



**Horace Park Board Meeting
Monday, October 27, 2025 – 5:30 P.M.
Horace Meeting House – 7951 Jack's Way #116**

Meeting Items

1. **Call to Order**
2. **Approve Order of Agenda**
3. **Approve Minutes** – September 22, 2025 and October 7, 2025 (2 – 5)

Consent Agenda

1. **Bills** – \$56,695.80 (6 – 8)
2. **Financial Report** (9 – 15)

Regular Agenda

1. **Recognition of Audience / Public Comment**
2. **Freed Park Sponsorship Funds Update** – Germundson (16)
3. **Outdoor Heritage Fund (Independence Park)** – Dahlman
4. **Mower Request** – Micah Fraase (17)
5. **Engineering Report** – Dahlman
6. **Board Member Reports**
7. **Non-Agenda**
 - a. Additional business or items for discussion not included on the agenda.
8. **Adjourn**



The Horace Park Board met at 5:30 p.m. on Monday, September 22, 2025 at the Horace Meeting House. President Frank called the meeting to order. Present were Jason Olsen, Shannon Kist, Paige Shockman, Alex Kjelland, and Wade Frank.

Meeting Items

Motion: Approve the Order of the Agenda.

1st Motion: Commissioner Olsen

2nd Motion: Commissioner Kist

Action Taken: Motion carried. No opposition.

Motion: Approve August 25, 2025 Minutes.

1st Motion: Commissioner Shockman

2nd Motion: Commissioner Kist

Action Taken: Motion carried. No opposition.

Consent Agenda

Motion: Approve Bills (\$111,615.61) and Financial Report.

1st Motion: Commissioner Kist

2nd Motion: Commissioner Olsen

Action Taken: Motion carried. No opposition.

Recognition of Audience / Public Comment

No public comment.

Oak Valley 2nd Addition Update

Jon Youness presented the plat for 6.21 acres and 0 acres of park dedication.

Motion: Approve Oak Valley 2nd Addition as presented.

1st Motion: Commissioner Shockman

2nd Motion: Commissioner Kist

Action Taken: Motion carried. No opposition.

Financial Audits Review

Jonathan Worrall (Widmer Roel) reviewed the financial audits from 2020 – 2024.

Motion: File the 2020 – 2024 financial audits.

1st Motion: Commissioner Shockman

2nd Motion: Commissioner Olsen

Action Taken: Motion carried. No opposition.



Public Hearing for 2026 Annual Budget

The public hearing was at 6:00 pm. Clerk Germundson presented the 2026 annual budget. No public comment.

Motion: Approve the 2026 Annual Budget with total expenditures of \$1,155,000 and total levy of \$1,077,768.

1st Motion: Commissioner Olsen

2nd Motion: Commissioner Shockman

Action Taken: Motion carried. No opposition.

Refunding Improvement Bonds Series 2025 (Freed Park)

Clerk Germundson discussed the refinancing of bonds from April 2024 for Freed Park.

Motion: Authorize the issuance of improvement warrants and exchanging them for \$2,325,000 Refunding Improvement Bonds, Series 2025 and accept the lowest bid when the bond sale occurs in the next 10 days.

1st Motion: Commissioner Shockman

2nd Motion: Commissioner Olsen

Action Taken: Motion carried. No opposition.

Southdale Farms Project Update

The bid opening is Thursday, September 25. There may be a special meeting to review the bids.

Independence Park Update

Eric Larson (Interstate Engineering) discussed the preliminary engineer's report.

Motion: Create the Improvement District, Direct the Engineer to Prepare the Engineer's Report, Approve the Engineer's Report, and Direct the Engineer to Prepare Plans and Specifications.

1st Motion: Commissioner Shockman

2nd Motion: Commissioner Kist

Action Taken: Motion carried. No opposition.

Capital Improvement Plan Update

Dave Wiosna (Interstate Engineering) reviewed the plan with recommendations. Adoption of the plan is next month.

Engineering Report

Nothing to report.

Board Member Reports

Commissioner Shockman discussed Bean Days (40lbs of candy was used).

Non-Agenda Items

Nothing to report.



Meeting adjourned 6:14 p.m.

President Wade Frank

Clerk Justin Germundson



The Horace Park Board met at 5:30 p.m. on Tuesday, October 7, 2025 at the Meadowlark Park Activity Center for a Special Meeting. President Frank called the meeting to order. Present were Paige Shockman (by phone), Alex Kjelland, and Wade Frank. Not present were Shannon Kist and Jason Olsen.

Southdale Farms Grading Project Bid Review

Loren Bothun (Interstate Engineering) presented the grading bid results for Southdale Farms Second Addition Lot 2 Blk 1.

