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## VERVROEGDE AFTREDE PROGRAM 2025

## EARLY RETIREMENT PROGRAMME 2025

### Goedkeuring van Vervroegde Aftrede Program aansoeke

### Approval of Early Retirement Programme applications

Die SAOU het bevestiging ontvang van die Vrystaatse Departement van Onderwys, dat persone wat aansoeke ingedien het vir VAP se aansoeke, afgehandel is. Persone sal skriftelike goedkeuring ontvang van hul onderskeie distrikkantore, ter bevestiging van goedkeuring. Sommige lede is reeds telefonies gekontak deur die distrikkantore.

The SAOU has received confirmation from the Free State Department of Education, that persons who submitted applications for ERP's, have been finalised. Persons will receive written approval from their respective district offices, confirming approval. Some members have already been contacted telephonically by the district offices.

Wanneer die Uitvoerende gesag u aansoek reeds goedgekeur het, kan u nie die aansoek terugtrek of kanselleer nie.

Once an Executive authority has approved your application, you cannot withdraw or cancel your application thereafter.

Uitbetaling van pensioenvoordele (lumpsom) sal slegs direk in u bankrekening gemaak word.

Payment of benefits (lumpsum) will only be made directly into your bank account.

Die toepaslike SARS individuele belasting kategorie sal van toepassing wees.

The applicable SARS individual tax deduction tables tax regime will apply.

Alle belastingverwante sake moet in orde wees by die Suid Afrikaanse Inkomstediens (SAID), indien dit nie in orde is nie, kan dit die verwerking van pensioenuitbetalings vertraag.

All tax related matters must be in order with South African Revenue Service (SARS), if not, it may delay the processing of pension pay-outs.

Vergoeding vir mediese bystand na aftrede en eenmalige betalings vir werknemers wat nie vir 'n voortgesette mediese subsidie kwalifiseer nie, sal deur die Nasionale Tesourie by wyse van die Regeringspensioenadministrasie-agentskap (GPAA) betaal word

Compensation for post-retirement medical assistance and once-off payments for employees not eligible for post-retirement medical subsidy would be paid by National Treasury, through the Government Pensions Administration Agency (GPAA)

Indien u aansoek vir VAP goedgekeur is, moet die volgende dokumente by die onderskeie Distrikkantore, ingedien word:

- VAP formele goedkeuringsbrief
- [Z102](#)
- [Z894](#)
- [Z864](#)
- [Keusevorm vir staats gesubsidieerde mediese bydrae](#)
- ESP / [ESP1 Keusevorm](#)
- [WP1002](#)
- Gesertifiseerde ID-afskrif

Maak seker dat u afskrifte van al die gelyste voltooië dokumente maak en veilig bewaar. Laat die amptenaar wat hierdie dokumente ontvang, vir ontvangs daarvan teken.

Die SAOU wil lede hiermee verseker dat ons u deurlopend sal bystaan en op hoogte sal hou van alle verdere stappe en prosesse wat verband hou met die uitvoering van die VAP.

Ons bly verbind tot die beskerming van elke lid se belange en sal voortgaan om inligting en leiding te verskaf rakende VAP, sowel as ander loopbaan- en aftree aangeleenthede. Elke lid se regte en dokumentasie is vir ons van die hoogste belang.

If your ERP application was approved, submit the following documents to the relevant District Offices:

- ERP Formal approval letter
- [Z102](#)
- [Z894](#)
- [Z864](#)
- [Choice form for State subsidized medical contribution](#)
- ESP /[ESP1 Choice Form](#)
- [WP1002](#)
- Certified ID-copy

Please ensure that copies of all the listed completed documents are made and kept safe. Have the official who receives these documents sign to acknowledge receipt thereof.

The SAOU would like to assure members that we will continuously assist you and keep you informed of all further steps and processes related to the execution of the ERP.

We remain committed to protecting the interests of each member and will continue to provide information and guidance regarding ERP, as well as other career and retirement matters. The rights and documentation of each member are of the highest importance to us.

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