



## Radiologic Technology Program – Admissions Process

### **To qualify for conditional acceptance:**

The applicant's file must be complete with the following documents:

- Completed application and \$50.00 application fee (non-refundable)<sup>1</sup>.
- Official (sent from educational institution to NGH School of Health Sciences) transcript from highest level of education (minimum high school diploma or equivalent)<sup>2</sup>.
- ACT or SAT exam score (on official transcript or ACT report) (Note: Applicants who have not taken the ACT exam may register to take the exam at the following link: <https://www.act.org/content/act/en/products-and-services/the-act/registration.html> ) .
- Essay explaining why the applicant desires to become a radiologic technologist.
- Signed verification of eight (8) hours of observation in the medical imaging department of a hospital (this may be completed at NGH – please contact the school for scheduling).
- Each candidate will be scheduled for an interview with program faculty after the above requirements are completed. The interview is not part of the admissions scoring rubric. Interviews are conducted by the admissions committee using a standardized format.

The program is currently limited to a maximum annual enrollment of **16** new students each fall. Once the class is filled (with those candidates receiving the highest scores based on the program's admission rubric), additional qualified candidates will be declared alternates. In the event an accepted candidate either declines admission or fails to fulfill enrollment requirements, the next highest-scoring alternate candidate will be offered conditional enrollment. There is NO waiting list. Candidates not accepted into the program or alternates who do not fill a vacated position must reapply during the next application period.

<sup>1</sup>The application deadline is April 30. Program applications submitted after April 30 may still be considered for the alternates list. Admissions scoring and selection begins in May. Substitutions from the alternates list, as necessary, proceeds until August 1<sup>st</sup>. The program begins every fall (September/October) term.

<sup>2</sup>If applicable, submit official college transcripts documenting the conferment of an Associate Degree or higher from an accredited post-secondary institution (the following Web sites provide lists of accredited institutions recognized by the American Registry of Radiologic Technologists (ARRT) for one of two of the eligibility requirements to take the ARRT Radiography certification exam:

[CHEA list of accepted accrediting agencies](#) and [USDE list of accepted accrediting agencies](#))

**Education Requirements** you must meet the following educational requirements before you can apply for an ARRT credential using the primary eligibility pathway: **Source:**

[https://www.arrt.org/docs/default-source/handbooks/arrt-primary-handbook.pdf?sfvrsn=6604fc\\_22](https://www.arrt.org/docs/default-source/handbooks/arrt-primary-handbook.pdf?sfvrsn=6604fc_22)

**COMPLETE YOUR EDUCATION** - Following the primary eligibility pathway, you must:

**I. Complete an associate (or higher) degree, in any subject, from an educational institution accredited by an agency ARRT recognizes.**

- You must hold an associate degree or higher from an institution accredited by an agency that ARRT recognizes. All academic courses, degrees, and professional educational program transcripts awarded by institutions based outside of the United States that are submitted to satisfy educational requirements to obtain certification and registration require an evaluation by an academic credential evaluation service that is a member of AICE, CED, and/or NACES. These criteria should be the most stringent and should provide ARRT with an evaluation showing equivalency to education provided in the United States.

The degree does not need to be in radiologic sciences. The degree may be earned before entering the radiography educational program, during the program, or after graduation from the program, but must be awarded prior to being granted eligibility to sit for the ARRT examination and within the timeframe noted below.

- To verify the accreditation status of an educational institution, consult the appropriate accrediting agency's website: <https://www.arrt.org/pages/earn-arrt-credentials/initial-requirements/primary>

- **Additional degree options offered to NGH radiologic technology students:**  
(See Articulation Agreement Partnerships in the Student Handbook)

**II. Complete an ARRT-recognized Radiography educational program.**

- To verify the accreditation status of an educational program, consult the appropriate accrediting agency's website. <https://www.jrcert.org/>

## Enrollment

Once the candidate is conditionally accepted, candidates begin collecting and submitting the prerequisite documents for clinical education. Mandatory appointments with the Clinical Coordinator ([Jeffrey.tillotson@nashvilleha.org](mailto:Jeffrey.tillotson@nashvilleha.org)) to fully explain expectations and deadlines.

1. Health physical documenting clearance to participate in the program
2. Records documenting proof of required immunizations
3. Criminal background check**
4. Drug screen**
5. Possession and proof of personal health insurance
6. CPR certification for the Health Care Provider
7. Possession and proof of medical liability insurance
8. Payment of fees as scheduled.

\*\*Unfavorable results may disqualify a candidate's invitation.

## Dexterity/Health Standards

Students must be physically capable of performing the following standards related to the occupation in a safe, accurate, and expeditious manner. Candidates not able to obtain a signed attestation from a qualified clinician regarding the ability to perform the tasks listed below will forfeit their conditional acceptance to the program.

<ul style="list-style-type: none"><li>• Lift, move and transport patients (in excess of 50 pounds) to and from various ambulatory devices, (wheelchair, stretcher, hospital bed, and radiographic table) without causing undue pain or discomfort to patient or oneself.</li></ul>
<ul style="list-style-type: none"><li>• The ability to spend prolonged periods of time walking, standing, sitting, bending, reaching, pushing, and pulling.</li></ul>
<ul style="list-style-type: none"><li>• Position patients for various radiologic examinations. This requires physical touch.</li></ul>
<ul style="list-style-type: none"><li>• Demonstrate proficient tactile dexterity, including effective grip strength, finger coordination, hand-eye coordination, and tactile sensitivity.</li></ul>
<ul style="list-style-type: none"><li>• Recognize audio sounds and (bells, buzzers, etc.) and visually distinguish colors.</li></ul>
<ul style="list-style-type: none"><li>• Respond immediately to emergency situations that may otherwise jeopardize a patient's physical state if speedy care is not administered.</li></ul>
<ul style="list-style-type: none"><li>• Evaluate written requisitions for radiographic procedures.</li></ul>
<ul style="list-style-type: none"><li>• Communicate (verbal and written) the explanation of procedures and give effective instructions to a patient.</li></ul>
<ul style="list-style-type: none"><li>• Obtain medical histories of patients and communicate this information to appropriate members of the health care team.</li></ul>
<ul style="list-style-type: none"><li>• Visually evaluate radiographic images.</li></ul>