Motion: Approve low bid from Dirt Dynamics in the amount of \$198,798.20.

1st Motion: Commissioner Shockman

2nd Motion: Commissioner Kjelland

Action Taken: Motion carried. No opposition.

Meeting adjourned 5:32 p.m.

President Wade Frank

Clerk Justin Germundson

10/21/25
09:55:55

HORACE PARKS
Claim Approval List
For the Accounting Period: 10/25

Page: 1 of 3
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
710		83 Aqua Lawn	1,100.00						
	91782	09/11/25 winter; terra gardens	250.00			4030 451200	494		101000
	92961	09/21/25 winter; meadowlark	850.00			4030 451200	494		101000
		Total for Vendor:	1,100.00						
718		118 Bank of North Dakota	8,329.92						
	5870081000	10/02/25 BND loan; int	8,329.92*			5040 490000	720		101000
		Total for Vendor:	8,329.92						
714		1 Cass County Electric	393.46						
	83279	10/06/25 freed	198.00			4030 451200	351		101000
	160739	10/06/25 independence	23.15			4030 451200	351		101000
	1085070	10/06/25 lions	30.00			4030 451200	351		101000
	1172715	10/06/25 meadowlark	142.31			4030 451200	351		101000
		Total for Vendor:	393.46						
715		22 City of Horace	1,022.49						
	11096-00	09/30/25 service; freed	878.66			4030 451200	351		101000
	11052-00	09/30/25 service; freed	90.74			4030 451200	351		101000
	44227-00	09/30/25 service; meadowlark	53.09			4030 451200	351		101000
		Total for Vendor:	1,022.49						
709		133 Fargo Moorhead Community Theater	585.00						
	08292025	09/18/25 harry potter	585.00			4030 451400	500		101000
		Total for Vendor:	585.00						
711		36 Interstate Engineering	19,154.50						
	59465	09/25/25 facility plan	19,154.50			4060 451000	631		101000
		Total for Vendor:	19,154.50						
713		68 JDP Electric	3,500.00						
	S39033	06/26/25 4 circuits inflatables	3,500.00			4030 451200	420		101000
		Total for Vendor:	3,500.00						

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HORACE PARKS
Claim Approval List
For the Accounting Period: 10/25

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* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
716		53 Jiffy Jon's	615.00						
	78298	09/30/25 ind, lions, terra	615.00			4030 451200	494		101000
		Total for Vendor:	615.00						
719		134 S&P Global Ratings	15,250.00						
	11505580	09/19/25 credit assessment; freed	3,812.50*			5040 490000	380		101000
	11505597	09/19/25 bond rating; freed	11,437.50*			5040 490000	380		101000
		Total for Vendor:	15,250.00						
712		96 Valley Landscaping	6,672.00						
	25-3324	09/30/25 weed ctrl, fertilizer	6,672.00			4030 451200	495		101000
		Total for Vendor:	6,672.00						
717		64 Xcel Energy	73.43						
	946876771	10/01/25 8873 lost river n; gas	35.00			4030 451200	351		101000
	946871102	10/01/25 8873 lost river s; gas	38.43			4030 451200	351		101000
		Total for Vendor:	73.43						
		# of Claims	11	Total:	56,695.80	# of Vendors	11		

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HORACE PARKS
Fund Summary for Claims
For the Accounting Period: 10/25

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Fund/Account	Amount
4030 GENERAL FUND	
101000 Cash Account	13,961.38
4060 RECREATION FUND	
101000 Cash Account	19,154.50
5040 FREED PARK DS	
101000 Cash Account	23,579.92
Total:	56,695.80

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HORACE PARKS
Income Statement - Comparison to Prior Year
For the Accounting Period: 9 / 25

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4030 GENERAL FUND

Account Object	Description	----- Current Year -----				----- Last Year -----	
		Current Month	Current YTD	Budget	Variance	Prior Year Month	Prior Year YTD
Revenue							
310001	Property Taxes	1,448.93	250,294.02	271,326.00	-21,031.98	674.80	225,354.66
335600	State Aid	6,073.55	42,838.19	44,000.00	-1,161.81	5,988.46	33,039.19
340001	Recreation Programs	2,324.64	23,439.27	16,000.00	7,439.27	1,092.31	19,079.02
340005	Field Fees		4,000.00	3,000.00	1,000.00		2,460.00
340010	Miscellaneous		1,813.57	1,000.00	813.57	1.00	1,144.78

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HORACE PARKS
Income Statement - Comparison to Prior Year
For the Accounting Period: 9 / 25

