

Horace Park Board Meeting

Monday, February 24, 2025 – 5:30 P.M.

Fire Hall Event Center – 413 Main Street

Meeting Items

- A. Call to Order
- B. Approve Order of Agenda
- C. Approve Minutes – January 27, 2025 (pages 2 – 3)

Consent Agenda (approve the following)

- a. Bills – \$22,346.06 (pages 4 – 6)
- b. Financial Report (attachment)

Regular Agenda

- 1. **Engineering Report** – Dahlman
- 2. **Board Member Reports**
- 3. **Non-Agenda Items**
- 4. **Adjourn**

HORACE PARK BOARD MINUTES

The Horace Park Board met at 5:30 p.m. on Monday, January 27, 2025 at the Fire Hall Event Center. Members present were Jason Olsen, Shannon Kist, Alex Kjelland, and Paige Shockman. President Wade Frank was not present.

Meeting Items and Consent Agenda

Vice President Shockman Called the meeting to Order.

Motion: Approve the Order of the Agenda

1st Motion: Commissioner Olsen

2nd Motion: Commissioner Kjelland

Action Taken: Motion carried. No opposition.

Motion: Approve December 23, 2024 Minutes.

1st Motion: Commissioner Kjelland

2nd Motion: Commissioner Kist

Action Taken: Motion carried. No opposition.

Motion: Approve Consent Agenda with Bills (\$85,273.50) and Financial Report.

1st Motion: Commissioner Kist

2nd Motion: Commissioner Olsen

Action Taken: Motion carried. No opposition.

1. Horace / West Fargo Shared Recreation Position Update

Lance Belisle and Harry Hintze (West Fargo Parks) discussed the progress, schedule, and program catalogue for the upcoming recreation season.

2. 2024 Budget

Clerk Germundson presented an income statement review and budget amendment review. General Fund Revenues were \$306,773 while General Fund Expenditures were \$192,980. Clerk Germundson transferred the surplus into the Capital Improvements Fund and General Fund Reserves Fund.

• 4030 General Fund	\$306,772.94
• 5000 Southdale Farms	726.93
• 5010 Meadowlark Park C	81,570.66
• 5020 Terra Gardens Park C	69,021.02
• 5040 Freed Park DS	63,750.00
• 5041 Freed Park C	3,183,516.32

HORACE PARK BOARD MINUTES

Motion: Approve 2024 Budget Amendments.

1st Motion: Commissioner Olsen

2nd Motion: Commissioner Kist

Action Taken: Motion carried. No opposition.

3. Foundation Interest

Vice President Shockman gauged board interest in creating a foundation. No action taken.

4. Engineering Report

Park Engineer Dahlman gave an update on Independence Park.

6. Board Member Reports

Commissioner Olsen discussed Meadowlark Park warming house rentals.

7. Non-Agenda Items

Nothing to report.

Meeting adjourned 6:21 p.m.

Vice President Page Shockman

Clerk Justin Germundson

02/17/25
08:01:14

HORACE PARKS
Claim Approval List
For the Accounting Period: 2/25

Page: 1 of 3
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
598		4 Black Mountain Software	5,898.60								
	2519	02/01/25 check signer; accounting	336.40			4030		451000	210		101000
	2519	02/01/25 check signer; payroll	336.40			4030		451000	210		101000
	2519	02/01/25 cloud hosting	2,308.40			4030		451000	210		101000
	2519	02/01/25 accounting	1,716.80			4030		451000	210		101000
	2519	02/01/25 payroll	1,200.60			4030		451000	210		101000
		Total for Vendor:	5,898.60								
602		1 Cass County Electric	1,443.90								
	83279	02/05/25 freed	921.00			4030		451200	351		101000
	160739	02/05/25 independence	23.15			4030		451200	351		101000
	1085070	02/05/25 lions	30.00			4030		451200	351		101000
	1172715	02/05/25 meadowlark	469.75			4030		451200	351		101000
		Total for Vendor:	1,443.90								
600		22 City of Horace	124.82								
	11052-00	01/31/25 service; freed	84.44			4030		451200	351		101000
	44227-00	01/31/25 service; meadowlark	40.38			4030		451200	351		101000
		Total for Vendor:	124.82								
601		115 Ellsworth Entertainment	745.00								
	01/31/25	foam party; 7/15/25	745.00			4030		451400	505		101000
		Total for Vendor:	745.00								
604		116 Justin Germundson	143.76								
	1788447923	01/31/25 horaceparks.org reimb	143.76			4030		451000	210		101000
		Total for Vendor:	143.76								
599		113 Widmer Roel	13,565.96								
	357508	12/31/24 2020 audit; to date	1,538.00			4060		451000	631		101000
	357733	01/31/25 2020 audit; to date	12,027.96			4060		451000	631		101000
		Total for Vendor:	13,565.96								

02/17/25
08:01:14

HORACE PARKS
Claim Approval List
For the Accounting Period: 2/25

Page: 2 of 3
Report ID: AP100V

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
603		64 Xcel Energy	424.02						
	913370853	02/03/25 8873 lost rive n; gas	190.46			4030	451200	351	101000
	913385026	02/03/25 8873 lost rive s; gas	233.56			4030	451200	351	101000
Total for Vendor:			424.02						
# of Claims			7	Total:		22,346.06	# of Vendors	7	

02/17/25
08:01:15

HORACE PARKS
Fund Summary for Claims
For the Accounting Period: 2/25

Page: 3 of 3
Report ID: AP110

Fund/Account	Amount
4030 GENERAL FUND	
101000 Cash Account	8,780.10
4060 RECREATION FUND	
101000 Cash Account	13,565.96
Total:	22,346.06