

Vestry Meeting Minutes September 24, 2024

Present: Susan Chase, *Senior Warden*, Al Snell, *Junior Warden*, Fr. Eric Mills, Paul Bailey. Rick Pearce, Marygrace Barber, Dorothy Haviland, Craig Allen, Michele Barkalow, Geoff Gersen

Ex officio: Karla Platt, *Substitute Clerk*,

Absent: Ross Lively, Bill Happer, Margaret Bearden, Bob Fuchs, *Treasurer*

Guests: Don Halbert, Liz Halbert, Harry Singley, Debbie Evans

Fr. Eric opened the meeting with a prayer.

Columbarium Presentation: Don Halbert

After consultation with Columbarium Planners the site was selected for the new columbarium. There will be 126 niches in phase 1. Additional niches will be added in phase 2 if deemed necessary. Cost estimate is \$320,000 for the total project with approximately \$39,000 in the Columbarium/Memorial garden fund currently.

Proposals to raise the funds for the project include parishioners will be offered niches at a discounted price for the first three months of the campaign and a higher price after that as well as the sale of memorial plaques. Any additional funds raised over the construction cost will be place in a maintenance and phase 2 fund.

Concerns and questions were addressed.

Paul Bailey made a motion for the Columbarium Committee to take the next steps as outlined in the presentation including finalizing and presenting the plan to Finance and Facilities. Geoff Gersen seconded the motion and it passed unanimously.

Once F&F have approved the plan, the Columbarium Committee, in conjunction with Columbarium Planners will prepare a presentation to the congregation. This will include the financial plan, accurate cost and a sales pitch.

Strategic Planning/Retreat Reflection Advancing Key lessons learned

Marygrace Barber read her reflection from the Celtic service.

Consent Items

The treasurer's report will be received next month after Bob is back in town. Questions should be emailed to Bob in the interim.

Information/Consent Items

- 2025 Budget request items have been received and will be reviewed by F&F.
- Buildings and Grounds -The elevator is scheduled to be fixed this week. There was a small leak in the narthex which was addressed. The phone system is being addressed. The proposal for the replacement cross on the church should be in next week.
- Chapel Annex- Liz Halbert (Outreach Board Chair) will be working with Strategy 3 to discuss plans for future uses of the Chapel Annex, any upgrades or modifications that need to be done
- Communicating Strategies – Communication to the congregation has begun in many ways. Strategy groups will continue to think of more ways to get the word out.

- Vestry Nominations- Qualifications for vestry have been stated and conversations are happening with potential vestry candidates.

Strategy Updates

Fr. Eric reminded Vestry that dates should be included in the strategic planning process. Some date changes will occur after the budget is passed.

Strategy 1 – Some items on yellow will require date change.

Strategy 2 – Will change dates after the budget is passed.

Strategy 3 – Nine people have expressed interest in being “ambassadors”. Meeting scheduled for October 1. Dates will be addressed after the meeting.

Each Strategy presentation was followed by input, feedback and discussion from the Vestry.

Fr. Eric closed the meeting with a prayer.

Susan Chase moved to adjourn the meeting which was seconded by Paul Bailey and passed unanimously.

Next meeting : October 15, 2024 4:00 PM

Respectfully submitted

Lorraine Beamer

Clerk of the Vestry.

Treasurer's Report to Vestry September 17, 2024

Operating Budget	2024 FY Budget	2024 YTD Actual	2024 YTD Budget	2024 YTD Variance	August Actual	July Actual	Monthly Change
Revenues							
Pledges	708,739	548,535	515,784	32,752	36,729	46,701	-9,972
Flower Revenue	6,600	4,840	4,400	440	650	450	200
Identified Offerings	70,000	52,182	44,240	7,942	5,869	2,401	3,468
Loose Plate	15,000	9,959	9,960	-2	1,087	824	263
Parish Hall Rental	1,200	800	800	0	100	100	0
Endowment Operating Inc	4,000	3,102	3,000	102	0	1,053	-1,053
Miscellaneous Receipts	16,060	9,292	13,140	-3,848	273	406	-134
Total Revenues	821,599	628,710	591,324	37,386	44,707	51,935	-7,228
Expenses							
Parish Staff	521,438	352,326	357,286	4,960	49,940	40,217	-9,723
Administration	30,833	19,119	20,422	1,304	2,271	3,269	998

* Buildings & Grounds	106,839	63,463	65,425	1,963	5,267	3,235	-2,032
Vestry	19,955	12,111	15,922	3,811	368	920	552
Diocesan Pledge	72,132	48,088	48,088	0	6,011	6,011	0
Spiritual Resources	4,138	1,786	2,635	849	0	42	42
** Outreach	4,000	3,000	3,000	0	0	1,000	1,000
Parish Life	11,130	6,405	7,380	975	460	448	-12
Pastoral Care	2,537	250	2,537	2,287	0	0	0
Worship	46,785	35,730	39,830	4,099	1,441	10,860	9,419
Total Expenses	819,787	542,277	562,525	20,248	65,757	66,001	244
Net Total	1,812	86,434	28,799	57,635	-21,051	-14,067	-6,984

* The Buildings & Grounds budget does not include \$12K for the Maintenance Reserve or 10K for the Insurance Deductible because there is not sufficient revenue in the budget to cover these. These items will be spent if EOY actual revenues sufficiently exceed actual expenses.

** The amount shown for Outreach is only the money moved from the operating budget to the Outreach Board for their use. The Outreach Board also receives money from the Outreach Endowment, Fund Raisers (especially the ECW Fall Festival) and donations from parishioners for outreach.

Mortgage	August Balance	July Balance	Monthly Change
MIF Mortgage	425,204	426,289	-1,085
Total	425,204	426,289	-1,085

Revenues for August are less than expenses by \$21,051 and greater than expenses YTD by \$86,434.

Revenues for August are less than the budget by \$5,283 and greater than the budget YTD by \$37,386.

Pledges for August are less than the budget by \$8,016 and greater than the budget YTD by \$32,752.

Expenses for August are less than the budget by \$15,838 and less than the budget YTD by \$20,248.

Asst Priest's Continuing Education is \$1,370 over budget YTD. Landscaping is \$1,539 over budget YTD. Substitute Clergy is \$3,470 over budget YTD.

Assistant Priest categories, Rector's Continuing Ed, Maintenance & Repairs, Electric & Water, Diocesan Convention, Safety & Security, Welcome Ministry, Stephen Ministry, Music Program, Flower Expense and Summer Ministry Expense are all more than \$1K under budget YTD.

2025 Budget spreadsheets were distributed the first week of August and budget requests were received. The initial cut at the budget will be discussed at the monthly Finance and Facilities Board meeting and then forwarded to the Vestry.

Lightning strike repairs continue. Expenses, less the \$5,000 deductible will be submitted to the insurance company for reimbursement.

Respectfully submitted,

Bob Fuchs

Treasurer