

## Board Chair and Communicator Meeting via email

August 7, 2024

### **Parish Life – Kim Bernard**

· Gather Round the Table – Barbara Kanto has put out the DINE IN/OUT forms in the Narthex. Info has been published in all communication outlets of the church and the deadline for submissions will be September 1st and can be turned into the parish office or to Barbara directly.

· ECW – Dorothy Haviland has stepped in for Kim Happer as the ECW President. Jane Mitchell & Pat Bittenbender have stepped in (for the last time) as Shepherdess for the Fall Festival. There is an active recruitment plea for someone(s) to step up and take on this task for 2025 -> future. To date, all Fall Festival plans seem to be on track for a successful event Saturday, October 5th.

ECW has been approved to move forward with a High Tea scheduled for May 11, 2025 (Saturday before Mother's Day) This event will take place in the parish hall and date has been sent to Lorraine for Master Calendar. ECW is looking into other fundraiser opportunities ie. Rummage Sale, Mah Jong Tournament etc.

ECW Annual Meeting will be held on Saturday, December 7th @ Gourmet Sushi @ 11:30 a.m. Next Board Meeting will be Monday, September 9th in the Chapel Annex @ 10:00 a.m.

· Men on a Mission – Planning a Chili Cookoff in October. Date to be announced.

· Breakfast Club – No First Sunday Breakfast in August, as Mike Bearden is on vacation. There will be breakfast in September & November. Due to the Fall Festival & Annual Parish Meeting, no breakfasts are scheduled in October and December. This ministry has covered its costs by requesting a \$5.00 donation each event!

· Hospitality – Coffee Hour will resume September 15th, sign-ups are in the Narthex. Homecoming Brunch is scheduled for September 8th, sign-up sheets are in the Narthex. Information has been published in all communications outlets of the church. The Newcomers Reception is scheduled October 13 and invitations will be going out both handwritten & electronically, to those that couldn't attend in April and any new parishioners since April. The parish Annual meeting luncheon is scheduled for December 1st. Sign-up will post in November. Fried Chicken will be catered for the event.

### **Spiritual Resources – Rose Dahill**

David Gruber is starting a new genealogy group in September.

In addition, I'm exploring perhaps having a speaker or workshop next year and gravitating towards the topic of aging and spirituality.

## **Outreach – Liz Halbert**

The Outreach Board did not meet in July.

Reminder that the Hunger Walk sponsored by SOIICF will start at St. Philips on Sunday, October 20th at 1:45 PM. They have requested use of our portable sound system which I have cleared with the beach service people (Mary Russell and Phil Dudley). They will utilize our porch for registration. We will encourage greater participation from St. Philips parishioners for this event. Margaret Melando will do the MIF on October 6 about the Walk.

The International Ministry in Belize has been placed on inactive status for 2024 and 2025. Shannon and Craig Allan stepped down as chairs. There was a feeling by the committee that there was not parish support for this ministry. In the future, this ministry may be reactivated or a different location for international ministry may be defined.

The Outreach Board voted to grant \$2000 to Brunswick Partnership for Housing to partially fund their request (\$6000) for a poverty simulator toolkit, leadership training and travel to the training site. They also voted to grant \$5000 to Lil Bit of Help to finish and augment ongoing projects that the St. Philips parishioners started last year. Lil Bit of Help is considered a 501©3 charity we are funding – not a ministry of St. Philips.

The CIS Tutoring/Mentoring at Supply Elementary will be starting up again. Alice Kennedy will do the MIF on Aug 25 to encourage more volunteers.

Day4Hope is happening on Aug 10 at the Moose Lodge. Many volunteers from St. Philips have signed up to work. It should become an annual event if all goes well.

On Aug 20, a small group of people are gathering for a brainstorming session about how we can expand our outreach ministry. More details when we get them!

We will start figuring out recipients for the Angel Tree ministry later this month. Evan Peterson will continue this ministry.

## **Finance and Facilities – Bill Carney**

F&F Info for Board Chair/Communicator meeting:

Note for all - Please pay attention to the budget info sent directly from Bob. As much detail and as early as you can submit will be helpful.

Replacement/Upgrade of the Kitchen Dishwasher and adding an additional Refrigerator subcommittee plans to have board approval for the purchase/install at our meeting next week as they now are finalizing price etc. Subcommittee for this has been advised that we will vote by email if needed to expedite the process.

## Lightning Strike Update as of 08-05-2024:

- 1) The Moore St. Narthex AC unit has been repaired.
- 2) Repairs are complete to the Fire Alarm Monitoring System in the Chapel Annex, the Main Church and Office building. Main Church and Office Building were functioning earlier but some of the horns and strobe lights were recently repaired.
- 3) The outdoor sign light in the front of the church had also been damaged. It was replaced by Ross Lively.
- 4) The system we use for service recording has been repaired.

## Remaining Work:

- 1) Repairs to 2 remaining magnetic door locks to the main church (Bell Tower door and Moore St. door) - scheduled this week.
- 2) Elevator's 2 additional circuit boards needed to get our elevator working are being installed this week.
- 3) Once the elevator is working, Johnson Controls will need to come back and test the fire alarm system which includes alarms located in the elevator pit.
- 4) Estimate expected this week from Montgomery Consulting for steeple and cross work.

All the repair work for this week may be impacted by weather

## Stewardship

A reminder to the boards that the Ministry Fair will be held on Sept. 15th, in the Parish Hall, following both 8AM and 10AM services. In order to be consistent, each board should create a tri-fold display of what ministries are included in addition to a brief description of each one. A member should be available at each table to answer any questions or provide information. As it is coffee hour, please have a tray of cookies to attract interested parties to each table!!!!

