



**Horace Park Board Meeting
Monday, March 23, 2026 – 5:30 P.M.
Horace Meeting House – 7951 Jack’s Way #116**

Meeting Items

1. **Call to Order**
2. **Approve Order of Agenda**
3. **Approve Minutes – February 23, 2026** (2 – 4)

Consent Agenda

1. **Bills – \$558,492.33** (5 – 9)
2. **Financial Report** (10 – 16)

Regular Agenda

1. **Recognition of Audience / Public Comment**
2. **Recreational Programming Services Agreement – Lance Belisle** (17 - 30)
3. **Ballfield Rental Rates – Justin Germundson** (31 – 33)
4. **Independence Park Bid Review – Eric Larson** (34 – 37)
5. **Engineering Report – Jim Dahlman**
6. **Board Member Reports**
7. **Non-Agenda**
8. **Adjourn**



The Horace Park Board met at 5:30 p.m. on Monday, February 23, 2026 at Horace Meeting House. President Frank called the meeting to order. Present were Jason Olsen, Shannon Kist, Paige Shockman, Alex Kjelland, and Wade Frank.

Meeting Items

Motion: Approve the Order of the Agenda with the deletion of Recreational Programming Services Agreement.

1st Motion: Commissioner Kist

2nd Motion: Commissioner Olsen

Action Taken: Motion carried. No opposition.

Motion: Approve January 26, 2026 Minutes.

1st Motion: Commissioner Olsen

2nd Motion: Commissioner Kjelland

Action Taken: Motion carried. No opposition.

Consent Agenda

Motion: Approve Bills (\$251,852.44) and Financial Report.

1st Motion: Commissioner Kist

2nd Motion: Commissioner Shockman

Action Taken: Motion carried. No opposition.

Recognition of Audience / Public Comment

No public comment.

River's Edge Permanent Sanitary Sewer Easement

The easement is in the SE corner in River's Edge 2nd Addition and connects the sewer line to the lift station.

Motion: Approve River's Edge Permanent Sanitary Sewer Easement.

1st Motion: Commissioner Shockman

2nd Motion: Commissioner Olsen

Action Taken: Motion carried. No opposition.

Ballfield Rental Rates

Item tabled until next month due to lack of maintenance input.



Horace High School Field Requests

Aaron La Deaux requested Freed Park and Meadowlark Park for 2026 (April – May).

Motion: Approve Horace High School field request for use of Freed Park and Meadowlark Park in 2026.

1st Motion: Commissioner Olsen

2nd Motion: Commissioner Kist

Action Taken: Motion carried. No opposition.

Social Media Management Proposal

Paul Hankel presented an updated social media management proposal for March – September at \$1,750 per month.

Motion: Approve Social Media Management Proposal.

1st Motion: Commissioner Olsen

2nd Motion: Commissioner Shockman

Action Taken: Motion carried. No opposition.

Activities Survey

Paul Hankel summarized the results of the survey.

Independence Park Update

Eric Larson (Interstate Engineering) reviewed the bids. The low bidder was Roers Construction at \$1,298,715. This did not include design fees or a playground allowance. Clerk Germundson said the current internal budget is \$1,000,000. Commissioner Shockman raised concerns with the cost.

Motion: Contact the lowest bidder to gather value engineering suggestions.

1st Motion: Commissioner Shockman

2nd Motion: Commissioner Olsen

Action Taken: Motion carried. No opposition.

Engineering Report

Park Engineer Dahlman discussed warming house HVAC issues and presented ballfield options with estimates for Southdale Farms. Next month will feature a basic field complex with an estimated budget of around \$250,000.

Board Member Reports

President Frank discussed excess FM Diversion land available for sale and summarized a meeting with WF Schools and WF Parks.

Non-Agenda Items

Nothing to report.



Meeting adjourned 7:03 p.m.

President Wade Frank

Clerk Justin Germundson

03/18/26
10:46:41

HORACE PARKS
Claim Approval List
For the Accounting Period: 3/26

Page: 1 of 3
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
757		1 Cass County Electric	1,076.64						
	83279	03/05/26 freed	617.00			4030 451200	351		101000
	160739	03/05/26 independence	23.15			4030 451200	351		101000
	1085070	03/05/26 lions	30.00			4030 451200	351		101000
	1172715	03/05/26 meadowlark	406.49			4030 451200	351		101000
		Total for Vendor:	1,076.64						
759		22 City of Horace	267.20						
	11096-00	03/01/26 service; freed	111.60			4030 451200	351		101000
	11052-00	02/27/26 service; freed	80.10			4030 451200	351		101000
	44227-00	02/27/26 service; meadowlark	75.50			4030 451200	351		101000
		Total for Vendor:	267.20						
761		48 MTI Distributing Inc.	92,406.60						
	149977900	02/27/26 mower 4000-D	80,000.00			4060 451000	631		101000
	149977900	02/27/26 mower 4000-D	12,406.60			4030 451200	641		101000
		Total for Vendor:	92,406.60						
763		24 Ohnstad Twichell, PC	8,000.00						
	214052	03/06/26 26 refi bonds; fees	8,000.00*			4051 451000	631		101000
		Total for Vendor:	8,000.00						
760		120 Paul Hankel	1,750.00						
	8	02/20/26 social media management	1,750.00			4030 451000	109		101000
		Total for Vendor:	1,750.00						
756		3 Rocky Mountain Print Solutions	120.00						
	2602260077	03/03/26 AP checks	120.00			4030 451000	380		101000
		Total for Vendor:	120.00						
762		45 UMB Bank c/o Trust Dept	440,159.72						
	HPD20	03/03/26 20 ml bonds; int	17,331.25			5011 490000	720		101000
	HPD20	03/03/26 20 ml bonds; prn	75,000.00			5011 490000	710		101000
	HPD21	03/03/26 21 tg bonds; int	7,351.25			5021 490000	720		101000
	HPD21	03/03/26 21 tg bonds; prn	40,000.00			5021 490000	710		101000
	HPD25	03/03/26 25 f bonds; int	50,479.71			5040 490000	720		101000

03/18/26
10:46:41

HORACE PARKS
Claim Approval List
For the Accounting Period: 3/26

Page: 2 of 3
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
	HPD25	03/03/26 25 f bonds; prn	120,000.00			5040 490000	710		101000
	HPD26	03/03/26 26 refi bonds; int	29,397.51*			4051 490000	720		101000
	HPD26	03/03/26 26 refi bonds; prn	100,000.00*			4051 490000	710		101000
	1040542	02/27/26 26 refi bonds; fees	600.00*			4051 490000	720		101000
		Total for Vendor:	440,159.72						
764		9 West Fargo Park District	500.00						
		office/supplies; 1st qtr	500.00			4030 451000	210		101000
		Total for Vendor:	500.00						
758		64 Xcel Energy	399.17						
	967931357	03/05/26 8873 lost river n; gas	173.39			4030 451200	351		101000
	967928275	03/05/26 8873 lost river s; gas	225.78			4030 451200	351		101000
		Total for Vendor:	399.17						
		# of Claims	9	Total:	544,679.33	# of Vendors	9		

03/19/26
08:22:08

HORACE PARKS
Claim Approval List
For the Accounting Period: 3/26

Page: 1 of 2
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
765		134 S&P Global Ratings	13,813.00						
	11513226	01/22/26 26 refi bonds; fees	13,813.00*			4051 451000	631		101000
		Total for Vendor:	13,813.00						
		# of Claims	1	Total:	13,813.00	# of Vendors	1		

HORACE PARKS
Fund Summary for Claims
For the Accounting Period: 3/26

Fund/Account	Amount
4051 SPECIALS; REFI 26	
101000 Cash Account	13,813.00
Total:	13,813.00

