

## **Vestry Meeting Minutes - June 18, 2024**

*Present-* Canon Jim Hanisian, Susan Chase, *Senior Warden*, Al Snell, *Junior Warden*, Ross Lively, Bill Happer, Paul Bailey, Craig Allan, Marygrace Barber, Dorothy Haviland, Margaret Bearden, Mother Lisa Erdeljon, Michele Barkalow, Rick Pearce, Geoff Gersen

*Ex Officio:* Lorraine Beamer, *Clerk*

**Opening Prayer:** Canon Jim Hanisian opened the meeting with a prayer.

### **Strategic Planning/Retreat Reflection: Advancing Key Lesson Learned**

Ross Lively opened the discussion with a quote “Listening is the least acknowledged trait of a good leader.” Discussion followed addressing types of listening and how they can be utilized to maximum effect.

### **Clergy Update**

Mother Lisa shared that she has accepted a call as Priest in Charge with the intention of transitioning to Rector in the next three years at St. John’s Episcopal Church in Hampton, Virginia.

### **Information/Consent Items**

**Michele Barkalow made a motion to receive the Treasurer’s report. Dorothy Haviland seconded the motion which passed unanimously.**

### **Warden’s Comments**

Susan Chase informed the vestry that the Parish Life Board and Hospitality Committee will be hosting a reception for Mother Lisa on July 28<sup>th</sup> between services.

**Rick Pearce made a motion to approve the following resolution –**

**“Senior Warden, Susan Chase is authorized to sign the claim document for a donation from Mrs. Anne H. Cox on behalf of St. Philip’s Episcopal Church”**

**Margaret Bearden seconded the motion which was approved unanimously.**

### **Strategic Planning – Updates from Strategy Teams**

Canon Jim introduced the next portion of the meeting which involved a presentation from each strategy team followed by input from the entire vestry with suggestions and comments.

Strategy 1- Whole Person Ministry; Strategy 2 – Structure for Growth; Strategy 3- Grow the Church

The next meeting will be July 16<sup>th</sup> at 4:00 PM.

Canon Jim closed the meeting with a prayer.

Respectfully submitted

Lorraine Beamer  
Vestry Clerk

## Treasurer's Report to Vestry

June 18, 2024

Operating Budget	2024 FY Budget	2024 YTD Actual	2024 YTD Budget	2024 YTD Variance	May Actual	April Actual	Monthly Change
<b>Revenues</b>							
Pledges	708,739	413,903	395,523	18,380	34,501	46,840	-12,339
Flower Revenue	6,600	3,140	2,750	390	225	150	75
Identified Offerings	70,000	35,323	30,170	5,153	4,619	4,829	-210
Loose Plate	15,000	7,090	6,576	514	1,111	947	164
Parish Hall Rental	1,200	500	500	0	100	100	0
Endowment Operating Inc	4,000	2,049	2,000	49	0	1,036	-1,036
Miscellaneous Receipts	16,060	8,237	10,500	-2,263	852	830	22
<b>Total Revenues</b>	<b>821,599</b>	<b>470,242</b>	<b>448,019</b>	<b>22,223</b>	<b>41,407</b>	<b>54,731</b>	<b>-13,324</b>
<b>Expenses</b>							
Parish Staff	521,438	214,602	219,501	4,899	36,164	42,381	6,217
Administration	30,833	11,528	12,764	1,235	2,269	1,783	-486
* Buildings & Grounds	106,839	39,823	36,013	-3,810	9,123	7,367	-1,755
Vestry	19,955	10,087	13,022	2,935	357	2,174	1,818
Diocesan Pledge	72,132	30,055	30,055	0	6,011	6,011	0
Spiritual Resources	4,138	1,632	2,358	727	98	867	770
** Outreach	4,000	2,000	2,000	0	0	1,000	1,000
Parish Life	11,130	4,884	5,080	196	2,022	304	-1,718
Pastoral Care	2,537	250	2,537	2,287	0	0	0
Worship	46,785	13,381	12,510	-871	8,139	1,964	-6,174
<b>Total Expenses</b>	<b>819,787</b>	<b>328,242</b>	<b>335,839</b>	<b>7,597</b>	<b>64,181</b>	<b>63,852</b>	<b>-330</b>
<b>Net Total</b>	<b>1,812</b>	<b>142,000</b>	<b>112,180</b>	<b>29,820</b>	<b>-22,774</b>	<b>-9,121</b>	<b>-13,654</b>

\* The Buildings & Grounds budget does not include \$12K for the Maintenance Reserve or 10K for the Insurance Deductible because there is not sufficient revenue in the budget to cover these. These items will be spent if EOY actual revenues sufficiently exceed actual expenses.

\*\* The amount shown for Outreach is only the money moved from the operating budget to the Outreach Board for their use. The Outreach Board also receives money from the Outreach Endowment, Fund Raisers (especially the ECW Fall Festival) and donations from parishioners for outreach.

<b>Mortgage</b>	<b>May Balance</b>	<b>April Balance</b>	<b>Monthly Change</b>
MIF Mortgage	428,498	429,622	-1,124
Total	428,498	429,622	-1,124

Revenues for May are less than expenses by \$22,774 and greater than expenses YTD by \$142,000.

Revenues for May are less than the budget by \$341 and greater than the budget YTD by \$22,223.

Pledges for May are greater than the budget by \$3,730 and greater than the budget YTD by \$18,380.

Expenses for May are greater than the budget by \$2,312 and less than the budget YTD by \$7,597.

Budgeted pension payments for May were not made to Fidelity and will be made up in June.

Replacement Priest expenses were budgeted to begin in June, but began in May.

Audit expenses were budgeted for May, but were paid in April.

Maintenance and Repairs is \$3,857 over budget YTD. Landscaping is \$1,140 over budget YTD.

Rector's Continuing Ed, Electric & Water, Diocesan Convention, Safety & Security, Stephen Ministry, Music Program, and Flower Expense are all more than \$1K under budget YTD.

The Dishwasher Committee sent an RFP to consider a commercial dishwasher for the kitchen. No responses were received. The committee will meet to discuss next steps.

Respectfully submitted,

Bob Fuchs

Treasurer