4030 GENERAL FUND

Account Object	Description	----- Current Year -----				----- Last Year -----	
		Current Month	Current YTD	Budget	Variance	Prior Year Month	Prior Year YTD
	Net Income	-53,441.29	78,864.32			-9,664.02	141,624.83

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HORACE PARKS
Income Statement - Comparison to Prior Year
For the Accounting Period: 9 / 25

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4050 SPECIAL ASSESSMENTS

Account Object	Description	----- Current Year -----				----- Last Year -----	
		Current Month	Current YTD	Budget	Variance	Prior Year Month	Prior Year YTD
Revenue							
310001	Property Taxes		97,373.61	106,941.00	-9,567.39		81,290.05
335202	Repayment						4,447.95

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HORACE PARKS
Income Statement - Comparison to Prior Year
For the Accounting Period: 9 / 25

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4060 RECREATION FUND

Account Object	Description	----- Current Year -----				----- Last Year -----	
		Current Month	Current YTD	Budget	Variance	Prior Year Month	Prior Year YTD
Revenue							
310001	Property Taxes	1,074.04	191,667.24	209,680.00	-18,012.76	449.49	161,092.41
	Total	1,074.04	191,667.24	209,680.00	-18,012.76	449.49	161,092.41
Expenses							
451000	ADMINISTRATION						
631	Improvements	37,848.56	125,727.50	209,000.00	83,272.50		15,800.00
	Total Account	37,848.56	125,727.50	209,000.00	83,272.50		15,800.00
	Total	37,848.56	125,727.50	209,000.00	83,272.50	0.00	15,800.00
	Net Income from Operations	-36,774.52	65,939.74			449.49	145,292.41
	Net Income	-36,774.52	65,939.74			449.49	145,292.41

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HORACE PARKS
Cash Report
For the Accounting Period: 9/25

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Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
4030 GENERAL FUND						
101000 Cash Account	134,058.14	9,984.98	0.00	3,176.43	60,249.84	80,616.85
4050 SPECIAL ASSESSMENTS						
101000 Cash Account	-24,687.52	0.00	0.00	0.00	0.00	-24,687.52
4060 RECREATION FUND						
101000 Cash Account	111,550.46	1,074.04	0.00	0.00	37,848.56	74,775.94
5000 SOUTHDALE FARMS						
101000 Cash Account	12,555.67	0.00	0.00	0.00	0.00	12,555.67
5011 MEADOWLARK PARK DS						
101000 Cash Account	118,065.75	0.00	0.00	0.00	17,331.25	100,734.50
5021 TERRA GARDENS DS						
101000 Cash Account	119,431.79	2,425.09	0.00	0.00	7,351.25	114,505.63
5030 CUB CREEK PARK						
101000 Cash Account	65,450.00	0.00	0.00	0.00	0.00	65,450.00
5040 FREED PARK DS						
101000 Cash Account	488,308.35	27,209.86	0.00	0.00	0.00	515,518.21
5041 FREED PARK C						
101000 Cash Account	159,216.99	0.00	0.00	0.00	0.00	159,216.99
5050 INDEP PARK DS						
101000 Cash Account	50,133.41	0.00	0.00	0.00	0.00	50,133.41
7910 Payroll Clearing						
101000 Cash Account	563.42	0.00	11,165.29	11,074.41	0.00	654.30
7930 Claims Clearing						
101000 Cash Account	2,298.50	0.00	111,615.61	82,395.31	0.00	31,518.80
8000 CAPITAL IMPROVEMENTS						
101000 Cash Account	559,564.51	5,956.36	0.00	0.00	0.00	565,520.87
9000 GENERAL FUND RESERVES						
101000 Cash Account	200,000.00	0.00	0.00	0.00	0.00	200,000.00
Totals	1,996,509.47	46,650.33	122,780.90	96,646.15	122,780.90	1,946,513.65

*** Transfers In and Transfers Out columns should match, with the following exceptions:

1) Cancelled electronic checks increase the Transfers In column. Disbursed column will be overstated by the same amount and will not balance to the Redeemed Checks List.

2) Payroll Journal Vouchers including local deductions with receipt accounting will reduce the Transfers Out column by the total amount of these checks.

