Horace Park Board Meeting
Monday, October 26, 2026 – 5:30 P.M.
Horace Meeting House – 7951 Jack's Way #116

Meeting Items

1. **Call to Order**
2. **Approve Order of Agenda**
3. **Approve Minutes** – September 28, 2026 (2 – 4)

Consent Agenda

1. **Bills** – $305,876.08 (5 – 9)
2. **Financial Report** (10 – 16)

Regular Agenda

1. **Recognition of Audience / Public Comment**
2. **Horace Baseball** – Derek Werner (17)
3. **Social Media Management Update** – Paul Hankel (18)
4. **Signage Project Update** – Haley Lind (19)
5. **Southdale Farms Ballfield Update** – Jim Dahlman
6. **Engineering Report** – Jim Dahlman
7. **Board Member Reports**
8. **Non-Agenda**
9. **Adjourn**

The Horace Park Board met at 5:30 p.m. on Monday, September 28, 2026 at Horace Meeting House. President Shockman called the meeting to order. Present were Jason Olsen, Shannon Kist, Wade Frank, and Paige Shockman. Not present was Nicole Farley.

Meeting Items

Motion: Approve the Order of the Agenda.
1st Motion: Commissioner Olsen
2nd Motion: Commissioner Kist
Action Taken: Motion carried. No opposition.

Motion: Approve August 24, 2026 Minutes.
1st Motion: Commissioner Kist
2nd Motion: Commissioner Frank
Action Taken: Motion carried. No opposition.

Consent Agenda

Motion: Approve Bills ($622,77.31) and Financial Report.
1st Motion: Commissioner Frank
2nd Motion: Commissioner Olsen
Action Taken: Motion carried. No opposition.

Recognition of Audience / Public Comment

John and Lindsay Pieper (505 5th St E) had concerns over weed control chemicals and the use of local vendors. Horace City Councilmember Chad Chalmers discussed the future City Hall project.

Special Assessments Update

Clerk Germundson said newly received special assessments totaled $2,500,000 with an annual estimated payment of $200,000. They are not calculated into the 2027 budget since the preliminary budget was approved in July. Clerk Germundson said he plans to refinance the special assessments after they are certified in October to save significant interest expense.

Public Hearing for 2027 Annual Budget

The public hearing was at 6:00 pm. No public comment. Clerk Germundson discussed the 2027 annual budget.
Motion: Approve the 2027 final budget with total expenditures of $1,486,000 and a total levy of $1,394,448.
1st Motion: Commissioner Frank
2nd Motion: Commissioner Olsen
Action Taken: Motion carried. No opposition.

Indoor Tennis Facility

President Shockman was approached from local tennis supporters to gauge interest in partnering for an in indoor tennis facility. A site plan will be presented next month.

Park Signage Design Services

Haley Lind (Interstate Engineering) presented the proposal.
Motion: Approve the Park Signage Design Services proposal for $30,000.
1st Motion: Commissioner Frank
2nd Motion: Commissioner Kist
Action Taken: Motion carried. No opposition.

Park Finder Application

Haley Lind (Interstate Engineering) presented the proposal.
Motion: Approve the Park Finder Application proposal for $5,000.
1st Motion: Commissioner Frank
2nd Motion: Commissioner Olsen
Action Taken: Motion carried. No opposition.

Southdale Farms Ballfield Update

Park Engineer Dahlman said no bids were received. The plan is to rebid again in the coming months.

Engineering Report

Park Engineer Dahlman discussed upcoming developments, Independence Park, and Southdale Farms turf issue.

Board Member Reports

President Shockman recapped Bean Days.

Non-Agenda Items
Nothing to report.

Meeting adjourned 6:51 p.m.

