

Vestry Meeting Minutes October 13 , 2024

Present: Susan Chase, *Senior Warden*, Al Snell, *Junior Warden*, Fr. Eric Mills, Paul Bailey. Rick Pearce, Marygrace Barber, Craig Allen, Michele Barkalow, Margaret Bearden, Bill Happer, Ross Lively

Ex officio: Lorraine Beamer, *Clerk*, Deacon Pam Hayes, *Vestry Chaplain*

Absent: Geoff Gersen, Dorothy Haviland, Bob Fuchs, *Treasurer*

Fr. Eric opened the meeting with a prayer.

Deacon Pam led a devotion based on Philippians 2:3-4. “Do nothing out of selfish ambition or vain conceit. Rather, in humility value others above yourselves, not looking to your own interests but each of you to the interests of others.”

Strategic Planning/ Leadership Reflection

Susan Chase led a discussion based on a quote from Robert Greenleaf. “The servant-leader is a servant first. It begins with the natural feeling that one wants to serve. Then conscious choice brings one to aspire to lead. The best test is: do those served grow a persons; do they, while being served, become healthier, wiser, freer, more autonomous, more likely themselves to become servants?”

Rick Pearce will lead the discussion next month.

2025 Budget Discussion

Al Snell prepared and described a budget overview for the Vestry. The information defined vestry responsibilities in the budget process and the various terms used in the discussion. The goal of the discussion was that all members of Vestry have a strong understanding of Budget Process, Vestry Duties and Responsibilities, and a fully up to date on the 2025 Proposed Budget from Finance and Facilities. All members would be ready to make an informed vote no later than November 2024. Additional explanation was provided by the Roll Up Chart which described the F& F Proposed Budget, the Original Budget Owner Request and the Change from the Original Request in a more concise format highlighting specific risks. Generally, it was a summary to help explain the treasurer’s numbers.

Susan Chase made a motion to receive the Treasurer’s Reports for August and September. Rick Pearce seconded the motion which passed unanimously.

Consent Items

Information/Updates/Questions/Discussion

- Board Minutes – no questions or discussion, The ministries are doing well and are working on the policy review process.
- Chancellor – John Kennedy has agreed to act as St. Philip’s Chancellor.
- Annual Meeting is scheduled for December 8 where the new Vestry members and Convention Delegates will be elected.

- Nominations for Vestry – 2 Candidates have been confirmed. Others are making their final decisions.
- Diocesan Convention will be held in November via Zoom.
- Facilities Update –
 - Bids are being sought to repair and/or replace the air conditioning units
 - The gutters on the east wall of the Sanctuary (behind the altar) have been cleaned and repaired.
 - Kitchen sink and dishwasher will be installed this week. Bids are being taken for the sink and dishwashers that were removed.
 - Lightning Strike – Rick Pearce and Karla Platt will submit the claim later this week. Any discrepancies with billing and payment will be addressed by the insurance company.
 - The Vestry retreat will be held January 9-11 at Trinity center.
- There is an incident report that will be filed for the parishioner that was injured using the Chapel Annex Door. The door was fixed today. The on duty police officer called for assistance which came very quickly due to the direct contact with the emergency services.

Strategy Updates

Strategy 1 – Some date changes required.

Strategy 2 – Will change dates after the budget is passed.

Strategy 3 – Had their meeting with “ambassadors” (formerly growth team)

Each Strategy presentation was followed by input, feedback and discussion from the Vestry.

Pam Hayes closed the meeting with a prayer.

Al Snell moved to adjourn the meeting which was seconded by Rick Pearce and passed unanimously.

Next meeting : November 19, 2024 4:00 PM

Respectfully submitted

Lorraine Beamer

Clerk of the Vestry.

Treasurer's Report to Vestry

October 15, 2024

Operating Budget	2024 FY Budget	2024 YTD Actual	2024 YTD Budget	2024 YTD Variance	September Actual	August Actual	Monthly Change
Revenues							
Pledges	708,739	597,919	560,529	37,390	49,384	18,738	30,646
Flower Revenue	6,600	4,915	4,950	-35	75	75	0
Identified Offerings	70,000	56,656	49,770	6,886	4,474	2,272	2,202
Loose Plate	15,000	10,890	11,220	-330	931	301	630
Parish Hall Rental	1,200	1,150	900	250	350	100	250
Endowment Operating Inc	4,000	3,102	3,000	102	0	0	0
Miscellaneous Receipts	16,060	10,296	13,820	-3,524	1,004	273	731
Total Revenues	821,599	684,928	644,189	40,739	56,217	21,758	34,459
Expenses							
Parish Staff	521,438	381,466	397,812	16,346	29,140	23,779	-5,361
Administration	30,833	21,685	23,175	1,490	2,567	2,088	-478
* Buildings & Grounds	106,839	78,403	81,268	2,865	14,941	12,085	-2,856
Vestry	19,955	13,399	17,155	3,756	1,288	736	-552
Diocesan Pledge	72,132	54,099	54,099	0	6,011	0	-6,011
Spiritual Resources	4,138	2,624	3,461	837	838	0	-838
** Outreach	4,000	3,000	3,000	0	0	0	0
Parish Life	11,130	7,260	9,680	2,420	856	856	0
Pastoral Care	2,537	1,153	2,537	1,384	903	0	-903
Worship	46,785	36,926	41,425	4,498	1,196	937	-259
Total Expenses	819,787	600,017	633,612	33,595	57,740	40,482	-17,259
Net Total	1,812	84,911	10,577	74,333	-1,523	-18,723	17,201

* The Buildings & Grounds budget does not include \$12K for the Maintenance Reserve or 10K for the Insurance Deductible because there is not sufficient revenue in the budget to cover these. These items will be spent if EOY actual revenues sufficiently exceed actual expenses.

** The amount shown for Outreach is only the money moved from the operating budget to the Outreach Board for their use. The Outreach Board also receives money from the Outreach Endowment, Fund Raisers (especially the ECW Fall Festival) and donations from parishioners for outreach.

Mortgage	September Balance	August Balance	Monthly Change
MIF Mortgage	424,115	425,204	-1,089
Total	424,115	425,204	-1,089

Revenues for September are less than expenses by \$1,523 and greater than expenses YTD by \$84,911.

Revenues for September are greater than the budget by \$3,352 and greater than the budget YTD by \$40,739.

Pledges for September are greater than the budget by \$4,638 and greater than the budget YTD by \$37,390.

Expenses for September are less than the budget by \$13,346 and less than the budget YTD by \$33,595.

Asst Priest's Continuing Education is \$1,370 over budget YTD. Substitute Clergy is \$3,470 over budget YTD.

Maintenance & Repairs, Electric & Water, Diocesan Convention, Safety & Security, Welcome Ministry, Stephen Ministry, Music Program, Flower Expense and Summer Ministry Expense are all more than \$1K under budget YTD.

Director of Pastoral Care expenses are using unspent Assistant Priest budget.

Work continues on the 2025 Budget. A proposal to balance the budget will be discussed at the Finance & Facilities Board meeting and sent to the Vestry for review.

Lightning strike repairs continue. Expenses, less the \$5,000 deductible will be submitted to the insurance company for reimbursement.

Respectfully submitted,

Bob Fuchs

Treasurer