Income Statement - Comparison to Prior Year
For the Accounting Period: 2 / 26

4030 GENERAL FUND

Account Object	Description	Current Year				Last Year	
		Current Month	Current YTD	Budget	Variance	Prior Year Month	Prior Year YTD
Revenue							
310001	Property Taxes	79,651.37	99,330.09	308,851.00	-209,520.91	54,180.57	115,503.65
335600	State Aid	5,998.21	10,349.41	55,000.00	-44,650.59	5,278.22	9,612.50
340001	Recreation Programs	100.00	100.00	20,000.00	-19,900.00	164.25	256.72
340005	Field Fees			5,000.00	-5,000.00		
340010	Miscellaneous		1,088.37	1,000.00	88.37		1,088.00
	Total	85,749.58	110,867.87	389,851.00	-278,983.13	59,623.04	126,460.87
Expenses							
451000	ADMINISTRATION						
109	Staff Wages		1,000.00	7,000.00	6,000.00		
111	Board Wages			10,000.00	10,000.00		
112	Clerk Wages	1,670.38	2,425.07	14,000.00	11,574.93	1,781.06	2,743.56
210	Technology	1,858.44	8,582.85	13,000.00	4,417.15	7,585.80	7,585.80
220	Payroll Taxes	247.50	490.05	9,000.00	8,509.95	211.81	404.99
321	Insurance	272.09	272.09	12,000.00	11,727.91		232.45
369	Audit			15,000.00	15,000.00		
380	Miscellaneous	40.00	176.15	5,000.00	4,823.85		1,418.00
890	Transfer Out			20,000.00	20,000.00		
	Total Account	4,088.41	12,946.21	105,000.00	92,053.79	9,578.67	12,384.80
451200	PARK						
109	Staff Wages	1,565.00	3,981.00	50,000.00	46,019.00	987.50	2,350.00
351	Utilities	2,169.55	3,991.01	30,000.00	26,008.99	1,992.74	3,479.31
420	Operations		173.86	15,000.00	14,826.14	58.68	104.09
424	Gas / Oil	55.35	139.55	4,000.00	3,860.45	66.03	66.03
427	Repairs	2,288.42	3,594.42	8,000.00	4,405.58		
494	Bldgs / Grounds	316.45	436.17	29,000.00	28,563.83	349.87	1,439.94
495	Herbicide			15,000.00	15,000.00		
641	Equipment		10,411.00	25,000.00	14,589.00		
	Total Account	6,394.77	22,727.01	176,000.00	153,272.99	3,454.82	7,439.37
451400	RECREATION						
109	Staff Wages			72,000.00	72,000.00		
500	Supplies	39.40	3,333.83	18,000.00	14,666.17	103.97	3,249.38
505	Special Events	412.00	412.00	18,000.00	17,588.00	1,254.85	1,254.85
	Total Account	451.40	3,745.83	108,000.00	104,254.17	1,358.82	4,504.23
	Total	10,934.58	39,419.05	389,000.00	349,580.95	14,392.31	24,328.40
	Net Income from Operations	74,815.00	71,448.82			45,230.73	102,132.47

Income Statement - Comparison to Prior Year
For the Accounting Period: 2 / 26

4050 SPECIAL ASSESSMENTS

Account Object	Description	----- Current Year -----				----- Last Year -----	
		Current Month	Current YTD	Budget	Variance	Pri or Year Month	Pri or Year YTD
Revenue							
310001	Property Taxes	147,283.45	183,599.50	237,637.00	-54,037.50		97,373.61
	Total	147,283.45	183,599.50	237,637.00	-54,037.50	0.00	97,373.61
Expenses							
470000	INTERGOVERNMENTAL						
630	Special Assessments	247,026.50	247,026.50	235,000.00	-12,026.50		78,278.48
	Total Account	247,026.50	247,026.50	235,000.00	-12,026.50		78,278.48
	Total	247,026.50	247,026.50	235,000.00	-12,026.50	0.00	78,278.48
	Net Income from Operations	-99,743.05	-63,427.00				19,095.13
	Net Income	-99,743.05	-63,427.00			0.00	19,095.13

Income Statement - Comparison to Prior Year
For the Accounting Period: 2 / 26

4051 SPECIALS; REFI 26

Account Object	Description	----- Current Year -----				----- Last Year -----	
		Current Month	Current YTD	Budget	Variance	Pri or Year Month	Pri or Year YTD
Expenses							
470000	INTERGOVERNMENTAL						
630	Special Assessments	3,962,063.67	3,962,063.67		-3,962,063.67		
	Total Account	3,962,063.67	3,962,063.67		-3,962,063.67		
	Total	3,962,063.67	3,962,063.67	0.00	-3,962,063.67	0.00	0.00
	Net Income from Operations	-3,962,063.67	-3,962,063.67				
Other Revenue							
391000	Bond Proceeds	3,843,030.69	3,881,030.69		3,881,030.69		
	Total Other	3,843,030.69	3,881,030.69	0.00	3,881,030.69	0.00	0.00
	Net Income	-119,032.98	-81,032.98			0.00	0.00

Income Statement - Comparison to Prior Year
For the Accounting Period: 2 / 26

4060 RECREATION FUND

Account Object	Description	----- Current Year -----				----- Last Year -----	
		Current Month	Current YTD	Budget	Variance	Pri or Year Month	Pri or Year YTD
Revenue							
310001	Property Taxes	71,074.75	88,600.33	251,280.00	-162,679.67	41,569.04	88,811.81
	Total	71,074.75	88,600.33	251,280.00	-162,679.67	41,569.04	88,811.81
Expenses							
451000	ADMINISTRATION			251,000.00	251,000.00	13,565.96	13,565.96
631	Improvements			251,000.00	251,000.00	13,565.96	13,565.96
	Total Account			251,000.00	251,000.00	13,565.96	13,565.96
	Total	0.00	0.00	251,000.00	251,000.00	13,565.96	13,565.96
	Net Income from Operations	71,074.75	88,600.33			28,003.08	75,245.85
	Net Income	71,074.75	88,600.33			28,003.08	75,245.85

HORACE PARKS
Cash Report
For the Accounting Period: 2/26

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
4030 GENERAL FUND						
101000 Cash Account	-1,613.65	85,749.58	0.00	2,625.76	8,308.82	73,201.35
4050 SPECIAL ASSESSMENTS						
101000 Cash Account	36,836.80	147,283.45	0.00	0.00	247,026.50	-62,906.25
4051 SPECIALS; REFI 26						
101000 Cash Account	38,000.00	3,843,030.69	0.00	3,962,063.67	0.00	-81,032.98
4060 RECREATION FUND						
101000 Cash Account	26,361.78	71,074.75	0.00	0.00	0.00	97,436.53
5000 SOUTHDALE FARMS						
101000 Cash Account	-62,943.06	0.00	0.00	0.00	0.00	-62,943.06
5011 MEADOWLARK PARK DS						
101000 Cash Account	103,008.00	73,044.54	0.00	0.00	0.00	176,052.54
5021 TERRA GARDENS DS						
101000 Cash Account	116,328.44	28,400.85	0.00	0.00	0.00	144,729.29
5030 CUB CREEK PARK						
101000 Cash Account	65,450.00	0.00	0.00	0.00	0.00	65,450.00
5040 FREED PARK DS						
101000 Cash Account	178,233.26	0.00	0.00	0.00	0.00	178,233.26
5041 FREED PARK C						
101000 Cash Account	159,216.99	0.00	0.00	0.00	0.00	159,216.99
5050 INDEP PARK DS						
101000 Cash Account	58,321.09	0.00	0.00	0.00	0.00	58,321.09
5051 INDEP PARK C						
101000 Cash Account	-93,245.95	0.00	0.00	0.00	0.00	-93,245.95
7910 Payroll Clearing						
101000 Cash Account	531.02	0.00	3,482.88	3,520.44	0.00	493.46
7930 Claims Clearing						
101000 Cash Account	1,148.65	0.00	251,852.44	5,835.21	0.00	247,165.88
8000 CAPITAL IMPROVEMENTS						
101000 Cash Account	684,612.62	3,991.34	0.00	0.00	0.00	688,603.96
9000 GENERAL FUND RESERVES						
101000 Cash Account	200,000.00	0.00	0.00	0.00	0.00	200,000.00
Totals	1,510,245.99	4,252,575.20	255,335.32	3,974,045.08	255,335.32	1,788,776.11

*** Transfers In and Transfers Out columns should match, with the following exceptions:

- 1) Cancelled electronic checks increase the Transfers In column. Disbursed column will be overstated by the same amount and will not balance to the Redeemed Checks List.
- 2) Payroll Journal Vouchers including local deductions with receipt accounting will reduce the Transfers Out column by the total amount of these checks.

