board of Trustees has submitted the annual report to the district, which covers all insurance matters for the church and ensures everything is up to date.

2. Accessibility Audit

The Church remains in full compliance with the Annual Accessibility Audit for the United Methodist Churches. This form, provided by the District, is intended for our internal review to help us evaluate how well we are meeting accessibility standards. It does not need to be returned to the District, though Pamela may have shared a copy as a courtesy.

3. Parking Lot and Property Update

Tom Steele shared an update regarding the small parcel of land adjoining our parking lot, which belongs to Villane, Inc. (Jim Smith family). Tom spoke with Jim Smith and his attorney, Matt Wall, to discuss the possibility of obtaining an easement. Instead, they generously offered to give Front Street United Methodist Church a quitclaim deed for the property.

Front Street will cover the associated expenses (estimated to be \$3,000-\$5,000), including the recording fee, deed preparation, and legal costs. The estimated value of the gift is \$1,200.

Mark Crissman made a motion to approve these expenses, which was seconded by Jan Davis. The motion carried unanimously. Jan then moved that the Board of Trustees formally accept the gift from Jim Smith; Mark seconded, and this motion also passed unanimously.

4. Building and Grounds Updates (from Gene Fonville)

The **Memorial Garden** is 99% complete. Plaques for the trees and bushes have been ordered and are expected to arrive within a week.

The **stain- glass window repair** is still pending. We are addressing some minor leaks before the repair work begins. Justin Forbis with Sanctuary Glass and Furniture company will complete the project once we're on his schedule.

The **Parsonage** is in excellent condition. Only one bedroom floor remains to be finished, which will be completed this week. A new icemaker is also being installed. The floor work cost is \$3,000.00, which will be covered by the Parsonage Fund.

We plan to keep both the white **15 -passenger van** and the white **13 -passenger minibus**. The silver van will be sold soon; we already have a potential buyer.

Gene also mentioned exploring the possibility of adding a **crosswalk** between the church and the parking lot across the street. Since Front Street is a state road, he will begin the process of determining what steps are required to move forward.

Heritage Room Improvements

Ray Warren and Gene Fonville proposed refreshing the Heritage Room. The plan includes painting the cabinets (inside and out), updating the furniture, and replacing the carpet. Funds for these improvements are available in the Heritage Center fund.

Tom Steele made a motion to begin the painting project in January, and Lizzie Hill seconded. The motion passed unanimously.

Rev. Ray Warren closed us in prayer.

Respectively submitted,
Kelly Glick