_____ _____

President Paige Shockman Clerk Justin Germundson

* ... Over spent expenditure

Claim/ Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
862	83 Aqua Lawn	1,161.00								
	109019 09/18/26 winter; terra	273.00			4030		451200	494		101000
	113389 10/12/26 winter; meadowlark	888.00			4030		451200	494		101000
	Total for Vendor:	1,161.00								
858	118 Bank of North Dakota	7,842.17								
	587008101 10/02/26 24 BND loan; int	7,842.17			5040		490000	720		101000
	Total for Vendor:	7,842.17								
857	1 Cass County Electric	418.45								
	83279 10/06/26 freed	163.00			4030		451200	351		101000
	1085070 10/06/26 lions	30.00			4030		451200	351		101000
	1172715 10/06/26 meadowlark	195.25			4030		451200	351		101000
	1209063 10/06/26 independence	30.20			4030		451200	351		101000
	Total for Vendor:	418.45								
864	97 City of Horace	200.00								
	900 09/21/26 no parking signs	200.00			4030		451200	420		101000
	Total for Vendor:	200.00								
865	22 City of Horace	688.12								
	11096-00 09/30/26 service; freed	522.60			4030		451200	351		101000
	11052-00 09/30/26 service; freed	90.02			4030		451200	351		101000
	44227-00 09/30/26 service; meadowlark	75.50			4030		451200	351		101000
	Total for Vendor:	688.12								
861	144 Corporate Technologies	660.00								
	254195 10/09/26 transition	660.00			4030		451000	210		101000
	Total for Vendor:	660.00								
859	53 Jiffy Jon's	410.00								
	80268 09/30/26 lions, terra	410.00			4030		451200	494		101000
	Total for Vendor:	410.00								

* ... Over spent expenditure

Claim/ Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
860	131 Kyle Collignon	11.31								
	15 mileage; sep	11.31			4030		451400	500		101000
	Total for Vendor:	11.31								
863	145 Scott's Signs	174.00								
	21761 10/12/26 party in park	174.00			4030		451400	505		101000
	Total for Vendor:	174.00								
866	64 Xcel Energy	95.03								
	997596942 10/01/26 8873 lost river n; gas	46.35			4030		451200	351		101000
	997555571 10/01/26 8873 lost river s; gas	48.68			4030		451200	351		101000
	Total for Vendor:	95.03								

# of Claims 10 Total: 11,660.08 # of Vendors 10

Fund/Account	Amount
4030 GENERAL FUND	
101000 Cash Account	3,817.91
5040 FREED PARK DS	
101000 Cash Account	7,842.17
Total:	11,660.08

* ... Over spent expenditure

Claim/ Check / Invoice	Vendor #/Name/ Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
867	143 Roers Construction	294,216.00								
3	10/26/26 PID 23-2 Indep	294,216.00*			5051	451000		631		101000
	Total for Vendor:	294,216.00								

# of Claims 1 Total: 294,216.00 # of Vendors 1

Fund/Account	Amount
5051 INDEP PARK C	
101000 Cash Account	294,216.00
Total:	294,216.00