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As for the Live-Stream and recording group - they do not have a home. I have asked VEC a couple of times what their home is - mainly for budget owner reasons and no decision was made. There is some thought that it should go with where ever Communications is housed and some thought that it should go with the Worship Board. Personally, I don't see them as belonging in F&F.

## **Pastoral Care – Betty Rupp**

COHI – We thank Janet Fox, who is moving, for her leadership. Hiram Tipton is also stepping down from leading the meetings, we thank him for his leadership too. Kathy Medici has agreed to lead the COHI group and represent it on the Pastoral Care Board. The group is still sharing a meal once a month. Their next meeting is Sept 15th.

**DOK** – Meetings will begin in Sept. The group continues their monthly Hospice support with lunches. They have an active pray list.

**Eucharistic Visitors** – Must ensure that complete pink slips are sent to Lorraine. Presently there are 5 receivers.

**Friday Men's Group** – There was a breakfast on June 14th with 14 attendees. During their meetings, they address questions from the members rather than just relying on the book.

**Medical Equipment Library** – The Healthcare Equipment Library continues to function without difficulties.

**Prayer Shawl Ministry** – They continue to meet the 1st and 3rd Tuesdays of the month. A number of shawls are being made outside of the meetings. They are hoping to be able to have a number of shawls blessed every quarter.

**Stephen Ministry** – Not presently active.

**Women's Group** – They meet every Monday with about 9 women and have become a very close group. Topics they have focused on include forgiveness, solitude, and significant women. If there's enough interest they might start a second group.

### **Worship Board report 8/6/24** (meeting cancelled, submitted by e-mail)

**Altar Guild:** Working on a date for Fall brunch meeting. Will be finalized by Worship meeting in Sept.

**Flower Guild:** Since May, the Flower Guild has had ongoing delivery difficulty with our supplier, Lihmil, due to staff changes. Orders are frequently a day late. Flowers for the Sunday after July 4 did not arrive at all. Invoices are frequently not included which requires follow-up. We hope the situation will improve.

Nancy Corsi, co-leader of Flower Guild, is moving in a few months. We appreciate her years of dedication and service and will miss her greatly!

**Scheduling:** Jim Williams has been licensed as a Eucharistic Minister and has also agreed to be a reader

**Choir:** An article with information about the choir startup was sent to Lorraine and has appeared in church publications/media. All the choir members who participated last year have been notified about our return to worship. Two potential new members have been recruited. Both the piano and organ in the main sanctuary have been serviced/repared in the last 2 weeks.

The final summer music series concert will take place on August 11th. Hoping for a good crowd. Attendance for this year's series to this point has been good. The July attendance for the concert was 177! S

Soloists have supplied worship music for the offertory and communion during the summer months. Grateful for their gifts of time and talent.

**Summer Service:** We've had a wonderful Summer Service season so far. There are 4 remaining Sundays for the 2024 season. The services were well attended, averaging over 40 people with a range of 35-50 people. July 28 was our least attended service with only about 35 due to the reception for Mother Lisa. Deacon Pam presided on July 28th and everyone enjoyed the prayer service. In addition to regular parishioners, we have welcomed approximately 6-10 visitors almost every Sunday.

Last week's worship service was cancelled due to inclement weather. I consulted with Phil Dudley who lives on Oak Island to affirm our decision. Contact was made with Lorraine about 7AM and she swiftly sent a cancellation message out to the congregation. Subsequent phone calls and contact were made with the VPOD, celebrant, and lay reader. Mary Curtis (celebrant) was disappointed but understood our reasoning for the cancellation.

During the last few weeks, we have made repairs to several Summer Service items. The carriage (wagon-like structure) that supports the altar was replaced when the wheels literally came off. The sound system had been malfunctioning for quite some time despite efforts by Phil and Steve to fix it. They determined the microphones were not working properly so we purchased a new handheld mic and new wireless microphones, including a lapel mic. This has resulted in substantial sound improvements.

Next year we will need to order more wooden crosses, which are a symbol of the Summer Service. In 2022 they cost \$35/100 and this year they are \$100/100 due to the war in Israel.

We tried to use communion wafers but had issues with windy conditions, so we returned to the use of pita bread.

**Ushers:** The Southport policing initiative has been going smoothly. We ran into an administrative scheduling issue for a couple of weeks but that was quickly resolved. Southport officers are on site from 7:30AM-11:30AM each Sunday.

A couple of new ushers were trained since our last worship meeting. I'm seeking head ushers for the 8AM service but have not been successful so far.

At the last Safety and Security meeting we discussed sponsoring a certified Red Cross training course. This is significantly more hands-on and intense than the non-certified training conducted earlier this year. To schedule a Red Cross on-site training session, a minimum of 8

participants is needed. This can include those that want to recertify and/or newcomers. The training modules will include CPR, First Aid, and AED with a focus on adults, due to the demographics of our congregation. The cost per person is \$150 and we are exploring whether the church would like to fund partially or in full. I will follow up with Al Snell to determine a path forward.

We are always in need of new ushers so please let me know of anyone you think would be a good candidate.

### **Communicator – Lorraine Beamer**

Thank you to all who responded to the note about the board chair and communicator meeting. Just a reminder to ALL ministries – If you plan to move the time and or location of your meeting, please confirm the change with Lorraine.

There are meetings which occur that are not on the monthly church calendar. Letting me know of changes will help to avoid any conflict with room assignment.

Thank you