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13:59:44

HORACE PARKS
Check Register
For the Accounting Period: 9/25

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Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
2673	S	1 Cass County Electric	294.54	09/18/25	9/25		
2674	S	6 Cass County Finance	553.94	09/18/25	9/25	CL 704	294.54
2675	S	22 City of Horace	521.20	09/18/25	9/25	CL 706	553.94
2676	S	90 Games To Go	4329.10	09/18/25	10/25	CL 698	521.20
2677	S	16 Insure Forward	1256.00	09/18/25	9/25	CL 697	4329.10
2678	S	36 Interstate Engineering	15689.76	09/18/25	9/25	CL 702	1256.00
2679	S	53 Jiffy Jon's	516.00	09/18/25	10/25	CL 689	15689.76
2680	S	106 Kailen Mattern	35.70	09/18/25	10/25	CL 699	516.00
2681	S	130 Kenadi Scheidecker	10.08	09/18/25	9/25	CL 695	35.70
2682	S	131 Kyle Collignon	117.00	09/18/25		CL 694	10.08
2683	S	132 Logan Kritzack	200.00	09/18/25	9/25	CL 692	117.00
2684	S	48 MTI Distributing Inc.	37158.80	09/18/25	9/25	CL 693	200.00
2685	S	82 My Turn Playsystems	5760.00	09/18/25	9/25	CL 705	37158.80
2686	S	24 Ohnstad Twichell, PC	341.50	09/18/25	9/25	CL 707	5760.00
2687	S	77 Paige Shockman	179.63	09/18/25	9/25	CL 691	341.50
2688	S	120 Paul Hankel	1500.00	09/18/25		CL 708	179.63
2689	S	117 Platinum Plus DJ	275.00	09/18/25	10/25	CL 703	1500.00
2690	S	14 S&S Landscaping	4520.00	09/18/25	9/25	CL 696	275.00
2691	S	45 UMB Bank c/o Trust Dept	24682.50	09/18/25		CL 690	4520.00
2692	S	113 Widmer Roel	13604.86	09/18/25	9/25	CL 701	24682.50
2693	S	64 Xcel Energy	70.00	09/18/25	9/25	CL 688	13604.86
						CL 700	70.00
Total for Claim Checks			111615.61				
Count for Claim Checks			21				

* denotes missing check number(s)

of Checks: 21 Total: 111615.61

Fund/Account	Amount
4030 GENERAL FUND	
101000 Cash Account	49,084.55
4060 RECREATION FUND	
101000 Cash Account	37,848.56
5011 MEADOWLARK PARK DS	
101000 Cash Account	17,331.25
5021 TERRA GARDENS DS	
101000 Cash Account	7,351.25
Total:	111,615.61

Justin Germundson

From: Tim Gauer <tgauer@Bell.Bank>
Sent: Tuesday, September 30, 2025 12:12 PM
To: Justin Germundson; Jeremy Peschel
Subject: Freed Sponsorship Funds

Hey Justin,

We're starting to put together our material to get some businesses interested at Freed. I wanted to make sure Horace Parks and WFS were on the same page as far as the funds we receive.

1. Do we need to have a separate account for these funds for proof to the Horace Park Board?
2. What all do you want us to report not report as we get funds?
3. Do the funds have to be used for field upgrades/improvements/new facilities?
 - If they do what happens in 5 years and we're sitting on \$50,000 that has no place to be spent...is it just stuck there?
4. Do we need approval to spend the funds on say field equipment or just do it???

I don't think were fully set one way or another, but just want to make sure we're doing what is intended and not missing something.

Tim Gauer
Vice President | Commercial Banker



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MTI Distributing
Equipment Quote
9/22/2025



Quote Expiration Date: 10/22/2025

Horace Park District
Todd Pillen
701-212-2617

Qty	Model Number	Description	Quote Price Each	Quote Price Extended
1	30609	Groundsmaster 4000-D (T4)	\$89,014.38	\$89,014.38
1	30422	Leaf Mulching Kit	\$1,668.42	\$1,668.42
1	30669	Universal Sunshade, White	\$762.06	\$762.06
1	31522	4WD Flow Divider Kit	\$529.62	\$529.62
1	31693	North American Road Light Kit (MY21 & Newer)	\$2,100.54	\$2,100.54
1	44967	MVP Kit 1000 Hour (PX Hydraulic Fluid)	\$0.00	\$0.00
TOTAL:				\$94,075.02

* Applicable sales tax is NOT included in pricing totals *

Pricing provided in this quote is based on current manufacturer costs and market conditions. While we strive to maintain quoted pricing, this proposal is subject to change due to material or tariff-related cost increases. However, any price adjustment will not exceed 5% of the total quoted price. Final pricing will be confirmed at the time of order delivery.

Net 30 Terms with qualified credit
New Toro commercial equipment comes with a two-year manufacturer warranty
Equipment delivery and set-up at no additional charge
All commercial products purchased by a credit card will be subject to a 2.5% service fee.

Thank you for the opportunity to submit this quote. If you have any questions, please do not hesitate in contacting us.

Lucas Palczewski
Commercial Sales Rep
(612) 877-0863

Andrew Warcken
Inside Sales Rep
(763) 614-8100

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