4030 GENERAL FUND

Account Object	Description	Current Year Current Month	Current Year Current YTD	Current Year Budget	Current Year Variance	Last Year Prior Year Month	Last Year Prior Year YTD
	Revenue						
310001	Property Taxes	1,867.67	249,625.24	308,851.00	-59,225.76	1,448.93	250,294.02
335600	State Aid	7,110.02	47,960.19	55,000.00	-7,039.81	6,073.55	42,838.19
340001	Recreation Programs	454.42	17,768.81	20,000.00	-2,231.19	2,324.64	23,439.27
340005	Field Fees	280.00	6,544.97	5,000.00	1,544.97		4,000.00
340010	Miscellaneous	1,170.37	2,260.43	1,000.00	1,260.43		1,813.57
	Total	10,882.48	324,159.64	389,851.00	-65,691.36	9,847.12	322,385.05
	Expenses						
451000	ADMINISTRATION						
109	Staff Wages	1,750.00	13,250.00	7,000.00	-6,250.00	1,500.00	6,000.00
111	Board Wages	2,346.00	7,346.00	10,000.00	2,654.00	2,500.00	7,500.00
112	Clerk Wages	1,145.34	11,898.82	14,000.00	2,101.18	1,338.31	11,970.87
210	Technology	1,882.33	11,378.94	13,000.00	1,621.06		9,107.47
220	Payroll Taxes	821.89	5,041.01	9,000.00	3,958.99	793.48	3,899.59
321	Insurance		10,171.09	12,000.00	1,828.91	1,256.00	9,431.45
369	Audit		19,688.64	15,000.00	-4,688.64	13,604.86	14,128.36
380	Miscellaneous		1,264.89	5,000.00	3,735.11	1,270.68	5,674.90
890	Transfer Out			20,000.00	20,000.00		
	Total Account	7,945.56	80,039.39	105,000.00	24,960.61	22,263.33	67,712.64
451200	PARK						
109	Staff Wages	5,916.25	32,040.63	50,000.00	17,959.37	5,294.00	20,593.75
351	Utilities	1,704.78	13,907.50	30,000.00	16,092.50	885.74	12,340.06
420	Operations	443.01	6,991.70	15,000.00	8,008.30	4,589.90	8,949.05
424	Gas / Oil	249.02	2,403.22	4,000.00	1,596.78	219.36	1,394.63
427	Repairs		4,844.42	8,000.00	3,155.58		5,192.36
494	Bldgs / Grounds	2,016.06	8,145.26	29,000.00	20,854.74	6,852.28	22,469.82
495	Herbicide	5,322.00	10,085.00	15,000.00	4,915.00		6,972.00
641	Equipment		22,817.60	25,000.00	2,182.40	15,000.00	23,360.00
	Total Account	15,651.12	101,235.33	176,000.00	74,764.67	32,841.28	101,271.67
451400	RECREATION						
109	Staff Wages	1,335.50	64,608.25	72,000.00	7,391.75	1,556.50	46,325.76
500	Supplies	207.41	8,088.70	18,000.00	9,911.30	748.85	11,985.47
505	Special Events	7,124.09	17,480.09	18,000.00	519.91	5,878.45	16,225.19
	Total Account	8,667.00	90,177.04	108,000.00	17,822.96	8,183.80	74,536.42
	Total	32,263.68	271,451.76	389,000.00	117,548.24	63,288.41	243,520.73
	Net Income from Operations	-21,381.20	52,707.88			-53,441.29	78,864.32

4050 SPECIAL ASSESSMENTS

Account Object	Description	Current Year Current Month	Current Year Current YTD	Current Year Budget	Current Year Variance	Last Year Prior Year Month	Last Year Prior Year YTD
Revenue							
310001	Property Taxes		237,637.00	237,637.00			97,373.61
	Total	0.00	237,637.00	237,637.00		0.00	97,373.61
Expenses							
470000	INTERGOVERNMENTAL						
630	Special Assessments		247,026.50	235,000.00	-12,026.50		134,129.54
	Total Account		247,026.50	235,000.00	-12,026.50		134,129.54
	Total	0.00	247,026.50	235,000.00	-12,026.50	0.00	134,129.54
	Net Income from Operations		-9,389.50				-36,755.93
	Net Income	0.00	-9,389.50			0.00	-36,755.93

4051 SPECIALS; REFI 26

Account Object	Description	Current Year Current Month	Current Year Current YTD	Current Year Budget	Current Year Variance	Last Year Prior Year Month	Last Year Prior Year YTD
Expenses							
451000	ADMINISTRATION						
631	Improvements		51,826.50		-51,826.50		
	Total Account		51,826.50		-51,826.50		
470000	INTERGOVERNMENTAL						
630	Special Assessments		3,962,063.67		-3,962,063.67		
	Total Account		3,962,063.67		-3,962,063.67		
490000	Debt Service						
710	Principal		100,000.00		-100,000.00		
720	Interest	77,675.00	107,672.51		-107,672.51		
	Total Account	77,675.00	207,672.51		-207,672.51		
	Total	77,675.00	4,221,562.68	0.00	-4,221,562.68	0.00	0.00
	Net Income from Operations	-77,675.00	-4,221,562.68				
Other Revenue							
391000	Bond Proceeds		3,881,030.69		3,881,030.69		
	Total Other	0.00	3,881,030.69	0.00	3,881,030.69	0.00	0.00
	Net Income	-77,675.00	-340,531.99			0.00	0.00

