

SPECIAL SESSION
AUGUST 27, 2025

The Board of Nemaha County Commissioners met in special session on Wednesday, August 27, 2025 at 1:00 pm in the Commissioner’s Room of the Nemaha County Courthouse. Present for the meeting was Commissioner Jason Koch, Commissioner Joe Dalinghaus, County Counselor Austin Parker, County Administrator Robert Reece, and County Clerk Mary Kay Schultejans recording the minutes.

Chairman Jason Koch called the meeting to order at 1:00 pm by leading the flag salute.

County Counselor Austin Parker updated Commissioners concerning the Accounts Payable position and the Payroll Clerk/Human Resources position for the county. Commissioners will consider a contract with a CPA firm to perform payroll services for Nemaha County instead of hiring an employee for this position.

County Counselor Austin Parker spoke to Commissioners about how the board could determine the efficiency level of each department, which would ultimately allow them to know if each department is staffed at an appropriate level. This would then lead to better budgeting in the future for the county. Austin suggested that this tracking be made mandatory for each department in order for that department to receive an increase in budget dollars in the future.

Chairman Ben Glace arrived at the meeting at 1:55 pm.

Jason Koch moved to authorize the hiring, by the acting County Administrator, of Donna Meader at \$27.00 per hour to resume prior benefits status without a waiting period, and to pay Donna \$3,000 as a transition fee to assist with accounts payables and payroll until her start date for the county. Joe Dalinghaus seconded the motion. The motion carried with all voting aye.

Jason Koch moved to continue to engage Jake Wisdom and his CPA firm to assist with outsourced payroll and benefits tracking until a long-term formal agreement can be entered into next week. Joe Dalinghaus seconded the motion. The motion carried with all voting aye.

The board reviewed vouchers submitted by the different departments to be paid yet this week. Joe Dalinghaus moved to approve the AP warrants to be paid on August 29, 2025 as presented. Ben Glace seconded the motion. The motion carried with all voting aye.

WARRANTS ISSUED THRU FIRST HERITAGE BANK
AUGUST 29, 2025

General Fund	\$255,414.55
Law Enforcement Expense Fund	\$5,575.17
Road and Bridge Fund	\$533.85
Employee Benefits Fund	\$100.00
Election Fund	\$90.00
Transportation for Aging	\$972.24
Title III C-2	\$283.03
Solid Waste	\$3,690.00
Grant-PHEP Funds	\$750.00

Grand Total: \$267,408.84

Chairman Jason Koch adjourned the meeting at 3:10 pm. Commissioners will hold another special meeting on Thursday, September 4, 2025 at 9:00 am to enter into a long-term engagement for outsourced payroll with Wisdom CPA, for final consideration of 2026 departmental budget requests, and to review and approve payroll and accounts payable. The next regularly scheduled meeting will be held on Monday, September 8, 2025 at 9:00 am.

SIGNED AND APPROVED
NEMAHA COUNTY COMMISSION

ATTEST:

CHAIRMAN

CLERK