Claim Checks

Check #	Type	Vendor #/Name	Check Amount	Date Issued	Period Redeemed	Claim #	Claim Amount
2732	S	1 Cass County Electric	1515.69	02/18/26	2/26	CL 753	1515.69
2733	S	6 Cass County Government	247026.50	02/18/26		CL 755	247026.50
2734	S	22 City of Horace	267.20	02/18/26	2/26	CL 749	267.20
2735	S	97 City of Horace	315.42	02/18/26	2/26	CL 748	315.42
2736	S	116 Justin Germundson	95.88	02/18/26		CL 751	95.88
2737	S	135 Ryan Brothers Inc.	1973.00	02/18/26	2/26	CL 750	1973.00
2738	S	20 Workforce Safety & Insurance	272.09	02/18/26	2/26	CL 752	272.09
2739	S	64 Xcel Energy	386.66	02/18/26	2/26	CL 754	386.66
Total for Claim Checks			251852.44				
Count for Claim Checks			8				

* denotes missing check number(s)

of Checks: 8 Total: 251852.44

Fund/Account	Amount
4030 GENERAL FUND	
101000 Cash Account	4,825.94
4050 SPECIAL ASSESSMENTS	
101000 Cash Account	247,026.50
Total:	251,852.44

**RECREATIONAL PROGRAMMING
SERVICES AGREEMENT**

BY AND BETWEEN

**PARK DISTRICT OF THE
CITY OF WEST FARGO, NORTH DAKOTA**

AND

**PARK DISTRICT OF THE
CITY OF HORACE, NORTH DAKOTA**

Dated as of March 23, 2026

Relating to:

**An agreement in which West Fargo Park District will provide coordination and supervision
of recreational programming in 2026 for the Horace Park District.**

This instrument was drafted by:
Ohnstad Twichell, P.C.
P.O. Box 458
West Fargo, North Dakota 58078

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RECREATIONAL PROGRAMMING SERVICES AGREEMENT

THIS RECREATIONAL PROGRAMMING SERVICES AGREEMENT (the “Agreement”) is effective as of the _____ day of _____, 2026 (the “Effective Date”), by and between the Park District of the City of West Fargo, North Dakota, a North Dakota political subdivision (“West Fargo Parks”); and the Park District of the City of Horace, North Dakota, a North Dakota political subdivision (“Horace Parks”).

WHEREAS, Horace Parks is a small park district with a small number of employees and would like to provide recreational programming services to its residents; and

WHEREAS, West Fargo Parks is a larger park district and has a recreation department established with staff and systems already set up for recreational programming; and

WHEREAS, the Board of Commissioners for both Horace Parks and West Fargo Parks have approved a shared recreation position in their 2026 budgets, where the employee will be employed by West Fargo Parks and Horace Parks will pay a fee to West Fargo Parks for receiving recreational programming services; and

WHEREAS, West Fargo Parks and Horace Parks desire to enter into this Agreement for the West Fargo Parks to provide recreational programming services to Horace Parks from May through September 2026.

NOW THEREFORE, in consideration of the mutual covenants made herein and for other valuable consideration, the receipt of which is hereby acknowledged, West Fargo Parks and Horace Parks agree as follows:

ARTICLE I. DEFINITIONS AND INTERPRETATION

Section 1.01 DEFINITIONS. All capitalized terms used, and not otherwise defined herein, shall have the meanings given to them in this Agreement and as defined in this section unless a different meaning clearly applies from the context.

“Agreement” means this Recreational Programming Services Agreement, dated as of the Effective Date, and any amendments thereto.

“Applicable Law” means, collectively, the Constitutions of the United States and of the State, all common law and principles of equity, and all federal, State, and local laws including, without limitation, all environmental laws, statutes, treaties, codes, acts, rules, regulations, guidelines, ordinances, resolutions, orders, judgments, decrees, injunctions, and administrative or judicial precedents or authorities, including the interpretation or administration thereof by any governmental authority charged with the enforcement, interpretation, or administration thereof, all governmental approvals, and all administrative orders, awards, directed duties, requests, licenses, certificates, authorizations, and permits of, and agreements with, any governmental authority, and, with respect to any Person, the articles of incorporation, bylaws, or other organizational or governing documents of such Person, in each case whether or not having the force of law, that are applicable now or are applicable at any time hereafter to West Fargo Parks or to Horace Parks.

“Best Efforts” means an entity will act in Good Faith, act in accordance with generally accepted commercial practices, and use reasonable due diligence to undertake all action contemplated by this Agreement, in accordance with Applicable Law.

“Business Day” means any day that is not a Saturday, a Sunday, or a State public holiday.

“Effective Date” means the date listed and identified as such in the opening paragraph of this Agreement.

“Good Faith” means the observance of reasonable commercial standards of fair dealing in a given trade or business.

“Good Industry Practice” means the industry practices and standards that would be exercised by a prudent and experienced service provider engaged in the same kind of undertakings and under similar circumstances as those applying to the Services.

“Horace Parks” means the Park District of the City of Horace, North Dakota.

“Horace Parks Representative” means the individual identified in Section 6.08.

“Party” means either West Fargo Parks or Horace Parks, as the context may require, and its respective legal representatives, successors, and permitted assigns, and wherever a reference in this Agreement is made to any Parties hereto, **“Parties”** means West Fargo Parks and Horace Parks, collectively, and their respective legal representatives, successors, and permitted assigns.

“Person” means an individual, a general or limited partnership, a joint venture, a corporation, a limited liability company, a trust, an unincorporated organization, or a governmental authority.

“Services” means as defined in Section 2.01.

“State” means the State of North Dakota.

“Term” means as defined in Section 4.01.

“West Fargo Parks” means the Park District of the City of West Fargo, North Dakota.

“West Fargo Parks Representative” means the individual identified in Section 6.08.

Section 1.02 INTERPRETATION.

(a) The headings of articles and sections are provided for convenience of reference only and will not affect the construction, meaning, or interpretation of this Agreement. Any and all exhibits to this Agreement are hereby incorporated by reference. The definition of terms herein shall apply equally to the singular and plural forms of the terms defined. Whenever the context may require, any pronoun shall include the corresponding masculine, feminine, and neuter forms. The words “include,” “includes,” and “including” shall be deemed to be followed by the phrase “without limitation.” The word “will” shall be construed to have the same meaning and effect as the word “shall.” Unless the context requires otherwise (i) any definition of or reference to any

agreement, instrument, or other document herein shall be construed as referring to such agreement, instrument, or other document as from time to time amended, supplemented, or otherwise modified (subject to any restrictions on such amendments, supplements, or modifications as set forth herein), (ii) any reference herein to any person shall be construed to include such person's permitted assigns, (iii) the words "herein," "hereof," and "hereunder," and words of similar import, shall be construed to refer to this Agreement in its entirety and not to any particular provision hereof, (iv) all references herein to articles, sections, exhibits, and schedules shall be construed to refer to articles and sections of, and exhibits and schedules to, this Agreement, and (v) the words "asset" and "property" shall be construed to have the same meaning and effect and to refer to any and all tangible and intangible assets and properties, including cash, securities, accounts, and contract rights. In the computation of periods of time from a specified date to a later specified date, the word "from" means "from and including" and the words "to" and "until" mean "to and including."

(b) This Agreement is not to be interpreted or construed against the interests of a Party merely because that Party proposed this Agreement or some provision of it or because that Party relies on a provision of this Agreement to protect itself. The Parties acknowledge and agree that this Agreement has been prepared jointly by the Parties and has been the subject of arm's length and careful negotiation, that each Party has been given the opportunity to independently review this Agreement with legal counsel, and that each Party has the requisite experience and sophistication to understand, interpret, and agree to the particular language of the provisions of this Agreement. Accordingly, in the event of an ambiguity in or dispute regarding the interpretation of this Agreement, this Agreement will not be interpreted or construed against the Party preparing it simply as a consequence of preparing it.