4060 RECREATION FUND

Account Object	Description	Current Year Current Month	Current Year Current YTD	Current Year Budget	Current Year Variance	Last Year Prior Year Month	Last Year Prior Year YTD
Revenue							
310001	Property Taxes	1,568.98	223,865.85	251,280.00	-27,414.15	1,074.04	191,667.24
	Total	1,568.98	223,865.85	251,280.00	-27,414.15	1,074.04	191,667.24
Expenses							
451000	ADMINISTRATION						
631	Improvements		90,496.61	251,000.00	160,503.39	37,848.56	125,727.50
Total Account			90,496.61	251,000.00	160,503.39	37,848.56	125,727.50
	Total	0.00	90,496.61	251,000.00	160,503.39	37,848.56	125,727.50
	Net Income from Operations	1,568.98	133,369.24			-36,774.52	65,939.74
	Net Income	1,568.98	133,369.24			-36,774.52	65,939.74

For the Accounting Period: 9/26

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
4030 GENERAL FUND						
101000 Cash Account	75,841.61	10,921.93	0.00	2,902.06	29,401.07	54,460.41
4050 SPECIAL ASSESSMENTS						
101000 Cash Account	-8,868.75	0.00	0.00	0.00	0.00	-8,868.75
4051 SPECIALS; REFI 26						
101000 Cash Account	-262,856.99	0.00	0.00	0.00	77,675.00	-340,531.99
4060 RECREATION FUND						
101000 Cash Account	140,636.46	1,568.98	0.00	0.00	0.00	142,205.44
5000 SOUTHDALE FARMS						
101000 Cash Account	-199,943.23	0.00	0.00	0.00	0.00	-199,943.23
5011 MEADOWLARK PARK DS						
101000 Cash Account	130,477.54	358.66	0.00	0.00	16,862.50	113,973.70
5021 TERRA GARDENS DS						
101000 Cash Account	114,742.16	217.36	0.00	0.00	7,061.25	107,898.27
5030 CUB CREEK PARK						
101000 Cash Account	65,450.00	0.00	0.00	0.00	0.00	65,450.00
5040 FREED PARK DS						
101000 Cash Account	161,912.70	0.00	0.00	0.00	46,925.00	114,987.70
5041 FREED PARK C						
101000 Cash Account	159,216.99	0.00	0.00	0.00	0.00	159,216.99
5050 INDEP PARK DS						
101000 Cash Account	84,635.91	3,245.35	0.00	0.00	26,014.18	61,867.08
5051 INDEP PARK C						
101000 Cash Account	1,416,458.22	0.00	0.00	0.00	430,103.29	986,354.93
7910 Payroll Clearing						
101000 Cash Account	879.15	0.00	11,564.98	11,441.91	0.00	1,002.22
7930 Claims Clearing						
101000 Cash Account	2,404.43	0.00	622,477.31	24,977.06	0.00	599,904.68
8000 CAPITAL IMPROVEMENTS						
101000 Cash Account	713,258.83	4,868.24	0.00	0.00	0.00	718,127.07
9000 GENERAL FUND RESERVES						
101000 Cash Account	200,000.00	0.00	0.00	0.00	0.00	200,000.00
Totals	2,794,245.03	21,180.52	634,042.29	39,321.03	634,042.29	2,776,104.52

*** Transfers In and Transfers Out columns should match, with the following exceptions:
1) Cancelled electronic checks increase the Transfers In column. Disbursed column will be overstated by the same amount and will not balance to the Redeemed Checks List.
2) Payroll Journal Vouchers including local deductions with receipt accounting will reduce the Transfers Out column by the total amount of these checks.

