

REGULAR SESSION  
OCTOBER 6, 2025

The Board of Nemaha County Commissioners met in regular session on Monday, October 6, 2025 in the Commissioner's Room of the Nemaha County Courthouse. The meeting was called to order with Chairman Jason Koch leading the flag salute. Present also were Commissioners Ben Glace and Joe Dalinghaus, County Counselor/County Administrator Austin Parker, and County Clerk Mary Kay Schultejans recording the minutes.

Jason Koch led those present in an opening prayer to begin the meeting this morning.

The board set the agenda for today's meeting. Ben Glace moved to approve the agenda for October 6, 2025 as presented. Joe Dalinghaus seconded the motion. The motion carried with all voting aye.

The board reviewed the minutes from the September 29, 2025 meeting. Joe Dalinghaus moved to approve the minutes as amended. Ben Glace seconded the motion. The motion carried with all voting aye.

Chairman Jason Koch called for Open Public Forum to begin at 9:11 am. No one came before the board to speak during today's forum. Chairman Jason Koch ended public forum at 9:16 am.

Ben Glace moved to approve the revised Title VI documents provided by Senior Services/Public Transit Director Marie Weaver to keep the county in compliance with grant funding. Joe Dalinghaus seconded the motion. The motion carried with all voting aye.

Ben Glace moved to approve the quote from LockIt Technologies totaling \$4,680 for the Microsoft Office 365 conversion of computers throughout multiple county departments and authorize the chairman to take all necessary action to sign for the same. Joe Dalinghaus seconded the motion. This cost will be paid out of the Courthouse General Account with a note that this will be budgeted to the different departments for 2027. The motion carried with all voting aye.

Ben Glace moved to authorize the transfer of ARPA funding allocation from the Bern-Oneida project to the Kansas Road project up to the requested budget allocation from the City of Sabetha and to authorize the chairman to execute all documents accomplishing the same. Joe Dalinghaus seconded the motion. The motion carried with all voting aye.

County Counselor/County Administrator Austin Parker requested an executive session with Commissioners. Jason Koch moved to hold a five-minute executive session until 10:12 am for attorney-client privileges. Ben Glace seconded the motion. The motion carried with all voting aye. Present for the executive session was the Board of Commissioners and County Counselor/County Administrator Austin Parker. The meeting returned to open session at 10:12 am with no action taken by the board following the executive session.

Ben Glace moved to approve the agreement for engagement of AGH to review relevant county financial procedures and expenditures not to exceed \$20,000 to be paid for out of the Commissioner's Account. Ben's motion also authorizes the chairman to sign the engagement letter and directs the County Administrator/County Counselor to make the records/information requests contained in this agreement. Joe Dalinghaus seconded the motion. The motion carried with all voting aye.

Nancy Gafford with the Rural Development Association of Northeast Kansas came before the board to discuss with Commissioners the recent review of the Solid Waste Disposal Plan. Ben Glace moved to receive and approve the Nemaha County Solid Waste Management and Disposal Report from September 29, 2025. Joe Dalinghaus seconded the motion. The motion carried with all voting aye.

Senior Services/Public Transit Director Marie Weaver came before the board to request an executive session with Commissioners. Ben Glace moved to hold a five-minute executive session until 10:37 am to discuss the pay and performance of non-elected personnel. Joe Dalinghaus seconded the motion. The motion carried with all voting aye. Present for the

executive session was the Board of Commissioners, County Counselor/County Administrator Austin Parker, and Senior Services/Public Transit Director Marie Weaver. At 10:37 am, Commissioners requested to extend the executive session for an additional five minutes. The meeting returned to open session at 10:42 am with no action taken by the board following the executive session.

Commissioners took a short break at 10:42 am.

Emergency Preparedness Director Eddie Aldrine came before the board to request a signature on EMPG paperwork. Ben Glace moved to authorize the chairman to sign the EMPG paperwork. Joe Dalinghaus seconded the motion. The motion carried with all voting aye. Chairman Jason Koch signed the paperwork as presented.

Treasurer Janell Niehues came before the board to request approval of an invoice needing to be paid with ARPA funds. Ben Glace moved to approve the soil sampling conducted by Terracon for the EMS building site in an amount of \$7,600 to be taken from the county’s ARPA funds. Joe Dalinghaus seconded the motion. The motion carried with all voting aye.

CDBG Grant Administrator Cathy Holthaus has requested the formal adoption of the following policies: a County Code of Conduct; a County Conflict of Interest Policy; a Fair Housing Policy, including a defined complaint process; and a County Procurement Policy. The county already has some of these policies in place. County Counselor/County Administrator Austin Parker will be updating and/or defining some of these policies as well.

County Counselor/County Administrator Austin Parker requested an executive session with Commissioners. Jason Koch moved to hold a ten-minute executive session until 11:23 am to discuss the pay and performance of non-elected personnel. Ben Glace seconded the motion. The motion carried with all voting aye. Present for the executive session was the Board of Commissioners and County Counselor/County Administrator Austin Parker. The meeting returned to open session at 11:23 am with no action taken by the board following the executive session.

Commissioners have decided that Department Heads need to let Austin Parker know and have all documentation to Austin by 10:00 am on Thursdays to be on the following Monday’s agenda.

The board reviewed vouchers submitted by the different departments to be paid this week. Ben Glace moved to approve the AP warrants to be paid on October 7, 2025 as presented. Joe Dalinghaus seconded the motion. The motion carried with all voting aye.

WARRANTS ISSUED THRU FIRST HERITAGE BANK  
OCTOBER 7, 2025

|                              |                    |
|------------------------------|--------------------|
| General Fund                 | \$15,566.89        |
| Law Enforcement Expense Fund | \$2,997.89         |
| Road and Bridge Fund         | \$1,312.29         |
| Noxious Weed Fund            | \$271.93           |
| Employee Benefits Fund       | \$100.00           |
| Election Fund                | \$34.90            |
| Ambulance                    | \$69,224.17        |
| Solid Waste                  | \$370.95           |
| <b>Grand Total:</b>          | <b>\$89,879.02</b> |

Chairman Jason Koch signed the 2026 District Court budget and the 2026 Four-County District Court budget as presented.

Ben Glace moved to approve the Nemaha County Quarterly Financial Statement for the quarter ending September 30, 2025. Joe Dalinghaus seconded the motion. The motion carried with all voting aye. Chairman Jason Koch signed the statement as presented.

With no further county business coming before the board, Chairman Jason Koch adjourned the meeting at 11:50 am. The next regularly scheduled meeting will be held on Monday, October 13, 2025 at 9:00 am.

SIGNED AND APPROVED  
NEMAHA COUNTY COMMISSION

ATTEST:

\_\_\_\_\_  
CHAIRMAN

\_\_\_\_\_  
CLERK