ARTICLE II. ENGAGEMENT

Section 2.01 SERVICES. Horace Parks hereby engages West Fargo Parks to provide the coordination and supervision of the recreational programming in 2026 for the Horace Park District which will include, but not limited to the following (the "Services"):

- (a) Coordination and supervision of the following recreational programs and events May thru September 2026. **Recreation Sports Programs:** Intro To Pickleball (adult/youth), Sports Sampler, T-Ball, Baseball, Basketball Camp, Soccer League, Learn To Play Flag Football, **Creative Art Programs:** Jewelry Making, Journal Design, Tote Bage Design, Custom Hat Design **Stem:** Lego, Slime Making, Little Bakers Workshop, Space Rocket, **Safety Programs:** Home Alone Safety, Baby Sitters Training Course, Kids Safety Course. **Stage West Theatre Camps:** Tik Tok Dance Trends and Minecraft Camp. **Special Events:** Schools out Celebration, June Party in The Park, July Party In The Park, Bean Days.
- (b) Develop and assemble the 2026 Spring and Summer Program Activity Guide. This publication constitutes the full extent of marketing services to be provided by the West Fargo Park District under this Agreement. All other marketing, promotion, and advertising activities shall be the responsibility of Horace Park District and its designated marketing contractor.
- (c) Weather Related Cancellations. The West Fargo Park District Representative shall have sole authority to determine weather related cancellations for all activities and

facility uses covered under this Agreement. If a special event is cancelled due to weather, the West Fargo Park District Representative will make reasonable efforts to reschedule the event, subject to facility availability and operational considerations. If more than twenty percent (20%) of scheduled recreation programming is cancelled due to weather, reasonable efforts will be made to reschedule impacted programming when feasible.

- (d) Low Enrollment Cancellations. The West Fargo Park District shall have the authority to cancel any program or activity due to low registration or insufficient enrollment, as determined in its reasonable discretion, unless the Horace Park District elects to establish specific minimum enrollment thresholds in writing.
- (e) Enter the 2026 spring/summer programs into Rec Desk online registration system for activities scheduled from March 2nd-September 15th
- (f) Monitor online shelter and activity center rentals. Schedule shelter, activity center and field use for recreation departments program and event use for activities scheduled from March 2nd-September 15th.
- (g) Scheduling Liaison for Ball Field Rentals. The Scheduling Liaison with the West Fargo Park District will coordinate entry of Horace Park Board approved user group schedules into Rec Desk and will serve as the primary point of contact for inquiries from the general public. User group scheduling for West Fargo Baseball, Horace Baseball, West Fargo Public Schools, and West Fargo Softball will not be managed by the Scheduling Liaison. The Horace Park Board will vote on user group schedules by May 15, 2026. The Scheduling Liaison will also process requests for additional rentals from user groups outside of their approved allocations after May 15, 2026.
- (h) Hire, train, supervise, and terminate part-time staff.
 - i. Part-time staff are employees of Horace Parks.
 - ii. Personnel Policies and Background Checks. While the West Fargo Park District will hire, train, supervise, and, when necessary, terminate part time staff under this Agreement, the Horace Park District shall retain sole authority to establish all personnel policies, procedures, rules, and regulations governing such staff.
 - iii. If the Horace Park District requires background checks, the Horace Park Board shall determine the background check system or vendor to be utilized and shall establish the criteria for disqualification from employment. The West Fargo Park District will administer the background check process in accordance with Horace Park District policy.
 - iv. Full-time staff are employees of West Fargo Parks.
- (i) Administer the Horace Parks 2026 Recreation Budget. Any expenses exceeding the budgeted amount will need prior approval by the Horace Parks Representative.
 - i. Recreation Wages \$72,000
 - ii. Supplies \$18,000
 - iii. Special Events \$18,000

- (j) Collection and approval of time sheets of part-time recreation staff.
- (k) Monitor inventory of equipment and supplies.
 - i. Any purchases made on behalf of Horace Parks will be reimbursed to West Fargo Parks monthly.

West Fargo Parks hereby accepts such engagement to provide the Services to Horace Parks during the term of this Agreement.

Section 2.02 PERFORMANCE. In performing the Services, West Fargo Parks and its employees will serve Horace Parks in Good Faith and will protect and promote Horace Parks' interests, observe all Applicable Laws relevant to the Services, and will follow Good Industry Practice. West Fargo Parks will devote sufficient time and its Best Efforts to fulfilling the Services as set forth in this Agreement competently and in a timely fashion.

Section 2.03 CONFIDENTIALITY. All information furnished to, or developed by, West Fargo Parks or any of its employees will be the property of Horace Parks and will be kept confidential by West Fargo Parks, both during and after the term of this Agreement. In the event West Fargo Parks receives an open records request for any records relating to its Services or this Agreement, West Fargo Parks will notify the Horace Parks Representative of the request and will secure an opinion from Horace Parks as to whether West Fargo Parks should release the records.

Section 2.04 INDEPENDENT CONTRACTOR. In the performance of this Agreement, it is mutually understood and agreed that West Fargo Parks and its employees are at all times acting and performing as an independent contractor and not as an employee, joint venturer, agent, partner, or lessee of Horace Parks. Horace Parks will not exercise control or direction over the specific methods by which West Fargo Parks performs its Services hereunder. The sole interest and responsibility of Horace Parks will be to ensure that the Services covered by this Agreement are rendered in accordance with the terms and conditions hereof. West Fargo Parks and its employees shall not have any claim under this Agreement against Horace Parks for workers' compensation, unemployment compensation, vacation pay, sick leave, retirement benefits, social security benefits, disability insurance benefits, unemployment insurance benefits, or other employee benefits, all of which shall be the sole responsibility of West Fargo Parks. Horace Parks will not withhold on behalf of West Fargo Parks or any of its employees any sums for income tax, unemployment insurance, Social Security, or otherwise pursuant to any law or requirement of any governmental agency, and all such withholding, if any is required, shall be the sole responsibility of West Fargo Parks.

ARTICLE III. INVOICING AND AUDIT

Section 3.01 PAYMENT AND INVOICES. Horace Parks agrees to pay West Fargo Parks a lump sum payment of Fifty Thousand Dollars (\$50,000) ("Compensation") for West Fargo Parks to provide the Services for 2026. West Fargo Parks will remit an invoice to Horace Parks for the Compensation no later than August 1, 2026, in accordance with Section 3.03. The Compensation will be paid from Horace Parks' Recreation Wages budget line item.

Section 3.02 HORACE PARKS' COSTS AND DUTIES. Horace Park District will assume the following costs and duties:

- (a) Assume payroll duties and compensation to part-time seasonal employees per budget.
- (b) Accrue any costs associated with background checks for part-time seasonal staff.
- (c) Assume any workers' compensation claims associated with work related injuries.
- (d) Assume any costs of equipment and supplies needed to operate recreational programs and events.
- (e) Report any workplace injuries to the West Fargo Parks' full-time staff member immediately.

Section 3.03 INVOICES.

- (a) Any invoices remitted by West Fargo Parks to Horace Parks will be in a format determined by West Fargo Parks in its discretion but will include the identification of West Fargo Parks, a description of the activity included in the invoice, and the address where payment should be remitted. West Fargo Parks will remit the invoices to the Horace Parks Representative.
- (b) After Horace Parks receives an invoice from West Fargo Parks, Horace Parks will either process the invoice for payment or provide West Fargo Parks specific reasons, in writing, within fifteen (15) Business Days of receipt why part or all of Horace Parks' payment is being withheld and what actions West Fargo Parks must take to receive the withheld amount.
- (c) In the event of disputed billing, only the disputed portion will be withheld from payment, and Horace Parks will pay the undisputed portion. Horace Parks will exercise reasonableness in disputing any bill or portion thereof. Interest will accrue on any disputed portion of the billing determined to be due and owing to West Fargo Parks.
- (d) Payment does not imply acceptance of services or that the invoice is accurate. In the event an error is identified following payment, West Fargo Parks will credit any payment in error from any payment that is due or that may become due to West Fargo Parks under this Agreement.
- (e) Horace Parks will be charged interest at the rate of one-half percent (1/2%) per month, or the maximum percent permitted by Applicable Law if lesser, on all past due amounts starting thirty (30) calendar days after receipt of invoice. Payments will first be credited to interest and then to principal.