Claim Checks

Check #	Type	Vendor #	Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
2820	S	1	Cass County Electric	343.61	09/18/26	9/26		
							CL 844	343.61
2821	S	22	City of Horace	1268.84	09/18/26	9/26		
							CL 841	1268.84
2822	S	144	Corporate Technologies	882.33	09/18/26	9/26		
							CL 839	882.33
2823	S	140	Dakota Carriage Company	1200.00	09/18/26	9/26		
							CL 846	1200.00
2824	S	66	Dakota Playground	189337.50	09/18/26			
							CL 854	189337.50
2825	S	146	Dylan Klancher	150.00	09/18/26	9/26		
							CL 851	150.00
2826	S	90	Games To Go	4159.35	09/18/26	9/26		
							CL 848	4159.35
2827	S	53	Jiffy Jon's	344.00	09/18/26			
							CL 842	344.00
2828	S	132	Logan Kritzeck	150.00	09/18/26	9/26		
							CL 850	150.00
2829	S	24	Ohnstad Twichell, PC	8500.00	09/18/26	9/26		
							CL 852	8500.00
2830	S	117	Platinum Plus DJ	640.00	09/18/26	9/26		
							CL 847	640.00
2831	S	143	Roers Construction	232265.79	09/18/26			
							CL 853	232265.79
2832	S	145	Scott's Signs	335.00	09/18/26			
							CL 849	335.00
2833	S	45	UMB Bank c/o Trust Dept	174537.93	09/18/26			
							CL 855	174537.93
2834	S	96	Valley Landscaping	5322.00	09/18/26	9/26		
							CL 845	5322.00
2835	S	17	Wade Frank	198.63	09/18/26			
							CL 843	198.63
2836	S	9	West Fargo Park District	1000.00	09/18/26			
							CL 838	1000.00
2837	S	64	Xcel Energy	92.33	09/18/26			
							CL 840	92.33
2838	S	120	Paul Hankel	1750.00	09/28/26			
							CL 856	1750.00

Total for Claim Checks 622,477.31
Count for Claim Checks 19

* denotes missing check number(s)

# of Checks: 19 Total: 622,477.31

Fund/Account	Amount
4030 GENERAL FUND	
101000 Cash Account	17,836.09
4051 SPECIALS; REFI 26	
101000 Cash Account	77,675.00
5011 MEADOWLARK PARK DS	
101000 Cash Account	16,862.50
5021 TERRA GARDENS DS	
101000 Cash Account	7,061.25
5040 FREED PARK DS	
101000 Cash Account	46,925.00
5050 INDEP PARK DS	
101000 Cash Account	26,014.18
5051 INDEP PARK C	
101000 Cash Account	430,103.29
Total:	622,477.31

Outlook

October Park Board meeting

From Derek <horacebaseball@gmail.com>
Date Wed 10/7/2026 3:00 PM
To Justin Germundson <justin@horaceparks.org>

Justin,
Could you please put Horace Baseball on the agenda for October please.

Outlook

Parks things

From Paul Hankel <paul@HORACEPARKS.ORG>
Date Mon 10/19/2026 10:26 AM
To Justin Germundson <justin@horaceparks.org>

Justin
Good morning.
I spoke with Paige and she asked me to email you about the following:

Could you add me to the agenda for the October 26th meeting:
-winter contract
-Summer 2026 report
-post-summer programming poll
-website ADA/ plan for winter

Todd Pillen retired last week. The City of Horace is wondering if I could be issued keys to the Horace Parks buildings (Meadowlark). For use: emergencies, mail drop off, etc.

MEMO

To: Horace Park District
(Via email: justin@horaceparks.org)

From: Haley Lind, ASLA

Date: October 21st, 2026

Re: Park Identity and Signage System & Park Finder Application
Horace, North Dakota
NDE2600133 & NDE2604214

Park Identity and Signage System (NDE2600133)

- Amenities list finalized 10/16/26.
- Park site visits completed 10/19/26. Follow up questions sent to Paige on 10/20/26.
- Park EMS addressing currently underway. Coordination initiated on 10/19/26.
- Signage concepts have started. Next step will be setting up a review meeting with the park board to discuss. Potentially the week of November 9-13.

Park Finder Application (NDE2604214)

- Awaiting official names and EMS addresses.
- Awaiting responses to follow up questions from 10/20/26.

If you have any questions, please feel free to reach me at (701) 532-0438.