



Recycling Laborer *Job Description*

Job Classification: Non-Exempt, Full-Time

Work Schedule: Varies

Reporting Relationship: Recycling/Landfill Supervisor

Primary Accountabilities:

The Recycling Laborer prepares and sorts materials or products for recycling, identifies and removes hazardous substances and dismantles components of products such as appliances.

Major Duties:

- Collects recyclable materials from curbside for delivery to designated facilities.
- Sorts materials such as metals, glass, wood, paper or plastics into appropriate containers for recycling.
- Bales recyclables.
- Operates trash truck, semi-trailers, dump truck, forklift, conveyors and baler.
- Weighs trucks in and out with use of scale.
- Performs other duties as assigned.

Qualifications:

- Must possess high school diploma or GED.
- Must possess valid Kansas driver's license and **Class A CDL**.
- Must pass background check and drug test.
- Must possess knowledge of raw materials, production processes, quality control, costs, and other techniques for maximizing the effective manufacture and distribution of goods.
- Must possess knowledge of machines and tools including their designs, uses, repair and maintenance.
- Required to work on Saturday mornings for 4 hours 2 to 3 times a year.

Physical Demands:

- Must possess ability to exert up to 100 pounds of force and up to 50 pounds of lifting/moving
- Frequently requires standing, speaking or hearing, using hands to finger, handle or feel and repetitive motions, walking, stooping, kneeling, crouching or crawling and reaching with hands and arms and occasionally requires sitting or climbing.
- Specific vision abilities required by this job include close, distance and peripheral vision, depth perception and the ability to adjust focus.
- Vocal communication and normal hearing are required for expressing or exchanging ideas by means of the spoken word.
- Must possess ability to read and write English and interpret documents such as safety rules, material safety data sheets, operation and maintenance instructions, procedure manuals and so forth.
- Must possess ability to perform heavy manual labor for extended periods of time in unfavorable weather conditions.



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Work Environment:

- Work is performed in an outdoor setting and includes frequent exposure to wet or humid conditions, fumes or airborne particles, toxic or caustic chemicals and outdoor weather conditions. Noise level is frequently loud, and employee works near moving mechanical parts and in construction zones as well as around moving traffic.
- Required to work outdoors on varied and often unstable terrain involving exposure to varying weather conditions of extreme hot and cold temperatures.
- Some working conditions require special precautions and the use of protective gear (i.e., hard hats, respirator masks, gloves, etc.).

Additional Duties:

Additional duties and responsibilities may be added to this job description at any time. The job description does not state or imply that these are the only activities to be performed by the employee(s) holding this position. Employees are required to follow any other job-related instructions and to perform any other job-related responsibilities as requested by their supervisor.

Employment is contingent upon the successful completion of a pre-employment background check, drug screening, and a Physical Capacity Profile (PCP) test at a Level 3.

Employee Signature	Date	Supervisor Signature	Date
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