

Board Chair and Communicator Meeting Minutes 5/1/24

Present: Susan Chase, *Senior Warden*, Margaret Bearden, Liz Halbert, Karla Platt, Kim Bernard, Mthr Lisa Erdeljon, Betty Rupp, Rose Dahill, Bobbie Fuchs, Lorraine Beamer

Susan Chase opened the meeting with a prayer.

Lorraine Beamer presented a message from Canon Jim. He apologized for not being at the meeting due to illness. He wants to have an individual meeting with each Board Chair upon his return.

Susan reported that Don Halbert has stepped down from the Chair position of Finance as Facilities due to personal commitments. Bob Fuchs (Deputy Chair) will be acting Chair until a replacement is found for Don.

Finance and Facilities – Margaret Bearden

- The Budget is doing well year to date. Pledges are ahead of schedule.
- Budget owners will receive a review of expenses. They should notify Bob of any changes or questions.
- If a ministry needs to go overbudget, they must contact F&F first.
- An RFP has been developed regarding a new dishwasher for the parish hall.
- The work has begun on the Balcony railing and the center step has been removed.
- The audit was completed with no outstanding issues.
- Stewardship is having Stewardship Sunday on September 15 . They are also planning for a ministry fair (time and talent) during coffee hours. Each board should create a tri-fold to describe their ministries. Follow up from each board is very important after this ministry fair.

Outreach – Liz Halbert

- Diaper ministry continues to do well.
- CIS tutoring (organized by Alice Kennedy) ends next week.
- Brunswick partnership for Housing (BPH) has graduated 2 families and will have a fundraiser on May 21.
- Belize Ministry has been renamed to St. Philip's International Mission – Belize
- Chapel Docents plan to have the Chapel of the Cross open the entire week of July 4th.
- SOIFF is having a National Day of Prayer. They are also organizing a "Day for Hope" on August 10 at the Moose Lodge. This event needs volunteers as they are getting organized. It is directed at K – 8 students getting ready for school.
- The idea of participating in Meals on Wheels 1 Saturday per month (similar to St. Peter Lutheran) was discussed. Lots of research and planning is needed. The plan is to have board chairs mention it at their meetings and start developing a level of interest.

Parish Life – Kim Bernard

- Brunswick Town Service is this week.
- Receptions following the Summer Music Series are being planned in June, July and August
- MOAM had a successful sausage biscuit sale at the ECW White Elephant Sale.

Pastoral Care – Mother Lisa

- Ministries are going well
- Susan Chase discussed progress on strategy 1 (Whole person Ministry) and how it relates to Pastoral Care. A parish survey, due back on May 15, went out to determine what needs the parish has.

Spiritual Resources – Rose Dahill

- Saturday is World Labyrinth Day and a labyrinth walk is planned for 10:30 on Saturday. F&F approved use of the porch if it is raining.
- David Gruber's Wednesday morning group is full
- Stefanie Cristos is getting donations for the library and is looking for ways to increase traffic to the library.

Worship – Bobbie Fuchs

- Next meeting is next Tuesday
- Brunswick Town preparations are underway.
- Debbie Skillman suggested incorporating Tenebrae into the Good Friday service during Holy Week.
- The Flower Guild is willing to make arrangements for events at church, but need notice to order additional flowers. These extra flowers will be charged to the requesting ministry.
- The Clergy schedule for the Summer Service has been distributed.
- CPR training is now open to the parish (hosted by the Usher ministry)

Clergy – Mother Lisa

- Canon Jim Hanisian will be the Supply Sabbatical Cover for Fr. Eric during his sabbatical
- Rev. Mary will be conducting the 1st Wednesday Chapel of the Cross Service

Wardens – Susan Chase

- Susan reminded everyone to patient as we all move through the new system with Canon Jim.
- Anything having to do with finances should go through F&F.

Communicator – Lorraine Beamer

- Requested that ministries who want to reserve rooms for meetings do so at least 2 weeks in advance to avoid conflict .
- Requested Boards and ministries to send pictures and writeups for events. Publication in the Newspaper must go through the office.
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Mother Lisa closed with meeting with a prayer.

Respectfully submitted,

Lorraine Beamer