Section 3.04 AUDIT AND DISPUTE. All records for charges and expenditures for which West Fargo Parks claims are owed by Horace Parks will be available to Horace Parks at all reasonable times to allow Horace Parks to check and audit the invoices submitted by West Fargo Parks. Any overpayment or underpayment discovered during the audit will be treated as a dispute under Article V.

**ARTICLE IV.
TERM AND TERMINATION**

Section 4.01 TERM. The term of this Agreement will commence on the Effective Date and will terminate on December 31, 2026 (the “Term”).

Section 4.02 TERMINATION. A Party may terminate this Agreement at any time by providing thirty (30) calendar days’ written notice to the other Party.

Section 4.03 EFFECT OF TERMINATION. Upon termination of this Agreement, whether by expiration of the Term or through notice of termination given by a Party, each Party will cease performance of any services previously sought under the terms of this Agreement and will return any and all data provided under the terms of this Agreement to the originating Party.

**ARTICLE V.
DISPUTE RESOLUTION**

Section 5.01 INTENT. The Parties will cooperate and use their Best Efforts to ensure that the various provisions of this Agreement are fulfilled. The Parties agree to act in Good Faith to undertake resolution of disputes in an equitable and timely manner and in accordance with the provisions of this Agreement. If disputes cannot be resolved informally by the Parties, the Parties will use the following procedure.

Section 5.02 MEDIATION. If there is a failure between the Parties to resolve a dispute on their own, the Parties will first attempt to mediate the dispute. The Parties will agree upon a single mediator, or, if an agreement cannot be reached within ten (10) calendar days, each Party will propose two (2) potential individuals to serve as mediator, for a total of four (4) individuals. The Parties will then select a mediator by alternatively striking the names of the proposed individuals, with West Fargo Parks striking first, followed by Horace Parks.

Section 5.03 LITIGATION. If the dispute is not resolved within forty-five (45) calendar days after the selection of the mediator pursuant to the prior section, the Party may litigate the matter.

Section 5.04 VENUE. All litigation between the Parties arising out of or pertaining to this Agreement or its breach will be filed, heard, and decided in the District Court of Cass County, North Dakota, which will have exclusive jurisdiction and venue.

Section 5.05 WAIVER OF JURY TRIAL. THE PARTIES HEREBY KNOWINGLY, IRREVOCABLY, VOLUNTARILY, AND INTENTIONALLY WAIVE ANY RIGHTS THAT ANY MAY HAVE TO A TRIAL BY JURY WITH RESPECT TO ANY ACTION, PROCEEDING, COUNTERCLAIM, OR DEFENSE BASED UPON THIS AGREEMENT, OR ARISING OUT OF, UNDER, OR IN CONNECTION WITH THIS AGREEMENT, OR WITH RESPECT TO ANY COURSE OF CONDUCT, COURSE OF DEALING, STATEMENTS (WHETHER ORAL OR WRITTEN), OR ACTIONS OF ANY PARTY HERETO RELATING TO THIS AGREEMENT. THIS PROVISION IS A MATERIAL INDUCEMENT FOR ALL PARTIES ENTERING INTO THIS AGREEMENT. THIS PROVISION APPLIES ONLY TO SUITS BETWEEN THE PARTIES AND DOES NOT APPLY TO THIRD PARTY CLAIMS OR SUITS.

**ARTICLE VI.
MISCELLANEOUS**

Section 6.01 ASSIGNMENT. Neither Party may assign this Agreement without the prior written consent of the Party. The Parties' rights and obligations under this Agreement will be passed to the assignees to which those rights and obligations have been permissibly assigned.

Section 6.02 MODIFICATION. This Agreement may be amended or modified only by mutual consent of both Parties, unless otherwise provided for herein.

Section 6.03 GOVERNING LAW. This Agreement will be governed by and construed in accordance with the laws of the State of North Dakota.

Section 6.04 SEVERABILITY. In case any one or more of the provisions of this Agreement shall be invalid, illegal, or unenforceable in any respect, the validity, legality, and enforceability of the remaining provisions contained in this Agreement will not in any way be affected or impaired thereby.

Section 6.05 WAIVER. No waiver of any Party of any right or remedy pursuant to this Agreement will be deemed to be a waiver of any other or subsequent right or remedy pursuant to this Agreement. The consent of one Party to any act by the other Party requiring such consent will not be deemed to render unnecessary the obtaining of consent to any subsequent act for which consent is required, regardless of whether similar to the act for which consent is given.

Section 6.06 THIRD PARTY BENEFICIARIES. There are no third party beneficiaries of this Agreement.

Section 6.07 ACKNOWLEDGMENT. Each Party affirms and acknowledges that it has fully read and appreciates and understands the words, terms, conditions, and provisions of this Agreement and is fully satisfied with the same.

Section 6.08 ENTIRE AGREEMENT. This Agreement contains the entire and exclusive understanding of the Parties with respect to the subject matter thereof and supersedes all prior agreements, understandings, statements, representations, and negotiations, in each case oral or written, between the Parties with respect to their subject matter, except as otherwise provided herein.

Section 6.09 AUTHORIZED REPRESENTATIVES. West Fargo Parks and Horace Parks hereby designate the following individuals as their initial authorized representatives, respectively, to administer this Agreement on their respective behalf:

(a) West Fargo Parks Representative: Lance Belisle – lance@wfparks.org

Horace Parks Representative: JustinGermundson – justin@horaceparks.org

(b) West Fargo Parks Representative and the Horace Parks Representative will be reasonably available to each other during the term of this Agreement and will have the authority to issue instructions and other communications on behalf of West Fargo Parks and Horace Parks, respectively, and will be the recipients of notices and other written communications from the other

Party pursuant to this Agreement, except as otherwise permitted herein. Such representatives, however, will not have the authority to make decisions binding upon West Fargo Parks or Horace Parks, except to the extent expressly authorized by West Fargo Parks or Horace Parks, as the case may be, in writing.

(c) In the event West Fargo Parks or Horace Parks designates a different representative, it will give the other Party written notice of the identity of and contact information for the new representative.

Section 6.10 NOTICE.

(a) All notices under this Agreement will be in writing and: (i) delivered personally; (ii) sent by certified mail, return receipt requested; (iii) sent by a recognized overnight mail or courier service, with delivery receipt requested; or (iv) sent by email communication followed by a hard copy, to the following addresses.

(b) All notices to West Fargo Parks will be marked as regarding this Agreement and will be delivered to the following address or as otherwise directed by West Fargo Parks Representative:

601 26th Avenue E
West Fargo, ND 58078

(c) All notices to Horace Parks will be marked as regarding this Agreement and will be delivered to the following address or as otherwise directed by the Horace Parks Representative:

P.O. Box 161
Horace, ND 58047

(d) Notices will be deemed received when actually received in the office of the addressee (or by the addressee if personally delivered) or when delivery is refused, as shown on the receipt of the U.S. Postal Service, private courier, or other person making the delivery. Notwithstanding the foregoing, notices received after 5:00 P.M. Central Time will be deemed received on the first Business Day following delivery.

Section 6.11 SURVIVAL. The indemnifications, limitations, releases, obligations, and all other provisions which by their inherent character should survive expiration or earlier termination of this Agreement will survive the expiration or earlier termination of this Agreement.

Section 6.12 FORCE MAJEURE. Neither Party will be liable to the other during any period in which its performance is delayed or prevented, in whole or in part, by any of the following circumstances including, but are not limited to: act of God (e.g., flood, earthquake, wind), fire, war, act of a public enemy or terrorist, act of sabotage, strike or other labor dispute, riot, misadventure of the sea, inability to secure materials and/or transportation, or a restriction imposed by legislation, an order, or a rule or regulation of a governmental entity. If such a circumstance occurs, the Party claiming the delay must undertake reasonable action to notify the other Party of the same.

