



RKC No-Show Policy

RKC defines a **No-show** as a failure to show up to a scheduled appointment on time.

Other criteria for a **no-show** are:

- Canceling or rescheduling an appointment less than 2 hours before the appointment time, will be marked as a **"No-Show"**.
- If you check in for an appointment more than 10 minutes past the appointment time, you will be marked as a **"No-Show"** and rescheduled.
- If you arrive after appointment time and the required questionnaires are not completed- you are subject to be rescheduled. (This applies only if your appointment requires questionnaires).
- After 3 **"No-Shows"** within a rolling year, you will receive a warning letter. After 4 **"No-Shows"** within a rolling year, your child will be discharged from the practice.