

WOODFORD COUNTY LIBRARY DISTRICT MEETING BOARD OF TRUSTEES
Minutes of Regular Board Meeting
September 15, 2021 5:00 p.m.

Present: President Maurice (Moe) Bakke, Treasurer Patrick Hall, Member Annie Denton, Member Molly Krumm, Shirley Wilson (Friends of the Woodford County Library, Representative to the Board), Susan Buffin (Woodford Co. Historical Society Representative), Karen Kasacavage (Director), Stacy Thurman (Midway Branch Manager)

Absent: Vice President Bill Shanks

Guests: Tom Smith, Sherman-Carter-Barnhart Architects
Cassie Prather, Director of the Woodford County Health Department
Magistrate Mary Ann Gill

CALL TO ORDER

President Moe Bakke called the meeting to order at 5:08 p.m. This meeting was conducted via Zoom and broadcast live on The Woodford County Library's YouTube Channel.

GUEST – CASSIE PRATHER

Director Prather updated the Board on the Covid 19 situation in Woodford County, including vaccinations and new opportunities for testing.

APPROVAL OF AUGUST MINUTES

President Bakke submitted a draft of the minutes from the regular meeting on August 18, 2021 for the Board's consideration. Patrick Hall made a motion to approve the minutes as submitted. Molly Krumm seconded the motion. The Board approved the motion by a vote of 4-0.

FINANCIAL REPORT

Karen Kasacavage submitted the financial report for the Board's consideration. Patrick Hall made a motion to approve the report. Annie Denton seconded the motion. The Board approved the motion with a vote of 4-0

FRIENDS OF THE LIBRARY REPORT

Shirley Wilson was unable to provide her report due to technical difficulties. Stacy Thurman reported that the Friends of the Library would be hosting a book sale during the Versailles Twilight Festival and were looking for volunteers to work at the booth.

WOODFORD COUNTY HISTORICAL SOCIETY REPORT

Susan Buffin explained that the Historical Society is seeking nominations for four new members for their Board.

She promoted their next program on September 23rd, featuring David Hume who will speak on the history of the Ohio and Kentucky Railroad. His talk will be preceded by an outdoor brick dedication.

Ms. Buffin said that she and another representative of the Historical Society are working on a write-up for a plaque in the Library's new local history room. They will present it to their Board and then to the Library Board.

VERSAILLES/MIDWAY REPORT

Stacy Thurman reported that young adult programming is going strong at the Library, with the YA Librarian conducting 3-4 outdoor and virtual programs per week. The "take and make" craft kits have been very popular with patrons. They can pick up a kit at the Library, watch Facebook for a live demonstration, and complete the craft at home.

Programs that are coming up include, the Midway Fall Festival, the Versailles Twilight Festival, Everything Equine at Midway University and the kick-off of a collaborative program with Rolling Oven Pizza, where kids read books to receive a free pizza.

There was a brief disruption in the meeting when President Bakke lost internet connection. Molly Krumm made a motion to move on without the Board President. Annie Denton seconded the motion. The Board approved the motion by a vote of 3-0.

GUEST – TOM SMITH

Mr. Smith reported that the foundation of the addition is complete and the steel framing should start going up in the next month.

President Bakke was able to rejoin the Zoom meeting.

Mr. Smith discussed four additional payment requests from Codell:

- ADA ramp in front of the building for \$3,494.85.
- Motorized window treatments for \$3,494.62.
- State mandated special inspection performed by L.E. Gregg for \$3,961.50.
- Landscaping – To be determined at a later date.

A motion was made by Molly Krumm to approve payment and begin work on the ADA ramp and motorized blinds. Annie Denton seconded the motion. The Board approved the motion by a vote of 4-0.

Patrick Hall made a motion to approve the invoice for the special inspection. Molly Krumm seconded the motion. The Board approved the motion by a vote of 4-0.

To Tom's knowledge, there are no supply or staffing issues with the construction project.

DIRECTOR'S REPORT

- A. Library Expansion – update
See discussion under GUEST – TOM SMITH
- B. Furniture Proposal
Karen explained that the furniture needs to be ordered soon if we want to have it when the addition opens. Patrick Hall made a motion to approve the furniture proposal contract. Annie Denton seconded the motion. The Board approved the motion with a vote of 4-0.
- C. Policy Manual
Patrick Hall made a motion to approve changes to section 3.1 Access. Annie Denton seconded the motion. The Board approved the motion with a vote of 4-0. The Board discussed section 3.3.3 Fines. Patrick Hall made a motion to abolish fines for late returns indefinitely. Molly Krumm seconded the motion. The Board approved the motion with a vote of 4-0. Karen noted that service fees would still be charged for faxing and printing.
- D. Memorial Plaque – Emily Saderholm
Karen suggested we have a plaque engraved for the donor wall to honor the memory of former staff member, Emily Saderholm. The Board agreed unanimously.

UNFINISHED BUSINESS

Nothing to report.

NEW BUSINESS

No new business.

ADJOURN

Molly Krumm made a motion to adjourn the meeting. Patrick Hall seconded the motion. The Board approved the motion to adjourn by a vote of 4-0. The meeting adjourned at 5:54 p.m.

ATTEST:

President

Secretary

Date: _____