Section 6.13 COUNTERPARTS. This Agreement may be executed in two counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

Section 6.14 ELECTRONIC SIGNATURES. In the event that any signature is delivered by facsimile transmission, by e-mail delivery of a “.pdf” format date file, or by other electronic means, such signature shall create a valid and binding obligation of the party executing (or on whose behalf such signature is executed) with the same force and effect as if such facsimile or “.pdf” signature page was an original thereof.

IN WITNESS WHEREOF, West Fargo Parks and Horace Parks caused this Agreement to be executed.

(Remainder of page intentionally left blank.)

DRAFT

Signature Page for West Fargo Parks

The Board of Park Commissioners of Park District of the City of West Fargo, North Dakota, approved this Agreement on the ___ day of _____, 2026.

By: _____
President of the Board of Park
Commissioners

ATTEST:

Clerk

DRAFT

Signature Page for Horace Parks

The Board of Park Commissioners of Park District of the City of Horace, North Dakota, approved this Agreement on the ___ day of _____, 2026.

By: _____
President of the Board of Park
Commissioners

ATTEST:

Clerk

DRAFT






Re: Horace Ball Field Rate Recommendations

From Micah Fraase <micah@wfparks.org>
Date Thu 3/19/2026 4:31 PM
To Justin Germundson <justin@wfparks.org>

Justin, below are my additions in red for the next meeting. I think I have all of the things we talked about included.



Micah Fraase
Park Foreman

 701.551.7132
 701.412.6436
 micah@wfparks.org
 www.wfparks.org
 8055 32nd Ave W West Fargo, ND

From: Lance Belisle <Lance@wfparks.org>
Sent: Thursday, February 19, 2026 11:34 AM
To: Wade Frank <wade@horaceparks.org>
Cc: Korey Stamp <Korey@wfparks.org>; Micah Fraase <micah@wfparks.org>; Justin Germundson <justin@wfparks.org>
Subject: Horace Ball Field Rate Recommendations

Here are the field rate suggestions we would have for Horace. The fields/prices listed below would be comparable to fields that are in the West Fargo Parks system. Note that these rates would be for WF Schools and general public rentals. The new Horace Baseball Association could have a different fee structure similar to what WF Baseball has with WF Park District, which is a per player/season user fee. (WF Baseball will be paying \$16.00 for the 2026 season)

Freed Park:

Practice- \$25/HR

Horace Parks will drag the field once a day Monday through Friday

Single Game-\$50

Double Header-\$90

*Game Rates would include fresh drag and 1 chalking of infield baselines. The Chalking would occur sometime prior to the game that day. Due to the fields being able to be accessed by the public at any point, we cannot guarantee anyone using it for casual usage prior to the game start time. This will also include base placement at the distances request as long as Horace Parks are given the distances ahead of the field work being completed.

Meadowlark Park:

Practice- \$20/HR

Horace Parks will drag the field once a day Monday through Friday

Single Game-\$30

Double Header-\$45

*Game Rates would include fresh drag and 1 chalking of infield baselines. The Chalking would occur sometime prior to the game that day. Due to the fields being able to be accessed by the public at any point, we cannot guarantee anyone using it for casual usage prior to the game start time. This will also include base placement at the distances request as long as Horace Parks are given the distances ahead of the field work being completed.

Lions Park:

Practice/~~game~~- \$15/HR

Horace Parks will drag the field once a day Monday through Friday

Please let us know of any questions. Micah if you have any thing to add please feel free to jump in.



Lance Belisle

Recreation Director

📞 701.551.7120

✉ lance@wfparks.org

🌐 www.wfparks.org

📍 Rustad Recreation Center

SUBSCRIBE

WANT TO STAY UP TO DATE ON ALL WEST FARGO PARK DISTRICT NEWS? SUBSCRIBE TO OUR MONTHLY NEWSLETTER!

To: Harrison Hintze <harry@wfparks.org>

Cc: todd@horaceparks.org <todd@horaceparks.org>; Tim Gauer <tgfargond@gmail.com>

Subject: Re: Horace Parks

Harry and Todd,

The pricing as of last fall is below:

Meadowlark - \$125 per week from 5 - 9:30 pm

Freed Park - \$125 per week from 5 - 9:30 pm

Game prep (drag and chalk) - \$35 per field

We will put the community event dates of May 21st, June 16th, and July 28th on our Meadowlark practice calendar. There are also the Horace High softball dates at Meadowlark.


Let me know if you need anything else.

Jamie Compton
West Fargo Softball



MEMO

To: Horace Park District
(Via email: justin@horaceparks.org)

From: Eric Larson, PE 

Date: February 23rd, 2026

Re: Park Improvement District No. 2023-2
(Independence Park Improvements)
Horace, North Dakota
ER23-00-054

The bid opening for the above-referenced project was Thursday, February 19th. The Park District received bids from two contractors: All Finish Concrete, Inc. and Roers Construction.

The bid tabulation and the Notice of Award are attached. Upon awarding the project, please sign THREE COPIES of the Notice of Award and return them to our Horace office for processing.

The apparent low bidder was Roers Construction with a bid of \$1,298,715.00.

Summary of the bids received:

Engineer's Estimate	\$1,179,700.50
Roers Construction	\$1,298,715.00
All Finish Concrete, Inc.	\$1,425,073.00

I recommend awarding the construction contract to Roers Construction in the amount of \$1,298,715.00.

If you have any questions, please feel free to contact me at (701) 532-0438.

Thank You

ATTACHMENTS

BID TABULATION

Live Bid Opening: Thursday, February 19th, 2026 2:15pm

Park Improvement District No. 2023-2

Independence Park Improvements

Horace Park District

Horace, North Dakota

ER23-00-054



BASE BID				ENGINEER'S ESTIMATE		Roers Construction		All Finish Concrete, Inc.	
ITEM No.	ITEM DESCRIPTION	UNIT	EST. QUANTITY	UNIT PRICE	EXTENDED PRICE	UNIT PRICE	EXTENDED PRICE	UNIT PRICE	EXTENDED PRICE
1	Connection to Existing Storm Sewer	EA	6	\$ 500.00	\$ 3,000.00	\$ 4,000.00	\$ 24,000.00	\$ 1,800.00	\$ 10,800.00
2	Pipe Corr Steel .064IN 18IN	LF	24	\$ 125.00	\$ 3,000.00	\$ 150.00	\$ 3,600.00	\$ 113.00	\$ 2,712.00
3	End Sect Corr Steel .064IN 18IN	EA	1	\$ 500.00	\$ 500.00	\$ 700.00	\$ 700.00	\$ 600.00	\$ 600.00
4	12IN PVC Storm Sewer Pipe	LF	49	\$ 80.00	\$ 3,920.00	\$ 70.00	\$ 3,430.00	\$ 45.00	\$ 2,205.00
5	12IN PVC Lowering	EA	1	\$ 1,000.00	\$ 1,000.00	\$ 10,000.00	\$ 10,000.00	\$ 600.00	\$ 600.00
6	Precast Concrete Headwall	EA	1	\$ 250.00	\$ 250.00	\$ 20,000.00	\$ 20,000.00	\$ 2,160.00	\$ 2,160.00
7	6IN Sch 40 PVC & Fittings	LF	33	\$ 60.00	\$ 1,980.00	\$ 70.00	\$ 2,310.00	\$ 36.00	\$ 1,188.00
8	6IN PVC Plug	EA	1	\$ 100.00	\$ 100.00	\$ 150.00	\$ 150.00	\$ 60.00	\$ 60.00
9	Type II Inlet	EA	2	\$ 5,000.00	\$ 10,000.00	\$ 2,500.00	\$ 5,000.00	\$ 5,400.00	\$ 10,800.00
10	Rock Underdrain	LSUM	1	\$ 3,000.00	\$ 3,000.00	\$ 15,000.00	\$ 15,000.00	\$ 1,000.00	\$ 1,000.00
11	Yard Hydrant	EA	1	\$ 1,000.00	\$ 1,000.00	\$ 6,000.00	\$ 6,000.00	\$ 4,000.00	\$ 4,000.00
12	Coiled Meter Pit	EA	1	\$ 500.00	\$ 500.00	\$ 30,000.00	\$ 30,000.00	\$ 7,200.00	\$ 7,200.00
13	1IN Poly Water Service Pipe	LF	178	\$ 30.00	\$ 5,340.00	\$ 70.00	\$ 12,460.00	\$ 45.00	\$ 8,010.00
14	1IN Curb Stop and Box	EA	1	\$ 600.00	\$ 600.00	\$ 2,500.00	\$ 2,500.00	\$ 1,020.00	\$ 1,020.00
15	Connection to Existing Water Pipe	EA	1	\$ 500.00	\$ 500.00	\$ 1,500.00	\$ 1,500.00	\$ 3,600.00	\$ 3,600.00
16	Adjust Gate Valve	EA	3	\$ 500.00	\$ 1,500.00	\$ 1,500.00	\$ 4,500.00	\$ 420.00	\$ 1,260.00
17	Type A Pole Assembly	EA	4	\$ 4,100.00	\$ 16,400.00	\$ 5,000.00	\$ 20,000.00	\$ 5,294.00	\$ 21,176.00
18	Type A Concrete Base	EA	4	\$ 900.00	\$ 3,600.00	\$ 1,000.00	\$ 4,000.00	\$ 930.00	\$ 3,720.00
19	Type B Bollard	EA	13	\$ 1,700.00	\$ 22,100.00	\$ 2,000.00	\$ 26,000.00	\$ 1,962.00	\$ 25,506.00
20	Type B Concrete Base	EA	13	\$ 510.00	\$ 6,630.00	\$ 800.00	\$ 10,400.00	\$ 720.00	\$ 9,360.00
21	Type C Pole Assembly	EA	1	\$ 4,300.00	\$ 4,300.00	\$ 8,000.00	\$ 8,000.00	\$ 8,814.00	\$ 8,814.00
22	Type C Concrete base	EA	1	\$ 950.00	\$ 950.00	\$ 1,250.00	\$ 1,250.00	\$ 1,148.00	\$ 1,148.00
23	1IN Conduit Installed	LF	1680	\$ 5.80	\$ 9,744.00	\$ 5.00	\$ 8,400.00	\$ 6.00	\$ 10,080.00
24	#8 USE cu. Conductor	LF	4140	\$ 2.65	\$ 10,971.00	\$ 2.00	\$ 8,280.00	\$ 3.00	\$ 12,420.00
25	#10 USE cu. Conductor	LF	2100	\$ 1.30	\$ 2,730.00	\$ 1.50	\$ 3,150.00	\$ 3.00	\$ 6,300.00
26	Feedpoint	EA	1.00	\$ 10,500.00	\$ 10,500.00	\$ 12,000.00	\$ 12,000.00	\$ 12,948.00	\$ 12,948.00
27	Picnic Shelter Electrical	LSUM	1.00	\$ 1,900.00	\$ 1,900.00	\$ 2,500.00	\$ 2,500.00	\$ 2,436.00	\$ 2,436.00
28	Clearing and Grubbing	LSUM	1	\$ 30,000.00	\$ 30,000.00	\$ 10,000.00	\$ 10,000.00	\$ 24,000.00	\$ 24,000.00
29	Removal of Aggregate Surfacing	SY	910	\$ 3.00	\$ 2,730.00	\$ 8.00	\$ 7,280.00	\$ 3.00	\$ 2,730.00
30	Structure & Playground Removal	LSUM	1	\$ 15,000.00	\$ 15,000.00	\$ 10,000.00	\$ 10,000.00	\$ 12,000.00	\$ 12,000.00
31	Tree Removal	EA	12	\$ 7,000.00	\$ 84,000.00	\$ 1,500.00	\$ 18,000.00	\$ 1,200.00	\$ 14,400.00
32	Tree Protection	LSUM	1	\$ 10,000.00	\$ 10,000.00	\$ 750.00	\$ 750.00	\$ 30,720.00	\$ 30,720.00
33	Yard Hydrant Removal	EA	1	\$ 1,500.00	\$ 1,500.00	\$ 2,500.00	\$ 2,500.00	\$ 300.00	\$ 300.00
34	Light Pole Removal	EA	2	\$ 775.00	\$ 1,550.00	\$ 800.00	\$ 1,600.00	\$ 10,000.00	\$ 20,000.00
35	Concrete 6IN Reinforced- Fiber	SY	1970	\$ 105.00	\$ 206,850.00	\$ 110.00	\$ 216,700.00	\$ 177.00	\$ 348,690.00
36	Concrete Thickened Edge	LF	385	\$ 20.00	\$ 7,700.00	\$ 25.00	\$ 9,625.00	\$ 47.00	\$ 18,095.00
37	Unclassified Excavation (P)	CY	2248	\$ 15.00	\$ 33,720.00	\$ 15.00	\$ 33,720.00	\$ 42.00	\$ 94,416.00
38	Topsoil Stripping (P)	CY	4072	\$ 4.00	\$ 16,288.00	\$ 8.00	\$ 32,576.00	\$ 7.00	\$ 28,504.00
39	Topsoil (P)	CY	2062	\$ 11.50	\$ 23,713.00	\$ 75.00	\$ 154,650.00	\$ 7.00	\$ 14,434.00
40	Subgrade Preparation (P)	SY	1480	\$ 3.00	\$ 4,440.00	\$ 15.00	\$ 22,200.00	\$ 4.00	\$ 5,920.00
41	FAA 43 Hot Bituminous Pavement	TON	392	\$ 110.00	\$ 43,120.00	\$ 115.00	\$ 45,080.00	\$ 126.00	\$ 49,392.00
42	Tack Coat	GAL	118	\$ 3.00	\$ 354.00	\$ 15.00	\$ 1,770.00	\$ 12.00	\$ 1,416.00
43	Aggregate Base Course CL 5	CY	247	\$ 90.00	\$ 22,230.00	\$ 60.00	\$ 14,820.00	\$ 84.00	\$ 20,748.00
44	Non-Frost Susceptible Base Course	CY	118	\$ 110.00	\$ 12,980.00	\$ 150.00	\$ 17,700.00	\$ 93.00	\$ 10,974.00
45	Geosynthetic Material Type R1 (P)	SY	1480	\$ 4.00	\$ 5,920.00	\$ 7.00	\$ 10,360.00	\$ 8.00	\$ 11,840.00
46	Geosynthetic Material Type S1 (P)	SY	355	\$ 2.50	\$ 887.50	\$ 7.00	\$ 2,485.00	\$ 2.00	\$ 710.00
47	Mountable Curb and Gutter	LF	793	\$ 50.00	\$ 39,650.00	\$ 40.00	\$ 31,720.00	\$ 39.00	\$ 30,927.00
48	4IN PVC Perforated Pipe	LF	793	\$ 9.00	\$ 7,137.00	\$ 10.00	\$ 7,930.00	\$ 40.00	\$ 31,720.00
49	ADA Picnic Table	EA	1	\$ 5,100.00	\$ 5,100.00	\$ 4,000.00	\$ 4,000.00	\$ 4,560.00	\$ 4,560.00
50	Standard Picnic Table	EA	6	\$ 4,700.00	\$ 28,200.00	\$ 3,750.00	\$ 22,500.00	\$ 4,224.00	\$ 25,344.00
51	Waste Receptacle	EA	3	\$ 2,500.00	\$ 7,500.00	\$ 2,750.00	\$ 8,250.00	\$ 3,000.00	\$ 9,000.00
52	Bench	EA	6	\$ 3,500.00	\$ 21,000.00	\$ 3,000.00	\$ 18,000.00	\$ 3,300.00	\$ 19,800.00
53	Bench Swing	EA	2	\$ 5,700.00	\$ 11,400.00	\$ 3,500.00	\$ 7,000.00	\$ 3,864.00	\$ 7,728.00
54	Bench Concrete Pad 6IN	SY	36	\$ 105.00	\$ 3,780.00	\$ 175.00	\$ 6,300.00	\$ 108.00	\$ 3,888.00

BASE BID				ENGINEER'S ESTIMATE		Roers Construction		All Finish Concrete, Inc.	
ITEM No.	ITEM DESCRIPTION	UNIT	EST. QUANTITY	UNIT PRICE	EXTENDED PRICE	UNIT PRICE	EXTENDED PRICE	UNIT PRICE	EXTENDED PRICE
55	Bike Rack	EA	2	\$ 800.00	\$ 1,600.00	\$ 800.00	\$ 1,600.00	\$ 930.00	\$ 1,860.00
56	Basketball Hoop	EA	1	\$ 8,000.00	\$ 8,000.00	\$ 7,000.00	\$ 7,000.00	\$ 7,380.00	\$ 7,380.00
57	Hammock Posts	EA	6	\$ 1,700.00	\$ 10,200.00	\$ 1,000.00	\$ 6,000.00	\$ 2,264.00	\$ 13,584.00
58	Basketball Court Concrete 6IN	SY	355	\$ 115.00	\$ 40,825.00	\$ 110.00	\$ 39,050.00	\$ 78.00	\$ 27,690.00
59	Acrylic Court Surfacing	SY	355	\$ 30.00	\$ 10,650.00	\$ 50.00	\$ 17,750.00	\$ 56.00	\$ 19,880.00
60	Portable Lavatory Enclosure	EA	1	\$ 35,000.00	\$ 35,000.00	\$ 20,000.00	\$ 20,000.00	\$ 34,359.00	\$ 34,359.00
61	Lavatory Enclosure Pad	SY	20	\$ 105.00	\$ 2,100.00	\$ 150.00	\$ 3,000.00	\$ 108.00	\$ 2,160.00
62	Mobilization	LSUM	1	\$ 50,000.00	\$ 50,000.00	\$ 65,000.00	\$ 65,000.00	\$ 117,000.00	\$ 117,000.00
63	Construction Traffic Control	LSUM	1	\$ 2,000.00	\$ 2,000.00	\$ 3,000.00	\$ 3,000.00	\$ 1,146.00	\$ 1,146.00
64	Detectable Warning Panel	SF	36	\$ 65.00	\$ 2,340.00	\$ 75.00	\$ 2,700.00	\$ 55.00	\$ 1,980.00
65	Pvmt Mk Painted 4IN Line	LF	250	\$ 2.00	\$ 500.00	\$ 2.00	\$ 500.00	\$ 2.00	\$ 500.00
66	Pvmt Mk Painted Message	SF	9	\$ 100.00	\$ 900.00	\$ 6.00	\$ 54.00	\$ 6.00	\$ 54.00
67	Flat Sheet for Signs - Type XI Refl Sheeting	SF	7	\$ 30.00	\$ 210.00	\$ 50.00	\$ 350.00	\$ 36.00	\$ 252.00
68	Flat Sheet for Signs- Type IV Refl Sheeting	SF	5	\$ 25.00	\$ 125.00	\$ 50.00	\$ 250.00	\$ 42.00	\$ 210.00
69	Steel Galv Posts - Telescoping Perforated Tube	LF	27	\$ 13.00	\$ 351.00	\$ 50.00	\$ 1,350.00	\$ 48.00	\$ 1,296.00
70	Remove & Reset Existing Sign	EA	1	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 522.00	\$ 522.00
71	Timber Retaining Wall	LF	85	\$ 40.00	\$ 3,400.00	\$ 100.00	\$ 8,500.00	\$ 42.00	\$ 3,570.00
72	Seeding and Hydromulch	SY	7040	\$ 1.75	\$ 12,320.00	\$ 2.50	\$ 17,600.00	\$ 3.00	\$ 21,120.00
73	Low Maintenance Seeding and Hydromulch	SY	2240	\$ 3.50	\$ 7,840.00	\$ 3.00	\$ 6,720.00	\$ 3.00	\$ 6,720.00
74	Shrub	EA	68	\$ 75.00	\$ 5,100.00	\$ 200.00	\$ 13,600.00	\$ 216.00	\$ 14,688.00
75	Perennial	EA	31	\$ 30.00	\$ 930.00	\$ 40.00	\$ 1,240.00	\$ 45.00	\$ 1,395.00
76	Rock mulch	CY	22	\$ 125.00	\$ 2,750.00	\$ 225.00	\$ 4,950.00	\$ 240.00	\$ 5,280.00
77	Landscape Fabric	SY	82	\$ 6.00	\$ 492.00	\$ 5.00	\$ 410.00	\$ 6.00	\$ 492.00
78	Picnic Shelter	EA	1	\$ 48,000.00	\$ 48,000.00	\$ 70,000.00	\$ 70,000.00	\$ 81,672.00	\$ 81,672.00
79	Deciduous Tree	EA	17	\$ 1,100.00	\$ 18,700.00	\$ 700.00	\$ 11,900.00	\$ 714.00	\$ 12,138.00
80	Coniferous Tree	EA	6	\$ 1,100.00	\$ 6,600.00	\$ 750.00	\$ 4,500.00	\$ 762.00	\$ 4,572.00
81	Fiber Roll 6IN	LF	1149	\$ 5.00	\$ 5,745.00	\$ 4.00	\$ 4,596.00	\$ 5.00	\$ 5,745.00
82	Silt Fence	LF	960	\$ 5.00	\$ 4,800.00	\$ 6.00	\$ 5,760.00	\$ 6.00	\$ 5,760.00
83	Remove Fiber Roll 6IN	LF	1149	\$ 1.00	\$ 1,149.00	\$ 1.00	\$ 1,149.00	\$ 1.00	\$ 1,149.00
84	Remove Silt Fence	LF	960	\$ 1.00	\$ 960.00	\$ 1.50	\$ 1,440.00	\$ 2.00	\$ 1,920.00
85	Inlet Protection Device	EA	2	\$ 300.00	\$ 600.00	\$ 300.00	\$ 600.00	\$ 300.00	\$ 600.00
Laboratory Services									
86	Testing Laboratory Services	LSUM	1	\$15,000.00	\$15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
TOTAL				\$1,072,451.50		\$1,298,715.00		\$1,425,073.00	
				ENGINEER'S ESTIMATE		Roers Construction		All Finish Concrete, Inc.	

NOTICE OF AWARD

TO: ROERS CONSTRUCTION
200 45TH ST S
FARGO, ND 58103

Description of Work: Construction of the Park Improvement District No. 2023-2 (Independence Park Improvements) for the Horace Park District. The OWNER represented by the undersigned has considered the Proposal submitted by you for the above-described work in response to its "ADVERTISEMENT AND INVITATION" dated January 27th, 2026, and "INSTRUCTIONS TO BIDDERS".

It appears that it is in the best interest of said OWNER to accept your proposal in the amount of ONE MILLION TWO HUNDRED NINETY-EIGHT THOUSAND SEVEN HUNDRED AND FIFTEEN AND 00/100 DOLLARS (1,298,715.00), you are hereby notified that YOUR Proposal has been accepted. You are required by the "INSTRUCTIONS TO BIDDERS" to execute the agreement with the undersigned OWNER and to furnish the required Contractor's Performance and Payment Bond, and Certificates of Insurance within fifteen (15) days from the date of the mailing of this Notice to you.

If you fail to execute said agreement and to furnish said bonds and certificates of insurance within fifteen (15) days from the date of mailing of this Notice, you will forfeit your Bid Security, if any, and said OWNER will be entitled to consider all your rights arising out of the OWNER's acceptance of your proposal as abandoned and to award the work covered by your Proposal to another, or to readvertise the work or otherwise dispose thereof as the OWNER may see fit.

Dated this 23RD day of FEBRUARY 2026.

OWNER: HORACE PARK DISTRICT

(SEAL)

BY: _____

WADE FRANK

TITLE: PRESIDENT

ATTEST: _____

ACCEPTANCE OF NOTICE

Receipt of the above Notice of Award is hereby

acknowledged this ____ day of _____, 20 ____.

CONTRACTOR: _____

By: _____

Title: _____

END OF SECTION